



Alberni-Clayoquot Regional District

Committee-of-the-Whole Meeting

Minutes

Wednesday, September 14, 2011

Regional District Board Room

Present: Chairperson: Glenn Wong, Directors: Stefan Ochman, Mike Kokura, John Fraser, Hira Chopra, Ken McRae, Eric Russcher, Tony Bennett, Penny Cote

Regrets: Director: Patty Edwards

Staff: Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning & Development, Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 1:30 pm.

Petitions, Delegations & Presentations

2. *Moved by M. Kokura, seconded by T. Bennett, "That Councillor Ken Whitemann, City of Port Alberni, be invited to address the Committee-of-the-Whole."*

"Carried"

3. Councillor Whitemann advised that Constable Boyd Pearson was unable to attend the meeting this afternoon. Councillor Whitemann recognized the Alberni-Clayoquot Regional District for their assistance in hosting of the 'Pulling Together Canoe Event' and provided an overview of the Journey. The Event was a success with 19 War canoes from across the Province participated along with 300 paddlers and 100 support staff. Councillor Whitemann gave a big thanks to Constable Pearson for his hard work and dedication in arranging this very successful event.

4. Directors thanked Councillor Whitemann for his presentation.

5. *Moved by S. Ochman, seconded by M. Kokura, "That Mr. Brad Madelung, Manager, Port Alberni Port Authority be invited to address the Committee-of-the-Whole."*

"Carried"

6. Mr. Madelung introduced Mr. Mike Carter, Manager of Marina Services and Mr. David McCormick, Manager of Properties. He provided an overview of Port Authority activities and future plans. One major issue they are dealing with is aging infrastructure at all their facilities. The Port Authority has also been dealing with a sedimentation issue at China Creek since 2004. Mr. Madelung said the



sediment issue is serious and must be dealt with. The Port Authority are investigating options and working on a dredging program. Mr. Carter and Mr. Madelung provided an update on works at the China Creek Campground. They continue to work on improving the grounds within the lease area including washrooms, facility renovations, electrical upgrades, safety work and fencing. They are also working on a Tsunami program. Gas and diesel continue to be offered at the Marina. The delegation answered questions from Directors.

7. Chairperson Wong thanked Mr. Carter and Mr. McCormick for their presentation.

Adoption of Minutes

8. *Moved by J. Fraser, seconded by T. Bennett "That the minutes from the regular Committee-of-the-Whole meeting held on August 10, 2011, be adopted as circulated."*

"Carried"

Communications/Correspondence for Action

9. Correspondence dated August 17, 2011 from the Canadian Office and Professional Employees Union Local 378 regarding Smart Meter Issue at Upcoming UBCM Convention.
Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received for information."

"Carried"

Communications/Correspondence for Information

10. *Moved by M. Kokura, seconded by T. Bennett, "That the following correspondence be received for information: Union of British Columbia Municipalities re: 2011/12 (Spring) Regional Community to Community Forum – Funding Approval, Transport Canada, Safety and Security re: Boating Safety Class Contribution Program – Contribution Agreement, Fisheries and Oceans Canada re: Pulling Together Canoe Journey, Fortis BC re: 2011 UBCM Conference in Vancouver – Energy Challenges & Solutions, Correctional Service Canada re: Restorative Justice Week 2011, Municipal Insurance Association of British Columbia re: MIABC Dividend Cheque, Vancouver Island Regional Library re: 75th Anniversary, Recycling Council of British Columbia re: Waste Reduction Week in Canada – October 17-23, 2011, City of New Westminster, re: Call to*

Renew Community Heritage Program, Regional District of Nanaimo re:



Ecosystem Based Offsets for Local Governments, International Association of Heat & Frost Insulators & Allied Workers Union Local 118 re: Mechanical Insulation Resolution at UBCM and Municipal Pension Retirees Association re: Elimination of MSP Premiums (Cost Neutral to the Municipalities)."

"Carried"

Reports

11. *Moved by T. Bennett, seconded by E. Russcher, "That the Staff Action Items Update as of September 7, 2011 be received."*

"Carried"

12. *Moved by P. Cote, seconded by S. Ochman, "That the minutes from the Electoral Area Directors meeting held on August 24, 2011 meeting be received."*

"Carried"

13. *Moved by M. Kokura, seconded by E. Russcher, "That the Beaver Creek Improvement District Water Service Delivery Options Report be received."*

"Carried"

14. *Moved by P. Cote, seconded by K. McRae, "That the Save our Alliance Alberni Valley Drinking Water Reference Guide be received."*

"Carried"

15. *Moved by P. Cote, seconded by K. McRae, "That the Regional District send a letter to Ms. Francoeur thanking her for her work on the Alberni Valley Drinking Water Reference Guide."*

"Carried"

16. *Moved by T. Bennett, seconded by E. Russcher, "That the report on the Long Beach Airport Hydrogeological Assessment Scope of Work and Cost Estimate for Installation of Monitoring Wells, Test Well, Aquifer Well Testing by GW Solutions be referred to the West Coast Committee meeting scheduled for Wednesday, September 21, 2011 at the Long Beach Airport."*

"Carried"



Administration

17. Administrative Memo regarding ACRD Board Room.
Moved by T. Bennett, seconded by M. Kokura, "That the Committee-of-the-Whole of the Alberni-Clayoquot Regional District endorse the Chief Administrative Officer proceeding with the evaluation of the boardroom at an expense of \$3,600 (+applicable taxes) for the purpose of developing a plan to renovate the space in 2012 to accommodate additional Board members."
- "Carried"*

Finances

18. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 508.
Moved by T. Bennett, seconded by M. Kokura, "That the Committee-of-the-Whole approve Finance Warrant Number 508 in the amount of \$792,968.63 dated August 31, 2011."
- "Carried"*
19. Directors went page by page through Finance Warrant No. 508 and staff answered questions from Directors.
20. Administrative Memo regarding Reporting Requirements – Alberni Valley and West Coast Landfills.
Moved by T. Bennett, seconded by P. Cote, "That this memo be received."
- "Carried"*

Unfinished Business

21. Chairperson Wong reported that a Stakeholders meeting has been arranged with the BC Ferry Commissioner for October 5, 2011, 10:30 am, location to be announced. The Commissioner will provide a presentation on the review of the Coastal Ferries Act.

Recess to In-Camera

22. *Moved by T. Bennett, seconded by S. Ochman, "That the meeting be closed to the public to discuss matters relating to labour or employee relations and*



receiving advice from the Regional District solicitor that is subject to solicitor-client privilege including communications necessary for that purpose.”

“Carried”

23. The meeting closed to the public at 2:30 pm.

Re-Open Meeting

24. The meeting re-opened to the public at 3:00 pm.

Adjourn

25. *Moved by T. Bennett, seconded by M. Kokura, “That this meeting now stand adjourned.”*

“Carried”

26. The meeting adjourned at 3:00 pm.

Certified Correct:

Glenn Wong,
Chairperson

Wendy Thomson,
Manager of Administrative Services