



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**BOARD OF DIRECTORS MEETING
MINUTES**

WEDNESDAY, NOVEMBER 23, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett (via teleconference), Hira Chopra, Penny Cote, Patty Edwards, John Fraser (via teleconference), Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Teri Fong, Manager of Finance, Mike Irg, Manager of Planning and Development, Carla Connelly, Planner.

Other: John Jack, Councillor, Huu-ay-aht First Nation.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DLEGATIONS & PRESENTATIONS

2. The Chairperson presented Shane Morrow, Alberni Valley Times with a gift of recognition for covering the ACRD meetings and congratulated him on his upcoming retirement from the Alberni Valley Times.

3. *Moved by M. Kokura, seconded by S. Ochman, "That Mr. Gerry Dulyk be invited to address the Regional District Board."*

"Carried"

4. Mr. Dulyk spoke against Development Variance Application DVA11007, Lot 45 Haggard Cove. Mr. Dulyk is against the front yard variance setback as applied for.

5. The Chairperson thanked Mr. Dulyk for his presentation.

6. *Moved by M. Kokura, seconded by H. Chopra, "That Mr. Mike Wilton, Lot 31, Haggard Cove be invited to address the Regional District Board."*

"Carried"

7. Mr. Wilton spoke against approval of Development Variance Application DVA11007, Lot 45 Haggard Cove.

8. The Chairperson thanked Mr. Wilton for his presentation.

MINUTES

9. *Moved by M. Kokura, seconded by E. Russcher, "That the minutes from the Regular Board of Directors meeting held on October 26, 2011 be adopted as circulated."*

"Carried"

10. *Moved by H. Chopra, seconded by M. Kokura, "That the Board Remuneration Review Committee: Donna Brett, Lyle Price, Bob Cole be invited to address the Board of Directors regarding their review of the ACRD Board Remuneration, Expenses and Benefits Bylaw."*

"Carried"

11. D. Brett provided an overview of the review conducted by the Board Remuneration Review Committee. The Committee answered questions from Directors. D. Brett advised that the Committee recommends that the process for this review start earlier next time and that the Committee look at a one fee remuneration model. The Chairperson thanked the Committee for sitting on the Committee and reviewing the Bylaw.

COMMUNICATIONS, CORRESPONDENCE – FOR ACTION

12. Correspondence dated November 10, 2011 from AVICC regarding resolutions and request for submissions and call for nominations for the AVICC Executive.

Moved by H. Chopra, seconded by T. Bennett, "That this correspondence be received."

"Carried"

13. Letter dated October 2011 from Nature Trust of BC requesting funding support.

Moved by H. Chopra, seconded by E. Russcher, "That this correspondence be received."

"Carried"

14. Letter from the Alberni Valley Wrestling Club requesting funding support for the 29th Annual Alberni Valley Invitational Wrestling tournament.

Moved by K. McRae, seconded by P. Cote, "That the Alberni-Clayoquot Regional District award a Special Events Grant in the amount of \$1,000.00 to the Alberni Valley Wrestling Club for the 29th Annual Invitational Wrestling Tournament, February 2nd to 4th, 2012 in Port Alberni, BC."

"Carried"

15. Letter dated November 3, 2011 from the Ministry of Forests, Lands and Natural Resource Operations regarding Ahousaht First Nation cemetery.
Moved by M. Kokura, seconded by P. Edwards, "That the Alberni-Clayoquot Regional District advise the Ministry of Forests, Lands and Natural Resource Operations that the Regional District is willing to apply for a Sponsored Crown Grant for cemetery purposes on behalf of the Ahousaht First Nation for Block A, District Lot 1370 Clayoquot District, containing 2.00 hectares."

"Carried"

16. Letter dated November 16, 2011 from the Cherry Creek Improvement District requesting assistance to complete a conversion analysis.
Moved by M. Kokura, seconded by K. McRae, "That the Alberni-Clayoquot Regional District instruct staff to provide assistance to the Cherry Creek Improvement District in examining the potential impacts of converting to a local service area of the Regional District and apply for provincial funding in the amount of \$5,000.00 to complete a conversion analysis."

"Carried"

17. Letter dated November 21, 2011 from the City of Port Alberni requesting an appointment from the Regional District to the RCMP Inspector Recruitment Panel.
Moved by K. McRae, seconded by M. Kokura, "That Chairperson Wong be appointed to the City of Port Alberni RCMP Recruitment Panel."

"Carried"

COMMUNICATIONS, CORRESPONDENCE – FOR INFORMATION

18. *Moved by M. Kokura, seconded by P. Cote, "That the following correspondence be received for information: Union of British Columbia Municipalities re: In the House, CFIB's Fourth Municipal Spending Report, Honourable Mary Polak, Minister of Aboriginal Relations and Reconciliation re: Response from Meeting at UBCM Convention, Islands Trust re: Salish Sea Shipping and Oil Spill Concerns, Ministry of Health re: Age-Friendly BC Community Resource Package and Honourable Blair Lekstrom, Minister of Transportation & Infrastructure re: UBCM Thank you."*

"Carried"

REPORTS

19. Director Bennett reported on the Central West Coast Forest Society. The Society is finishing up the creek restoration project. They continue to look for further funding.

Moved by T. Bennett, seconded by M. Kokura, "That this verbal report be received."

"Carried"

20. Director Bennett provided an update on the Coastal Communities Network. The Network has developed a strategy for 2012 which is centered around the AVICC and UBCM Conventions. The CCN are proposing to hold their elections in conjunction with UBCM.

Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"

21. Director McRae reported on the Island Corridor Foundation. The Foundation continues to lobby for funding from the Federal Government.

Moved by K. McRae, seconded by E. Russcher, "That this verbal report be received."

"Carried"

OTHER REPORTS

22. *Moved by P. Edwards, seconded by P. Cote, "That the Session Summary from the Community to Community Forum held on October 13, 2011 on Emergency Planning in the Region be received."*

"Carried"

23. *Moved by M. Kokura, seconded by K. McRae, "That the minutes from the Log Train Trail Advisory Committee meeting held on November 10, 2011 be received."*

"Carried"

STAFF REPORTS

24. *Moved by M. Kokura, seconded by P. Edwards, "That the Chief Administrative Officer's report dated November 2011 be received for information."*

"Carried"

25. *Moved by P. Edwards, seconded by M. Kokura, "That the Manager of Planning and Development report dated November 16, 2011 be received for information."*

"Carried"

26. *Moved by P. Edwards, seconded by M. Kokura, "That the October 2011 Building Report be received for information."*

"Carried"

27. *Moved by H. Chopra, seconded by M. Kokura, "That the Staff Action Items as of November 16, 2011 be received for information."*

"Carried"

ADMINISTRATION

28. Administrative Memo regarding Custom Transit Ridership by Community.
Moved by P. Cote, seconded by P. Edwards, "That this report be received."

"Carried"

29. Request for Decision regarding Rock Quarry Investigation at the Alberni Valley Airport.

Moved by M. Kokura, seconded by P. Cote, "That the Regional District Board of Directors not proceed with further investigations of a rock quarry at the Alberni Valley Airport until the Regional District's own aggregate needs a future for the subject lands are determined."

"Carried"

30. Request for Decision regarding Special Board of Directors Meeting.

Moved

by E. Russcher, seconded by P. Edwards, "That the Alberni-Clayoquot Regional District Board of Directors call a Special Board of Directors Meeting on Friday, December 9, 2011 immediately following the Inaugural Board of Directors Meeting in order to consider an appointment of Director for Electoral Area "A" (Bamfield)."

"Carried"

31. Request for Decision regarding Review of the ACRD Board Remuneration, Expenses and Benefits Bylaw.

Moved by P. Cote, seconded by E. Russcher, "That this correspondence be deferred and staff be instructed to provide more detailed information on the

proposed amendments to the Board Remuneration, Expenses and Benefits Bylaw.”

“Carried”

32. Administrative Memo regarding Declaration of Official Election Results.
Moved by P. Edwards, seconded by P. Cote, “That this correspondence be received.”

“Carried”

FINANCES

33. *Moved by M. Kokura, seconded by P. Edwards, “That the Alberni-Clayoquot Regional District Financial Statements dated January 1 – October 31, 2011 be approved.”*

“Carried”

PLANNING

34. Development Variance Application DVA11007 (Boyes), Lot 45, Haggard Cove, Electoral Area “A” (Bamfield).
Moved by M. Kokura, seconded by P. Cote, “That the Regional District Board is, at this time, disposed to deny Development Variance Application DVA11007 and prior to doing so, offer the applicant the opportunity to present their own case as to why this application should not be denied.”

“Carried”

35. Development Variance Application DVC11009, (Hache), Lot 15, Block 43, Section 49, Clayoquot District, Plan 510, Electoral Area “C” (Long Beach).
Moved by T. Bennett, seconded by P. Edwards, “That the Board of Directors concur with the recommendation of Planning Staff and consider issuing Development Variance Application DVC11009 to vary the required side yard setback of the Marine Recreation (MR) District from 10 feet to 8.8 feet as per Section 143.3 (7)(ii) of the Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to allow for the construction of a cabin within the footprint of the existing foundation on the property.”

“Carried”

36. Development Variance Application DVF11010, (Borovica), Lot B, Block 235, Alberni District, Plan 31594, 1785 Alberni Highway, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by P. Cote, “That the Board of Directors concur with the recommendation of Planning Staff and consider issuing Development

Variance No. DVF11010 to vary the required front yard setback of the Multiple Family Residential (RM1) District from 25 feet to 10 feet as per Section 200 – Schedule II – Bulk and Site Regulations of the Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to allow for the completion of the additions to units 4 and 5 within their existing footprint.”

“Carried”

37. Subdivision Application SF11010, (Murray), Lot 3, District Lot 273, Alberni District, Plan VIP71739, 375 Franklin River Road, Electoral Area “F” (Cherry Creek).

Moved by G. Wong, seconded by P. Edwards, “That the Board of Directors concur with the recommendation of Planning Staff and waive the 10% road frontage requirement for Lot A of the proposed subdivision.”

“Carried”

38. Crown Referral Summary LC11012, (Barkley Project Group Ltd.), North of Kennedy Lake, Electoral Area “C” (Long Beach).

Moved by T. Bennett, seconded by P. Edwards, “That the Board of Directors concur with the recommendation of Planning Staff and notify the Ministry of Forests, Lands and Natural Resource Operations that the ACRD interests are unaffected by Crown Referral No. LC11012.”

“Carried”

39. Administrative Memo regarding Age-Friendly Planning within the Alberni-Clayoquot Regional District.

Moved by M. Kokura, seconded by P. Edwards, “That the Alberni-Clayoquot Regional District Board of Directors support and direct staff to apply for the 2012 Age-friendly Community Planning and Project Grant.”

“Carried”

CHAIRPERSON’S REPORT

40. *Moved by E. Russcher, seconded by P. Cote, “That the Chairperson’s Report for the month of November 2011 be received for information.”*

“Carried”

MEETING SCHEDULE

41. *Moved by M. Kokura, seconded by H. Chopra, "That the meeting schedule for the month of December 2011 be received."*

"Carried"

RECESS TO IN-CAMERA

42. *Moved by P. Edwards, seconded by E. Russcher, "That the meeting be closed to the public to discuss matters relating to:*
- a. Litigation or potential litigation affecting the Regional District;*
 - b. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public; and,*
 - c. Labour or other employee relations."*

"Carried"

ADJOURNMENT

43. The meeting was re-opened to the public at 3:38 p.m.
44. *Moved by P. Edwards, seconded by E. Russcher, "That this meeting now stand adjourned."*

"Carried"

45. The meeting adjourned at 3:40 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer