



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**BOARD OF DIRECTORS MEETING
MINUTES**

WEDNESDAY, OCTOBER 5, 2011

REGIONAL DISTRICT BOARD ROOM

- Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Hira Chopra, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.
- Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance.
- Regrets: John Jack, Councillor, Huu-ay-aht First Nation.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. The Chief Administrative Officer introduced Mr. Dan Holder who has been hired to the contract position of Fire Services Coordinator for the Alberni-Clayoquot Regional District. He will be providing assistance to the Bamfield, Beaver Creek, Sproat Lake and City of Port Alberni fire departments. Mr. Holder is a retired firefighter out of Sidney, BC with over 35 years experience, 19 years as fire chief. Directors welcomed Mr. Holder.

ADOPTION OF MINUTES

3. *Moved by E. Russcher, seconded by T. Bennett, "That the minutes from the regular Board of Directors meeting held on August 24, 2011 be adopted as circulated."*

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR ACTION

4. Letter dated August 13, 2011 from the District of Ucluelet requesting sponsorship for the 2012 AVICC Convention being held in Ucluelet.
Moved by T. Bennett, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District sponsor the AVICC pre-banquet reception, April 12 – 15, 2012 in Ucluelet, BC in the amount of \$2,000.00 ."

"Carried"



5. Letter dated September 19, 2011 from Ms. Cheryl Schwager requesting a review of the recycling program in the Beaver Creek electoral area.

Moved by P. Edwards, seconded by P. Cote, "That this correspondence be received and Director Edwards provide a response letter to Ms. Schwager."

"Carried"

6. Letter dated September 28, 2011 from Bernadette Wyton, Chair, Air Quality Council requesting a letter of support for another Woodstove Exchange Program.

Moved by P. Edwards, seconded by T. Bennett, "That the ACRD Board of Directors forward a letter to the Air Quality Council supporting their application for funding to conduct another Woodstove Exchange Program."

"Carried"

7. Letter dated September 27, 2011 from the Uchucklesaht Tribe requesting a donation for their Christmas Celebration Event.

Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received."

"Carried"

8. Correspondence dated September 8, 2011 from the Vancouver Island Spine Trail Association requesting a letter of support.

Moved by S. Ochman, seconded by K. McRae, "That the ACRD Board of Directors forward a letter to the Vancouver Island Spine Trail Association supporting the Vancouver Island Spine concept."

"Carried"

9. Letter dated September 23, 2011 from the Clayoquot Biosphere Trust requesting feedback on their Bylaw Review.

Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received."

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR INFORMATION

10. *Moved by M. Kokura, seconded by K. McRae, "That the following correspondence be received for information: BC Ferries re: Major Cost Containment Program, Youth Parliament of BC re: 83rd BC Youth Parliament, BC Transit re: First 2010/11 Annual Performance Summary – ACRD Transit System, Land Title and Survey Authority of BC re: Annual Report 2010/11, Minister of Fisheries and Oceans re:*



Fisheries and Oceans Canada Staffing Levels, Pacific Salmon Treaty, Barkley Sound Economic Harvest Opportunity Agreement with Hupacasath and Tseshah First Nations, BC Heritage Branch, Ministry of Forests, Lands and Natural Resource Operations re: Heritage Lighthouse Protection Act Update, The Corporation of the Village of Slocan re: Renewal of BC's Heritage Programs, City of Port Coquitlam re: Municipal Auditor General Survey, Town of Golden re: Municipal Auditor General Survey, Alberni Valley Museum and Heritage Commission re: Historic Significance of the Old Arrowsmith CPR Trail, Alberni District Historical Society re: Fall 2011 Newsletter, Union of British Columbia Municipalities re: Invitation for Expression of Interest for Appointment to RCMP Management Committee, Throne Speech 2011, BC Mayors Climate Leadership Council re: Practical Solutions for Climate Action: Vancouver Island Summit, BC Safety Authority re: 7th Annual Lieutenant Governor's Awards for Public Safety and Beaver Creek Improvement District re: Beaver Creek's Water Service Options Public Discussion Itinerary."

"Carried"

REPORTS

11. Director Cote provided an update on the Vancouver Island Regional Library Board. She provided an overview the VIRLB "By the Book" flyer that was circulated to Directors. The Port Alberni Library was one of the five founding libraries on Vancouver Island. Director Cote reported that the budget came forward at that last meeting and was passed with a 5.7% increase. Director Cote reported that she voted against the budget as as directed by the ACRD Board.
Moved by M. Kokura, seconded by P. Cote, "That the verbal report on the Vancouver Island Regional Library Board be received."

"Carried"

12. Director Bennett provided a brief update on the Central West Coast Forest Society. The Society is will be replacing the bridge shortly when they reach the fisheries window. The Annual General Meeting of the Society will be held in November.
Moved by T. Bennett, seconded by E. Russcher, "That this verbal report be received."

"Carried"

13. Director Edwards reported on the Emergency Planning Committee. The Committee is planning to participate in the Shake Out BC Drill scheduled for Thursday, October 20th at 10:20 am. Director Edwards encouraged everyone to participate in the drill.



Moved by P. Edwards, seconded by E. Russcher, "That this verbal report be received."

"Carried"

14. The Chairperson provided an update on the Alberni Valley Chamber of Commerce. Alberni Valley Tourism now has a website up and running and they are working on a business plan. The Alberni Valley Chamber of Commerce is holding their annual Fantasy Auction on November 25th at the Alberni Athletic Hall.

Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

15. Director Bennett reported on the Coastal Communities Network. The Network held a seminar in conjunction with the First Nations Summit in Vancouver. Director Bennett said that although there wasn't a huge turn-out, there was a lot of interest in the Network. The CCN will be trying to get on the agenda for the next First Nations Summit. The next meeting of the Network will be held in November.

Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"

16. Director McRae provided an update on the West Island Woodlands Advisory Group. A tour of the APD and Somass Mill has been arranged for October 20th at 1:00 pm. All Directors are invited to attend.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

17. The Chairperson provided an update on the Island Coastal Economic Trust. There is approximately \$3 million dollars funding left in the trust.

Moved by G. Wong, seconded by K. McRae, "That this verbal report be received."

"Carried"

18. Director Russcher reported on the West Coast Aquatic Board. The draft Coastal Plan was presented at the last meeting. The draft was put together by WC Aquatic Staff, there are some gaps in the plan, staff continue to work on the plan and gather input from other agencies.



Moved by E. Russcher, seconded by T. Bennett, "That this verbal report be received."

"Carried"

19. Director Russcher provided an update on the Clayoquot Biosphere Trust. The Trust is currently reviewing their bylaws. The draft plan was presented at their last meeting which was held in Ahousaht. The next regular meeting is on October 13th in Ucluelet.

Moved by E. Russcher, seconded by T. Bennett, "That this verbal report be received."

"Carried"

20. Director McRae provided an update on the Island Corridor Foundation. The Foundation had major discussions with both MP's to find out when the Federal Government is going to come up with more funding. They hope to have a decision in the next couple of weeks.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

21. *Moved by G. Wong, seconded by P. Edwards, "That the minutes from the Alberni Valley Committee meeting held on August 30, 2011 be adopted as circulated."*

"Carried"

22. *Moved by T. Bennett, seconded by E. Russcher, "That the minutes from the West Coast Committee meeting held on September 21, 2011 be adopted as circulated."*

"Carried"

OTHER REPORTS

23. The Chairperson reported on a meeting between the Premier, the Minister of Transportation and Infrastructure and eleven coastal Regional District Chairs at the UBCM Convention regarding improving the BC Coastal Ferry Service.

Moved by T. Bennett, seconded by P. Cote, "That the Chairperson's verbal report and News Release from the Powell River Regional District regarding the Eleven Coastal Regional District Chairs Meeting with the Premier of BC to Improve the Coastal Ferry Service be received."

"Carried"



24. Director Edwards reported that she represented the Regional District at the Alberni Inlet Trail Stage 1 Opening Ceremony. The trail is 6 hours one way down the canal. This is a beautiful back country trail for non-motorized vehicles.
Moved by P. Edwards, seconded by P. Cote, "That this verbal report be received."

"Carried"

25. Director Ochman reported on the Beaver Creek Improvement District Newsletter. The newsletter is full of misinformation regarding the Bamfield Water System and Committee. The CAO will work with Director Ochman and the Bamfield Water Committee on a response to the misinformation in the BCID Newsletter.
Moved by S. Ochman, seconded by T. Bennett, "That this verbal report be received."

"Carried"

STAFF REPORTS

26. *Moved by P. Edwards, seconded by P. Cote, "That the September 2011 CAO Report be received."*

"Carried"

27. *Moved by T. Bennett, seconded by P. Cote, "That the Planning and Development Report dated September 28, 2011 be received."*

"Carried"

28. *Moved by P. Edwards, seconded by E. Russcher, "That the Building Report for August 2011 be received."*

"Carried"

29. *Moved by M. Kokura, seconded by E. Russcher, "That the Finance Department Report dated September 28, 2011 be received."*

"Carried"

30. *Moved by S. Ochman, seconded by M. Kokura, "That the Staff Action Items as of October 5, 2011 be received."*



“Carried”

31. *Moved by S. Ochman, seconded by J. Fraser, “That the ACRD Board request the Climate Action Charter Secretariat to conduct a Climate Action Plan for the Alberni-Clayoquot Regional District.”*

“Defeated”

32. *Moved by P. Cote, seconded by S. Ochman, “That the Board of Director invite the Climate Action Charter Secretariat to speak to the Board of Directors regarding conducting a Climate Action Charter in the ACRD.”*

“Carried”

ADMINISTRATION

33. Administrative Memo regarding West Coast Landfill Gas Management Assessment.

Moved by T. Bennett, seconded by P. Cote, “That this correspondence be received.”

“Carried”

34. Request for Decision regarding Gas Tax Agreement – Possible Projects.
Moved by E. Russcher, seconded by P. Edwards, “That this correspondence be received and the Board of Directors direct staff to develop capital works project using a portion of the Gas Tax Funds for each of the Regional Districts Community Water Systems and implementation of Solid Waste Management Plan initiatives in the Draft 2012 Five Year Plan, following consultation with relevant interests.”

“Carried”

35. Request for Decision regarding 2012 Alberni Golf Club Tax Exemption Bylaw.
Moved by J. Fraser, seconded by K. McRae, “That this correspondence be received and the Board of Directors concur with the staff recommendation to adopt the 2012 Tax Exemption Bylaw for the Alberni Golf Club.”

“Carried”

Director Kokura voted in the negative.

36. The Chairperson left the meeting at 2:40 p.m. Vice-Chairperson Edwards assumed the Chair.



37. Moved by J. Fraser, seconded by K. McRae, "That Bylaw F1097, 2012 Alberni Golf Club Tax Exemption be read a first time."

"Carried"

Director Kokura voted in the negative.

38. The Chairperson re-entered the meeting at 2:43 p.m. and re-assumed the Chair.

39. Moved by E. Russcher, seconded by P. Cote, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be read a second time."

"Carried"

Director Kokura voted in the negative.

40. Moved by K. McRae, seconded by P. Edwards, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be read a third time."

"Carried"

Director Kokura voted in the negative.

41. Moved by H. Chopra, seconded by K. McRae, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be adopted."

"Carried"

Director Kokura voted in the negative.

42. Request for Decision regarding 2012 Long Beach Recreation Cooperative Tax Exemption.

Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

43. *Moved by T. Bennett, seconded by H. Chopra, "That Bylaw F1098, 2012 Long Beach Recreation Cooperative Tax Exemption Bylaw be referred for consideration at the next Board of Directors meeting."*

"Carried"



44. Administrative Memo regarding the Long Beach Advisory Planning Commission.
Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and that all Long Beach planning matters be reviewed by the Regional District Board without input from the Long Beach Advisory Planning Commission until new members have been appointed."

"Carried"

45. Request for Decision regarding BC Parks Building Sewer Servicing.
Moved by H. Chopra, seconded by T. Bennett, "That the Alberni-Clayoquot Regional District Board of Directors:

- (a) Reject the bid from Gibson Bros. Contracting Ltd. for the BC Parks Building Sewer Servicing Project as they did not submit the required bid bond;*
- (b) Advise Denis Francoeur Backhoeing Ltd. that their tender submitted for the BC Parks Building Sewer Servicing Project is not accepted as it is considerably over the amount budgeted for this project; and,*
- (c) Instruct staff to work with the Regional District's Engineer to look at alternative methods of construction for the BC Parks Building Sewer Servicing Project."*

"Carried"

FINANCES

46. *Moved by M. Kokura, seconded by T. Bennett, "That the Financial Statements dated January 1st to August 31, 2011 be received."*

"Carried"

PLANNING

47. DVC11008, Development Variance Application, McGregor, Lot 2, Block 64, District Lot 49, Clayoquot District, Plan 510, 1026 Sixth Street, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by P. Cote, "That the Board of Directors consider issuing a development variance permit for Lot 2, Block 64, District Lot 49, Clayoquot District, Plan 510, subject to section 922 of the Local Government Act, varying section 200, Bulk and Site Regulations, Alberni-Clayoquot Regional District Zoning Bylaw 15, that would vary the cabin height, in order to provide an opportunity for input from neighbouring property owners."

"Carried"



MEETING SCHEDULE

48. *Moved by M. Kokura, seconded by T. Bennett, "That the ACRD meeting schedule for October 2011 be received."*

"Carried"

49. *Moved by H. Chopra, seconded by P. Edwards, "That the meeting be closed to the public to discuss matters relating to labour relations or other employee relations."*

"Carried"

50. The meeting was closed to the public at 2:51 p.m.

51. The meeting was re-opened to the public at 3:40 p.m.

52. *Moved by E. Russcher, seconded by T. Bennett, "That this meeting now stand adjourned."*

"Carried"

53. The meeting adjourned at 3:40 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer