



Alberni-Clayoquot Regional District

**Regular Board of Directors Meeting
Wednesday, February 22, 2012**

Time: 1:30 p.m.

**Place: Regional District Office
Board Room
3008 Fifth Avenue
Port Alberni, BC**

EXTRA AGENDA

Pages

1. CALL TO ORDER:

2. PETITIONS, DELEGATIONS & PRESENTATIONS:

- a/ Mr. Tom Boyes & Mr. Jim McManus
Re: Development Variance Application, Lot 45, Haggard Cove
Re: **Technical Memo.....EX 1**

3. ADOPTION OF MINUTES:

- a/ Regular Board of Directors Meeting – January 25, 2012..... 1-14

**4. COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**

- a/ Union of British Columbia Municipalities
Re: 2012 Resolutions Process 15-26
- b/ City of Duncan
Re: Invitation to Attend Celebration of 100th Anniversary 27-28
- c/ Thompson Okanagan Interface Society
Re: Invitation to Participate in Wildland Urban
Interface Symposium..... 29-38
- d/ Jennifer Palmer
Re: Recycling Program in Cherry Creek 39-40

**5. COMMUNICATIONS/CORRESPONDENCE
FOR INFORMATION:**

- a/ Union of British Columbia Municipalities
 Re: Province to Review Municipal Taxation and Local
 Government Revenue41-42
 Re: Auditor General for Local Government – Audit Council
 Appointments43-44
- b/ Fraser Basin Council
 Re: Smart Planning for Communities45-46
- c/ B.C. Government and Service Employees’ Union/Hospital District
 Union/BC Division of the Canadian Union of Public Employees BC
 Re: Community Social Services Awareness Month47-50
- d/ Brendan Read
 Re: E & N Railroad51-54
- e/ Order of British Columbia
 Re: Call for Nominations55-56

6. REPORTS:

- a/ 9-1-1 Corporation – J. Douglas
- b/ Vancouver Island Regional Library - P. Cote
- c/ Central West Coast Forest Society – T. Bennett
- d/ Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda
- e/ Alberni Valley Chamber of Commerce – G. Wong
- f/ Coastal Communities Network – T. Bennett
- g/ West Island Woodlands Advisory Group – J. Jack

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	Pages
h/ Island Coastal Economic Trust – G. Wong	
i/ Air Quality Council, Port Alberni – J. McNabb	
j/ West Coast Aquatic Board – T. Bennett	
k/ Clayoquot Biosphere Trust	
l/ Association of Vancouver Island & Coastal Communities – C. Solda	
m/ Beaver Creek Improvement District Conversion Committee – J. McNabb	
n/ RCMP Update	
o/ Electoral Area Directors Financial Planning 2012-2016 – G. Wong	
• Minutes from the February 1, 2012 Meeting	57-60
p/ Alberni Valley & Bamfield Directors Financial Planning 2012-2016 – G. Wong	
• Minutes from the February 1, 2012 Meeting	61-62
q/ West Coast Committee Financial Planning 2012-2016 – B. Irving	
• Minutes from the February 6, 2012 Meeting	63-66
r/ Alberni-Clayoquot Regional District – Participation of First Nations in Regional District Services Report (Report attached separately)	
7. <u>OTHER REPORTS:</u>	
8. <u>STAFF REPORTS:</u>	
a/ February 2012 CAO Report.....	67-68
b/ Planning & Development Report.....	69-70
• January 2012 Building Report.....	71-72

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c/ Finance Department Staff Report	73-74
d/ Staff Action Items as of February 15, 2012.....	75-80
9. <u>ADMINISTRATION:</u>	
a/ Administrative Memo	
Re: Tabled Recommendation - January 25 th Board of Directors Meeting – Board Remuneration, Expenses & Benefits Bylaw	81-90
Re: Bylaw No. A1073, Board Remuneration, Expenses and Benefits Bylaw 2011 – 4 Readings	91-98
b/ Request for Decision	
Re: Recommendation Regarding Library Services	99-100
c/ Administrative Memo	
Re: Increased Quota Levels to Support Regional Food Self-Sufficiency	101-102
d/ Request for Decision	
Re: Noise Bylaw Amendments To Include the Regulation of Noise Scare Devices.....	103-104
Re: Bylaw R1000-1, Sproat Lake Specified Area Noise Control Amendment 2012 – 3 Readings	105-108
Re: Bylaw R1001-1, Cherry Creek Noise Control Amendment 2012 – 3 Readings	109-112
Re: Bylaw R1002-1, Beaver Creek Noise Control Amendment 2012 – 3 Readings	113-116
10. <u>FINANCES:</u>	
a/ Financial Statements	
• January 1 – January 31, 2012	117-118
b/ Administrative Memo	
Re: 2012 Grant-in-Aid Applications.....	119-132

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c/ Administrative Memo	
Re: 2012-2016 Draft Regional District Financial Plan	133-136
Re: Bylaw No. F1100, 2012-2016 Financial Plan 1 st Reading	137-138
(Financial Plan attached separately)	
d/ Re: Tax Requisition Summary (Attached separately)	

11. PLANNING MATTERS:

ELECTORAL AREA DIRECTORS ONLY

a/ DVA11007 (Boyes) Lot 45, Haggard Cove	
• Memo	139-154
b/ RA11007 (Jensen) 375 Cape Beale Trail	
• Public Hearing Report	155
• Public Hearing Minutes	156-164
• Bylaw P1284 – 2 nd & 3 rd Readings	165-166
c/ RT10008 (Greenhouse Gas Reduction) South Long Beach	
• Memo	167
• Bylaw P1255 – Adoption	168-170
d/ RF08003 (Alberni Valley Chamber of Commerce) 2533 Port Alberni Highway	
• Memo	171-176
• Bylaw P1223 – Rescind 3 rd Reading	177-178
• Bylaw P1224 – Rescind 3 rd Reading	179-180
• Delegate the Public Hearing	
e/ RF09014 (Borovica) 1785 Alberni Highway	
• Bylaw P1259 – Adoption	181-182
• Bylaw P1260 – Adoption	183-184

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f/ DVF11010 (Borovica) 1785 Alberni Highway	
• Memo.....	185-186
g/ Cherry Creek Official Community Plan	
• Memo.....	187-189
• Bylaw P1278 – 1 st Reading	190
• Financial Plan Resolution	
• Solid Waste Management Plan Resolution	
• Delegate the Public Hearing	

ALL DIRECTORS

h/ WC12001 (Iisaak Forest Resources Ltd) Sidney Inlet	
• Memo.....	191-196
i/ WC12002 (Iisaak Forest Resources Ltd) Millar Channel	
• Memo.....	197-202
j/ WC12003 (Iisaak Forest Resources Ltd) Tofino Inlet	
• Memo.....	203-208

12. CHAIRPERSON'S REPORT:

a/ February 2012	EX 2-3
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13. UNFINISHED BUSINESS:

14. DIRECTOR'S DECLARATIONS:

15. NEW BUSINESS:

[Section 15(3) - The Board must not consider any matters not listed on the Agenda unless it is first agree to by a vote of two-thirds of those Members present]

16. QUESTION PERIOD:

17. **MEETING SCHEDULE:**

a/ Revised March 2012..... EX 4-5

18. **RECESS TO IN-CAMERA:**

a/ Motion to close the meeting to the public to discuss litigation or potential litigation affecting the Regional District and negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.

19. **RECOMMENDATIONS FROM IN-CAMERA:**

20. **QUESTION PERIOD:**

21. **ADJOURNMENT:**



TECHNICAL MEMO

Fraser City Installations (1989) Ltd.,
34118 Maclure Road,
Abbotsford, BC
V2S 7W3
ATTENTION: Mr. Tom Boyes

File: G8197.01
February 21, 2012

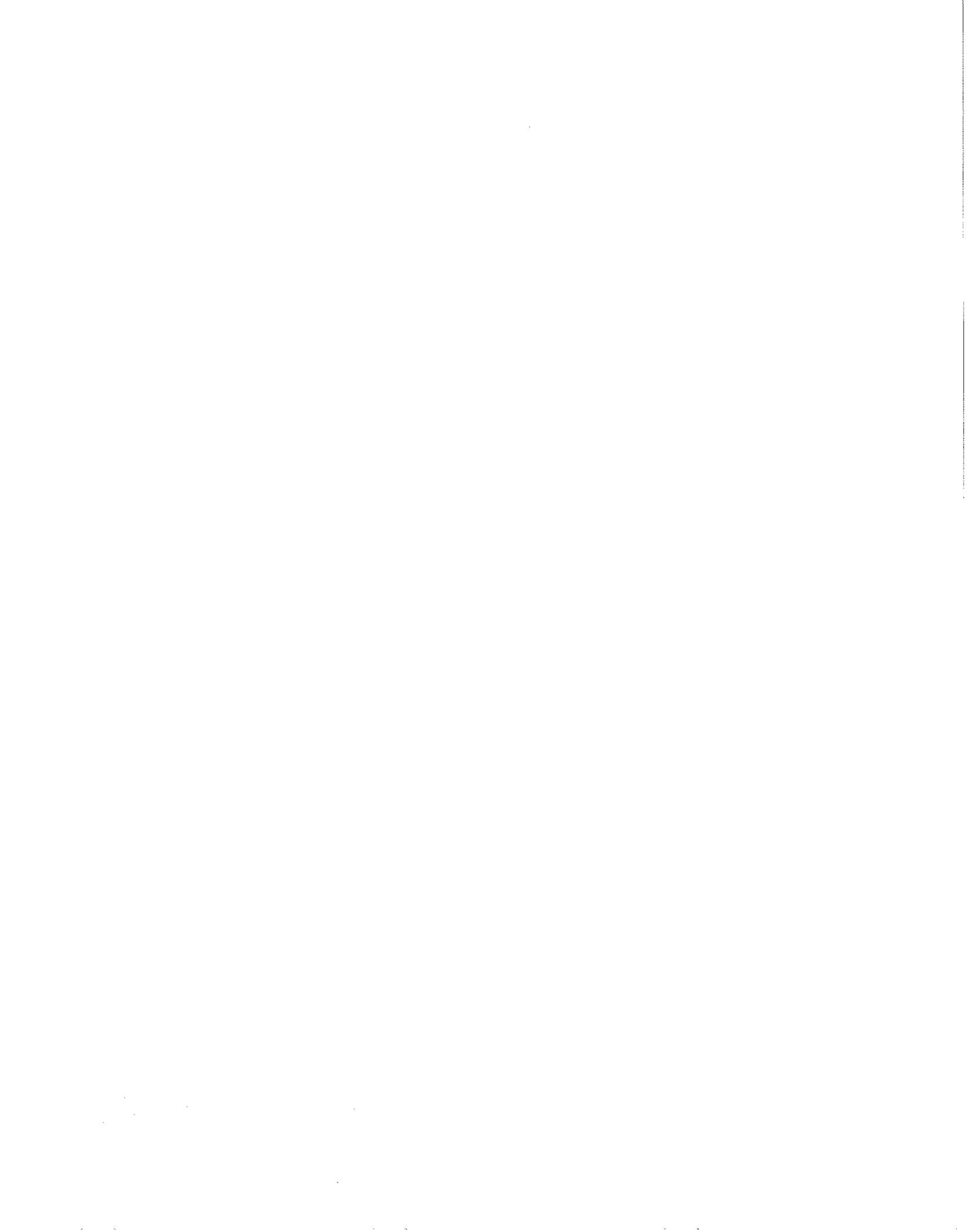
PROJECT: STRATA LOT 45, HAGGARD COVE, BC
SUBJECT: FOOTING GRADE TEST PIT OBSERVATIONS & DISCUSSION

1. As requested, Lewkowich Engineering Associates Ltd. (LEA) observed test pit excavations to proposed footing grade for the building footings on June 16, 2010 at the above noted project. The visit revealed a bearing surface of bedrock at various footing grade elevations. A bearing value of 150 kPa may be applied to the bedrock soils that are to be supporting footings. Based on the observed conditions, it is LEA's opinion that the bearing materials should perform satisfactorily to support the proposed construction.
2. During LEA's site visit it was noted that there were several restrictions to siting even a small cottage on the existing lot. The lot's road frontage does not follow a right angle from the west side and is bounded by a creek on the east side (with required setback) and a bedrock bluff on the south side. LEA commented that it would be desirable to have all the foundation piers supported equally on bedrock. Test pitting was not done on the area at the base of the bluff. Access to the area below the bluff would require trespass over other lots which LEA did not recommend without permission.
3. Lewkowich Engineering Associates Ltd. appreciates the opportunity to be of service on this project. If you have any comments, or if we can be of further assistance, please contact us at your convenience.

Respectfully Yours,
Lewkowich Engineering Associates Ltd.

Bradford Hill
Senior Engineering Technician

EX 1



Chairperson's Report to the ACRD Board

February 21, 2012

- Feb 1/12 Attended Mayor's Breakfast. Western Forest Products reported a good year. APD 2 shifts, Somas 1 shift. Tseshaht wood fibre 40,000 cm per year, Fisheries in Valley characterized by DFO as "Hotspot." Island Timberlands – logging of Arbutus Ridge, Coombs Country Candy area, and China Creek Watershed area, spring planting scheduled for February and March in lowland sites. Hupacasath First Nation – Micro Hydro 2011 produced 30.6 GW of electricity, translates into \$1.9 million. Great Central Lake dam will have maintenance in August. Port Alberni Port Authority – 63,000 tons of raw logs exported in January 2012. Fisherman's Harbour - project moving ahead for 2012. Catalyst says business as usual even during bankruptcy protection time.
- Feb/12 Pacific Rim Health Care Co-op AGM . Recruitment of Doctors for Clinic is over. The Board will give the building back to the City of Port Alberni and the Board will find another healthcare priority to champion.
- Feb. 1/12 Alberni Valley & Bamfield Financial Plan meeting. Discussed Alberni Valley Landfill, Electoral Area Administration, Building Inspection, and Vancouver Island Regional Library 2012.
- Feb. 1/12 Electoral Area Directors meeting. Discussed Financial Plan for 2012.
- Feb. 8/12 Special Committee-of-the-Whole meeting. Went through Grants-In-Aid. Process went well, thanks to Directors for respecting each Director's point of view.
- Feb. 8/12 Committee-of-the-Whole meeting. Presentation from Mr. Chris Vrael, 9-1-1 Corporation.
- Feb. 13/12 Ministry of Health and Vancouver Island Health Authority meeting in Courtenay. Discussed Healthy Families and role of local government in addressing priorities in their region, e.g. obesity, food security. VIHA will help regions to address issues.
- Feb/12 Beaver Creek Improvement District Conversion. BCID & the ACRD continue to work on possible conversion of BCID to a local service area of the ACRD.
- Feb.14/12 Community Health Network. Meeting with Caryl and Adriane from VIHA and Cindy, Wendy and myself. Discussed Draft Protocol, Job Description, First

EXZ

Forum, Confirmation of Health Network top priority “Youth and Early Years” and possible funding through VIHA for two years.

- Feb/12 Cherry Creek Improvement District. Update on Beaver Creek Conversion. Cherry Creek has scheduled a public meeting with VIHA in April as they are still looking into conversion.
- Feb./ 12 Vancouver Island Health Authority and Alberni Valley Social Planning Council. Unveiled a Harm Reduction Initiative. Harm Reduction of all areas not just one target area. Also how to dispose of found needles.
- Feb. 16/12 9-1-1 Board Meeting. Elected new Board and business operations out of Courtenay. Discussed budget for 2012 and Capital Reserve Fund for the upcoming year.
- Feb. 17/12 Vancouver Island North In-Film Commission. Overview Conference. Economic impact to North Island (Malahat North) \$1.00 spent leveraged to \$23.00. Office budget of \$102 K for Joan and Tanya. Budget stretched thin and maybe losing Commissioner Joan (lack of wages and corporate raiding). Nanaimo Regional District and some other areas are not paying into the Film Commission. Panel of Presenters – Actors Union Guild, Commercials, Film Sets. All say the Island’s untouched beauty is desirable for film shoots but the cost of production skyrockets when moved away from big centers e.g. Vancouver. Tofino, Ucluelet and Port Alberni well used over the past couple of years. Production Shoot, some in ACRD, producer nominated for 2012 Academy Award.

EX 3



Alberni-Clayoquot Regional District
Board of Directors Meeting Schedule
March 2012
Revised

Date	Meeting	Time & Location	Attendees
Wednesday, March 7 th	West Coast Committee Meeting	1:00 pm – Long Beach Golf Club	West Coast Directors, Senior Staff
Wednesday, March 14 th	Committee-of-the-Whole Meeting Regional Hospital District Meeting Special Board of Directors Meeting – Public Consultation Session – 2012 – 2016 Financial Plan	1:30 pm – Regional District Board Room Immediately following above 6:00 pm – Regional District Board Room	Directors, Senior Staff Directors, Senior Staff Directors, Senior Staff
Thursday, March 15 th	Beaver Creek Official Community Plan Open House	3:00 – 8:00 pm – Beaver Creek Community Hall	Director McNabb, Planning Staff
Tuesday, March 20 th	Public Hearing – Rezoning Application – AV Chamber of Commerce & ABC Boat Centre (Area F Cherry Creek)	7:00 pm – Regional District Board Room	Director Wong, Planning Staff
Wednesday, March 21 st	Special Board of Directors Meeting (Tentative – only if required for Financial Plan purposes)	1:30 pm – Regional District Board Room	Directors, Senior Staff

5/4

Date	Meeting	Time & Location	Attendees
Wednesday, March 28 th	Regular Board of Directors Meeting	1:30 pm - Regional District Board Room	Directors, Senior Staff

Revised: February 21, 2012

EX 5