



## Alberni-Clayoquot Regional District

### Committee-of-the-Whole Meeting

Wednesday, January 11, 2012

Time: 1:30 pm

Place: Regional District Board Room  
3008 5<sup>th</sup> Avenue, Port Alberni, BC

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### Agenda

1. Call to Order:

2. Petitions, Delegations & Presentations:

- a. Dan Holder, Alberni-Clayoquot Fire Service Coordinator  
Re: Progress Update
- b. John Ebell, Barkley Project Group  
Re: Micro Hydro Project – Tla-o-qui-aht First Nation
- c. Ken Rutherford, President, Centennial Committee  
Re: Overview Planned Celebrations 2012 and Request  
For Support
- d. Susan Roth  
Re: Beaver Creek Improvement District Conversion

3. Adoption of Minutes:

- a. Meeting of November 9, 2011 ..... 1-6

4. Communications/Correspondence for Action

- a. Central Westcoast Forest Society  
Re: Request for Financial Support ..... 7-8
- b. Government of Canada/Government of British Columbia and  
Investment Agriculture Foundation  
Re: 1<sup>st</sup> Annual Islands Agriculture Show ..... 9-12

c.	Ministry of Environment Re: Sproat Lake Sani-Station and Fossli Park.....	13-14
d.	Union of British Columbia Municipalities Re: Nominations: UBCM Small Water Systems Working Group .....	15-16
e.	Union of British Columbia Municipalities Re: UBCM Membership.....	17-18

**5. Communications/Correspondence for Information:**

a.	Union of British Columbia Municipalities Re: RCMP Contract Management Committee Appointments .....	19-20
	Re: RCMP Contract – Technical Briefing Sessions.....	21-22
b.	Special Olympics of British Columbia Re: Thank you .....	23-24
c.	Citizenship and Immigration Canada Re: Paul Yuzyk Award for Multiculturalism .....	25-26
d.	Vancouver Island Regional Library Re: Library Budget and Levy to Members..... (full report held in office)	27-28
f.	E & N Action Group Re: New E&N Action Group Demands Better Governance And Transparency from Island Corridor Foundation .....	29-30
g.	Royal Canadian Mounted Police Re: Crime Prevention through Environmental Designs.....	31-32
h.	Beaver Creek Improvement District Re: Conversion Process .....	33-34
i.	Port Alberni Victim Services Society Re: Alberni-Clayoquot Regional District Grant-In-Aid Annual Report 2011/12.....	35-38

j.	Province of BC Ombudsperson Re: 2010/11 Annual Report..... (Full report held in office)	39-42
k.	Gas Tax/Public Transit Management Services Re: Gas Tax General Strategic Priorities Fund and Innovations Fund Applications .....	43-44
<b>6.</b>	<b><u>Reports:</u></b>	
a.	Update – Staff Action Items as of January 4, 2012 .....	45-50
b.	Emergency Planning Committee • Minutes from November 24, 2011 Meeting .....	51-54
c.	Vancouver Island Film Commission Re: Our Year In Review .....	55-60
<b>7.</b>	<b><u>Other Reports:</u></b>	
<b>8.</b>	<b><u>Administration:</u></b>	
a.	Request for Decision Re: Member Appointment to the Board of Variance .....	61-62
b.	Request for Decision Re: Resolution – Signing Authority for Banking Purposes .....	63-64
c.	Request for Decision Re: 2012-2016 ACRD & ACRHD Financial Plan Meeting Schedule.....	65-66
d.	Request for Decision Re: 2011 Log Train Trail Improvement Expenses.....	67-68
e.	Administrative Memo Re: Salmon Beach Transportation.....	69-70

**9. Finances:**

- a. Administrative Memo  
Re: Finance Warrant No 512..... 71-98

**10. Unfinished Business:**

**11. New Business:**

**12. Question Period:**

**13. Adjournment:**



**Alberni-Clayoquot Regional District**

**Committee-of-the-Whole Meeting  
Minutes**

**Wednesday, November 9, 2011**      **Cedar Room, Echo Centre, Port Alberni, BC**

Present:      Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.

Staff:      Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Teri Fong, Manager of Finance, Mike Irg, Manager of Planning and Development.

Other:      John Jack, Councillor, Huu-ay-aht First Nation

1.      The meeting was called to order at 1:30 p.m.

**Adoption of Minutes**

2.      *Moved by E. Russcher, seconded by J. Fraser, "That the minutes from the regular Committee-of-the-Whole meeting held on September 14, 2011 be adopted as circulated."*

*"Carried"*

**Communications/Correspondence for Action**

3.      Correspondence dated October 28, 2011 from the Association of Vancouver Island and Coastal Communities regarding Consultation on Aquaculture Regulation.

*Moved by H. Chopra, seconded by K. McRae, "That Director Bennett be authorized to attend the Consultation on Aquaculture Session on November 22, 2011 in Courtenay, BC."*

*"Carried"*

4.      Letter dated November 1, 2011 from the Nuu-chah-nulth Tribal Council regarding NTC Representation on the ACRD Board.

*Moved by J. Fraser, seconded by P. Cote, "That this correspondence be received."*

*"Carried"*

### Communications/Correspondence for Information

5. *Moved by M. Kokura, seconded by P. Edwards, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Natural Resource Roads, re: Update – RCMP Contract Negotiations, Ministry of Environment re: Water Act Modernization Project and Proposed New Water Sustainability Act, New Car Dealers Association of BC re: The Social and Economic Impacts of the New Car Dealers of BC and The Royal Canadian Legion re: Certificate of Appreciation and Annual Military Service Recognition Book."*

*"Carried"*

### Reports

6. *Moved by E. Russcher, seconded by S. Ochman, "That the Update on Staff Action Items as of November 3, 2011 be received."*

*"Carried"*

### Other Reports

7. Director Cote reported on her attendance at a meeting with the Department of Fisheries and Oceans last week. Topics discussed included sockeye escapement, fisheries management, habitat and the ecosystem. Director Cote will provide a written report to the Board for the next meeting.
8. Director Cote reported that she attended the recent Emcon Stakeholders meeting. Emcon now has staff on call 24/7. The Chairperson reported that the reader boards on Highway 4 are an initiative of BC Hydro, not Ministry of Transportation. Direct Bennett discussed concerns with placement of the reader boards on highway 4 to the West Coast.

*Moved by P. Cote, seconded by S. Ochman, "That this verbal report be received."*

*"Carried"*

9. Director Ochman reported on a conference call meeting held earlier today with the Ministry of Transportation regarding the lack of a maintenance agreement between Western Forest Products and Island Timberlands for

Bamfield Road. He reiterated that the focus should be on user safety and the need to focus on deliverables.

*Moved by S. Ochman, seconded by P. Edwards, "That this verbal report be received."*

"Carried"

### Administration

10. Administrative Memo regarding Noise Bylaw Amendment to Include the Regulation of Noise Scare Devices.

*Moved by P. Cote, seconded by P. Edwards, "That the Committee-of-the-Whole direct Staff to amend noise bylaws for Electoral Area 'D' (Sproat Lake), 'E' (Beaver Creek) and 'F' (Cherry Creek) which would regulate the use of Noise Scare Devices subject to the conditions outlined in Schedule A and refer the amended bylaws to the Ministry of Agriculture for their review."*

"Carried"

11. The Chief Administrative Officer reported on the correspondence dated November 8, 2011 received from the Ministry of Aboriginal Relations and Reconciliation regarding Huu-ay-aht First Nation and Ucluelet First Nation joining the ACRD Board and setting a transition date of April 1<sup>st</sup>, 2012. Discussions ensued.

*Moved by T. Bennett, seconded by J. Fraser, "That the correspondence dated November 8, 2011 from the Ministry of Aboriginal Relations and Reconciliation be received."*

"Carried"

12. *Moved by P. Edwards, seconded by P. Cote, "That the Regional District write MLA, Scott Fraser requesting assistance in lobbying the Provincial Government for funding to assist the ACRD with the Maa-nulth First Nations transition process."*

"Carried"

13. The Chief Administrative Officer provided an overview of the correspondence dated November 3, 2011 from Neilson-Welch Consultants regarding the First Nations Service Participation Project Phase 1 & 2. The CAO advised that in order to facilitate the Huu-ay-aht First Nation and Ucluelet First Nation joining the ACRD, the Regional District has been asked by the Province to provide an overview of all of the ACRD services. The ACRD does not have the resources to conduct this review. The ACRD continues to pursue funding through the Ministry to conduct the review, but have been told by the Province there is no funding

available. The CAO advised that he has retained the services of Neilson-Welch Consultants to undertake Phase 1 of the First Nations Service Participation Project. He requested Director's approval of Phase 2 of the Project at a cost of \$5,000.00. Staff will continue pursue for funding through the Provincial Government. Discussions ensued. Directors expressed concern with the lack of funding from the Province for this process.

*Moved by K. McRae, seconded by M. Kokura, "That the Committee-of-the-Whole authorize proceeding with Neilsen-Welch Consultants to conduct Phase II of the First Nations Service Participation Project in the amount of \$5,000.00."*

"Carried"

14. *Moved by H. Chopra, seconded by M. Kokura, "That staff be instructed to arrange a meeting between the Huu-ay-aht First Nation, Ucluelet First Nation and the new ACRD Board to discuss the transition process to join the ACRD Board."*

"Carried"

### Finances

15. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 510.

*Moved by M. Kokura, seconded by E. Russcher, "That the Committee-of-the-Whole approve Finance Warrant No. 510 in the amount of \$2,515,226.87 dated October 31, 2011."*

"Carried"

### New Business

16. *Moved by T. Bennett, seconded by M. Kokura, "That the following be allowed for consideration as a late item: forwarding a letter to ICBC and the Ministry of Transportation."*

"Carried"

17. *Moved by T. Bennett, seconded by M. Kokura, "That a letter be forwarded to ICBC and the Ministry of Transportation outlining the ACRD's concerns regarding decision making on Highway 4 without consultation with local government."*

"Carried"

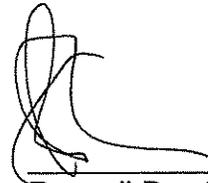
**Recess to In-Camera**

18. Moved by T. Bennett, seconded by P. Edwards, "That the meeting be closed to the public to discuss litigation or potential litigation affecting the Regional District."  
"Carried"
19. The meeting was closed to the public at 2:28 p.m.
20. The meeting was re-opened to the public at 2:50 p.m.
21. Moved by E. Russcher, seconded by K. McRae, "That this meeting now stand adjourned."  
"Carried"
22. The meeting adjourned at 2:50 p.m.

Certified Correct:

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Glenn Wong,  
Chairperson



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Russell Dyson,  
Chief Administrative Officer





Central Westcoast Forest Society  
Po Box 641 1920 #2 Lychee Rd  
Ucluelet, BC  
V0R 3A0  
O: 250-726-2424  
F: 250-726-7102  
[www.clayoquot.org](http://www.clayoquot.org)

December 17, 2011

Dear Directors for the Alberni-Clayoquot Regional District,

Central Westcoast Forest Society (CWFS) is a local charitable non-profit based in Ucluelet on the west coast of Vancouver Island. CWFS focuses on salmon habitat restoration and enhancement, research and education and the development of recreational and educational opportunities and infrastructure on Vancouver Island.

For over 17 years CWFS has been working on ecological restoration in the Kennedy Flats Watershed, on the west coast of Vancouver Island. The watershed comprises 12,937 hectares of land and over 420 km of fish bearing streams. Bound by the Pacific Ocean to the west and Kennedy Lake to the east, the watershed supports Chinook, Chum, Pink, Coho, and Sockeye Salmon; Rainbow, Steelhead, and Cutthroat Trout. The area also supports a diversity of wildlife and focal species intrinsic to our area.

Historical timber harvesting introduced an extensive network of roads, covering over 253 km in this watershed. Scattered throughout this road network are numerous illegal dumping sites (Figure 1 & 2).



Figure 1. Illegal Dumping Site



Figure 2. Illegal Dumping Site



Central Westcoast Forest Society  
Po Box 641 1920 #2 Lychee Rd  
Ucluelet, BC  
V0R 3A0  
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Illegally dumped items often include household garbage, business trash, construction and demolition materials, appliances, furniture, tires, landscaping and yard waste, and chemical waste. Illegally dumped materials can have serious effects on the environment, wildlife habitat and the ability of others to use and enjoy outdoor recreational areas. Harmful chemicals can be released and enter waterways and fish bearing streams. Wildlife can be injured, poisoned, or killed as a result of foraging through garbage. Illegal dumping sites can lead to the habituation of Black Bears and increase the likelihood of human-bear conflict.

Central Westcoast Forest Society is proposing a three day spring clean up of the Kennedy Flats Watershed and the creation of signs to discourage future dumping. Please consider making a financial contribution to this effort. CWFS is requesting \$2,500 contribution from the ACRD. An additional \$3,500 of in-kind support for this project is being provided by Lisaak Forest Resources Ltd. and Tla-o-qui-aht First Nations.

Help us set a standard for environmental stewardship, to discourage future dumping of garbage and to promote the responsible use of wild spaces. If you have any questions regarding the project or the request for funding please feel free to contact us at your convenience.

Yours,

Kat McGlynn  
Project Manager  
Central Westcoast Forest Society

[www.clayoquot.org](http://www.clayoquot.org)

# 1ST ANNUAL Islands Agriculture Show

**FEBRUARY 3-4, 2012**

**COWICHAN EXHIBITION PARK, DUNCAN, BC**



Mark your calendar for the Islands' largest agricultural event of the year! Featuring a trade show with more than sixty exhibitors and two days of informative farm seminars, the first annual Islands Agriculture Show (IAS) will be held February 3-4, 2012 at Cowichan Exhibition Park in the District of North Cowichan, just 5 kilometers North of Duncan, B.C.

The Islands Agriculture Show provides a unique opportunity to showcase, celebrate and grow the agriculture industry on Vancouver Island and the Gulf Islands. The event provides a regional forum for education, information sharing and networking between farmers (including those interested in new ventures in small-scale production), farm organizations, industry suppliers, government agencies, and the general public.

Visitors to the trade show can expect to see the latest and most innovative equipment and technology for the agriculture industry. Workshop participants

will hear from leading edge speakers in farm business management, farm production practices, small farm development, government sponsored initiatives and industry programs.

The Islands Agriculture Show is being coordinated by a core steering committee that includes Economic Development Cowichan, Comox Valley Economic Development Society, Port Alberni Economic Development, District of North Cowichan, Farm Credit Canada, BC Ministry of Agriculture, MNP and the Islands Forage Committee. The event is funded in part by the Investment Agriculture Foundation of B.C. through the federal-provincial Agri-Food Futures Fund, Islands Agri-Food Initiative.

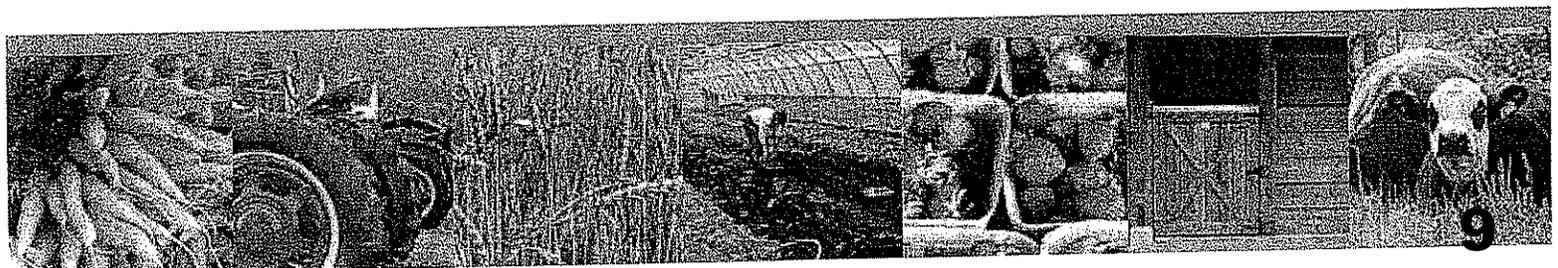
For more information on the show or to participate as a sponsoring partner or exhibitor, please contact the IAS Event Coordinator, Dale Letourneau at

Email: [coordinator@iashow.ca](mailto:coordinator@iashow.ca)

Phone: 250.748.5552

*Funding provided by:*

Canada



1ST ANNUAL **Islands  
Agriculture Show**

**FEBRUARY 3-4, 2012**  
COWICHAN EXHIBITION PARK  
DUNCAN, BC



## CONFERENCE SCHEDULE

### Friday, February 3 – Mellor Hall

- 9:00 am to 10:15 am **Exploring the New Farm Dream**  
Mark Robbins, BC Ministry of Agriculture  
Starting an agricultural business  
Is it right for you?
- 11:00 am to 11:45 am **Taking Root**  
Kevin Koopmans, Community Futures S. Fraser  
How Incubator farms help young farmers  
Creating opportunities for young farmers
- 1:30 pm to 2:15 pm **Are You Charging Enough?**  
Gwen Simpson, Inspired Market Gardens, AB  
Persuading the public to pay more for your food
- 2:30 pm to 3:30 pm **Evaluating Hay for Horses**  
Doug Milligan, Instructor  
Equine Services, University of Alberta  
Target forage production by understanding the horse's nutritional needs

### Friday, February 3 – Scout Hall

- 9:00 am to 10:15 am **Climate Action and Island Agriculture**  
Emily MacNair, Climate Action Initiative  
Climate change impacts and Island farms:  
study findings and next steps  
Sam Thomas, Farm Energy Assessment  
Reducing energy costs on your farm
- 11:00 am to 11:45 am **Earth, Wind and Fire**  
Matt Dickson, ARDCorp  
Renewable agri-energy options for BC farmers  
Powering up your farm with renewable energy
- 1:30 pm to 2:15 pm **Making Money on Your 5 Acres  
Growing Berries**  
Gary Rolston, From The Ground Up Consulting  
Small scale berry production
- 2:30 pm to 3:30 pm **Growing Better Berries**  
Tom Baumann, University of the Fraser Valley  
Small Scale Production Techniques

### Saturday, February 4 – Mellor Hall

- 9:00 am to 10:15 am **Succession Planning**  
Dr. John Fast  
Planning the future, retiring from the family farm
- 11:00 am to 11:45 am **Chicken Economics**  
Gwen Simpson, Inspired Market Gardens, AB  
Working the numbers for small scale agriculture
- 1:30 pm to 2:15 pm **Leadership Skills for Family Farms**  
Dr. John Fast  
Integrity and leadership in your farm business
- 2:30 pm to 3:30 pm **Selling to Retailers**  
Jaymie Collins, Vancouver Island Produce  
What do food retailers want and why should you care

### Saturday, February 4 – Scout Hall

- 9:00 am to 11:45 am **Panel Discussion**  
Government and Industry Programs offering  
Technical Support or Funding for Agriculture  
Capitalizing on government and industry  
programs to support your farm
- 1:30 pm to 3:30 pm **Ask an Expert**  
Tracy Hueppelsheuser, Entomologist  
Vippen Joshi, Plant Pathologist  
Pest Problems in Horticulture Crops  
Are insects or diseases plaguing your crops?  
Expert advice on regaining control

[www.iashow.ca](http://www.iashow.ca)

1ST ANNUAL **Islands  
Agriculture Show**

**FEBRUARY 3-4, 2012  
COWICHAN EXHIBITION PARK  
DUNCAN, BC**



## CONFERENCE REGISTRATION FORM

### Friday, February 3

- 9:00 - 10:15 am  Exploring the New Farm Dream
- 11:00 - 11:45 am  Taking Root
- 1:30 - 2:15 pm  Are You Charging Enough?
- 2:30 - 3:30 pm  Evaluating Hay for Horses

### Friday, February 3

- 9:00 - 10:15 am  Climate Action and Island Agriculture
- 11:00 - 11:45 am  Earth, Wind and Fire
- 1:30 - 2:15 pm  Make Money on Your 5 Acres - Berries
- 2:30 - 3:30 pm  Growing Better Berries

### Saturday, February 4

- 9:00 - 10:15 am  Succession Planning
- 11:00 - 11:45 am  Chicken Economics
- 1:30 - 2:15 pm  Leadership Skills for Family Farms
- 2:30 - 3:30 pm  Selling to Retailers

### Saturday, February 4

- 9:00 - 11:45 am  Panel Discussion
- 1:30 - 3:30 pm  Ask an Expert

The cost per day is \$45 or \$80 for the two days. The number of conference days I wish to attend is: \_\_\_\_\_ total cost \$ \_\_\_\_\_  
All coffee breaks and lunches will be provided at no cost to conference registrants, courtesy of our Sponsors.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

Authorized Signature \_\_\_\_\_

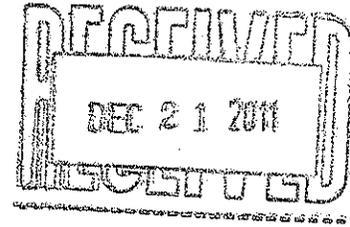
Method of Payment  CHEQUE  VISA  MASTERCARD Expiry Date \_\_\_\_\_ 3 Digit Security Code \_\_\_\_\_

Card Number \_\_\_\_\_ Name on Card \_\_\_\_\_

Please fax registration to (250) 746-7801 or make cheque payable to: Cowichan Valley Regional District  
and mail to: Economic Development Cowichan  
135 Third Street, Duncan, B.C., V9L 1R9

**PLEASE ENSURE YOUR REGISTRATION AND PAYMENT ARE RECEIVED BY JANUARY 20, 2012**





December 19, 2011

File: 98100-30/Fossli

Wendy Thomson, Manager of Administrative Services  
Regional District of Alberni-Clayoquot  
3008-5<sup>th</sup> Avenue  
Port Alberni BC V9Y 2E3

Dear Ms. Thomson:

Re: UBCM meeting with Minister Lake

As a follow up to the UBCM meetings, I have been asked to provide additional information regarding the Regional District of Alberni-Clayoquot's interest in working with BC Parks on an initiative around Fossli Provincial Park and the surrounding lands. In addition, the Regional District has expressed an interest in developing a sani-station adjacent to Sproat Lake Provincial Park.

BC Parks is supportive of the Regional District assuming responsibility for Fossli Park and we are encouraged by your consideration of a partnership with the Tseshaht First Nation. We feel there is a good opportunity to explore the surrounding lands as additions to the park, especially the karst landscapes. We have developed a very good partnership with the Vancouver Island caving community in Horne Lake Provincial Park and I believe that they would be interested in discussing options with you for expanding the opportunities around Fossli Park. My suggestion would be to contact Richard Varela, Director, Horne Lake Regional and Districts Parks. Richard can be reached at 250 339-0555 or at [adventure@hornelake.com](mailto:adventure@hornelake.com).

The karst landscape is considered a special feature and is currently protected from active logging. I have met with staff from the Ministry of Forests, Lands and Natural Resource Operations and have confirmed that there are no plans to proceed with a government led planning exercise with regards to the land use in the area. However, the development of a business plan by ACRD would be valuable in advancing the goals of ACRD and ministry staff is available to assist with the preparation. As a first step, ACRD could consider contacting FrontCounter BC and speaking with one of the Natural Resource Specialists about the various types of tenures available; such as licenses, leases and Sponsored Crown Grants. It would be best to have the following information available for that discussion:

- The proposed boundaries of the areas under consideration
- The length of tenure required
- The level of protection under consideration
- The types of uses proposed; and is there a consideration for 'exclusive use'

.../2

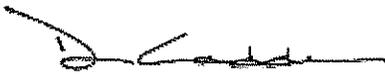
- Are there concerns that might affect the timing of the application – are there concerns of an imminent nature where an application for a reserve status might be considered.

The tenure for the upland portion of the karst landscape is held by BC Timber Sales. The BCTS office is located in Campbell River and the contact number is 250 286-9300. You might consider contacting BCTS directly to obtain a copy of the harvesting plan for the area of interest to confirm that the area is not scheduled for development. Assuming responsibility for Fossil Park and securing additional lands around the park in partnership with the First Nation and the caving community would certainly help facilitate the development of a destination recreation area.

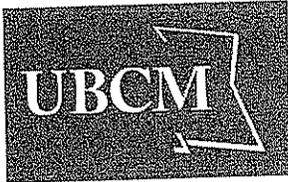
The Regional District also discussed an interest in re-opening the sani-station that was located adjacent to Sproat Lake Provincial Park. As mentioned by Minister Lake, since the site of the sani-station is located outside of the park, BC Parks cannot fund it. However, we are in a position to supply water from Sproat Lake Park if the sani-station were to be redeveloped by another party. Any agreement developed to provide water would have to include conditions such as; if any water supply issues arise such as contamination, malfunctioning treatment system or the well runs dry resulting in disruptions in supply or temporary shutdown of supply to the proposed facility, BC Parks would not have to compensate the RD for loss of service, and in the event that the water supply runs low, BC Parks would reserve the right to temporarily shut off water to the proposed facility in order to ration water with the priority of providing potable water to the campsite and day use area in the park. We would be happy to discuss this option with you at your convenience.

If you have any questions about any of the suggestions regarding Fossil Park and the surrounding landscape, please don't hesitate to contact me. I can be reached by phone at 250 751-3211 or by email at [don.cadden@gov.bc.ca](mailto:don.cadden@gov.bc.ca). Thank you.

Sincerely,



Don Cadden  
Regional Manager  
BC Parks  
West Coast Region  
Ministry of Environment



# MEMBER RELEASE

December 22, 2011

TO: Mayor & Council | Chair & Board | CAO  
FROM: UBCM Secretariat  
RE: **Nominations: UBCM Small Water Systems Working Group**

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## 1. Nominations

UBCM is seeking nominations for two (2) local government representatives to sit on the Small Water Systems (SWS) Working Group to replace previously sitting representatives.

Please email nominations for representatives to sit on the SWS Working Group to UBCM.

Email should be sent to: [jwright@ubcm.ca](mailto:jwright@ubcm.ca)

The deadline for submission of nominations is **Wednesday, January 25, 2012.**

## 2. Background

In September 2010, the UBCM Small Water Systems Working Group was established in response to ongoing local government concerns over the application of the *Drinking Water Protection Act* and associated regulatory water quality standards to small water systems. Throughout 2010 and 2011, the Working Group developed terms of reference as well as an issues paper that identified a series of interpretation, application, financial, operational, governance and liability issues with small water systems in BC. At the 2011 UBCM Convention, the Working Group made recommendations with respect to a new definition for small water systems as well as a new approach for the treatment of surface water.

The purpose of the UBCM Small Water Systems Working Group is to:

- review local government implementation experiences with the Drinking Water Protection Act and related Drinking Water Protection Regulation;
- review the principles of the drinking water legislative and regulatory framework;
- identify policy, regulatory and/or legislative amendments where appropriate; and
- develop an action plan for developing and/or implementing any identified policy, regulatory, and/or legislative changes.

The SWS Working Group is comprised of representatives from local government and from the provincial ministries responsible or significantly involved with the development and

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[ubcm.ca](http://ubcm.ca)

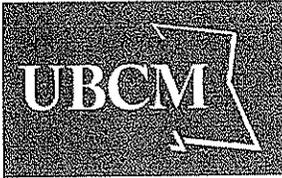
implementation of the *Drinking Water Protection Act* and the associated Drinking Water Protection Regulation. These include representatives from the Ministry of Health, the Ministry of Community, Sport & Cultural Development, the Ministry of Environment, and a regional health authority. UBCM has five (5) local government representatives on the Working Group.

The SWS Working Group meets monthly or at the call of the chair, if an emergency meeting is required. Meetings may occur in-person or through teleconference.

### **UBCM Contact**

If your local government has any questions regarding this communication, please contact:

Jared Wright  
Senior Policy Analyst  
Email: [jwright@ubcm.ca](mailto:jwright@ubcm.ca)  
Tel: 604-270-8226 ext. 113



MEMO  
December 14, 2011

TO: Mayor & Council | Chair & Board  
FROM: Director Heath Slee, UBCM President  
RE: **UBCM MEMBERSHIP**

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It is my pleasure to write on behalf of UBCM to all local governments requesting that you renew your membership in our organization.

As UBCM prepares to enter its 107<sup>th</sup> year, the organization is undoubtedly as vital today as it was in its inaugural year. With several important issues on the docket for 2012, I am reminded of the invaluable insight and strength in numbers that our membership base provides.

2011 marked our 32<sup>nd</sup> straight year with 100% membership. Due to this ongoing support, UBCM was able to achieve many significant outcomes in 2011. Here are a few examples:

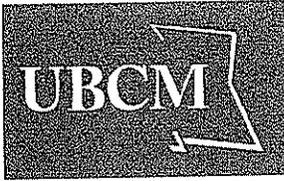
- UBCM advocated for local government interests in the RCMP Contract Negotiations and worked with the provincial government to establish a BC Local Government RCMP Contract Management Committee.
- UBCM formed a Ferry Fares Advisory Committee to advocate on behalf of coastal communities in response to projected fare increases.
- Total cumulative funding received by UBCM under Gas Tax and Public Transit Program reached \$991.3 million.
- UBCM engaged in consultations with the provincial government on the implementation of a Municipal Auditor General and presented a policy paper on the issue for member consideration at Convention.
- UBCM launched a new member service – Bulk Fuel Purchasing Program.
- Carbon Action Revenue Incentive Program provided \$3.8 million in payments to those local governments that have signed the BC Climate Action Charter.
- Released the report, *Comment on Fiscal Management in British Columbia's Municipalities*, in collaboration with the Local Government Management Association and Government Finance Officers in response to criticism on local government spending.

With your continued involvement, UBCM is set to continue serving your needs in 2012. Please indicate your support by renewing your UBCM membership (invoice to follow under separate cover in the new year).

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[www.ubcm.ca](http://www.ubcm.ca)





# MEMBER RELEASE

December 14, 2011

**TO:** Mayor & Council | Chair & Board | Senior Staff  
**FROM:** UBCM Secretariat  
**RE:** **RCMP Contract Management Committee: Appointments**

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## **1. Purpose**

This communication is being forwarded to inform local government about who has been appointed to the British Columbia/Local Government RCMP Contract Management Committee.

The purpose of the Committee is to provide a forum for consultation, analysis and communication between Local Government and the Province regarding the management of the Agreement under which the RCMP provide local police services in BC and to analyze and respond to changes that may be proposed from time to time by the Federal government and/or the RCMP and recommend changes to the Federal government and/or the RCMP that may be considered necessary or appropriate.

## **2. British Columbia – RCMP Contract Management Committee**

The Provincial/Local Government committee, similar to its federal counterpart, will address issues and concerns related to the RCMP contract and the on-going delivery of local government police services by the RCMP. The committee will facilitate regular input/feedback between local governments and the Province, and ensure local government input into the 5 year RCMP Contract review process.

UBCM received local government input on the Terms of Reference for the establishment of a British Columbia/Local Government RCMP Contract Management Committee earlier in 2011 and the UBCM Executive approved the Terms of Reference and for the creation of a joint committee with the Province. A copy of the Terms of Reference is available on the UBCM website: [ubcm.ca](http://ubcm.ca).

## **3. RCMP Contract Management Committee: Membership & Appointments**

The local government representatives to the RCMP Contract Management Committee, in accordance with the Terms of Reference, must come from communities policed by the RCMP and are appointed by the UBCM. The RCMP Management Committee has a total of ten local government representatives, this includes a UBCM Executive member.

Appointments to the Committee may be elected officials or local government staff, however, the majority of the Committee must be elected officials. Local government appointments to the Committee will coincide with the terms of elected office and will take into account the need for some level of continuity of service on the Committee for the effective functioning of the Committee. The term of appointments to the Committee will be until the local government elections in 2014.

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[ubcm.ca](http://ubcm.ca)

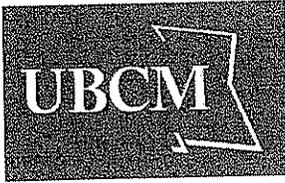
UBCM appointments to the Committee are:

- 3 representatives (elected officials or staff) from a local government with a population over 15,000 in the Lower Mainland RCMP District (two of which must be from the Metro Vancouver Area)
  - **Mayor Peter Fassbender, City of Langley (Committee Chair)**
  - **Paul Gill, General Manager of Corporate & Financial Services, District of Maple Ridge**
  - **Mayor Dianne Watts, City of Surrey**
- 2 representatives (elected officials or staff) from a local government with a population over 15,000 outside of the Lower Mainland RCMP District
  - **Councillor Cindy Solda, City of Port Alberni**
  - **Mayor Peter Milobar, City of Kamloops**
- 2 representatives (elected officials or staff) from a local government with a population between 5,000 and 15,000
  - **Mayor Lori Ackerman, City of Fort St. John**
  - **Wallace Mah, Chief Administrative Officer, District of Kent**
- 1 representative (elected official or staff) from a regional district policed by the RCMP
  - **Director Grace McGregor, Kootenay Boundary RD**
- 1 representative (elected official or staff) from a local government with a population under 5,000
  - **Councillor Clara Reinhardt, Village of Radium Hot Springs**
- UBCM Executive Appointment
  - **Councillor Sav Dhaliwal, City of Burnaby**

#### **UBCM Contact**

If your local government has any questions regarding this communication, please contact:

Ken Vance  
Senior Policy Advisor  
Email: [kvance@ubcm.ca](mailto:kvance@ubcm.ca)  
Tel: 604-270-8226 ext. 114



# MEMBER RELEASE

December 19, 2011

**TO:** Mayor & Council | Chair & Board | Senior Staff  
**FROM:** UBCM Secretariat  
**RE:** **RCMP Contract: Technical Briefing Sessions**

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## 1. Purpose

A new RCMP contract has been agreed to in principle between the province and the federal government. A number of technical briefing sessions are being organized to inform local government about the new the RCMP agreement.

The provincial Ministry of Public Safety and Solicitor General will be leading the technical briefing sessions. Deputy Minister Lori Wanamaker, the lead negotiator for the Province in the contract negotiations, and Mayor Peter Fassbender, the local government representative appointed by the UBCM to the provincial negotiating team, will outline the details around the new contract.

The consultation session will be of particular interest to Mayors, Councillors, Administrators and Chief Financial Officers who are currently involved in dealing with the RCMP contract and paying for the cost of operating a detachment office. Based on previous consultations, an effective participation is one elected and one or two staff members from affected jurisdictions, particularly in the case of municipalities who are covered by the RCMP contract. There will also be an opportunity for those local governments that are policed by the Provincial Force, small communities and rural areas, to raise their issues.

The overall intent of the meeting is to develop a better understanding of the new RCMP agreement and to provide an opportunity for local government to ask questions about the new contract.

## 2. Technical Briefing Sessions

Local government elected officials and staff are invited to attend one technical briefing meeting or one technical briefing webinar.

The technical briefings will provide an opportunity to:

- Obtain information from the provincial government about the new RCMP contract;

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[ubcm.ca](http://ubcm.ca)

- Raise questions about how the new RCMP contract will work;
- Discuss issues and concerns you have about the RCMP contract with provincial representatives and how these issues may be addressed under the new agreement.

### **Technical Briefing Meetings**

- A) Wednesday, January 11, 2012  
Delta Vancouver Airport Hotel  
Richmond            1:00 to 4:00 pm
  
- B) Thursday, January 12, 2012  
Inn of the North Coast Hotel  
Prince George    1:00 to 4:00 pm
  
- C) Wednesday, January 18, 2012  
Grand Okanagan Resort Hotel  
Kelowna            1:00 to 4:00 pm

### **Technical Briefing Webinar**

Those local governments unable to attend one of the meetings are invited to attend the webinar presentation. Technology requirements and sign-in instructions will be provided to webinar participants once they have registered.

- D) Thursday, January 12, 2012  
Webinar (computer & internet connection required)  
10:00 am to 12:00 noon

### **3. Registration**

Please forward to UBCM via email the name of the local government, name and title of the local government representatives, and the session that they will be attending.

Email should be sent to: [kvance@ubcm.ca](mailto:kvance@ubcm.ca)

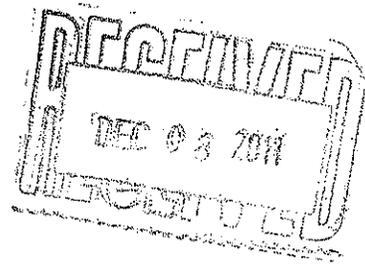
### **UBCM Contact**

If your local government has any questions regarding this communication, please contact:

Ken Vance  
Senior Policy Advisor  
Email: [kvance@ubcm.ca](mailto:kvance@ubcm.ca)  
Tel: 604-270-8226 ext. 114



**Special Olympics**  
*British Columbia*  
Port Alberni



Special Olympics B.C. – Port Alberni,  
Box 94,  
Port Alberni, B.C.  
V9Y 7M6  
November 29, 2011.

Regional District of Alberni-Clayoquot,  
3008 Fifth Avenue,  
Port Alberni, B.C.  
V9Y 2E3

Dear Sir or Madam,

On behalf of Special Olympics B.C. – Port Alberni, I would like to thank you for your generous grant for our 2011-12 season. The three thousand dollars is a very welcome addition to our year's finances.

As all of our sports programs are ongoing, we cannot specify exactly what the grant funds will be used for at the time of application. This year, we were able to use the money from your grant to pay almost all of our entire season's swim fees at Echo Centre Pool, eliminating the need for monthly billing. The amount for the year came to \$3500.00. We were able to pay the remaining amount from our fundraising account.

Our swim program runs from October to April. This year, we have 21 swimmers and three volunteer coaches in the program. We take our swimmers to swim meets throughout the region, usually three per year. Every four years, they have the opportunity to qualify and compete in the Special Olympics B.C. Summer Games, where athletes who do well are able to advance to our National Games.

Thanks to the generosity of donors such as the Alberni-Clayoquot Regional District, along with our fundraising, we have a healthy bank balance for the coming year. Therefore, we will not be submitting a grant application to you for 2012. We are sincerely grateful for your support, and look forward to contacting you in future years.

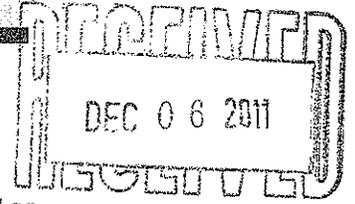
Yours truly,

Edna McCreight,  
Fundraising Coordinator,  
SOBC—Port Alberni.





PAUL YUZYK AWARD  
*for* MULTICULTURALISM



Dear Sir/Madam,

Cultural diversity is one of Canada's most valuable assets and greatest strengths. Multiculturalism has shaped our history and helped make Canada a model of unity in diversity.

In 2009, the Government of Canada established the Paul Yuzyk Award for Multiculturalism to honour people dedicated to promoting integration in Canada.

The award commemorates the pioneering legacy and achievements of the late Senator Yuzyk in the area of multiculturalism. Senator Yuzyk's efforts helped lead to the recognition of multiculturalism as one of the fundamental characteristics of Canadian heritage and identity.

The award acknowledges and honours individuals in communities across Canada who have made exceptional contributions to the integration of newcomers, and is open to all citizens and permanent residents. It includes a \$20,000 grant to be given to an eligible, registered not-for-profit Canadian organization or association of the recipient's choice.

Nominations for the 2012 Paul Yuzyk Award for Multiculturalism are currently being accepted until March 1, 2012.

If you know of a deserving individual who has made a significant contribution to the integration of new Canadians, I encourage you to submit a nomination for this prestigious award. More information about the award, including eligibility requirements, is included in the enclosed brochure. For further details on Senator Paul Yuzyk and the nomination process, please visit [www.multiculturalism.gc.ca/paulyuzyk](http://www.multiculturalism.gc.ca/paulyuzyk).

Please accept my wholehearted thanks for supporting this important initiative.

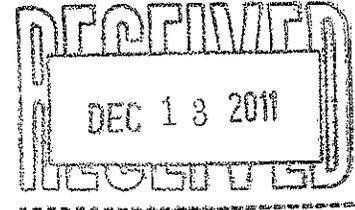
Sincerely,

The Honourable Jason Kenney, PC, MP  
Minister of Citizenship, Immigration and Multiculturalism



December 9, 2011

Mr Russell Dyson  
Chief Administrative Officer  
Alberni-Clayoquot Regional District  
3008 Fifth Ave  
Port Alberni B.C. V9Y 2E3



Dear Sir/madam

**Re: LIBRARY BUDGET AND LEVY TO MEMBERS**

The Vancouver Island Regional Library Board adopted the 2012 budget at its September 24, 2011 Board meeting.

Building on the momentum of 2009/2010/2011, and following adoption of both the Consolidated Facilities Master Plan and Facilities Policy, Vancouver Island Regional Library continues to move forward with improvements and changes to create a revitalized service that is first and foremost an effective and efficient response to the needs and expectations of the Island communities we serve. The library of the 21st Century must be relevant and responsive to ensure continued success.

The following principles guided the development of the 2012-2016 Financial Plan:

- Strive to maintain excellence in the services and programs outlined in the strategic plan.
- Provide core services more effectively and efficiently.
- Stakeholders, partners and staff feedback from the last strategic planning process.
- Create welcoming environments that are pleasing and safe.
- Gain efficiencies through diligent resource stewardship, high performance and accountability on the part of all staff.
- Provide staff training and support that will attract and retain talented high quality staff.
- Act on Consolidated Facilities Master Plan recommendations and correct long standing budgetary issues with respect to maintenance and provision of useable space.

The 2012-2016 Financial Plan will see a 4.16% general increase to member levies, with an additional 1.25% dedicated to new or expanded long term facility issues, and 1% dedicated to funding correction of substantial deferred maintenance, ultimately correcting and providing appropriate funding for maintenance, furniture, fixtures and equipment as approved at the June 19, 2010 Board meeting. Had it not been for actions of the Province in changing grants, increasing minimum wages, and pension contributions, the core increase to member levies could have been 2.85%, which is lower than the previous year.

Strong Libraries • Strong Communities

The Vancouver Island Regional Library Board's strategy in dealing with facility maintenance and long term planning issues is to minimize impact by spreading the additional levies required to correct the issues over a long span. This responsible, reasonable, long term approach explains why the long term plans and in particular the budget saw unanimous approval of the 2011 budget and approval of the 2012 budget with 28 of 31 members voting in favour. For the 2012 budget this represents an approval rating of over 90%.

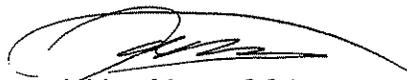
The budget document is attached and the levy information is on page 20. Detail on populations and assessments used for apportioning the levy are on pages 18 and 19.

Following is the detail on the first payment due before March 1, 2012. A formal invoice will follow.

	Quarterly Installment	Annual Amount
Population portion	41,084	164,336
Assessment portion	<u>47,923</u>	<u>191,691</u>
2012 First Quarter Total Levy	<u>\$89,007</u>	<u>\$356,027</u>

Please do not hesitate to contact us if you have any questions.

Thank you,



Adrian Maas, CGA  
Director of Finance

Strong Libraries • Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland  
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville  
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte  
Sandsport 28 ayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss

From: "Jack Peake" <jack@saveislandrailway.org>  
To: <Minister.Transportation@gov.bc.ca>, <pm@pm.gc.ca>, <Lebel.D@parl.gc.ca>, <Duncan.I@parl.gc.ca>, <Lunney.J@parl.gc.ca>, <nanaimo@jamesilunneymp.ca>, <premier@gov.bc.ca>, <env.minister@gov.bc.ca>, <Ida.Chong.MLA@leg.bc.ca>, <Ron.Cantelon.MLA@leg.bc.ca>, <don.mcrae.mla@leg.bc.ca>, <mayor@duncan.ca>, <mayor.council@nanaimo.ca>, <kitchen@parksville.ca>, <gatown@qualicumbeach.com>, <janqula@courtenav.ca>, <davina\_sparrow@portalberni.ca>, <jstanhope@shaw.ca>, <bill.holdom@nanaimo.ca>, <denise.savoie@parl.gc.ca>, <john.horgan.mla@leg.bc.ca>, <info@comoxband.ca>, <janetmarc@shaw.ca>, <denise.blackwell@shaw.ca>  
Date: 12/18/2011 07:24 PM  
Subject: E&N Railway Action Group's Press Release

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## **New E&N Action Group demands better governance and transparency from Island Corridor Foundation**

*ICF founder expresses concern that Esquimalt & Nanaimo Railway is in jeopardy*

**Thursday, December 15, 2011:** Vancouver Island railway professionals and advocates today announced the formation of a new E&N Railway Action Group, which will act as a watchdog to advise the public about challenges to the Esquimalt & Nanaimo Railway, and governance issues with the Island Corridor Foundation, which oversees the E&N rail corridor.

"I am concerned that the ICF, a public non-profit organization, is not presenting any detailed plan for the future of the E&N, and has closed out important advisory committees from its decision-making," says Jack Peake, a co-founder and former co-chair of the ICF, and a spokesperson for the new Action Group. "I fear that without input from the public, and professionals who have been involved with the railway for years, the E&N could be lost. With the VIA Rail cars having been removed from the island on November 5, this concern has never been more real."

The ICF acquired the E&N Railway in 2006, as a donation from Canadian Pacific and RailAmerica. On March 19, 2011, daily VIA Rail service between Victoria and Courtenay was suspended after the track was found to be no longer safe for passenger trains. This prompted the ICF to step up its request for \$15 million in federal and provincial funding to fix the E&N's decaying infrastructure. However, the ICF has not publicly released any detailed plans on how this money will be spent.

Until recently, the ICF received suggestions and information from a Rail Operations Advisory Committee, chaired by Peake, and consisting of veteran railway professionals. "ICF executive director Graham Bruce told me that the ICF no longer needs our committee," says Jim Sturgill, who operated trains on the E&N route for over 25 years and is a railway consultant. "The committee could help plan the ICF's \$15-million project, to ensure that the money is used effectively and will be adequate. I think the \$15 million is a good first step, and could be used to get a commuter train running between Langford and Victoria, as I fear it will not be enough to repair the entire line."

The ICF's original funding request was for \$103.8 million in 2008 for which a detailed plan was presented.

"We want to promote the railway and ensure it receives the funding it needs, but first we need transparency and public involvement," says Peake, a former Lake Cowichan mayor who also led the public drive to save the historic Kinsol Trestle. "The E&N is owned by the people of Vancouver Island. The ICF board consists of elected representatives from five Regional Districts and five First Nations along the corridor. But ICF board meetings are not public, and its commissioned reports and financial statements haven't been released. That is what our new group is demanding."

The action group has also launched a website, [saveislandrailway.org](http://saveislandrailway.org), where the public can learn more about the E&N, and get involved. The E&N turned 125 years old this year: on August 13, 1886, Prime Minister Sir John A. Macdonald drove the last spike for the railway at Cliffside, near Shawnigan Lake.

### **Contacts:**

Jack Peake:  
250-510-4299 Mobile  
250-749-6178 Home  
[jack@saveislandrailway.org](mailto:jack@saveislandrailway.org) E-mail

Jim Sturgill:  
250-733-0990 Home  
250-744-4835 Mobile  
[jim@saveislandrailway.org](mailto:jim@saveislandrailway.org) E-mail

Royal Canadian Mounted Police

"E" Division, Crime Prevention &  
Program Support Services



Gendarmerie royale du Canada

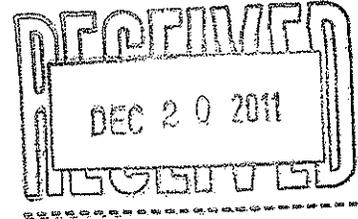
Division E, Services de soutien à la  
prévention du crime et aux programmes

*Safe Homes • Safe Communities*

#209 7565 132 Street  
Surrey, BC V3W 1K5

December 8, 2011

Regional District of Alberni-Clayoquot  
3008 Fifth Avenue  
Port Alberni, BC V9Y 2E3



Dear Chief Administrative Officer,

"E" Division RCMP has embraced the strategy of Crime Prevention through Environmental Design (CPTED) and Crime Prevention & Program Support Services is taking the lead in raising awareness about CPTED throughout the province of British Columbia.

To this end, our Unit has:

- produced a video entitled "CPTED Why Wouldn't We?" with the goal to have municipal leaders like yourselves appreciate the value of incorporating CPTED at the earliest stages of municipal planning
- published this special issue of *Horse & Rider Press* featuring articles illustrating where CPTED is today and where it is moving in the future

In reading the magazine, you will learn how several communities are already using CPTED principles to reduce crime and nuisance behaviour in local neighbourhoods. A copy of this magazine has been mailed also to all RCMP detachment commanders and community police stations within the province. We encourage you to ask a representative from your detachment to meet with you to view the video together and open discussions about the benefits of CPTED. If you have already embraced CPTED principles in your community, continue to work together and expand upon your successes.

If our office can be of any assistance to you, please feel free to contact Sgt. Bernie Smandych, NCO i/c Community Strategies, whom you may have met at the recent meeting of the UBCM, by calling 604-590-2587 or by emailing [bernie.smandych@rcmp-grc.gc.ca](mailto:bernie.smandych@rcmp-grc.gc.ca).

Best wishes for a safe and joyous holiday season.

Yours truly,

A handwritten signature in black ink, appearing to read "Tom Norton".

S/Sgt. Tom Norton  
Acting Officer in Charge  
Crime Prevention & Program Support Services

encl.



# *Beaver Creek Improvement District*

B-6038 BEAVER CREEK RD., PORT ALBERNI, BC. V9Y 8X4  
PHONE (250) 723-9371    [info@beavercreekwater.ca](mailto:info@beavercreekwater.ca)    FAX (250) 723-1511

December 21, 2011

Board of Directors  
Alberni-Clayoquot Regional District  
3008 Fifth Ave.  
Port Alberni, BC V9Y 2E3



Dear Directors:

Thank you for the letter dated December 12, 2011 stating that the Board of Directors agrees to undertake the conversion of the Beaver Creek Improvement District.

The BCID Board of Trustees has agreed to a joint committee to recommend to each Board how to proceed with the conversion and function of the local service area.

The BCID representative will be Wayne Hasler and Kelly Schutte supported by our Administrative Staff.

We look forward to working in cooperation with you to have smooth and successful transition during the conversion process.

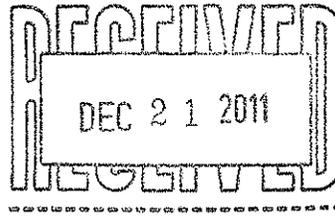
Yours Truly,

Wayne Hasler, Chair



**Port Alberni Victim Services Society**

4444 Morton St  
Port Alberni, BC  
V9Y 9B7  
phone: 250 724-8910  
fax: 250.724-8986



**Alberni Clayoquot Regional District Grant in Aid Annual Report  
2011-2012**

As our fiscal year runs through March 31, 2012 all funds have not yet been allocated. The portion that has been spent augmented our staffing expenses for Port Alberni and travel and program expenses for Port Alberni and Tofino and Ucluelet. The remaining amount will be further utilized as such for our last quarter.

In the Alberni Clayoquot Regional District the Victim Services Programs have assisted over 400 clients since April 1, 2011. Workers provided emotional and crisis support, practical assistance and justice system information to clients consistently throughout the year. Victim Service staff were presented at community events providing information on domestic violence, home security and grief.

We were unable to maintain our staff hours due to funding and there was no training for staff or volunteers available also due to inadequate funding. Limited office hours were maintained during the week but we were not able to consistently attend after hour crisis calls.

Please find attached most recent financial statements.

Thank you for your continued support.

Tamara Cocco  
Manager  
Port Alberni and West Coast Victim Services

**Victim Witness Assistance Program  
Balance Sheet As at 30/09/2011**

**ASSETS**

**Current Assets**

Petty Cash		150.00
CIBC 75-00114		19,651.90
Program Funding Receivable		<u>-7,500.00</u>
<b>Total Current Assets</b>		<u>12,301.90</u>

**TOTAL ASSETS** 12,301.90

**LIABILITIES**

**Current Liabilities**

Accounts Payable		67.20
EI Payable	328.56	
CPP Payable	674.72	
Federal Income Tax Payable	<u>1,186.20</u>	
Rec. Gen. - ETD Payable		2,189.48
WCB Payable		<u>416.14</u>
<b>Total Current liabilities</b>		<u>2,672.82</u>

**TOTAL LIABILITIES** 2,672.82

**EQUITY**

**Owners Equity**

Retained Earnings - Previous Year		9,814.44
Current Earnings		<u>-185.36</u>
<b>Total Owners Equity</b>		<u>9,629.08</u>

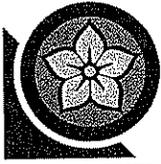
**TOTAL EQUITY** 9,629.08

**LIABILITIES AND EQUITY** 12,301.90

**Victim Witness Assistance Program  
Comparative Income Statement**

	Actual 01/07/2011 to 30/09/2011	Actual 01/04/2011 to 30/09/2011
<b>REVENUE</b>		
<b>Revenue</b>		
Regional Program Funding	2,750.00	5,500.00
Municiple Funding - Uclelet	750.00	1,500.00
Municiple Funding - Tofino	250.00	500.00
Provincial Program Funding	13,256.00	26,512.00
Provincial Funding - West Coast	8,890.00	17,780.00
<b>Net Sales</b>	<u>25,896.00</u>	<u>51,792.00</u>
<b>TOTAL REVENUE</b>	<u>25,896.00</u>	<u>51,792.00</u>
<b>EXPENSE</b>		
<b>PROGRAM EXPENSES</b>		
Accounting & Legal	67.20	249.28
Bank Service Charges	18.00	39.00
Office Supplies	96.04	96.04
Training Total	0.00	0.00
Travel - program	395.33	1,106.86
Travel - West Coast	200.20	565.40
Travel Total	595.53	1,672.26
Cell Phone	172.40	336.30
Asst Manager Salaries	11,648.04	23,296.08
Manager Salary (PA & WC)	11,423.34	22,846.68
EI Expense	574.98	1,149.96
CPP Expense	1,012.08	2,024.16
WCB Expense	133.80	267.60
Salary & Benefits Total	<u>24,792.24</u>	<u>49,584.48</u>
<b>Total General &amp; Admin. Expenses</b>	<u>25,741.41</u>	<u>51,977.36</u>
<b>TOTAL EXPENSE</b>	<u>25,741.41</u>	<u>51,977.36</u>
<b>NET INCOME</b>	<u>154.59</u>	<u>-185.36</u>

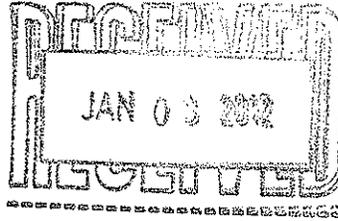




**ombudsperson**  
B.C.'s Independent Voice For Fairness

General Inquiries: (250) 387-5855  
Toll free: 1-800-567-3247  
Fax: (250) 387-0198  
[www.bcombudsperson.ca](http://www.bcombudsperson.ca)

947 Fort Street  
PO Box 9039 Stn Prov Govt  
Victoria BC V8W 9A5



December 13, 2011

Chair  
Alberni-Clayoqout Regional District  
3008 5th Ave.  
PORT ALBERNI BC V9Y 2E3

Dear Chair:

I am pleased to provide you with a copy of our 2010/11 Annual Report. I hope you find it an informative overview of the work of the B.C. Ombudsperson's Office.

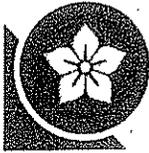
If you would like additional copies, please contact us at (250) 387-0174 or toll free at 1-800-567-3247. The report is also available on our website at [www.bcombudsperson.ca](http://www.bcombudsperson.ca).

Yours sincerely,

Kim S. Carter  
Ombudsperson  
Province of British Columbia

Enclosure





For Immediate Release

NR11-003

November 16, 2011

## THE RIGHT TO FAIR AND REASONABLE TREATMENT - HELPING PEOPLE AND IMPROVING GOVERNMENT SERVICE IN BRITISH COLUMBIA

VICTORIA – Provincial Ombudsperson Kim Carter released her 2010/11 annual report today. More than 7,500 inquiries and complaints were received by the Ombudsperson Office in 2010/11. The Ministry of Social Development; the Ministry of Children and Family Development; the Ministry of Public Safety and Solicitor General; ICBC and WorkSafeBC were the five most significant provincial public authorities dealt with during the year. Health authority and local government complaints totalled 14 per cent of files closed during the year.

The complaints resolved in 2010/11 reported in the Annual Report include:

- Page 18 - The end to a delay in sending out a wage loss benefit cheque [Early Resolution/WorkSafe BC/Northern BC].
- Page 18 - A quick decision on a hearing impaired woman's eligibility for disability benefits [Early Resolution/Ministry of Social Development/Northern BC].
- Page 25 - Improvements to the laundry schedule at a youth custody facility [Youth/Burnaby Secure Youth Custody Centre/Lower Mainland].
- Page 28 - Access to a learner's permit to take professional driving lessons before being retested [Driving/Office of Superintendent of Motor Vehicles/Vancouver Island-Sunshine Coast].
- Page 28 - Timely access to a road test to demonstrate fitness to drive [Driving/Senior/Office of Superintendent of Motor Vehicles/Lower Mainland].
- Page 30 - Removal of record of driving prohibition resulting from ticket given to another person [Driving/Office of Superintendent of Motor Vehicles/Interior].
- Page 33 - Reimbursement for involuntary stay in residential care [Health/Senior/Vancouver Island Health Authority].
- Page 37 - Reimbursement for flight after unexpected release from medical treatment [Health/Interior Health Authority].
- Page 38 - Coverage for special seizure medication extended [Health/PharmaCare/Lower Mainland].
- Page 42 - Better security for pets during meter readings [Home/BC Hydro/Lower Mainland].
- Page 43 - Application of Home Owner's grant to clear outstanding tax balance [Home/Ministry of Finance/Vancouver Island-Sunshine Coast].
- Page 53 - Extension of timeframe to consolidate lots and receive refund [Local Government/Northern BC].
- Page 55 - Right to raise concerns about bylaw enforcement respected [Local Government/Vancouver Island-Sunshine Coast].
- Page 56 - Clarification about changes to PharmaCare deductible [Senior/PharmaCare/Lower Mainland].
- Page 56 - Resolution of discrepancy between DriveABLE assessment and medical evaluation leading to authorization of on-road test [Senior/Office of Superintendent of Motor Vehicles/Vancouver Island-Sunshine Coast].
- Page 58 - Eligibility for waiver of charges for assistance in taking medications results in cancellation of \$6,500 bill [Senior/Interior Health Authority].

[www.bcombudsperson.ca](http://www.bcombudsperson.ca)

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- Page 59 - Delay in conducting waste wood assessment mitigated by interest paid on security deposit [Work and Business/Ministry of Forests, Lands and Natural Resource Operations/Northern BC].
- Page 62 - Victim of identity theft not required to pay fees to regain his name [Vital Statistics Agency, Ministry of Health/Vancouver Island-Sunshine Coast].

A number of complaints made by individuals to the Office of the Ombudsperson in 2010/11 resulted not only in resolutions for individuals, but also improvements to program delivery including:

- Page 39 - Wheelchairs being purchased for maximum security units at the Forensic Psychiatric Hospital [Health/Provincial Health Authority/Lower Mainland].
- Page 40 - More accessible information provided to people who call with concerns about gas marketers [Home/BC Utilities Commission/Lower Mainland].
- Page 44 - Clearer explanations provided about application of liens against property to secure payments [Home/Family Maintenance Enforcement Program/Vancouver Island-Sunshine Coast].
- Page 46 - Improvements to practices in dealing with disability benefits/nutritional supplements [Income and Community Support/Ministry of Social Development/Vancouver Island-Sunshine Coast].
- Page 53 - New policy and clearer reasons for rejecting subdivision applications [Local Government/Lower Mainland].
- Page 60 - Changes in policy to allow errors in assessments to be corrected [Work and Business/WorkSafeBC].
- Page 64 - Better record keeping incorporated into government collection process [Ministry of Finance/Interior].
- Page 65 - Improvements to the computer/human interface for victims of crime [Ministry of Public Safety and Solicitor General].

The case summaries also highlighted assistance from MLA offices in obtaining fair resolutions such as:

- Page 19 - Timely delivery of a refund cheque from the government [Early Resolution/Ministry of Finance/Vancouver Island-Sunshine Coast].
- Page 54 - Payment of funds for property expropriated more than 30 years ago [Local Government/Northern BC].

The annual report provides updates on action by government in implementing recommendations made in systemic reports on income assistance (page 14); safe drinking water (page 13); and Part 1 of the systemic report on seniors' care (page 11).

Ms. Carter described the Office of the Ombudsperson as critical in providing balance between the drive for administrative efficiency and the needs of people who government programs are designed to assist. She explained that "Unfair treatment by public authorities is also inefficient service delivery. We are looking at ways to ensure all British Columbians know about the services our Office provides, not only to assist them personally, but also to provide them a practical opportunity to improve government processes in British Columbia."

The Ombudsperson's annual report is available at [www.bcombudsperson.ca](http://www.bcombudsperson.ca).

-30-

Media Contact: Janice Curtis or Michelle Dailly: (250) 387-5855 or 1-800-567-3247 (toll-free)

UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

Administration provided  
By UBCM

Funding provided by:  
Government of Canada

**Canada**

In partnership with:  
The Province of BC



**BRITISH  
COLUMBIA**

The Best Place on Earth

Gas Tax/Public Transit  
Management Services  
Secretariat

Local Government House  
525 Government St  
Victoria BC V8V 0A8

Phone: 250.356.5134  
Fax: 250.356.5119

Website:

[www.ubcm.ca](http://www.ubcm.ca)  
under  
Funding Programs

Federal Gas Tax and Public  
Transit Agreements

## Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

December 13, 2011

Attention: Russell Dyson  
Alberni-Clayoquot Regional District  
3008 Fifth Ave  
Port Alberni, BC V9Y 2E3

Dear Russell Dyson,

**Re: GAS TAX GENERAL STRATEGIC PRIORITIES FUND AND  
INNOVATIONS FUND APPLICATIONS**

Thank you for submitting your General Strategic Priorities Fund application for funding under the Gas Tax Program. We have now completed approvals and unfortunately your application (Reference: GSPF-22201) for the project **Beaver Creek Water Booster Pump Station**, was not approved for funding at this time.

UBCM will be inviting applications for funding under both the General Strategic Priorities Fund and Innovations Fund in 2012. Details including program guides, available funding, and application forms will be distributed in the new year.

Any unfunded 2011 applications may be considered for funding under the 2012 intake. Information on how to have your 2011 application considered for the upcoming intake will be made available with other program materials in the new year.

The Ministry of Community, Sport and Cultural Development provided technical review of all the 2011 applications for UBCM. Ministry staff have kindly offered to discuss their technical evaluation with applicants and provide advice to those interested in having their 2011 projects considered for the 2012 funding intake.

If you would like to discuss your 2011 application in more detail or have it considered for the 2012 funding intake, please contact the Ministry of Community, Sport, and Cultural Development at [INFRA@gov.bc.ca](mailto:INFRA@gov.bc.ca) or phone 250.387.4060.

We wish to thank you for taking the time to develop and forward your application.

Sincerely,

Gary MacIsaac, Chair  
Gas Tax Management Committee

Pc: Teri Fong

COPY

# Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

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BRITISH  
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December 13, 2011

Attention: Russell Dyson  
Alberni-Clayoquot Regional District  
3008 Fifth Ave  
Port Alberni, BC V9Y 2E3

COPY

Dear Russell Dyson,

Re: GAS TAX GENERAL STRATEGIC PRIORITIES FUND AND  
INNOVATIONS FUND APPLICATIONS

Thank you for submitting your Innovations Fund application for funding under the Gas Tax Program. We have now completed approvals and unfortunately your application (Reference: IF- 24159) for the project **Bamfield Water Intake (Sugsaw Lake)**, was not approved for funding at this time.

UBCM will be inviting applications for funding under both the General Strategic Priorities Fund and Innovations Fund in 2012. Details including program guides, available funding, and application forms will be distributed in the new year.

Any unfunded 2011 applications may be considered for funding under the 2012 intake. Information on how to have your 2011 application considered for the upcoming intake will be made available with other program materials in the new year.

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We wish to thank you for taking the time to develop and forward your application.

Sincerely,

Gary MacIsaac, Chair  
Gas Tax Management Committee

Pc: Teri Fong

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Committee of the Whole as of January 4, 2012**

No.	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Nov. 24/10 BD	Apply for Infrastructure Planning Grants for Cherry Creek and Beaver Creek Water	Janice	Submitted December 2/10 – Awaiting decision – Fall 2011
	Dec. 10/10 BD	Apply for funding through the Gas Tax General Priority fund for Sugsaw Lake upgrade and Beaver Creek Water booster pump station	Janice	Submitted – April 29/11 Awaiting decision – Fall 2011 Discussed support with Minister at UBCM
2.	Jan. 12/11 COW	Submit application for funding for the Debris Deflection Berm (Woosley Road)	Janice	Submitted – Jan. 14/11 Awaiting decision
3.	Feb. 9/11 WC	Meet with Dave McVeety, Superintendent, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Met with Mr. McVeety – Work in Progress– Keeping PRNP up to date on water supply
4.	June 22 <sup>nd</sup> BD	The Board approved retaining the services of VIU to conduct a survey on the West Coast – Proceed with survey	Russell/Teri	Results to be published in January 2012
5.	June 22 <sup>nd</sup> BD	The Board approved the sewage works to collect and treat waste from the BC Parks lease space at the Long Beach Airport	Russell	Installation in progress
6.	Sept. 14 <sup>th</sup> COW	Directors approved proceeding with the evaluation of the Board Room at an expense of \$3,600.00 plus taxes – Proceed with evaluation	Russell	In Progress
7.	Oct. 26 <sup>th</sup> BD	The Board adopted Bylaw A1071, Long Beach Airport Authority – Proceed with developing the Authority	Wendy	Proceeding – January/February 2012
8.	Nov. 9 <sup>th</sup> COW	Directors approved moving forward with Neilson-Welch on Phase 2 of the First Nations Service Participation Project – Arrange meeting between ACRD Board, Huu-ay-aht First Nation and Ucluelet First Nation to discuss next steps in transition process	Russell	Joint meeting set for January 25 <sup>th</sup> , 9:00 am, Chances Rim Rock, Port Alberni, BC
9.				

No.	Date	Action Item	Assigned to	Target Date/Update
	Nov. 23 <sup>rd</sup> BD	Staff proceed with assisting the CCID in examining the potential impacts of converting to a local service area of the ACRD and apply for provincial funding (\$5,000) to conduct a conversion analysis	Russell	Application submitted
10.	Nov. 23 <sup>rd</sup> BD	Bylaw A1073, Board Remuneration, Expenses and Benefits Bylaw was deferred – Provide more detailed information to the Board on the proposed changes recommended by the Review Committee	Wendy/ Teri	January 2012 Board of Directors Meeting
11.	Dec. 9/11 BD	Advise the VIRLB of the following appointments to their Board for 2012: Director Cote, Director Wong (Alternate)	Wendy	Done
12.	Dec. 9/11 BD	Destroy Ballots from Election of Chair and Vice-Chair of the Alberni-Clayoquot Regional District	Wendy	Done
13.	Dec. 9/11 BD	The Board appointed Director McNabb and Chairperson Wong to the ACRD/BCID Joint Conversion Committee – Advise BCID and arrange the meeting	Russell	
14.	Dec. 9 <sup>th</sup> BD	Forward a letter to Island Timberlands thanking them for their presentation to the ACRD Board and reiterate the issues raised by Directors and invite them to discuss plans at a future meeting for McLaughlin Ridge	Wendy	Done
15.	Dec. 9 <sup>th</sup> RHD	Apply for a grant through VIHA to support the Alberni-Clayoquot Health Network	Wendy	Application submitted
<b>Finance Department</b>				
	Nov. 23 <sup>rd</sup> BD	Investigate Bill 8 (as outlined in the UBCM report) and the possibility of withdrawing from the BC Transit Service under this bill	Teri	Investigating
17.	Dec. 9 <sup>th</sup> RHD	The RHD Board adopted Bylaw No. 111, ACRHD Provisional Budget, 2012 prepare for signatures and forward a copy to the Ministry of Health	Teri	Done
<b>Environmental Services Department</b>				
	June 6/08	Barnfield Liquid Waste Management Infrastructure Planning Grant	Russell/ Lori	Find consultant to provide options - Map of outfalls into Bamfield and Grappler Inlets – Done
19.				

No.	Date	Action Item	Assigned to	Target Date/Update
	Sept. 16/09 AV	Work with City of PA Staff on Bell Road/Stuart Ave. Water and continue investigating infrastructure grants	New Manager	\$10,000 grant received – proceeding with draft design/cost – meeting with Engineer to follow
20.	Oct. 1/09	East Barnfield Waste Transfer Site	Rob	Bids being secured
21.	Apr. 6/10	Re-use shed at Waste Transfer Site West Barnfield Harbour Authority Dock Improvements (ICET)	New Man/ Janice Russell	Work to be completed in 2011 – Report to follow In Progress
22.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Mike/ Lori	Underwater system map completed by John Mass. Mapping of Meters and new infrastructure two thirds complete
23.	May 13/10	Mapping of Barnfield Water System, Infrastructure Planning Grant	New Manager	Investigate with the Long Beach Airport Authority (when formed)
24.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Russell	Reviewing alternatives – ongoing
25.	Sept. 8/10 WC	Investigate the possibility of leasing property at the long Beach Airport for TFN to drill a well for water to their reserve		
26.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	New Manager	February 2012
27.	Apr. 27 <sup>th</sup> BD	Put forward to the COW the request from the Air Quality Council to: 1. Establish Alternatives to Burning & 2. Develop Guidelines for Best Burning Practices	Janice/ Rob	February 2012
28.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	Meeting forthcoming
29.	July 27 <sup>th</sup> BD	Contract awarded to GW Solutions to undertake the Hydrogeological Groundwater Evaluation at the Long Beach Airport for a maximum cost of \$65,216.00 including HST – Award Contract	Russell	Drilling complete – Report forthcoming
30.				

No.	Date	Action Item	Assigned to	Target Date/Update
31.	Sept. 21 <sup>st</sup> WC Comm	Investigate options/implications on the future of the water landing strip at the Long Beach Airport and report back to the West Coast Committee	Russell/ Wendy	Report to January WC Committee Meeting
32.	October 26 <sup>th</sup> BD	Submit an application to the Community Recreation Program for the construction of the China Creek Bridge (20% balance to be paid through the Alberni Valley budget)	Janice	Done
33.	Oct. 26 <sup>th</sup> BD	Submit an application to the Community Recreation Program for the construction of the Faber Road Trail	Janice	Done
34.	Oct. 26 <sup>th</sup> BD	Submit application to the Community Recreation Program for the implementation of Long Train Trail signage	Janice	Done
<b>Planning Department</b>				
35.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2011
	June 1/09	Bamfield OCP Review	Mike	Working with VIU – Public Open House held November 3 <sup>rd</sup>
36.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
37.	n/a	Airport Zone Bylaw – AV Airport/Long Beach Airport	Mike	In progress
39.	n/a	Alberni Valley OCP Review	Mike	In progress
40.	Apr. 27 <sup>th</sup> BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Meeting held October 12 <sup>th</sup>
41.	Aug. 10 <sup>th</sup> COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association

No.	Date	Action Item	Assigned to	Target Date/Update
42.	Nov. 9 <sup>th</sup> COW	Directors approved the staff recommended changes to the noise bylaws for Sproat Lake, Cherry Creek and Beaver Creek – Prepare amended bylaws for consideration by the ACRD Board	Mike	January Board
43.	Nov. 23 <sup>rd</sup> BD	The Board is considering denying Development Variance Application DVA11007 (Boyes) Haggard Cove – Provide the applicant the opportunity to address the ACRD Board	Mike	Jan. 25 <sup>th</sup> Board
44.	Dec. 9 <sup>th</sup> BD	Advise Mr. Joe Lamoreau that the ACRD Board has appointed him to the Sproat Lake APC – Send a thank you letter to Dianne Divorak for her service on the SLAPC	Mike	Done
45.	Dec. 9 <sup>th</sup> BD	Forward a letter to the Province requesting an exemption under the mean processing regulation in the Alberni Valley	Mike	Done

Issued: January 4, 2012



**ALBERNI – CLAYOQUOT  
REGIONAL DISTRICT  
EMERGENCY PLANNING  
COMMITTEE MINUTES**

November 24<sup>th</sup>, 2011

EOC Meeting Room

PRESENT: Ken Watson, CPA (chair) Russell Dyson, ACRD CAO  
David Wiwchar, the Peak; Mike Kokura, ACRD Beaufort; Dan Ranger, Fortis  
Gas; Cindy Solda, CPA; Mike Sparrow, CCFD; Chris Jancowski, PAFD; Guy  
Clcon, CPA; Mark Palmer, AVRS; David Peterson, MoSD; Theresa Kingston,  
CPA; Warren Lauder, Hupacasath FN; Shan Ross, PA Friendship Centre, Dave  
Paddock, RCMP

REGRETS: Larry Cross, Kevin Murray

- ✓ The meeting was called to order at 1:30 pm by Ken Watson.
- ✓ Introductions.
- ✓ The minutes of the last meeting on September 22 were adopted as presented.
- ✓ Old Business: Fall Fair – Although overall attendance at the fair this year was down, the earthquake off Port Hardy on September 9 brought lots of people to the booth. The new pictures of the earthquakes in New Zealand and Japan also generated discussion. The construction in those areas is similar to that in our area.

EMBC notification of Port Hardy earthquake: - There was some concern raised at the previous meeting about the delay between the time of the earthquake on September 9 and the time we received notification from EMBC. When Laurie spoke to them, they apologized for the communication “glitch” and said the problem had since been remedied. Individuals can register with NOAA (National Atmospheric and Oceanic

Administration) to receive automatic tsunami messages by email at <http://wcatwc.arh.noaa.gov/watcher/tsunamiwatcher.php>

The West Coast and Alaska Tsunami Warning Centre also has a Facebook page and an RSS feed available. Information is available at <http://wcatwc.arh.noaa.gov/>.

- ✓ New Business: ShakeOut BC update: ShakeOut was a huge success again this time. The ACRD had 5,625 registrations this year up from 4,775 last time. BC's total increased by almost 60,000 registrations. Locally, the groups with the highest increase in participation were ADSS, First Nations and local businesses. David Wiwchar and 93.3 the Peak were once again a big supporter of the ShakeOut drill and our local success would not have been possible without their help.

Mid Island Emergency Coordinators and Managers: Laurie provided a brief report on the current focus of this group. EMBC is looking to establish an Island-wide ham radio network. They are also encouraging local governments to identify all critical infrastructures and give each item a loss rating. A spreadsheet has been developed by the MIECM to help with this process. At the last meeting, the group was also introduced to the new medical officer for the Central Island region, Dr. Paul Hasselbach.

BC Hydro table top exercise: Every couple of years, BC Hydro Dam Safety division design a table top exercise for each of the dams they are responsible for. This year's scenario was a loaded logging truck that

skidded into Elsie Lake. The scenario didn't have the results anticipated by BC Hydro so the exercise was disappointing.

Community to Community Emergency Planning Forum and NTC

Emergency Preparedness Awareness Session: Please see separate report attached. Guy Cicon has been tasked with checking on the current status of the Orange Bridge with MoTI.

Correspondence regarding "Triangle of Life" theory: Russell received a letter from a concerned parent about this idea. It is a controversial theory about how to survive a major earthquake that involves crouching near a solid item that will provide a protective space during a collapse of a building. EMBC, the BC Earthquake Alliance, the Canadian Red Cross and Public Safety Canada, as well as the American Red Cross, FEMA and the USGS in the United States all endorse "Drop, Cover and Hold On" as the best way to protect oneself during a major earthquake in North America.

✓ Agency Reports:

City of Port Alberni: - Engineering – Application has been made for funding to develop a flood protection program and the City is waiting for a response. The plan is to improve the hydraulics of lower Dry Creek.

Fortis Gas: New mapping of the entire system will happen within the next few weeks as the installation of emergency shut off valves in low lying areas is completed.

Tseshah First Nation: New members are being added to the existing emergency team.

Hupacasath First Nation: Warren Lauder will represent Hupacasath on the EPC. They have a new emergency plan developed with assistance from FNES that uses the same template as the AV plan. Laurie will forward information on the tsunami notification pager to Warren.

Port Alberni Friendship Centre: This group is just beginning the disaster planning process. Shan Ross will represent them on the EPC.

ACRD: Renovations to the EOC building and the addition of a generator are in the five year plans for both the City and the Regional District.

Next meeting of the Alberni Valley Emergency Planning Committee will be on **Thursday January 26<sup>th</sup>, 2011 at 1:30 pm in the EOC meeting room.**



## Our Year In Review

This is a time to reflect on what's transpired over the last year....A lot has happened over the course of 2011 and we would like to share with you some of the positive things that have occurred on the north island.



In this ever innovating industry of film and media, 2011 saw INFilm increase it's profile each on the local, regional and

international scene. How? You guessed it, social media! Tools like [Twitter](#) and [Facebook](#) have helped us connect with industry colleagues and production companies, inform locals and our regional partners about what's happening in their communities and to promote our beautiful north island locations to the rest of the world.

That is the primary goal of any film commission. To attract film and video production to an area in order to accrue locally-realized benefits with any number of goods and services supplied on location.

INFilm would like to take this opportunity to thank the following who help us reach that goal.

Locations scouts Maggie Laird, Tammy Shymko and Tanya Price. The BC Ferries Corp. and our

Funding partners: Province of BC, Island Coastal Economic Trust, The Coast Sustainability Trust, Alberni-Clayoquot Regional District, Comox Regional District, Strathcona Regional District and the City of Campbell River.

Merry Christmas & Happy New Year to all!

## The Rick Mercer Report Comes to Town.



Just like with Santa, sometimes the best gifts in life are a surprise. That's what happened this August to the folks in **Campbell River**, when The Rick Mercer Report appeared one day

to film a segment for the show's season opener. Rick snorkeled with the salmon and mingled with some lucky residents. With a weekly audience of over 2 million viewers, a community can't buy that kind of marketing exposure!



## Cannes Film Festival

Long regarded as “the” film festival for anyone in the film industry to attend, this year was finally the year INfilm was there and it did not disappoint! As the Association of Film Commissioners International (AFCl) Vice President, INfilm’s Joan Miller was asked to attend Cannes as the board’s representative.

Pictured left to right: AFCl board members Belle Doyle (Scotland), Ingrid Rudefors (Sweden), David Shephard (Abu Dhabi), Joan Miller (Canada), George David (Jordan).



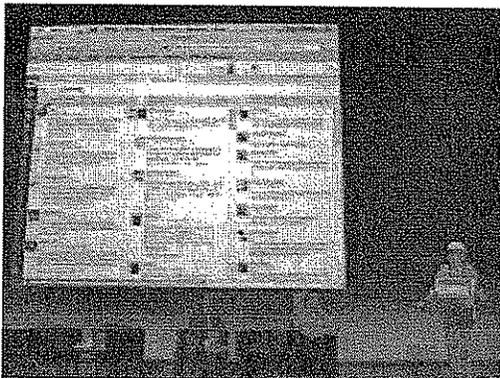
## Produced By Conference

In June it was off to Los Angeles for one of the premiere entertainment industry events of the summer. The Producers Guild of America’s “Produced By Conference” in conjunction with the AFCl’s “Location Trade Show,” was held at The Walt Disney Studios. This unique collaboration brought together the producing field with an extensive number of domestic and international film commissions. More than 200 exhibitor booths, represented film commissions from locations far and wide—from Buenos Aires to Panama to Morocco to Louisiana—representing \$2 billion in financing and incentives.

## AFCl Cineposium 2011

### A perfect setting in Enghien-les-Bains, France

Cineposium is AFCl’s premiere member educational event, held annually in conjunction with AFCl University courses. Film commission staff seeks out this lively event for its incredible educational and networking value to their profession. Held this year in the picturesque town of Enghien-les-Bains, just outside of Paris, it marked the 10th consecutive and successful event for its Chair, Joan Miller.



## A Lesson in Social Media

Along side social media specialist Frank Hannigan, INfilm’s Tanya Price was asked to help show fellow film commissioners how to use social media to their advantage. By incorporating “SM” into their day to day work, it provides the opportunity to strengthen existing relationships and forge new ones.

It was especially interesting to have members interact by “tweeting” their comments in real time during the session.

# Films Released in 2011

Along with one of the biggest box office films released this year, there were also Canadian Independents making their mark that were all or in part filmed on the north island.



## **Breaking Dawn - Summit Entertainment**

Since the films opening on November 18th, the fourth installment of the Twilight Saga: Breaking Dawn - Part 1 has grossed a worldwide box office of over \$647 million! The beach scenes for both Part 1 and Part 2 were filmed on locations around the District of **Uclulet**, on Vancouver Island's west coast. The final installment in the franchise, Breaking Dawn - Part 2 to be released in November 2012.



## **The Big Year - Fox Pictures**

October saw the opening of this feature starring Steve Martin, Jack Black and Owen Wilson portray three avid birders in the biggest competition of their lives. Watch for scenes that were filmed on location in **Tofino** and on a boat in the harbour.

Now out on DVD!



## **Foreverland - Screen Siren Pictures**

Directed Max McGuire, "**FOREVERLAND**" tells the story of Will Valley, a young man stricken with a terminal illness, who is tasked with delivering his friend's ashes to a legendary healing shrine in Mexico. Filmed in **Uclulet, Tofino, Qualicum, Coombs** and **Cathedral Grove** during a chilly few weeks in February. INfilm recently had the pleasure of watching the world premiered at the Whistler Film Festival 2011 where is received honourable mention audience favourite. It will also show at the Palm Springs Film Festival 2012 and Victoria Film Festival 2012.

## Filmed Within the Vancouver Island North Region in 2011:

### Feature Films:

- Foreverland
- Twilight Saga: Breaking Dawn (part 1)
- GI Joe: Retaliation
- Superman: Man of Steel

### Documentaries:

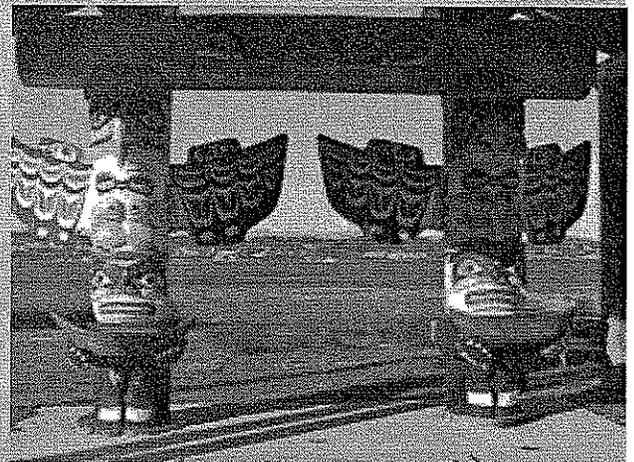
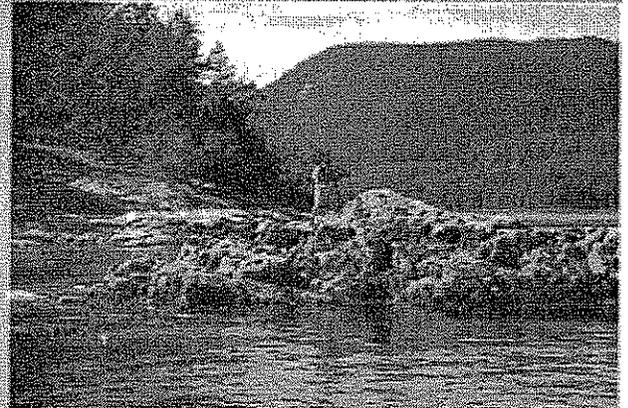
- Surf Doc
- LFLS & Aboriginal Days
- Martin Mars Bombers
- Japanese Doc
- Jungii (Korean)
- Nuyumbalees Project

### TV Series:

- MTV "Cribs"
- Extreme Fishing with Robson Green (UK)
- TSN "Eco Timber Sport"
- NBC "World of Adventure Sport"
- Hook, Line and Dinner
- West Coast Escape
- Great Scenic Railroad Journeys
- Flavours of the West Coast
- CHEK TV "Sky's The Limit"
- WFN "BC Outdoor Sport Fishing"
- CBC "Rick Mercer Report"
- CBC "Ron James Show"

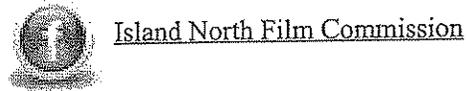
### Commercials:

- RONA
- Molson Canadian
- Google Maps





Twitter: @INfilm



Island North Film Commission

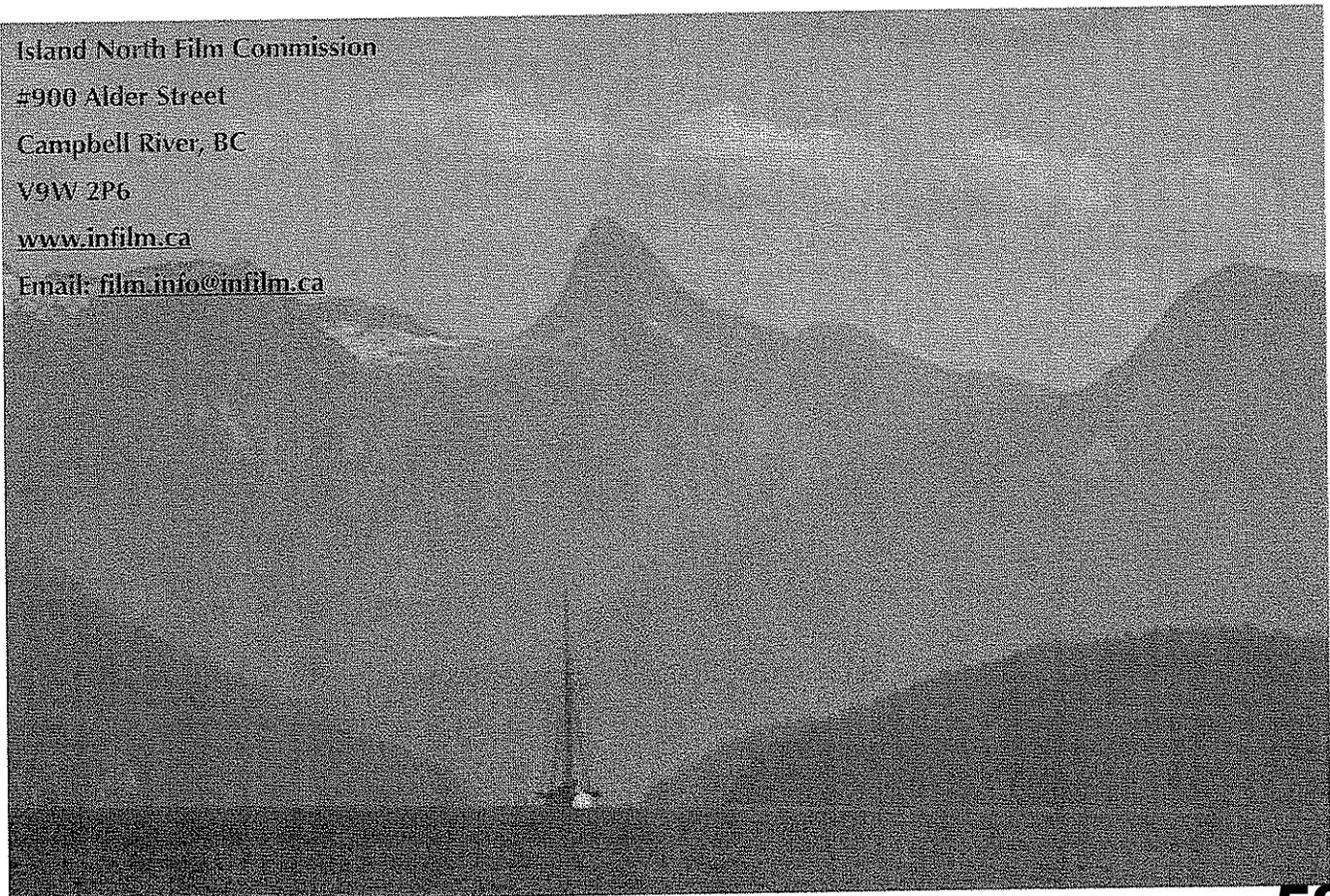
#900 Alder Street

Campbell River, BC

V9W 2P6

[www.infilm.ca](http://www.infilm.ca)

Email: [film.info@infilm.ca](mailto:film.info@infilm.ca)







## REQUEST FOR DECISION

To: Committee-of-the-Whole  
From: Charity Hallberg Dodds, Planning Assistant  
Meeting Date: January 11, 2012  
Subject: Member Appointment to the Board of Variance

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**Recommendation:**

That the Regional Board permits staff to advertise for interest in the available position on the Board of Variance.

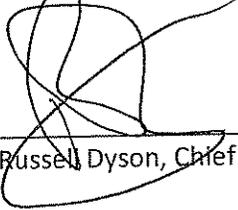
**Background:**

John McNabb was the Chair of the Board of Variance. As he has now been appointed as Director for Beaver Creek, a position on the Board of Variance is available. The members of the Board of Variance will appoint the position of Chair as per section 900(1) of the *Local Government Act*.

Submitted by: \_\_\_\_\_

  
Charity Hallberg Dodds

Approved by: \_\_\_\_\_

  
Russel Dyson, Chief Administrative Officer





## REQUEST FOR DECISION

**To:** Committee of the Whole  
**From:** Teri Fong, CGA, Manager of Finance  
**Meeting Date:** January 11, 2012  
**Subject:** Resolution – Signing Authority for Banking Purposes

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### Recommendation:

That the Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

- a. The following Directors have signing authority:
  - i. Glenn Wong, Chairperson
  - ii. Cindy Solda, Vice-Chairperson
- b. The following Staff members have signing authority:
  - i. Russell Dyson, Chief Administrative Officer
  - ii. Teri Fong, Manager of Finance
- c. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members

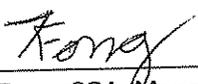
### Desired Outcome:

To authorize the Chairperson, Vice-Chairperson and two Management Staff members to sign all Regional District banking and Municipal Finance Authority documents.

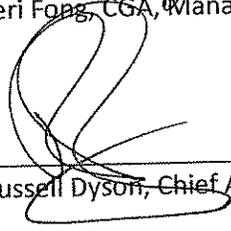
### Background:

The Regional District's appointed a new Vice-Chairperson in December and therefore the signing authorities need to be updated.

Submitted by: \_\_\_\_\_

  
Teri Fong, CGA, Manager of Finance

Approved by: \_\_\_\_\_

  
Russell Dyson, Chief Administrative Officer





## MEMORANDUM

**To:** Committee of the Whole  
**From:** Teri Fong, CGA, Manager of Finance  
**Date:** January 4, 2012  
**Subject:** 2012-2016 ACRD & ACRHD Financial Plan Meeting Schedule

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**Recommendation:**

That the Board of Directors approve the proposed meeting schedule for the 2012 to 2016 Alberni-Clayoquot Regional District Financial Plan and the 2012 Regional Hospital District Budget.

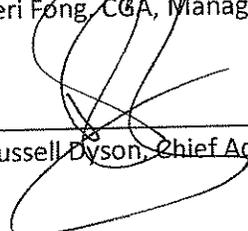
**Background:**

Budget season is upon us yet again! The attached meeting schedule outlines the proposed timetable for this year's budget process. This process is similar to previous years.

Submitted by: \_\_\_\_\_

  
Teri Fong, CGA, Manager of Finance

Approved by: \_\_\_\_\_

  
Russell Dyson, Chief Administrative Officer

## Alberni-Clayoquot Regional District 2012-2016 Financial Plan Meeting Schedule

All meetings to be held in the Regional District Board Room unless otherwise specified

Date, Time	Participants	Services to be Reviewed
Monday, Jan. 30 <sup>th</sup> to Friday, Feb. 3 <sup>rd</sup> (by appointment)	Individual Directors	<ul style="list-style-type: none"> <li>• Services entirely within a single area, such as fire protection, water systems, noise &amp; animal control</li> </ul>
Wednesday, Feb. 1 <sup>st</sup> 10:00am	Electoral Area Directors Meeting	<ul style="list-style-type: none"> <li>• Electoral Area Administration</li> <li>• Regional Library</li> <li>• Building Inspection</li> <li>• Rural Land Use Planning</li> </ul>
Wednesday, Feb. 1 <sup>st</sup> 2:00pm	Alberni Valley Committee and Bamfield (for Waste Management Services)	<ul style="list-style-type: none"> <li>• Alberni Valley Waste Management</li> <li>• Alberni Valley Emergency Planning</li> <li>• Custom Transit</li> <li>• Alberni Valley Regional Airport</li> </ul>
Monday, Feb. 6 <sup>th</sup> 1:00pm (at the Long Beach Golf Course)	West Coast Committee Meeting – Tofino, Ucluelet and Area 'C' Directors	<ul style="list-style-type: none"> <li>• Long Beach Airport</li> <li>• West Coast Waste Management</li> </ul>
Wednesday, Feb. 8 <sup>th</sup> 10:00am	Committee-of-the-Whole Meeting	<ul style="list-style-type: none"> <li>• Grant-in-aid Applications</li> </ul>
Wednesday, Feb. 8 <sup>th</sup> 1:30pm	Committee-of-the-Whole Meeting	<ul style="list-style-type: none"> <li>• General Government Services</li> <li>• 911 Telephone Service</li> <li>• Regional Planning</li> <li>• Regional Parks</li> </ul>
Wednesday, Feb. 8 <sup>th</sup> (immediately following the COW)	Regional Hospital District Board of Directors Meeting	<ul style="list-style-type: none"> <li>• 1st reading – 2012 Hospital District Budget</li> </ul>
Wednesday, Feb. 22 <sup>nd</sup> 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> <li>• 1st reading – 2012-2016 Financial Plan Bylaw</li> </ul>
Wednesday, Mar. 14 <sup>th</sup> 1:30pm	Committee-of-the-Whole Meeting	<ul style="list-style-type: none"> <li>• Continued debate on any unfinished Financial Plan items</li> </ul>
Wednesday, Mar. 14 <sup>th</sup> (immediately following the COW)	Regional Hospital District Board of Directors Meeting	<ul style="list-style-type: none"> <li>• 2nd reading – 2012 Hospital District Budget</li> </ul>
Wednesday, Mar. 14 <sup>th</sup> 6:00pm	Special Board of Directors and Regional Hospital District Meeting	<ul style="list-style-type: none"> <li>• Public Consultation Session &amp; Debate</li> <li>• Second reading – 2012-2016 Financial Plan Bylaw</li> </ul>
Wednesday, Mar. 21 <sup>st</sup> 1:30pm (only if required)	Special Board of Directors and Regional Hospital District Meeting Special Board of Directors	<ul style="list-style-type: none"> <li>• Continued debate (if required) on the Regional District Financial Plan &amp;/or Regional Hospital District Budget</li> </ul>
Wednesday, Mar. 28 <sup>th</sup> 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> <li>• 3rd reading &amp; adoption of the Regional District 2012-2016 Financial Plan</li> </ul>
Wednesday, Mar. 28 <sup>th</sup> (immediately following the BOD)	Regional Hospital District Board of Directors Meeting	<ul style="list-style-type: none"> <li>• 3rd reading &amp; adoption of Regional Hospital District 2012 Budget</li> </ul>



## REQUEST FOR DECISION

**To:** Committee-of-the-Whole  
**From:** Teri Fong, CGA, Manager of Finance  
**Meeting Date:** January 11, 2012  
**Subject:** 2011 Log Train Trail Improvement Expenses

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### Recommendation:

That the Committee-of-the-Whole pass a resolution to reduce the 2011 Alberni Valley contribution to the Sproat Lake Marine Patrol by \$9,507.38 to cover the cost of the repairs that occurred to the Log Train Trail in the fall of 2011.

### Desired Outcome:

That the Board of Directors determines on how the expenditure for the improvements to the Log Train Trail will be accounted for.

### Summary:

The repairs that were made to the Log Train Trail were necessary for safety purposes and in order to reopen the trail to the public. It included improvements to the stream crossing southeast of Hal Creek including replacing and creating some culverts. The project was not anticipated during budget discussions at the beginning of last year and therefore insufficient funds were available to cover the costs but the project was deemed essential and the improvements were performed.

### Background:

This recommendation does not suggest that Alberni Valley reduce its level of support for the Sproat Lake Marine Patrol in 2012 but I feel it is an option for 2011 because of the grant money the Marine Patrol has received in the past couple of years from the Federal Government. The Ministry of Transportation grant funding totaling \$37,000.00 has greatly assisted the service and as a result there is approximately a \$20,000.00 surplus being carried forward to 2012 for Marine Patrol. If we reduce the contribution from the Alberni Valley to Sproat Lake Community Parks for the Marine Patrol then the service will still have approximately a \$10,000.00 surplus to carry forward into 2012's budget. It should be noted that we are not expecting to receive any further funding from the Ministry of Transportation but we will continue to apply.

### Time Requirements – Staff & Elected Officials:

There will be no time requirements as the Log Train Trail project has already been completed.

### Financial:

The Log Train Trail improvements project cost the Alberni-Clayoquot Regional District \$17,507.38 but

only \$8,000.00 was included in the 2011-2015 Financial Plan. It is the excess \$9,507.38 that this memo is requesting a decision upon.

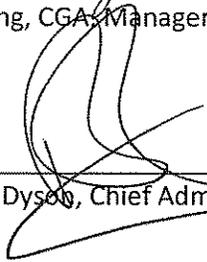
**Policy or Legislation:**

The funding for both the Sproat Lake Marine Patrol and the Log Train Trail come from the Alberni Valley Grant in Aid budget therefore legislation will allow us to move the funding from the one project to the other.

**Options Considered:**

Another option would be for the \$9,507.38 deficit in the Grants in aid – Alberni Valley budget be carried forward into the 2012-2016 Financial Plan. Although this is permitted by legislation it would need to be accounted for on a separate deficit line in the Financial Plan and funds will need to be requisitioned to cover the cost.

Submitted by:   
Teri Fong, CGA, Manager of Finance

Approved by:   
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**To:** Committee of the Whole  
**From:** Teri Fong, CGA, Manager of Finance  
**Date:** January 4, 2012  
**Subject:** Salmon Beach Transportation

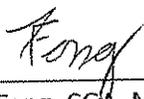
Staff has had ongoing correspondence with Mr. Hans Heringa, property owner at Salmon Beach, regarding the Regional District tax requisition for the maintenance of Salmon Beach roads. Mr. Heringa believes that the Ministry of Transportation and Infrastructure has a legal obligation to provide road maintenance both on the access road and the internal roads of Salmon Beach. Therefore, it is his opinion that the Salmon Beach Transportation service is in fact a form of double taxation.

Staff did investigate this situation before initially responding to Mr. Heringa and the Ministry of Transportation and Infrastructure standpoint is that the roads were never brought up to the Ministry's standards by the developer and therefore they do not have a legal obligation to provide road maintenance. In 2004, as a result of lack of road maintenance occurring in the area, the Salmon Beach electors voted in favour of the establishment of a Salmon Beach Transportation service to pay for the maintenance of roads. However, Salmon Beach is a rural area and as such they pay provincial taxes for road maintenance that they are consequently not receiving. As a result, Mr. Heringa has requested that the Regional District insist to the Provincial Government that they assume the responsibility for road maintenance for Salmon Beach.

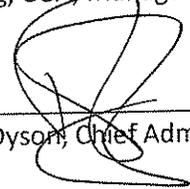
### Recommendation:

**That the Committee of the Whole pass a resolution to write a letter to the Ministry of Transportation and Infrastructure as well as the Ministry of Forests, Lands and Natural Resource Operations requesting that the Province pay for road maintenance of the public roads in Salmon Beach.**

Submitted by: \_\_\_\_\_

  
Teri Fong, CGA, Manager of Finance

Approved by: \_\_\_\_\_

  
Russell Dyson, Chief Administrative Officer





## MEMORANDUM

TO: Board of Directors  
FROM: Teri Fong, CGA, Manager of Finance  
DATE: January 4, 2012  
RE: Finance Warrant No.512

### Recommendation:

That the Board of Directors approves Finance Warrant Number 512 in the amount of \$711,994.47 dated December 31, 2011.

### Chief Administrative Officer Comments:

Concur

### IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES

A list of the accounting departments commonly used acronyms is also provided.

Submitted by: Teri Fong, CGA, Manager of Finance

  
\_\_\_\_\_



### COMMON ACRONYMS USED FOR ACCOUNT PAYABLE DESCRIPTIONS

ACRD	Alberni-Clayoquot Regional District
ADFF	Alberni District Fall Fair
ADV	Advertising
AG PLAN	Agriculture Planning
AP	Accounts Payable
APC	Advisory Planning Committee
AR	Accounts Receivable
AVCC	Alberni Valley Chamber of Commerce
AVICC	Association of Vancouver Island Coastal Communities
AVLF	Alberni Valley Landfill
AVRA	Alberni Valley Regional Airport
BCEP	Bamfield Community Emergency Planning
BCVFD	Beaver Creek Volunteer Fire Department
BCID	Beaver Creek Improvement District
BCP	Beaver Creek Parks
BUILD INSP	Building Inspection
BVFD	Bamfield Volunteer Fire Department
BWS	Bamfield Water System
COMP EXP	Computer Expense
CPA	City of Port Alberni
CPP	Canadian Pension Plan
E/A	Electoral Area
EMER PLAN	Emergency Planning
EP	Emergency Planning
FCM	Federation of Canadian Municipalities
GFOABC	Government Finance Officers Association of British Columbia
GIA	Grant in Aid
GILT	Grants in lieu of taxes
LBA	Long Beach Airport
MFA	Municipal Finance Authority
MIA	Municipal Insurance Association
MWS	Millstream Water System
MPP	Municipal Pension Plan
MSP	Medical Services Plan
OCP	Official Community Plan
PBC	Pacific Blue Cross

PD	Professional Development
PD7A	Proper name of the Payroll Remittance form
PILT	Payment in lieu of taxes
PP	Pay Period
PROF DEV	Professional Development
RD	Regional District
SB	Salmon Beach
SB GARB	Salmon Beach - Garbage Service Area
SB REC	Salmon Beach - Recreation Service Area
SB SEC	Salmon Beach - Security Service Area
SB SEW	Salmon Beach - Sewage Service Area
SB TRANS	Salmon Beach - Transportation Service Area
SB WATER	Salmon Beach - Water Service Area
SBP	Salmon Beach Power
SLB	South Long Beach
SLBBP	South Long Beach Bike Path
SLBCP	South Long Beach Community Park
SLCA	Sproat Lake Community Association
SLCP	Sproat Lake Community Parks
SLMP	Sproat Lake Marine Patrol
SLVFD	Sproat Lake Volunteer Fire Department
SP EVENT GIA	Special Events GIA
TAX	Withholding Tax - Payroll
UB	Utility Billing
UBCM	Union of British Columbia Municipalities
VIHA	Vancouver Island Health Authority
VIRL	Vancouver Island Regional Library
WCLF	West Coast Landfill

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



AP5100

Page : 1

Date : Jan 04, 2012

Time : 11:33 am

Supplier : 0001 To 9193  
 Trans. Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
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<b>0009</b>	<b>ADDY POWER LTD.</b>						
31622	22-Dec-2011			Issued	201	C	1856.76
11-9753	01-4-2500-000	PAYABLES - TRADE				1856.76	
Invoice Description -->		ACRD OFFICE - LAMP STANDARD & SIGN REPAIR					
<b>Total :</b>						1856.76	0.00
<b>Supplier Total :</b>						1856.76	0.00
<b>0016</b>	<b>ACE COURIER SERVICES</b>						
31623	22-Dec-2011			Issued	201	C	16.73
1441159	01-4-2500-000	PAYABLES - TRADE				16.73	
Invoice Description -->		POSTAGE					
<b>Total :</b>						16.73	0.00
<b>Supplier Total :</b>						16.73	0.00
<b>0030</b>	<b>ACKLANDS-GRAINGER INC.</b>						
31580	13-Dec-2011			Issued	197	C	55.25
4354 0492847	01-4-2500-000	PAYABLES - TRADE				55.25	
Invoice Description -->		LBA CLEANING SUPPLIES					
<b>Total :</b>						55.25	0.00
<b>Supplier Total :</b>						55.25	0.00
<b>0032</b>	<b>ALBERNI LANDSCAPING</b>						
31677	23-Dec-2011			Issued	202	C	1052.80
004829	01-4-2500-000	PAYABLES - TRADE				1052.80	
Invoice Description -->		AV REGIONAL AIRPORT LANDSCAPING - TREE & BRUSH REMOVAL ALONG FENCE					
<b>Total :</b>						1052.80	0.00
<b>Supplier Total :</b>						1052.80	0.00
<b>0064</b>	<b>ALBERNI BOAT CENTRE</b>						
31624	22-Dec-2011			Issued	201	C	1000.00
CC10-01 - REFUND	01-4-2500-000	PAYABLES - TRADE				1000.00	
Invoice Description -->		REFUND OF TEMPORARY BUILDING BOND FOR BUILDING PERMIT CC10-01					
<b>Total :</b>						1000.00	0.00
<b>Supplier Total :</b>						1000.00	0.00
<b>0131</b>	<b>AGS BUSINESS SYSTEMS INC.</b>						
31550	06-Dec-2011			issued	192	C	2161.60
712264	01-4-2500-000	PAYABLES - TRADE				2161.60	
Invoice Description -->		PHOTOCOPIER SERVICE AGREEMENT					

ALBERNI-CLAYOQUOT REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



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 Date : Jan 04, 2012

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Supplier : 0001 To 9193  
 Trans. Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
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					2161.60
<b>Supplier Total :</b>					
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					2161.60
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0170	<b>AINES &amp; TYLER ELECTRIC</b>				
31581	13-Dec-2011		Issued	197	C 343.09
11-000871	01-4-2500-000	PAYABLES - TRADE			343.09
	Invoice Description --> SALMON BEACH - SECURITY				
<b>Total :</b>					
				343.09	0.00
					343.09
<b>Supplier Total :</b>					
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					343.09
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0200	<b>LADY ROSE MARINE SERVICES</b>				
31582	13-Dec-2011		Issued	197	C 1396.64
LRNOV/11	01-4-2500-000	PAYABLES - TRADE			1396.64
	Invoice Description --> BAMFIELD BINS \$1160, BWS \$64, POSTAGE \$23.00				
<b>Total :</b>					
				1396.64	0.00
					1396.64
<b>Supplier Total :</b>					
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					1396.64
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0336	<b>ARCPRINT AND IMAGING</b>				
31551	06-Dec-2011		Issued	192	C 138.03
N008217A	01-4-2500-000	PAYABLES - TRADE			138.03
	Invoice Description --> PLOTTER SUPPLIES				
<b>Total :</b>					
				138.03	0.00
					138.03
<b>Supplier Total :</b>					
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					138.03
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0455	<b>ALBERNI VALLEY REFRIGERATION LTD.</b>				
31552	06-Dec-2011		Issued	192	C 403.20
20113615	01-4-2500-000	PAYABLES - TRADE			403.20
	Invoice Description --> HVAC MAINTENANCE				
<b>Total :</b>					
				403.20	0.00
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<b>Supplier Total :</b>					
				403.20	0.00
					403.20
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0508	<b>BAMFIELD PRO HARDWARE &amp; BUILDERS SUPPLY</b>				
31583	13-Dec-2011		Issued	197	C 100.23
157375	01-4-2500-000	PAYABLES - TRADE			1.13
	Invoice Description --> BWS SUPPLIES				
INTEREST	01-4-2500-000	PAYABLES - TRADE			3.50
	Invoice Description --> BWS - INTEREST ON SUPPLIES PURCHASED				
157281	01-4-2500-000	PAYABLES - TRADE			5.56
	Invoice Description --> BWS SUPPLIES				
157427	01-4-2500-000	PAYABLES - TRADE			27.28
	Invoice Description --> BWS SUPPLIES				

ALBERNI-CLAYOQUOT REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



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Date : Jan 04, 2012

Time : 11:33 am

Supplier : 0001 To 9193  
 Trans. Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			Amount
157411	01-4-2500-000	PAYABLES - TRADE	62.76				
Invoice Description --> BWS SUPPLIES							
<b>Total :</b>			100.23	0.00			100.23
<b>Supplier Total :</b>			100.23	0.00			100.23
0530	<b>BEST WESTERN BARCLAY HOTEL</b>						
31625	22-Dec-2011			Issued	201	C	7160.83
2011012022	01-4-2500-000	PAYABLES - TRADE	7160.83				
Invoice Description --> ACRD CHRISTMAS PARTY							
<b>Total :</b>			7160.83	0.00			7160.83
<b>Supplier Total :</b>			7160.83	0.00			7160.83
0556	<b>BARKLEY SOUND MANAGEMENT</b>						
31626	22-Dec-2011			Issued	201	C	8400.00
2011-13	01-4-2500-000	PAYABLES - TRADE	2800.00				
Invoice Description --> SB MGMT & SECURITY DECEMBER 15 TO DECEMBER 31, 2011							
2011-12	01-4-2500-000	PAYABLES - TRADE	5600.00				
Invoice Description --> SB MGMT & SECURITY NOVEMBER 15 TO DECEMBER 15, 2011							
<b>Total :</b>			8400.00	0.00			8400.00
<b>Supplier Total :</b>			8400.00	0.00			8400.00
0660	<b>BC HYDRO</b>						
31584	13-Dec-2011			Issued	197	C	2227.09
400001798685	01-4-2500-000	PAYABLES - TRADE	2227.09				
Invoice Description --> HYRDO - ACRD CONSOLIDATED							
<b>Total :</b>			2227.09	0.00			2227.09
<b>Supplier Total :</b>			2227.09	0.00			2227.09
0771	<b>BENNETT, TONY</b>						
31627	22-Dec-2011			Issued	201	C	1086.59
T.BENNETT53800	01-4-2500-000	PAYABLES - TRADE	433.20				
Invoice Description --> DIRECTORS SALARY LESS TAX-100 LESS CPP- 9.64 LESS BLUE CROSS- 186.83							
TBDEC13/11	01-4-2500-000	PAYABLES - TRADE	653.39				
Invoice Description --> MEETINGS DECEMBER 7 TO 13, LESS TAX \$100.00, CPP \$12.71							
<b>Total :</b>			1086.59	0.00			1086.59
<b>Supplier Total :</b>			1086.59	0.00			1086.59
0791	<b>BERRY &amp; VALE CONTRACTING LTD</b>						
31573	07-Dec-2011			Issued	193	C	106145.72
SEPT11HB-RELEAS	01-4-2500-000	PAYABLES - TRADE	3525.63				
Invoice Description --> WCLF CONTRACT HOLDBACK RELEASE - WORK COMPLETED AS OF SEPTEMBER 30, 2011							

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
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Supplier : 0001 To 9193  
 Trans. Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque No. : All  
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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description		Debit	Credit	
654	01-4-2500-000	PAYABLES - TRADE		33072.48		
Invoice Description --> WCLF NOVEMBER OPERATING CONTRACTOR, LESS HOLDBACK						
653	01-4-2500-000	PAYABLES - TRADE		69547.61		
Invoice Description --> AVLF NOVEMBER CONTRACTOR, REFRIDGERANT REMOVAL & OTHER WORK						
<b>Total :</b>				106145.72	0.00	106145.72
<b>Supplier Total :</b>				106145.72	0.00	106145.72
0829	<b>BLUE FROG MAINTENANCE SERVICES</b>					
31585	13-Dec-2011	Issued	197	C	431.20	
INVOICE #11P 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> SALMON BEACH PUMP & HAUL - NOVEMBER 2011						
<b>Total :</b>				431.20	0.00	431.20
<b>Supplier Total :</b>				431.20	0.00	431.20
0842	<b>BOUCHER, BOB</b>					
31586	13-Dec-2011	Issued	197	C	500.00	
372858 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> LBA NOVEMBER 2011 CLEANING						
<b>Total :</b>				500.00	0.00	500.00
<b>Supplier Total :</b>				500.00	0.00	500.00
0900	<b>TRACY BOND (PETTY CASH)</b>					
31587	13-Dec-2011	Issued	197	C	146.10	
TBDEC12/11 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> OFFICE \$133.87						
<b>Total :</b>				146.10	0.00	146.10
<b>Supplier Total :</b>				146.10	0.00	146.10
0940	<b>DUVALL, E.</b>					
31553	06-Dec-2011	Issued	192	C	1400.00	
BRA125653710 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> JANITORIAL EXP						
<b>Total :</b>				1400.00	0.00	1400.00
<b>Supplier Total :</b>				1400.00	0.00	1400.00
0950	<b>BRETT, KENNETH</b>					
31628	22-Dec-2011	Issued	201	C	1000.00	
BRE153798 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
<b>Total :</b>				1000.00	0.00	1000.00

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 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
<b>Supplier Total :</b>						1000.00	0.00	1000.00
-----								
<b>1035</b>	<b>BUTLER, LES</b>							
31574	07-Dec-2011			Issued	193	C		4634.00
2011-11	01-4-2500-000	PAYABLES - TRADE				4634.00		
	Invoice Description -->		BWS - NOVEMBER CONTRACTOR PAYMENT PLUS EXTRA WORK					
<b>Total :</b>						4634.00	0.00	4634.00
<b>Supplier Total :</b>						4634.00	0.00	4634.00
-----								
<b>1058</b>	<b>C. BOWNE ENTERPRISES</b>							
31629	22-Dec-2011			Issued	201	C		127.62
7778	01-4-2500-000	PAYABLES - TRADE				16.52		
	Invoice Description -->		AVLF SUPPLIES					
7771	01-4-2500-000	PAYABLES - TRADE				55.55		
	Invoice Description -->		JANITORIAL SUPPLIES					
7808	01-4-2500-000	PAYABLES - TRADE				55.55		
	Invoice Description -->		JANITORIAL SUPPLIES					
<b>Total :</b>						127.62	0.00	127.62
<b>Supplier Total :</b>						127.62	0.00	127.62
-----								
<b>1110</b>	<b>CANADA POST</b>							
31554	06-Dec-2011			Issued	192	C		134.40
9480767650	01-4-2500-000	PAYABLES - TRADE				134.40		
	Invoice Description -->		POSTAGE - BYLAW ENFORCE \$34.96 SL MAIL \$76.55 \$BC ANIMAL CONTROL \$8.69					
<b>Total :</b>						134.40	0.00	134.40
<b>Supplier Total :</b>						134.40	0.00	134.40
-----								
<b>1197</b>	<b>CARVELLO LAW CORPORATION</b>							
31555	06-Dec-2011			Issued	192	C		3402.11
120010-239	01-4-2500-000	PAYABLES - TRADE				3402.11		
	Invoice Description -->		CHERRY CREEK OCP REVIEW					
<b>Total :</b>						3402.11	0.00	3402.11
<b>Supplier Total :</b>						3402.11	0.00	3402.11
-----								
<b>1270</b>	<b>CDW CANADA INC</b>							
31556	06-Dec-2011			Issued	192	C		769.52
ZZV7925	01-4-2500-000	PAYABLES - TRADE				3.07		
	Invoice Description -->		COMPUTER EXPENSE					
B342485	01-4-2500-000	PAYABLES - TRADE				35.84		
	Invoice Description -->		COMPUTER PURCHASE - WILSON					
B398824	01-4-2500-000	PAYABLES - TRADE				730.61		
	Invoice Description -->		COMPUTER PURCHASE - FOR ADMINISTRATION					

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Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
<b>Total :</b>					
				769.52	0.00
					769.52
<b>Supplier Total :</b>				769.52	0.00
					769.52
-----					
1342	CITY OF PORT ALBERNI				
31575	07-Dec-2011	Issued	193	C	10904.46
NOV23/11	01-4-2500-000	PAYABLES - TRADE		678.02	
	Invoice Description -->		AVLF SEWER LEACHATE		
DEC1/11	01-4-2500-000	PAYABLES - TRADE		10226.44	
	Invoice Description -->		EMERGENCY PLANNING COORDINATOR - 4TH QUARTER		
<b>Total :</b>					
				10904.46	0.00
					10904.46
<b>Supplier Total :</b>				10904.46	0.00
					10904.46
-----					
1360	CLOCK TOWER GALLERY				
31557	06-Dec-2011	Issued	192	C	574.56
40	01-4-2500-000	PAYABLES - TRADE		574.56	
	Invoice Description -->		NON RETURNING DIRECTORS GIFTS		
<b>Total :</b>					
				574.56	0.00
					574.56
<b>Supplier Total :</b>				574.56	0.00
					574.56
-----					
1362	CLEARTECH INDUSTRIES INC.				
31588	13-Dec-2011	Issued	197	C	1759.45
478661 SJC	01-4-2500-000	PAYABLES - TRADE		1759.45	
	Invoice Description -->		BWS - COLORIMETER, CALIBRATION SET, CHLORINE REFERENCE KIT & TURBIDIMETER		
<b>Total :</b>					
				1759.45	0.00
					1759.45
<b>Supplier Total :</b>				1759.45	0.00
					1759.45
-----					
31630	22-Dec-2011	Issued	201	C	616.45
480243 SJC	01-4-2500-000	PAYABLES - TRADE		616.45	
	Invoice Description -->		MILLSTREAM WATER SUPPLIES \$231.16, LBA WATER SUPPLIES \$319.24		
<b>Total :</b>					
				616.45	0.00
					616.45
<b>Supplier Total :</b>				2375.90	0.00
					2375.90
-----					
1374	CLAUSEN, AARON				
31631	22-Dec-2011	Issued	201	C	150.00
0125	01-4-2500-000	PAYABLES - TRADE		150.00	
	Invoice Description -->		ONSITE IT WORK		
<b>Total :</b>					
				150.00	0.00
					150.00
<b>Supplier Total :</b>				150.00	0.00
					150.00
-----					
1434	COLUMBIA ICE				
31558	06-Dec-2011	Issued	192	C	54.74
035158/046974	01-4-2500-000	PAYABLES - TRADE		54.74	

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Invoice Description --> OFFICE SUPPLIES								
<b>Total :</b>						54.74	0.00	54.74
<b>Supplier Total :</b>						54.74	0.00	54.74

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
1565	COTE, PENNY							
31632			22-Dec-2011	issued	201	C	1701.59	
PC153802	01-4-2500-000	PAYABLES - TRADE				361.17		
Invoice Description --> DIRECTOR SALARY LESS TAX - \$ 75.00 LESS CPP - \$ 6.33 PBC - 186.83								
PCDEC15/11	01-4-2500-000	PAYABLES - TRADE				1340.42		
Invoice Description --> MEETINGS OCTOBER 5 TO DECEMBER 15, LESS TAX \$150 & CPP \$41.58								
<b>Total :</b>						1701.59	0.00	1701.59
<b>Supplier Total :</b>						1701.59	0.00	1701.59

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
1709	DEER BAY CONTRACTING							
31589			13-Dec-2011	issued	197	C	4320.00	
2001	01-4-2500-000	PAYABLES - TRADE				1120.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION								
1999	01-4-2500-000	PAYABLES - TRADE				3200.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION								
<b>Total :</b>						4320.00	0.00	4320.00
<b>Supplier Total :</b>						4320.00	0.00	4320.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
1782	DOUGLAS, JOHN							
31633			22-Dec-2011	issued	201	C	318.42	
DEC11 - DIR RENUF	01-4-2500-000	PAYABLES - TRADE				318.42		
Invoice Description --> DECEMBER 2011 DIRECTOR RENUMERATION								
<b>Total :</b>						318.42	0.00	318.42
<b>Supplier Total :</b>						318.42	0.00	318.42

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
1828	DYSON, RUSSELL							
31634			22-Dec-2011	issued	201	C	285.30	
RDNOV29/11	01-4-2500-000	PAYABLES - TRADE				285.30		
Invoice Description --> EMERGENCY PLANNING CONFERENCE								
<b>Total :</b>						285.30	0.00	285.30
<b>Supplier Total :</b>						285.30	0.00	285.30

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
1847	DUPERE, JOHANNE						
31590			13-Dec-2011	issued	197	C	66.05
JDNOV20/11	01-4-2500-000	PAYABLES - TRADE				66.05	
Invoice Description --> COUGAR SMITH PARK SUPPLIES							

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				66.05	0.00	66.05
31635	22-Dec-2011		Issued	201	C	200.00
DUP153801	01-4-2500-000	PAYABLES - TRADE			200.00	
Invoice Description --> SPROAT PARKS CARETAKER						
<b>Total :</b>				200.00	0.00	200.00
<b>Supplier Total :</b>				266.05	0.00	266.05
-----						
2010	<b>OUGHTRED COFFEE &amp; TEA LTD.</b>					
31591	13-Dec-2011		Issued	197	C	100.48
64267	01-4-2500-000	PAYABLES - TRADE			100.48	
Invoice Description --> OFFICE SUPPLIES						
<b>Total :</b>				100.48	0.00	100.48
<b>Supplier Total :</b>				100.48	0.00	100.48
-----						
2086	<b>FONG, TERI</b>					
31559	06-Dec-2011		Issued	192	C	278.88
TFDEC5/11	01-4-2500-000	PAYABLES - TRADE			278.88	
Invoice Description --> PROFESSIONAL DEV. CGA ETHICS						
<b>Total :</b>				278.88	0.00	278.88
<b>Supplier Total :</b>				278.88	0.00	278.88
-----						
2119	<b>GEALL, ERIC</b>					
31678	23-Dec-2011		Issued	202	C	620.04
DEC11 - DIR RENU	01-4-2500-000	PAYABLES - TRADE			620.04	
Invoice Description --> DECEMBER 2011 - DIRECTOR RENUMERATION						
<b>Total :</b>				620.04	0.00	620.04
<b>Supplier Total :</b>				620.04	0.00	620.04
-----						
2193	<b>GIBSON, BRUCE</b>					
31560	06-Dec-2011		Issued	192	C	1035.46
LEAKADJ-2011	01-4-2500-000	PAYABLES - TRADE			1035.46	
Invoice Description --> LEAK ADJUSTMENT AS PER NOV 29, 2011 BAMFIELD WATER COMMITTEE MEETING						
<b>Total :</b>				1035.46	0.00	1035.46
<b>Supplier Total :</b>				1035.46	0.00	1035.46
-----						
2233	<b>GFOA</b>					
31561	06-Dec-2011		Issued	192	C	336.00
2012MEMBERFEES	01-4-2500-000	PAYABLES - TRADE			336.00	
Invoice Description --> 2012 MEMBERSHIP FEE - PREPAID						

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
<b>2240 GIBSON BROTHERS CONTRACTING LTD.</b>								
31636	22-Dec-2011		Issued	201	C		793.18	
10338	01-4-2500-000	PAYABLES - TRADE				793.18		
Invoice Description --> MILL WS - LEAK REPAIR								
<b>Total :</b>						336.00	0.00	336.00
<b>Supplier Total :</b>						336.00	0.00	336.00
<b>2300 GRAND &amp; TOY</b>								
31562	06-Dec-2011		Issued	192	C		21.10	
C78815	01-4-2500-000	PAYABLES - TRADE				21.10		
Invoice Description --> OFFICE SUPPLIES								
<b>Total :</b>						21.10	0.00	21.10
<b>Supplier Total :</b>						793.18	0.00	793.18
<b>31637 22-Dec-2011</b>								
C878162	01-4-2500-000	PAYABLES - TRADE	Issued	201	C	78.56		
Invoice Description --> TONER								
C861496	01-4-2500-000	PAYABLES - TRADE				92.03		
Invoice Description --> OFFICE SUPPLIES \$60.02, TONER \$22.15								
<b>Total :</b>						170.59	0.00	170.59
<b>Supplier Total :</b>						191.69	0.00	191.69
<b>2331 GUNN, ROBERT</b>								
31638	22-Dec-2011		Issued	201	C		749.00	
138	01-4-2500-000	PAYABLES - TRADE				749.00		
Invoice Description --> FISHERIES COMMITTEE JANUARY 1 - DECEMBER 15, 2011								
<b>Total :</b>						749.00	0.00	749.00
<b>Supplier Total :</b>						749.00	0.00	749.00
<b>2350 GREENMAX RESOURCES</b>								
31592	13-Dec-2011		issued	197	C		327.60	
2011-ACRD01	01-4-2500-000	PAYABLES - TRADE				327.60		
Invoice Description --> AVLF GRAVEL PIT DEVELOPMENT								
<b>Total :</b>						327.60	0.00	327.60
<b>Supplier Total :</b>						327.60	0.00	327.60
<b>2390 HARBOUR VIEW COLLISION LTD</b>								
31593	13-Dec-2011		Issued	197	C		41.93	
25658	01-4-2500-000	PAYABLES - TRADE				41.93		

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 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			

Invoice Description --> 2007 JEEP - WINDSHEILD CHIP REPAIR

Total : 41.93 0.00 41.93

Supplier Total : 41.93 0.00 41.93

2424	HALLBERG DODDS, CHARITY				
31639	22-Dec-2011	Issued	201	C	1031.26
CHDEC14/11	01-4-2500-000	PAYABLES - TRADE		1031.26	

Invoice Description --> CITY VIEW TRAINING - TRAVEL & ACCOMADATION

Total : 1031.26 0.00 1031.26

Supplier Total : 1031.26 0.00 1031.26

2485	HOLDER, DAN				
31594	13-Dec-2011	Issued	197	C	4345.10
DHDEC7/11	01-4-2500-000	PAYABLES - TRADE		4345.10	

Invoice Description --> FIRE SERVICE COORDINATOR CONTRACTOR - NOVEMBER

Total : 4345.10 0.00 4345.10

Supplier Total : 4345.10 0.00 4345.10

2490	HOLLAND, KATHLEEN				
31595	13-Dec-2011	Issued	197	C	438.27
KHMIENOV/11	01-4-2500-000	PAYABLES - TRADE		438.27	

Invoice Description --> SB MANAGER MILEAGE NOVEMBER 2011

Total : 438.27 0.00 438.27

Supplier Total : 438.27 0.00 438.27

2491	HOLLAND KATHLEEN (PETTY CASH)				
31596	13-Dec-2011	Issued	197	C	199.92
PCNOV30/11	01-4-2500-000	PAYABLES - TRADE		199.92	

Invoice Description --> SALMON BEACH - SECURITY

Total : 199.92 0.00 199.92

Supplier Total : 199.92 0.00 199.92

2560	HOULE PRINTING				
31597	13-Dec-2011	Issued	197	C	353.92
10631	01-4-2500-000	PAYABLES - TRADE		353.92	

Invoice Description --> WCLF - EXTRA BAG TAGS

Total : 353.92 0.00 353.92

Supplier Total : 353.92 0.00 353.92

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 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
2755	IRVING, BILL							
31640	22-Dec-2011		Issued	201	C	635.87		
BIDEC9/11	01-4-2500-000	PAYABLES - TRADE				219.80		
Invoice Description -->		MEETING DEC 9						
DEC11 - DIR RENUJ	01-4-2500-000	PAYABLES - TRADE				416.07		
Invoice Description -->		DECEMBER 2011 DIRECTOR RENUMERATION						
<b>Total :</b>						635.87	0.00	635.87
<b>Supplier Total :</b>						635.87	0.00	635.87
2785	JACK'S EXCEL TIRE CENTRE							
31641	22-Dec-2011		Issued	201	C	22.40		
100541	01-4-2500-000	PAYABLES - TRADE				22.40		
Invoice Description -->		FLAT REPAIR - DODGE PICKUP						
<b>Total :</b>						22.40	0.00	22.40
<b>Supplier Total :</b>						22.40	0.00	22.40
2827	JAL DESIGNS							
31598	13-Dec-2011		Issued	197	C	530.88		
40491696	01-4-2500-000	PAYABLES - TRADE				530.88		
Invoice Description -->		LBA SIGNS						
<b>Total :</b>						530.88	0.00	530.88
<b>Supplier Total :</b>						530.88	0.00	530.88
2880	KOKURA, MIKE							
31642	22-Dec-2011		Issued	201	C	890.83		
MKDEC13/11	01-4-2500-000	PAYABLES - TRADE				361.50		
Invoice Description -->		MEETINGS NOVEMBER 24 TO DECEMBER 13						
KOK153799	01-4-2500-000	PAYABLES - TRADE				529.33		
Invoice Description -->		DIRECTORS SALARY, LESS \$100 TAX						
<b>Total :</b>						890.83	0.00	890.83
<b>Supplier Total :</b>						890.83	0.00	890.83
3011	LANDWORKS CONSULTANTS INC							
31563	06-Dec-2011		Issued	192	C	126.00		
11132	01-4-2500-000	PAYABLES - TRADE				126.00		
Invoice Description -->		RURAL OCP'S PROJECT						
<b>Total :</b>						126.00	0.00	126.00
<b>Supplier Total :</b>						126.00	0.00	126.00
3024	LITTLE VALLEY DELI							
31643	01-Dec-2011		Issued	201	C	73.58		

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
47-2011			01-4-2500-000				73.58		
			Invoice Description --> LUNCH - NELSON WELCH MEETING						
<b>Total :</b>							73.58	0.00	73.58
<b>Supplier Total :</b>							73.58	0.00	73.58
3026	L'HEUREUX, LAURIE								
31599			13-Dec-2011	Issued	197	C			364.30
LLDEC1/11			01-4-2500-000				364.30		
			Invoice Description --> EMERGENCY PREPARDNESS CONFERENCE - TRAVEL						
<b>Total :</b>							364.30	0.00	364.30
<b>Supplier Total :</b>							364.30	0.00	364.30
3054	LAW, CHRIS								
31644			22-Dec-2011	Issued	201	C			1000.00
CL2010-A			01-4-2500-000				1000.00		
			Invoice Description --> SL PARK CHAIR HONOURAIUM 2010						
<b>Total :</b>							1000.00	0.00	1000.00
<b>Supplier Total :</b>							1000.00	0.00	1000.00
3057	THE LOCKSMITH MONSTER								
31564			06-Dec-2011	Issued	192	C			73.92
806			01-4-2500-000				73.92		
			Invoice Description --> ACRD OFFICE LOCK REPAIR						
<b>Total :</b>							73.92	0.00	73.92
<b>Supplier Total :</b>							73.92	0.00	73.92
3155	LYLE, SHELLI								
31645			22-Dec-2011	Issued	201	C			1007.94
SLDEC14/11			01-4-2500-000				1007.94		
			Invoice Description --> ACRD - SHELVING FOR ARCHIVES FILES						
<b>Total :</b>							1007.94	0.00	1007.94
<b>Supplier Total :</b>							1007.94	0.00	1007.94
3270	MCCOY LAKE EXCAVATING LTD								
31646			22-Dec-2011	Issued	201	C			291.20
1897			01-4-2500-000				145.60		
			Invoice Description --> SNOW REMOVAL 3008 5TH AVE - NOV 17 & 21						
1898			01-4-2500-000				145.60		
			Invoice Description --> SNOW REMOVAL 3009 4TH AVE - NOV 17 & 21						
<b>Total :</b>							291.20	0.00	291.20

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
<b>Supplier Total :</b>						291.20	0.00	291.20
<hr/>								
<b>3272</b>	<b>MCCONNELL, SHAWN</b>							
31576	07-Dec-2011		Issued	193	C			1812.38
746722	01-4-2500-000	PAYABLES - TRADE				804.38		
	Invoice Description -->	NOVEMBER MILLSTREAM WATER CONTRACTOR						
746723	01-4-2500-000	PAYABLES - TRADE				1008.00		
	Invoice Description -->	NOVEMBER LONG BEACH WATER CONTRACTOR						
<b>Total :</b>						1812.38	0.00	1812.38
<b>Supplier Total :</b>						1812.38	0.00	1812.38
<hr/>								
<b>3273</b>	<b>MCDUGALL'S LANDSCAPING</b>							
31647	22-Dec-2011		Issued	201	C			89.60
2197	01-4-2500-000	PAYABLES - TRADE				89.60		
	Invoice Description -->	ACRD OFFICE - SALT APPLICATIONS NOV 21 & 25						
<b>Total :</b>						89.60	0.00	89.60
<b>Supplier Total :</b>						89.60	0.00	89.60
<hr/>								
<b>3280</b>	<b>MCGILL &amp; ASSOCIATES ENGINEERING</b>							
31600	13-Dec-2011		Issued	197	C			18846.35
13581	01-4-2500-000	PAYABLES - TRADE				22.81		
	Invoice Description -->	AVLF OPERATIONS & MANAGEMENT PLAN						
13583	01-4-2500-000	PAYABLES - TRADE				58.80		
	Invoice Description -->	LBA GENERAL CONSULTING						
13582	01-4-2500-000	PAYABLES - TRADE				92.40		
	Invoice Description -->	AVLF GENERAL CONSULTING						
13586	01-4-2500-000	PAYABLES - TRADE				121.80		
	Invoice Description -->	LBA SEWAGE DISPOSAL - ESOWISTA						
13588	01-4-2500-000	PAYABLES - TRADE				138.60		
	Invoice Description -->	HAROLD BISHOP FIREHALL SEISMIC UPGRADE						
13584	01-4-2500-000	PAYABLES - TRADE				231.00		
	Invoice Description -->	AVRA GENERAL CONSULTING						
13590	01-4-2500-000	PAYABLES - TRADE				441.00		
	Invoice Description -->	SALMON BEACH SEWAGE FIELD						
13585	01-4-2500-000	PAYABLES - TRADE				470.40		
	Invoice Description -->	MILLSTREAM WATER GENERAL CONSULTING						
13593	01-4-2500-000	PAYABLES - TRADE				675.47		
	Invoice Description -->	WCLF ANNUAL REPORTING						
13587	01-4-2500-000	PAYABLES - TRADE				1079.40		
	Invoice Description -->	GENERAL CONSULTING - 2012 BUDGET ITEMS						
13589	01-4-2500-000	PAYABLES - TRADE				1459.92		
	Invoice Description -->	HAROLD BISHOP FIREHALL WATER SERVICE						
13591	01-4-2500-000	PAYABLES - TRADE				1597.55		
	Invoice Description -->	LBA SEWER SERVICE FOR BC PARKS BUILDING						
13592	01-4-2500-000	PAYABLES - TRADE				2860.20		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Invoice Description --> AVLF ANNUAL REPORTING							
13580	01-4-2500-000	PAYABLES - TRADE			9597.00		
Invoice Description --> WCLF OPERATIONS PLAN							
<b>Total :</b>					18846.35	0.00	18846.35
31601	13-Dec-2011		Issued	197	C	4861.92	
13594	01-4-2500-000	PAYABLES - TRADE			46.20		
Invoice Description --> BWS - COAST GUARD FACILITY IMPACT							
13595	01-4-2500-000	PAYABLES - TRADE			92.40		
Invoice Description --> LBA GROUNDWATER EVALUATION							
13599	01-4-2500-000	PAYABLES - TRADE			147.00		
Invoice Description --> LAKESHORE ROAD FIREHALL SEISMIC UPGRADE							
13597	01-4-2500-000	PAYABLES - TRADE			604.80		
Invoice Description --> AVLF - SCADA MONITORING							
13598	01-4-2500-000	PAYABLES - TRADE			1558.20		
Invoice Description --> WCLF GAS GENERATION ASSESSMENT							
13596	01-4-2500-000	PAYABLES - TRADE			2413.32		
Invoice Description --> AVLF LEACHATE INTERCEPTION CONTROL SOUTH BOUNDRY							
<b>Total :</b>					4861.92	0.00	4861.92
<b>Supplier Total :</b>					23708.27	0.00	23708.27
-----							
3282	MCNABB, JOHN						
31648	22-Dec-2011		Issued	201	C	529.33	
DEC11 - DIR RENU	01-4-2500-000	PAYABLES - TRADE			529.33		
Invoice Description --> DECEMBER 2011 DIRECTOR RENUMERATION							
<b>Total :</b>					529.33	0.00	529.33
<b>Supplier Total :</b>					529.33	0.00	529.33
-----							
3287	McLEAN & HIGGINS LTD.						
31602	13-Dec-2011		Issued	197	C	9.07	
31548	01-4-2500-000	PAYABLES - TRADE			9.07		
Invoice Description --> SPROAT LAKE PARKS PLUMBING REPAIRS							
<b>Total :</b>					9.07	0.00	9.07
<b>Supplier Total :</b>					9.07	0.00	9.07
-----							
3295	MCRAE, KEN						
31649	22-Dec-2011		Issued	201	C	65.00	
KMNOV9/11	01-4-2500-000	PAYABLES - TRADE			65.00		
Invoice Description --> MEETINGS NOVEMBER 9							
<b>Total :</b>					65.00	0.00	65.00
<b>Supplier Total :</b>					65.00	0.00	65.00

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
<b>3490</b>	<b>MUNICIPAL PENSION PLAN</b>						
EFT-27	23-Dec-2011		Issued	203	E	5798.55	5798.55
DEC11/11-SUPER	01-4-2500-000	PAYABLES - TRADE				5798.55	
Invoice Description --> PP ENDING DECEMBER 11 - SUPERANNUATION							
<b>Total :</b>						5798.55	0.00
<b>Supplier Total :</b>						5798.55	0.00
-----							
<b>3500</b>	<b>MUNICIPAL FINANCE AUTHORITY</b>						
EFT-27	01-Dec-2011		Issued	196	E	4010.58	4010.58
75-2/2011	01-4-2500-000	PAYABLES - TRADE				4010.58	
Invoice Description --> DEBENTURE DEBT							
<b>Total :</b>						4010.58	0.00
EFT-28	01-Dec-2011		Issued	196	E	199487.68	199487.68
73-2/2011	01-4-2500-000	PAYABLES - TRADE				199487.68	
Invoice Description --> DEBENTURE DEBT							
<b>Total :</b>						199487.68	0.00
EFT-29	01-Dec-2011		Issued	196	E	52.99	52.99
11/2011TEMP	01-4-2500-000	PAYABLES - TRADE				52.99	
Invoice Description --> TEMPORARTY BORROWING INTEREST							
<b>Total :</b>						52.99	0.00
<b>Supplier Total :</b>						203551.25	0.00
-----							
<b>3505</b>	<b>MFA LEASING</b>						
AUTO 53803	28-Dec-2011		Issued	199	E	2651.31	2651.31
SALBCH53803	01-4-2500-000	PAYABLES - TRADE				2651.31	
Invoice Description --> SALMON BEACH LEASE - TRUCK							
<b>Total :</b>						2651.31	0.00
AUTO 53804	28-Dec-2011		Issued	199	E	2724.23	2724.23
BAMFIRE53804	01-4-2500-000	PAYABLES - TRADE				2724.23	
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT							
<b>Total :</b>						2724.23	0.00
<b>Supplier Total :</b>						5375.54	0.00
-----							
<b>3507</b>	<b>HARRIS COMPUTER SYSTEMS</b>						
31565	06-Dec-2011		Issued	192	C	250.00	250.00
WRUSERCONF201*	01-4-2500-000	PAYABLES - TRADE				250.00	
Invoice Description --> 2011 WESTERN REGION USER GROUP CONFERENCE							
<b>Total :</b>						250.00	0.00

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 Medium :

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>Supplier Total :</b>						250.00	0.00	250.00

<b>3551</b>	<b>MYRES, LINDA</b>							
31650	22-Dec-2011		Issued	201	C	130.29	130.29	
LMOCT13/11	01-4-2500-000	PAYABLES - TRADE				130.29		
Invoice Description -->		BCEP OFFICE EXPENSES						
<b>Total :</b>						130.29	0.00	130.29
<b>Supplier Total :</b>						130.29	0.00	130.29

<b>3598</b>	<b>NEILSON-WELCH CONSULTING INC.</b>							
31651	22-Dec-2011		Issued	201	C	5600.00	5600.00	
11-52	01-4-2500-000	PAYABLES - TRADE				5600.00		
Invoice Description -->		FIRST NATION PARTICIPATION STUDY						
<b>Total :</b>						5600.00	0.00	5600.00
<b>Supplier Total :</b>						5600.00	0.00	5600.00

<b>3651</b>	<b>NORTH ISLAND LABORATORIES</b>							
31603	13-Dec-2011		Issued	197	C	5086.48	5086.48	
79587	01-4-2500-000	PAYABLES - TRADE				112.00		
Invoice Description -->		SALMON BEACH WATER TESTING						
79513	01-4-2500-000	PAYABLES - TRADE				4974.48		
Invoice Description -->		WCLF WATER TESTING						
<b>Total :</b>						5086.48	0.00	5086.48

31652	22-Dec-2011		Issued	201	C	1478.40	1478.40	
79621	01-4-2500-000	PAYABLES - TRADE				1478.40		
Invoice Description -->		WATER TESTING - LBA \$310, SPROATLAKE COMM PARK \$520, MILLSTREAM \$245, BWS \$245						
<b>Total :</b>						1478.40	0.00	1478.40
<b>Supplier Total :</b>						6564.88	0.00	6564.88

<b>3697</b>	<b>OCHMAN, STEFAN</b>							
31653	22-Dec-2011		Issued	201	C	549.81	549.81	
SODEC9/11	01-4-2500-000	PAYABLES - TRADE				549.81		
Invoice Description -->		MEETINGS DECEMBER 8 & 9, LESS CPP \$10.73						
<b>Total :</b>						549.81	0.00	549.81
<b>Supplier Total :</b>						549.81	0.00	549.81

<b>3797</b>	<b>PITEAU ASSOCIATES</b>						
31604	13-Dec-2011		Issued	197	C	981.40	981.40
15319	01-4-2500-000	PAYABLES - TRADE				981.40	
Invoice Description -->		AVLF SEISMIC REPORTING - CAPITAL PROJECT					

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
<b>Total :</b>							981.40	0.00	981.40
<b>Supplier Total :</b>							981.40	0.00	981.40
-----									
<b>3799</b>	<b>PACIFIC FIRE HYDRANT</b>								
31566	06-Dec-2011		Issued	192	C	2073.12			2073.12
BWSNOV2011	01-4-2500-000	PAYABLES - TRADE				2073.12			
Invoice Description --> BWS HYDRANT INSPECTIONS 2011									
<b>Total :</b>							2073.12	0.00	2073.12
<b>Supplier Total :</b>							2073.12	0.00	2073.12
-----									
<b>3887</b>	<b>PLANNING INSTITUTE OF B.C.</b>								
31605	13-Dec-2011		Issued	197	C	990.00			990.00
12993	01-4-2500-000	PAYABLES - TRADE				495.00			
Invoice Description --> CARLA CONNOLLY - 2012 MEMBERSHIP									
13174	01-4-2500-000	PAYABLES - TRADE				495.00			
Invoice Description --> MIKE IRG - 2012 MEMBERSHIP									
<b>Total :</b>							990.00	0.00	990.00
<b>Supplier Total :</b>							990.00	0.00	990.00
-----									
<b>4010</b>	<b>PETRO CANADA</b>								
31606	13-Dec-2011		Issued	197	C	671.38			671.38
PCNOV11	01-4-2500-000	PAYABLES - TRADE				671.38			
Invoice Description --> FUEL RD VEHICLES									
<b>Total :</b>							671.38	0.00	671.38
<b>Supplier Total :</b>							671.38	0.00	671.38
-----									
<b>4156</b>	<b>GENIVAR INC.</b>								
31654	22-Dec-2011		Issued	201	C	9211.63			9211.63
15503	01-4-2500-000	PAYABLES - TRADE				9211.63			
Invoice Description --> LBA - ACAP FUNDING PROJECTS - DETAILED DESIGN									
<b>Total :</b>							9211.63	0.00	9211.63
<b>Supplier Total :</b>							9211.63	0.00	9211.63
-----									
<b>4187</b>	<b>QUALITY FOODS-PORT ALBERNI</b>								
31607	13-Dec-2011		Issued	197	C	33.59			33.59
61 563914	01-4-2500-000	PAYABLES - TRADE				33.59			
Invoice Description --> OFFICE SUPPLIES - BOARD MEETING									
<b>Total :</b>							33.59	0.00	33.59

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
<b>Supplier Total :</b>					33.59	0.00	33.59
-----							
4218	<b>RAYNER BRACHT CONSTRUCTION INC.</b>						
31608	13-Dec-2011		Issued	197	C	16523.36	
PC#2 - 2807	01-4-2500-000	PAYABLES - TRADE			16523.36		
Invoice Description -->		LBA ACCESS ROAD PAVING - FINAL - HOLDBACK PAYMENT					
<b>Total :</b>					16523.36	0.00	16523.36
<b>Supplier Total :</b>					16523.36	0.00	16523.36
-----							
4220	<b>RAYNER &amp; BRACHT LTD</b>						
31609	13-Dec-2011		Issued	197	C	1142.40	
2011286	01-4-2500-000	PAYABLES - TRADE			1142.40		
Invoice Description -->		BAMFIELD BIN CHARGES					
<b>Total :</b>					1142.40	0.00	1142.40
<b>Supplier Total :</b>					1142.40	0.00	1142.40
-----							
4280	<b>RECEIVER GENERAL FOR CANADA</b>						
31567	06-Dec-2011		Issued	192	C	9414.26	
PD7A - NOV27/11	01-4-2500-000	PAYABLES - TRADE			9414.26		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING NOVEMBER 27, 2011					
<b>Total :</b>					9414.26	0.00	9414.26
<b>Supplier Total :</b>					9414.26	0.00	9414.26
-----							
31655	22-Dec-2011		Issued	201	C	7007.60	
PD7A - DEC11/11	01-4-2500-000	PAYABLES - TRADE			7007.60		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING DECEMBER 11, 2011					
<b>Total :</b>					7007.60	0.00	7007.60
<b>Supplier Total :</b>					16421.86	0.00	16421.86
-----							
4281	<b>RECEIVER GENERAL FOR CANADA</b>						
31610	13-Dec-2011		Issued	197	C	97.20	
1066088	01-4-2500-000	PAYABLES - TRADE			97.20		
Invoice Description -->		LBA RADIO LICENCE - (2 NEW)					
<b>Total :</b>					97.20	0.00	97.20
<b>Supplier Total :</b>					97.20	0.00	97.20
-----							
4300	<b>RECYCLING COUNCIL OF BRITISH COLUMBIA</b>						
31611	13-Dec-2011		Issued	197	C	175.00	
M1262	01-4-2500-000	PAYABLES - TRADE			175.00		
Invoice Description -->		RECYCLING HOTLINE MEMBERSHIP 2012					
<b>Total :</b>					175.00	0.00	175.00

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 Status : All  
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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
<b>Supplier Total :</b>							175.00	0.00	175.00

<b>4375</b>	<b>RMJ LAW</b>								
31612	13-Dec-2011		Issued	197	C		840.00		
11-80	01-4-2500-000	PAYABLES - TRADE				840.00			
Invoice Description --> COVENANT & PRIORITY AGREEMENT FEES - BOROVICA PROPERTY (TO BE REIMBURSED)									
<b>Total :</b>							840.00	0.00	840.00
<b>Supplier Total :</b>							840.00	0.00	840.00

<b>4491</b>	<b>ROMPRE, SUZANNE</b>								
31577	07-Dec-2011		Issued	193	C		700.00		
NOV1-30/11	01-4-2500-000	PAYABLES - TRADE				700.00			
Invoice Description --> NOVEMBER BAMFIELD TRANSFER STATION CONTRACTOR									
<b>Total :</b>							700.00	0.00	700.00
<b>Supplier Total :</b>							700.00	0.00	700.00

<b>4528</b>	<b>SCHMUNK, PERRY</b>								
31656	22-Dec-2011		Issued	201	C		665.60		
PSDEC9/11	01-4-2500-000	PAYABLES - TRADE				249.53			
Invoice Description --> MEETING DECEMBER 9									
DEC11 - DIR RENU	01-4-2500-000	PAYABLES - TRADE				416.07			
Invoice Description --> DECEMBER 2011 DIRECTOR RENUMERATION									
<b>Total :</b>							665.60	0.00	665.60
<b>Supplier Total :</b>							665.60	0.00	665.60

<b>4645</b>	<b>SHAW CABLE</b>								
31568	06-Dec-2011		Issued	192	C		100.69		
NOV28/11	01-4-2500-000	PAYABLES - TRADE				100.69			
Invoice Description --> COMPUTER BROADBAND									
<b>Total :</b>							100.69	0.00	100.69
<b>31657</b>	<b>22-Dec-2011</b>		Issued	201	C		113.06		
NOV23/11	01-4-2500-000	PAYABLES - TRADE				113.06			
Invoice Description --> COMPUTER BROADBAND									
<b>Total :</b>							113.06	0.00	113.06
<b>Supplier Total :</b>							213.75	0.00	213.75

<b>4726</b>	<b>SOLDA, CINDY</b>								
31658	22-Dec-2011		Issued	201	C		308.49		
DEC11 - DIR RENU	01-4-2500-000	PAYABLES - TRADE				308.49			
Invoice Description --> DECEMBER 2011 - DIRECTOR RENUMERATION									

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 Cheque Date : 01-Dec-2011 To 31-Dec-2011  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				308.49	0.00	308.49
<b>Supplier Total :</b>				308.49	0.00	308.49

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4728	SONBIRD REFUSE & RECYCLING LTD.					
31578	07-Dec-2011	Issued	193	C	18656.07	
11417	01-4-2500-000	PAYABLES - TRADE		18656.07		
Invoice Description -->		NOVEMBER WC GARBAGE & RECYCLING				
<b>Total :</b>				18656.07	0.00	18656.07
<b>Supplier Total :</b>				18656.07	0.00	18656.07

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4760	SPROAT LAKE VOL. FIRE DEPARTMENT					
31659	22-Dec-2011	Issued	201	C	102437.81	
SLFOPGR2011#2	01-4-2500-000	PAYABLES - TRADE		102437.81		
Invoice Description -->		2011 OPERATING GRANT (2ND HALF) - LESS 512.19 FOR EXP PAID ON BEHALF OF SLVFD				
<b>Total :</b>				102437.81	0.00	102437.81
<b>Supplier Total :</b>				102437.81	0.00	102437.81

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4765	SPROAT LAKE FORESTRY SERVICES LTD.					
31660	22-Dec-2011	Issued	201	C	17853.17	
11003	01-4-2500-000	PAYABLES - TRADE		1265.97		
Invoice Description -->		SL PARKS 2011 SUPPLIES				
11002	01-4-2500-000	PAYABLES - TRADE		6507.20		
Invoice Description -->		SL PARKS TRAIL MAINTENANCE 2011				
11001	01-4-2500-000	PAYABLES - TRADE		10080.00		
Invoice Description -->		SL PARKS EQUIP MAINTENANCE 2011				
<b>Total :</b>				17853.17	0.00	17853.17
<b>Supplier Total :</b>				17853.17	0.00	17853.17

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4785	STEWART MCDANNOLD STUART					
31661	22-Dec-2011	Issued	201	C	738.12	
59397	01-4-2500-000	PAYABLES - TRADE		63.00		
Invoice Description -->		LEGAL FEES				
59396	01-4-2500-000	PAYABLES - TRADE		63.69		
Invoice Description -->		LEGAL FEES				
59400	01-4-2500-000	PAYABLES - TRADE		69.06		
Invoice Description -->		LEGAL FEES				
59401	01-4-2500-000	PAYABLES - TRADE		101.58		
Invoice Description -->		LEGAL FEES				
59398	01-4-2500-000	PAYABLES - TRADE		440.79		
Invoice Description -->		LEGAL FEES				
<b>Total :</b>				738.12	0.00	738.12

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
<b>Supplier Total :</b>							738.12	0.00	738.12
-----									
4845	<b>STAPLES BUSINESS DEPOT #321</b>								
31569	06-Dec-2011		Issued	192	C	177.87			
1469834	01-4-2500-000	PAYABLES - TRADE				177.87			
	Invoice Description --> OFFICE EQUIPMENT - PLANNING								
<b>Total :</b>							177.87	0.00	177.87
31662	22-Dec-2011		Issued	201	C	67.13			
1480715	01-4-2500-000	PAYABLES - TRADE				67.13			
	Invoice Description --> OFFICE SUPPLIES								
<b>Total :</b>							67.13	0.00	67.13
<b>Supplier Total :</b>							245.00	0.00	245.00
-----									
4867	<b>STROSCHEIN, RANDOLPH</b>								
31613	13-Dec-2011		Issued	197	C	46.62			
RSNOV30/11	01-4-2500-000	PAYABLES - TRADE				46.62			
	Invoice Description --> SALMON BEACH WEBPAGE COST TO NOVEMBER 2011 (AS PER SB COMM MEETING NOV10,								
<b>Total :</b>							46.62	0.00	46.62
<b>Supplier Total :</b>							46.62	0.00	46.62
-----									
4885	<b>SUN COAST WASTE SERVICES</b>								
31621	28-Dec-2011		Issued	200	C	24218.56			
87146	01-4-2500-000	PAYABLES - TRADE				24218.56			
	Invoice Description --> DECEMBER AV RECYCLING CONTRACT								
<b>Total :</b>							24218.56	0.00	24218.56
<b>Supplier Total :</b>							24218.56	0.00	24218.56
-----									
4915	<b>EDWARDS, PATRICIA</b>								
31663	22-Dec-2011		Issued	201	C	365.03			
PENOV29/11	01-4-2500-000	PAYABLES - TRADE				365.03			
	Invoice Description --> MEETINGS NOVEMBER 3 TO 28, LESS CPP \$15.51								
<b>Total :</b>							365.03	0.00	365.03
<b>Supplier Total :</b>							365.03	0.00	365.03
-----									
4917	<b>SUPERIOR PROPANE</b>								
31664	22-Dec-2011		Issued	201	C	672.81			
61462198	01-4-2500-000	PAYABLES - TRADE				672.81			
	Invoice Description --> BWS - PROPANE								
<b>Total :</b>							672.81	0.00	672.81

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit	Amount			
<b>Supplier Total :</b>						672.81	0.00	672.81	
-----									
4929	<b>SUSTAINABILITY SUPPORT SERVICES</b>								
31615	13-Dec-2011			Issued	197	C		1000.00	
11-0002	01-4-2500-000	PAYABLES - TRADE					1000.00		
	Invoice Description -->		BC PRODUCT STEWARDSHIP COUNCIL - 2012 MEMBERSHIP						
<b>Total :</b>							1000.00	0.00	1000.00
<b>Supplier Total :</b>							1000.00	0.00	1000.00
-----									
4983	<b>TELUS MOBILITY (BC)</b>								
31665	22-Dec-2011			Issued	201	C		691.81	
NOV13/11	01-4-2500-000	PAYABLES - TRADE					206.30		
	Invoice Description -->		SALMON BEACH CELL PHONE						
020322435131	01-4-2500-000	PAYABLES - TRADE					485.51		
	Invoice Description -->		RD CELLPHONES						
<b>Total :</b>							691.81	0.00	691.81
<b>Supplier Total :</b>							691.81	0.00	691.81
-----									
4984	<b>TELUS</b>								
31666	22-Dec-2011			Issued	201	C		2605.62	
DEC7/11	01-4-2500-000	PAYABLES - TRADE					2605.62		
	Invoice Description -->		ACRD CONSOLIDATED						
<b>Total :</b>							2605.62	0.00	2605.62
<b>Supplier Total :</b>							2605.62	0.00	2605.62
-----									
4986	<b>CORIX WATER PRODUCTS LTD.</b>								
31616	13-Dec-2011			Issued	197	C		4439.01	
1011418680	01-4-2500-000	PAYABLES - TRADE					4439.01		
	Invoice Description -->		LBA WATER SYSTEM						
<b>Total :</b>							4439.01	0.00	4439.01
-----									
31667	22-Dec-2011			Issued	201	C		1103.31	
1011508062	01-4-2500-000	PAYABLES - TRADE					-1104.61		
	Invoice Description -->		CREDIT MEMO - BWS SUPPLIES						
1011420682	01-4-2500-000	PAYABLES - TRADE					2207.92		
	Invoice Description -->		BWS SUPPLIES						
<b>Total :</b>							1103.31	0.00	1103.31
<b>Supplier Total :</b>							5542.32	0.00	5542.32
-----									
4988	<b>TEMPO DJ SERVICES</b>								
31579	09-Dec-2011			Issued	194	C		200.00	
2011ACRD-2	01-4-2500-000	PAYABLES - TRADE					200.00		

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
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 Batch No. : All

Bank : 1 To 3

Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			

Invoice Description --> 2011 CHRISTMAS PARTY - DJ SERVICES

**Total :** 200.00 0.00 200.00

**Supplier Total :** 200.00 0.00 200.00

**5069 TOTAL DELIVERY SYSTEMS**

31617	13-Dec-2011		Issued	197	C	153.43
129818	01-4-2500-000	PAYABLES - TRADE				153.43

Invoice Description --> POSTAGE

**Total :** 153.43 0.00 153.43

**Supplier Total :** 295.52 0.00 295.52

**31668 22-Dec-2011**

130840	01-4-2500-000	PAYABLES - TRADE	Issued	201	C	142.09
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Invoice Description --> POSTAGE \$110.31, SB WATER \$16.54

**Total :** 142.09 0.00 142.09

**5114 TRINEX INTERNET SOLUTIONS INC**

31570	06-Dec-2011		Issued	192	C	560.00
5466	01-4-2500-000	PAYABLES - TRADE				560.00

Invoice Description --> DECEMBER 2011 WEBSITE MAINTENANCE

**Total :** 560.00 0.00 560.00

**Supplier Total :** 560.00 0.00 560.00

**5128 TSESHAHT FIRST NATION**

31669	22-Dec-2011		Issued	201	C	4000.00
SLVFD-WATER COI	01-4-2500-000	PAYABLES - TRADE				4000.00

Invoice Description --> SLVFD WATER CONNECTION AND USAGE CHARGE PER AGREEMENT

**Total :** 4000.00 0.00 4000.00

**Supplier Total :** 4000.00 0.00 4000.00

**5180 UNION OF B.C. MUNICIPALITIES**

31670	22-Dec-2011		Issued	201	C	134.40
PC12-143	01-4-2500-000	PAYABLES - TRADE				134.40

Invoice Description --> 2012 PLANNERS & WALL CALENDARS

**Total :** 134.40 0.00 134.40

**Supplier Total :** 134.40 0.00 134.40

**5186 UCLUELET RENT-IT CENTER**

31618	13-Dec-2011		Issued	197	C	386.40
11921	01-4-2500-000	PAYABLES - TRADE				386.40

Invoice Description --> SALMON BEACH GARBAGE

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
						<b>Total :</b>	386.40	0.00	386.40
						<b>Supplier Total :</b>	386.40	0.00	386.40

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
5195	UNISERVE COMMUNICATIONS CORPORATION								
31571		06-Dec-2011		Issued	192	C			25.70
20111128-502023		01-4-2500-000					25.70		
						<b>Total :</b>	25.70	0.00	25.70
						<b>Supplier Total :</b>	25.70	0.00	25.70

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
5263	VADIM SOFTWARE								
31671		22-Dec-2011		Issued	201	C			420.00
I-VC06520		01-4-2500-000					420.00		
						<b>Total :</b>	420.00	0.00	420.00
						<b>Supplier Total :</b>	420.00	0.00	420.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
5278	VANCOUVER ISLAND PUBLISHING GROUP A/R								
31672		22-Dec-2011		Issued	201	C			1070.16
1331755		01-4-2500-000					1070.16		
						<b>Total :</b>	1070.16	0.00	1070.16
						<b>Supplier Total :</b>	1070.16	0.00	1070.16

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
5410	TD VISA								
31673		22-Dec-2011		Issued	201	C			6143.27
VISADEC5/11		01-4-2500-000					6143.27		
						<b>Total :</b>	6143.27	0.00	6143.27
						<b>Supplier Total :</b>	6143.27	0.00	6143.27

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
5468	WEST COAST AQUATIC								
31674		22-Dec-2011		Issued	201	C			34000.00
173		01-4-2500-000					34000.00		
						<b>Total :</b>	34000.00	0.00	34000.00
						<b>Supplier Total :</b>	34000.00	0.00	34000.00

5533 WINDSOR PLYWOOD (PORT ALBERNI)

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
31619	13-Dec-2011		Issued	197	C	76.76	76.76	
144444	01-4-2500-000	PAYABLES - TRADE				76.76		
Invoice Description --> LBA RENTAL HOUSE MAINT.								
<b>Total :</b>						76.76	0.00	76.76
<b>Supplier Total :</b>						76.76	0.00	76.76

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
5540	13-Dec-2011		Issued	197	C	604.26	604.26	
31620	01-4-2500-000	PAYABLES - TRADE				604.26		
Invoice Description --> MEETINGS OCTOBER 19 TO NOVEMBER 23, LESS TAX \$150 & CPP 25.74								
<b>Total :</b>						604.26	0.00	604.26
<b>Supplier Total :</b>						604.26	0.00	604.26
31675	22-Dec-2011		Issued	201	C	406.14	406.14	
GWDEC13/11	01-4-2500-000	PAYABLES - TRADE				406.14		
Invoice Description --> MEETINGS NOVEMBER 24 TO DECEMBER 13, LESS CPP \$13.86								
<b>Total :</b>						406.14	0.00	406.14
<b>Supplier Total :</b>						1010.40	0.00	1010.40

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
5546	22-Dec-2011		Issued	201	C	560.00	560.00	
31676	01-4-2500-000	PAYABLES - TRADE				560.00		
Invoice Description --> BWS - TREE WORK AT PUMPHOUSE AND WATER TOWER								
<b>Total :</b>						560.00	0.00	560.00
<b>Supplier Total :</b>						560.00	0.00	560.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
5700	06-Dec-2011		Issued	192	C	55.99	55.99	
31572	01-4-2500-000	PAYABLES - TRADE				55.99		
Invoice Description --> LBA WIRELESS INTERNET DECEMBER 2011								
<b>Total :</b>						55.99	0.00	55.99
<b>Supplier Total :</b>						55.99	0.00	55.99

<b>Total Computer Paid :</b>	<u>497,269.13</u>	<b>Total EFT PAP :</b>	<u>214,725.34</u>	<b>Total Paid :</b>	<u>711,994.47</u>
<b>Total Manually Paid :</b>	<u>0.00</u>	<b>Total EFT File Transfer :</b>	<u>0.00</u>		