



Alberni-Clayoquot Regional District

**Regular Board of Directors Meeting
Wednesday, March 28, 2012**

Time: 1:30 p.m.

**Place: Regional District Office
Board Room
3008 Fifth Avenue
Port Alberni, BC**

EXTRA AGENDA

Pages

1. CALL TO ORDER:

2. PETITIONS, DELEGATIONS & PRESENTATIONS:

3. ADOPTION OF MINUTES:

- a/ Regular Board of Directors Meeting – February 22, 2012..... 1-14
- b/ Special Board of Directors Meeting – Public Consultation
Session – March 14, 2012..... 15-20

**4. COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**

**5. COMMUNICATIONS/CORRESPONDENCE
FOR INFORMATION:**

- a/ Ministry of Justice
Re: Families First Agenda for Change 21-22
- b/ Electrigaz
Re: Anaerobic Digestion of the Organic Fraction of
Municipal Solid Waste – Professional Services..... 23-26
- c/ Healthy Forests-Healthy Communities:
A Conversation on BC Forests
Re: 2011 Activities Summary Report..... 27-30

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6. REPORTS:

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b/	Vancouver Island Regional Library - P. Cote	
c/	Central West Coast Forest Society – T. Bennett	
d/	Emergency Planning – P. Cote/M. Kokura/C. Solda	
e/	Alberni Valley Chamber of Commerce – G. Wong	
f/	Coastal Communities Network – T. Bennett	
g/	West Island Woodlands Advisory Group – J. Jack	
h/	Island Coastal Economic Trust – G. Wong	
i/	Air Quality Council, Port Alberni – J. McNabb	
j/	West Coast Aquatic Board – T. Bennett	
k/	Clayoquot Biosphere Trust	
l/	Association of Vancouver Island & Coastal Communities – C. Solda	
m/	Beaver Creek Improvement District Conversion Committee – J. McNabb	
n/	RCMP Update	
o/	West Coast Committee – B. Irving	
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b/ Planning & Development Report	EX 1
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9. <u>ADMINISTRATION:</u>	
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• Bylaw No. R1002-1, Beaver Creek Noise Control Amendment Bylaw, 2012 – Adoption.....	79-82
b/ Request for Decision Re: Bylaw No. A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012 • Bylaw No. A1075, 3 Readings & Adoption.....	83-108
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e/ Request for Decision Re: Beaver Creek Booster Pump Funding Application.....	EX 2
f/ Request for Decision Re: Hanger Lease, AV Airport	EX 3
10. <u>FINANCES:</u>	
a/ Financial Statements • January 1 – February 29, 2012	115-116
b/ Request for Decision Re: Board Remuneration, Expenses and Benefits Amendment	117-118
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(Financial Plan attached separately)	
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12. <u>CHAIRPERSON’S REPORT:</u>	
a/ March 2012	155-156
13. <u>UNFINISHED BUSINESS:</u>	
14. <u>DIRECTOR’S DECLARATIONS:</u>	
15. <u>NEW BUSINESS:</u>	
<i>[Section 15(3) - The Board must not consider any matters not listed on the Agenda unless it is first agree to by a vote of two-thirds of those Members present]</i>	
16. <u>QUESTION PERIOD:</u>	
17. <u>MEETING SCHEDULE:</u>	
a/ April 2012	157-158
18. <u>RECESS TO IN-CAMERA:</u>	
a/ Motion to close the meeting to public to discuss matter relating to:	
• Labour or Other Employee Relations	

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19. **QUESTION PERIOD:**

20. **ADJOURNMENT:**



MEMORANDUM

TO: Board of Directors, Regional District of Alberni-Clayoquot
FROM: Mike Irg, Manager of Planning and Development
DATE: March 27, 2012
RE: Monthly Activity Report - - Planning and Development

2011 total	2012 YTD	CATEGORY OF APPLICATION
10	1	Rezoning
11	2	Development Permit and Development Variance Permit
13	1	Subdivisions
0	0	Agricultural Land Reserve
3	1	Board of Variance
14	4	Crown leases
24	1	Bylaw Enforcement
5	4	Miscellaneous
80	14	TOTAL APPLICATIONS RECEIVED

Cherry Creek OCP has been sent to referral agencies following first reading last month.

Beaufort OCP will be presented to the Board for first reading in April.

Sproat Lake OCP - The Sproat Lake APC and Director Cote reviewed the draft Sproat Lake OCP with Planning Staff and consultant Kelly Gesner on February 20th.

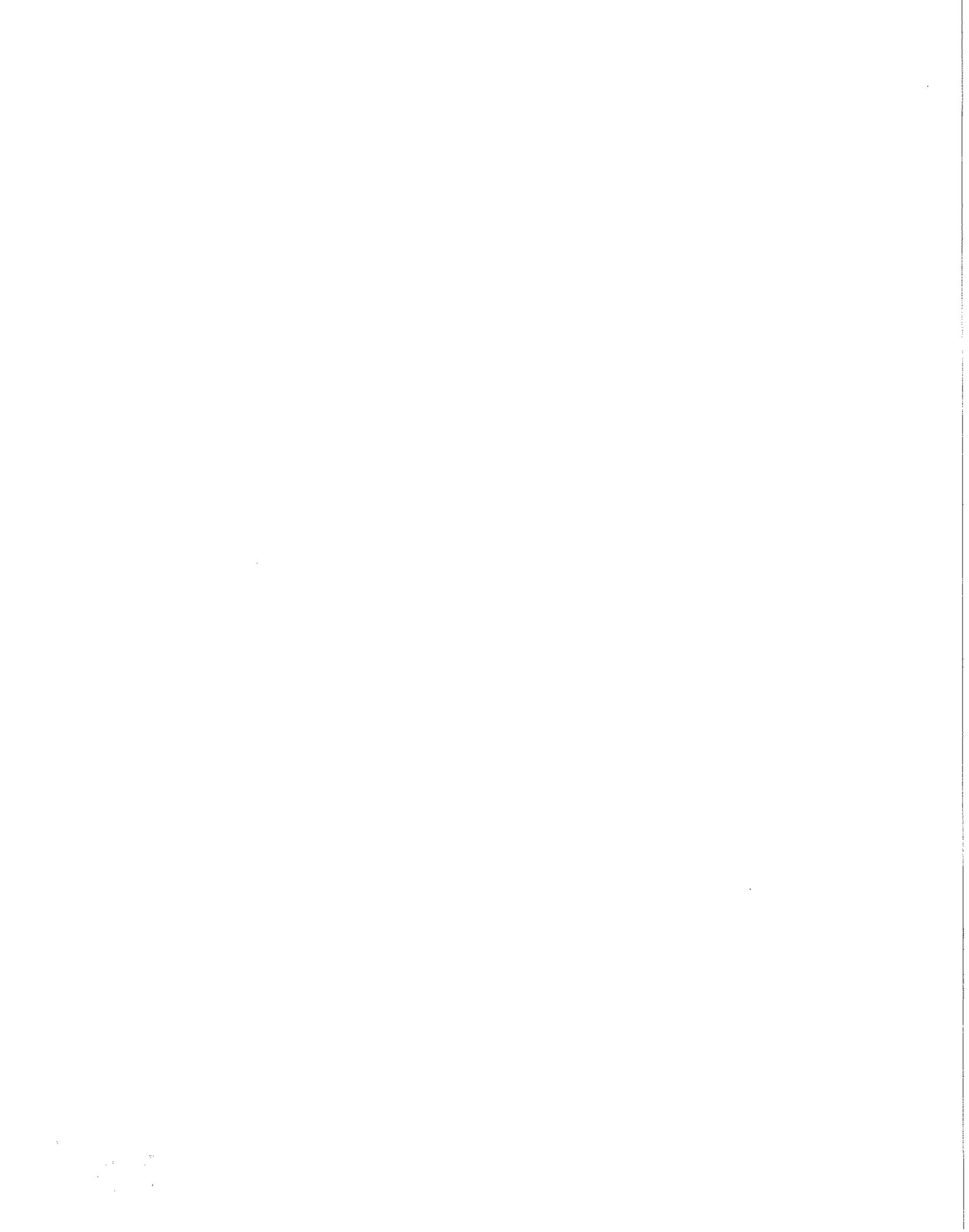
Beaver Creek OCP- The Beaver Creek APC and Director McNabb reviewed the draft OCP on February 21st with Planning Staff and consultant Kelly Gesner. An open house was held on March 15th. The open house was well attended by the community and facilitated by Director McNabb, Planning Staff and consultant Kelly Gesner

Bamfield OCP - An open house and public meeting was held on March 26th in Bamfield. The event was well attended by the community. The meetings were facilitated by the VIU students working on the Bamfield OCP project, with support from Director Geall, VIU Professor Pam Shaw, VIU Vice President Dave Witty, and ACRD Planning Staff.

On February 28th and March 20th Planning Staff and the CAO met with the Agricultural Development Committee to set priorities for implementing the Alberni Valley Agricultural Plan.

A public hearing for two separate rezoning applications in Cherry Creek was held on March 20th and Chaired by Director Wong.

Mike Irg, MCIP
 Manager of Planning and Development





REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill
Meeting Date: November 28, 2012
Subject: Beaver Creek Booster Pump Funding Application

Recommendation:

That staff apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station.

Background:

Applications are now being accepted for funding under the Gas Tax General Strategic Priorities Fund (GSPF) and the Innovations Fund (IF), with an application deadline of May 31, 2012. The booster pump station will connect the City of Port Alberni water system to the Beaver Creek water system. The residents of Beaver Creek experience extended periods of high turbidity water with their current water system. It is expected that implementation of this booster pump will eliminate boil water advisories that have plagued the Beaver Creek system for many years and will ensure that the new VIHA water treatment requirements will be met for Beaver Creek.

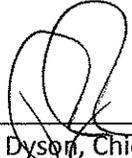
Time Requirements – Staff & Elected Officials:

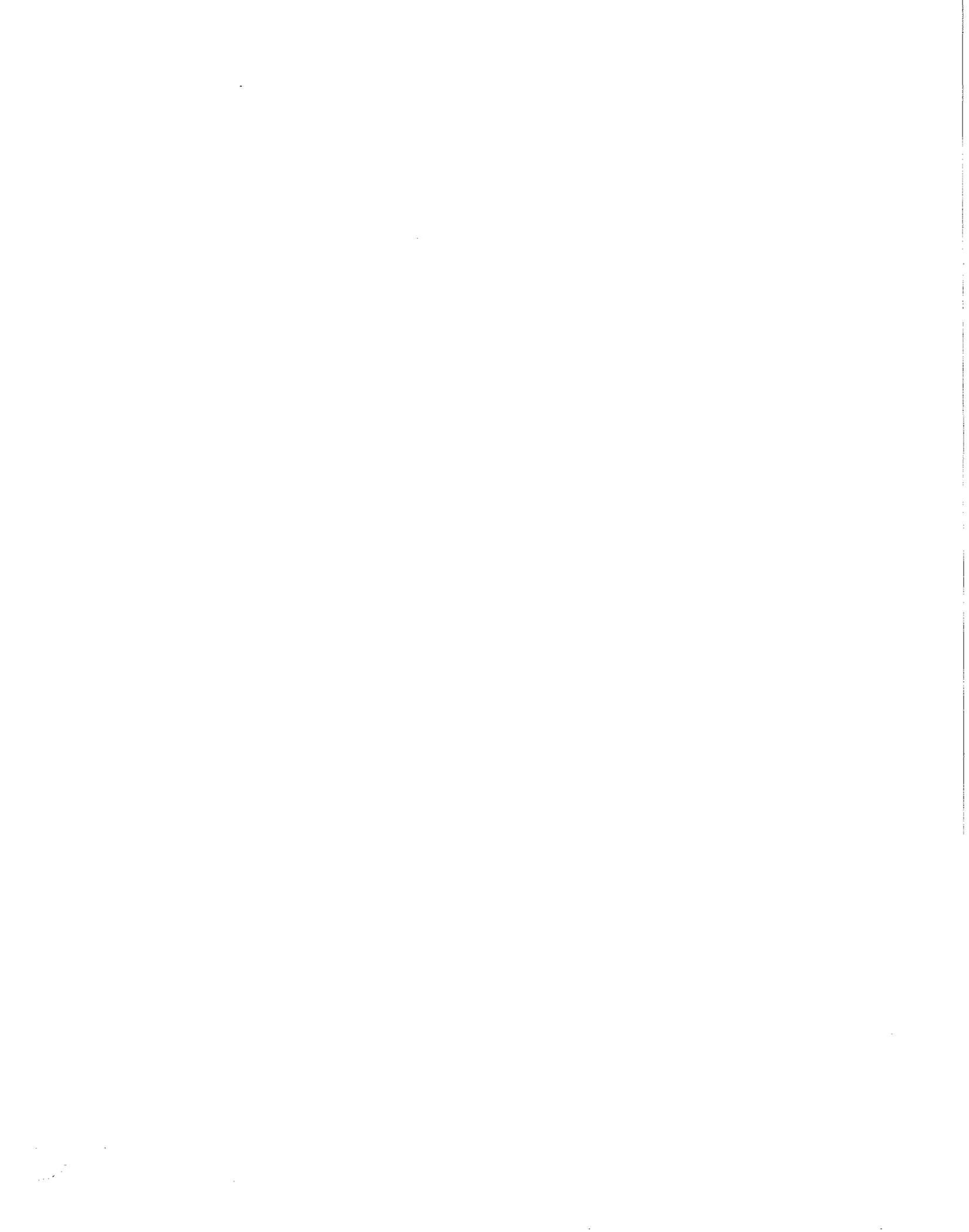
Staff time to prepare and submit application.

Financial:

These programs are funded through contributions made by the Government of Canada under the Canada-British Columbia-UBCM Agreement on the Transfer of Federal Gas Tax Revenues (Gas Tax Agreement). Available funding is up to 100% of the net eligible costs.

Submitted by: 
Janice Hill, Environmental Services Assistant

Approved by: 
Russell Dyson, Chief Administrative Officer





REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill, Environmental Services Asst.
Meeting Date: March 28, 2012
Subject: Hanger Lease, AV Airport

Recommendation:

That the ACRD Board of Directors agree to enter into a lease agreement with Allen Paul of Victoria, BC for a lease space at the AV Airport to construct an aircraft hanger for a 3 year term commencing on the 15th of April, 2012 and expiring on the 14th of April, 2015 at a rate of \$1419.18 plus HST per year.

Background:

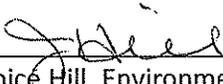
The ACRD currently leases hanger space to the Alberni Flying Club and Vancouver Island Soaring Center at the AV Airport. Lease space is for the land and the building is the responsibility of the lessee. Lease rates are calculated at \$1.40 per square meter as per a market rent appraisal prepared by PCAG Property Advisors. The lot Mr. Paul is requesting is Lot 7 which is 1013.7 sq. meters. Lessee is required to maintain a policy of comprehensive general liability insurance in the amount of not less than \$3,000,000.00, naming the ACRD as an insured party thereto.

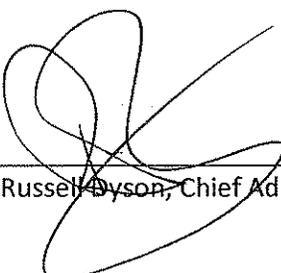
Time Requirements – Staff & Elected Officials:

Staff time to prepare lease agreement.

Financial:

Yearly revenue of \$1419.18 per year for 3 years.

Submitted by: 
Janice Hill, Environmental Services Assistant

Approved by: 
Russell Dyson, Chief Administrative Officer

