



# Alberni-Clayoquot Regional Hospital District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 11, 2012,

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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PAGE #

1. **CALL TO ORDER**  
*(immediately following the ACRD Board Meeting)*
2. **APPROVAL OF AGENDA**  
*(motion to approve, including late items)*
3. **ADOPTION OF MINUTES**
  - a. Board of Directors Meeting held March 14, 2012 1-4  
*(motion to adopt)*
  - b. Special Board of Directors Meeting held March 28, 2012 5-6  
*(motion to adopt)*
4. **PETITIONS, DELEGATIONS & PRESENTATIONS**
5. **CORRESPONDENCE FOR ACTION**
6. **CORRESPONDENCE FOR INFORMATION**
7. **REQUEST FOR DECISIONS & BYLAWS**
8. **REPORTS**
  - a. Bamfield Outpost Hospital – E. Geall
  - b. Alberni-Clayoquot Continuing Care Society – J. McNabb
  - c. VIHA Capital Planning Committee – C. Solda/G. Wong
  - d. West Coast Native health Care Society – P. Cote
  - e. Tofino General Hospital – P. Schmunk/B. Irving
  - f. Alberni-Clayoquot Health Network – C. Solda
  - g. Other Reports

10. **UNFINISHED BUSINESS**
11. **LATE BUSINESS**  
*(requires 2/3 majority vote)*
12. **QUESTION PERIOD**
13. **ADJOURN**



# Alberni-Clayoquot Regional Hospital District

## MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 14, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Glenn Wong, Vice-Chairperson, Electoral Area "F" (Cherry Creek)  
Eric Geall, Electoral Area "A" (Bamfield) – Via Teleconference  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference  
Penny Cote, Electoral Area "D" (Sproat Lake)  
John McNabb, Electoral Area "E" (Beaver Creek)  
John Douglas, Mayor, City of Port Alberni  
Perry Schmunk, Mayor, District of Tofino – Via Teleconference  
Bill Irving, Mayor, District of Ucluelet

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Wendy Thomson, Manager of Administrative Services  
Mike Irg, Manager of Planning and Development  
Teri Fong, Manager of Finance  
Andy Daniel, Manager of Environmental Services  
Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 4:18 p.m.

### ADOPTION OF MINUTES

2. *Moved by J. McNabb, seconded by M. Kokura, "That the minutes from the regular Board of Directors meeting held on February 8, 2012 be adopted as circulated."*

"Carried"

### COMMUNICATIONS/CORRESPONDENCE – FOR INFORMATION

3. *Moved by M. Kokura, seconded by T. Bennett, "That the News Release dated March 5, 2012 from the Vancouver Island Health Authority re: VIHA Celebrates Pharmacy Awareness Week and copy of a letter to the City of Port Alberni from the Vancouver Island Health Authority dated March 6, 2012 re: Increase in the operating hours of the CT scan service at West Coast General Hospital be received."*

"Carried"

### REPORTS

4. *Moved by J. McNabb, seconded by P. Cote, "That Director Wong replace Director Douglas on the Vancouver Island Health Authority Capital Planning Committee for 2012."*

"Carried"

5. Director Solda provided a brief report on her meeting with Catherine MacKay and Georgina MacDonald, Vancouver Island Health Authority on February 29<sup>th</sup> in Victoria.  
*Moved by J. McNabb, seconded by J. Douglas, "That this verbal report be received."*
- "Carried"*
6. Director Bennett reported on the Wheels for Wellness program. This is a volunteer run program that picks people up and drops them off from medical appointments.  
*Moved by T. Bennett, seconded by P. Cote, "That this verbal report be received."*
- "Carried"*

### FINANCES

7. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No. 449.  
*Moved by B. Irving, seconded by P. Cote, "That the Board of Directors approve Finance Warrant No. 449 in the amount of \$ 228,768.13 dated February 29, 2012."*
- "Carried"*
8. Request for Decision regarding the 2012 Regional Hospital District Annual Budget.  
*Moved by J. McNabb, seconded by G. Wong, "That this correspondence be received and the Board of Directors give second reading to Bylaw 112, Annual Budget Bylaw."*
- "Carried"*
9. *Moved by G. Wong, seconded by J. Douglas, "That Bylaw No. 112, Alberni-Clayoquot Regional Hospital District Annual Budget, 2012 be read a second time."*
- "Carried"*
10. Administrative Memo regarding Special Regional Hospital District Meeting March 28, 2012.  
*Moved by B. Irving, seconded by G. Wong, "That the Alberni-Clayoquot Regional Hospital District hold a Special Board of Directors meeting on Wednesday, March 28, 2012 in the Regional District Board Room, immediately following the Alberni-Clayoquot Regional District Regular Board of Directors meeting, to deal with the 2012 Regional Hospital District Annual Budget."*
- "Carried"*

### ADJOURN

11. *Moved by J. McNabb, seconded by J. Douglas, "That this meeting now stand adjourned."*
- "Carried"*
12. The meeting adjourned at 4:35 p.m.

Certified Correct:

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Cindy Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer





# Alberni-Clayoquot Regional Hospital District

## MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 28, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Eric Geall, Electoral Area "A" (Bamfield)  
Wayne Crowley, Alternate Director, Electoral Area "B" (Beaufort)  
Clive Pemberton, Alternate Director, Electoral Area "C" (Long Beach)  
Penny Cote, Electoral Area "D" (Sproat Lake)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)  
Rob Cole, Alternate Director, Councillor, City of Port Alberni  
Perry Schmunk, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
John Jack, Huu-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Wendy Thomson, Manager of Administrative Services  
Mike Irg, Manager of Planning and Development  
Teri Fong, Manager of Finance  
Andy Daniel, Manager of Environmental Services  
Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 3:20 p.m.

### FINANCES

2. Administrative Memo regarding Regional Hospital District 2012 Annual Budget.  
*Moved by E. Geall, seconded by J. McNabb, "That this memorandum be received."*  
  
*"Carried"*
3. *Moved by B. Irving, seconded by J. McNabb, "That Bylaw 112, Alberni-Clayoquot Regional Hospital District 2012 Annual Budget be read a third time."*
4. *Moved by B. Irving, seconded by J. McNabb, "That Bylaw 112, Alberni-Clayoquot Regional Hospital District 2012 Annual Budget be amended as follows:*
  - a. *Reduce line 2, tax requisition by \$84,817 to a total of \$1,998,170; and,*
  - b. *Reduce line 11, mobile MRI by \$84,817 to a total of \$201,183."*

*"Carried"*

The main motion of third reading as amended, was

*"Carried"*

5. *Moved by J. McNabb, seconded by E. Geall, "That Bylaw 112, Alberni-Clayoquot Regional Hospital District 2012 Annual Budget be adopted."*

*"Carried"*

6. *Moved by J. McNabb, seconded by E. Geall, "That the Alberni-Clayoquot Regional Hospital District Debenture Debt Balance as of December 31, 2011 be received."*

*"Carried"*

#### **REPORTS**

7. Director McNabb reported on the Alberni-Clayoquot Continuing Care Society meeting held yesterday. The Society received \$300,000 funding from VIHA for specific projects within Fir Park and Echo Village. However, they did not receive funding for the dementia conversion at Fir Park Village. The Society is looking at funding options to finish this dementia project.

*Moved by J. McNabb, seconded by E. Geall, "That this verbal report be received."*

*"Carried"*

#### **ADJOURN**

8. *Moved by J. McNabb, seconded by W. Crowley, "That this meeting now stand adjourned."*

*"Carried"*

9. The meeting adjourned at 3:28 p.m.

Certified Correct:

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Cindy Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer