



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**BOARD OF DIRECTORS MEETING
MINUTES**

WEDNESDAY, AUGUST 24, 2011

REGIONAL DISTRICT BOARD ROOM

- Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Hira Chopra, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.
- Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance, Carla Connelly, Planner.
- Other: John Jack, Councillor, Huu-ay-aht First Nation, Pat Deakin, Economic Development Officer, City of Port Alberni.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. *Moved by P. Cote, seconded by E. Russcher, "That Mr. Matt Sander and Mr. Mike Kraneveldt, Sproat Lake Marine Patrol be invited to address the Board of Directors."*

"Carried"
3. The delegation presented the 2011 Sproat Lake Marine Patrol Year End Report. The program was a success again this year. Life jackets were borrowed 68 times through the Kids Don't Float loaner station, boat counts were down this year primarily due to the bad weather in July, 26 jump starts were provided, 14 tows and 28 pleasure craft courtesy checks. The delegation answered questions from Directors. Directors thanked the crew for their great work this season.
4. *Moved by H. Chopra, seconded by P. Cote, "That Mr. Keith Gibson, Long Beach Golf Course and Mr. Ken Sander, Alberni Golf Club be invited to address the Board of Directors."*

"Carried"
5. Mr. Gibson provided an overview of the activities of the Long Beach Golf Club over the past year. The Wickannish Inn Pro-Am tournament raised over \$21,000 in support of the local high school and extra-curricular activities. Mr. Gibson



requested the ACRD Board of Directors to consider granting the Long Beach Golf Club a property tax exemption in 2012. Mr. Gibson answered questions from Directors.

6. Mr. Sander provided an overview of the activities of the Alberni Golf Club over the past year. Their numbers were down a bit this season, but they still attracted over 100 visitors to the region. He thanked the ACRD for their support over the past nine years. Mr. Sander requested the ACRD Board to consider another tax exemption in 2012. Mr. Sander answered questions from Directors.
7. *Moved by K. McRae, seconded by E. Russcher, "That staff be instructed to prepare a 2012 tax exemption bylaw for the Long Beach Golf Club and the Alberni Valley Golf Club for consideration by the ACRD Board of Directors."*

"Carried"
8. *Moved by M. Kokura, seconded by P. Edwards, "That Mr. Neil Hastie, CEO, Encorp Pacific be invited to address the Board of Directors."*

"Carried"
9. Ms. Hastie provided an overview of the status and performance of the beverage containers and electronic recycling in the Alberni-Clayoquot region including service levels and future opportunities. Encorp has three deposits in the Alberni-Clayoquot Region and they have 10 full-time employees in the ACRD. Encorp is a non-profit product stewardship corporation that operates a private depot collection network. Mr. Hastie answered questions from Directors.
10. The Chairperson thanked Mr. Hastie for his presentation.

ADOPTION OF MINUTES

11. *Moved by E. Russcher, seconded by M. Kokura, "That the minutes from the regular Board of Directors meeting held on July 27, 2011 be adopted as circulated."*

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR ACTION

12. Correspondence received from the Ucluelet First Nations and Huu-ay-aht First Nation advising of their intention to become members of the Alberni-Clayoquot Regional District Board of Directors.



Moved by M. Kokura, seconded by P. Cote, "That the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Ucluelet First Nation and Huu-ay-aht First Nation thanking them for their interest in joining the Alberni-Clayoquot Regional District and invite them to meet to discuss the implementation process ."

"Carried"

13. Correspondence dated August 17, 2011 from Ms. Judy Carlson regarding concerns with Road Construction at Mount Arrowsmith Regional Park.

Moved by P. Edwards, seconded by P. Cote, "That this correspondence be received."

"Carried"

14. Letter dated August 16, 2011 from Fisheries and Oceans Canada regarding BC Aquaculture Regulatory Program Update.

Moved by T. Bennett, seconded by K. McRae, "That this correspondence be forwarded to the Coastal Community Network and that the Regional District forward a letter to Fisheries and Oceans Canada stressing that local government needs to be recognized as a separate entity and should have a seat and say on Department of Fisheries and Ocean's policy decisions with regards to the BC Aquaculture Regulatory Program."

"Carried"

15. Correspondence dated August 19, 2011 from the Tseshaht Market requesting a letter of support for the Aboriginal Community-Owned Business of Year Award.

Moved by E. Russcher, seconded by P. Cote, "That the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Tseshaht Market supporting their nomination and application for the 2011 Aboriginal Community-Owned Business of Year Award."

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR INFORMATION

16. *Moved by M. Kokura, seconded by P. Edwards, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Executive Highlights, July 21, 22nd, 2011 Resolutions, Ministry of Finance re: 5.25% Fee Charge for Collection of Regional District Taxes, Ministry of*



Finance re: Surveyor of Taxes 5.25 % Collection Fee, Ministry of Jobs, Tourism and Innovation re: North Island –Coast Development Initiative Trust Review, Ministry of Public Safety and Solicitor General re: Federal/Provincial/ Territorial RCMP Agreements, BC Hydro re: Outcome of Government of BC Review, Island Timberlands re: Upgrading of Cold Creek Mainline, Special Olympics BC – Port Alberni re: Thank you for Grant-in-Aid and Regional District of Mount Waddington re: Federal Government Budget 2012 Submission.”

“Carried”

17. *Moved by H. Chopra, seconded by P. Edwards, “That a letter be forwarded to BC Hydro stressing the Regional District’s concerns with the proposed 16% rate increase and request they consider the general public when proposing any increases.”*

“Carried”

REPORTS

18. Director Bennett provided a brief update on the upcoming Coastal Communities Network – Community to Community Summit, September 23rd in Vancouver.

Moved by T. Bennett, seconded by P. Edwards, “That the verbal written report on the Coastal Communities Network be received.”

“Carried”

19. Director McRae reported on the West Island Woodlands Advisory Group (WIWAG).

Moved by K. McRae, seconded by H. Chopra, “That this verbal report be received.”

“Carried”

20. Director McRae provided an update on the Island Corridor Foundation. They Foundation is hoping that more funding is coming from the Federal Government.

Moved by H. Chopra, seconded by J. Fraser, “That this verbal report be received.”

“Carried”



OTHER REPORTS

21. Director Cote reported that Lakeshore Road has been closed. The Ministry of Transportation is replacing a culvert by the West Bay Hotel. She reported that she has received several calls regarding safety with re-directing traffic. She also reported that she has received complaints that the Ministry is changing names of creeks and culverts in the Sproat Lake area. The CAO advised that staff have contacted the Ministry of Transportation regarding the issues raised from an emergency perspective.

Moved by P. Cote, seconded by K. McRae, "That this verbal report be received."

"Carried"

STAFF REPORTS

22. *Moved by M. Kokura, seconded by T. Bennett, "That the August 2011 CAO Report be received."*

"Carried"

23. *Moved by T. Bennett, seconded by M. Kokura, "That the Planning and Development Report dated August 23, 2011 be received."*

"Carried"

24. *Moved by S. Ochman, seconded by P. Cote, "That the Building Report for July 2011 be received."*

"Carried"

25. *Moved by T. Bennett, seconded by P. Cote, "That the Finance Department Report dated August 22, 2011 be received."*

"Carried"

26. *Moved by M. Kokura, seconded by P. Edwards, "That the report from the City of Port Alberni regarding the Economic Development Strategic Plan be received."*

"Carried"

27. *Moved by T. Bennett, seconded by M. Kokura, "That the Staff Action Items as of August 17, 2011 be received."*



“Carried”

ADMINISTRATION

28. Administrative Memo regarding ACRD Meeting Amendments September/October 2011.

Moved by T. Bennett, seconded by M. Kokura, “That the Board of Directors approve the following amendments to the Alberni-Clayoquot Regional District Meeting Schedule for September/October 2011 due to the 2011 UBCM Convention, September 26th to 30th, Vancouver, BC:

- a. The September 28th Board of Directors meeting be re-scheduled for Wednesday, October 5, 2011 at 1:30 pm in the Regional District Board Room;*
- b. The October 12th Regional Hospital District meeting be re-scheduled for Wednesday, October 5, 2011, immediately following the Regular Board of Directors meeting; and,*
- c. The October 12, 2011 Committee-of-the Whole Meeting be cancelled.”*

“Carried”

29. Administrative Memo regarding the Community to Community Forum, October 13, 2011 at the Barclay Hotel, 10:00 am to 2:00 pm regarding Emergency Planning.

Moved by T. Bennett, seconded by P. Cote, “That this correspondence be received.”

“Carried”

30. Request for Decision regarding Dangerous Dogs, Electoral Areas “D” (Sproat Lake) and “E” (Beaver Creek).

Moved by P. Edwards, seconded by P. Cote, “That the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Coastal Animal Control Services of BC to provide animal control as it relates to dangerous dogs in Electoral Area ‘D’ (Sproat Lake) and ‘E’ (Beaver Creek).”

“Carried”

31. Request for Decision regarding Proposed cell Tower.



Moved by T. Bennett, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District advise Rogers Communications that the Regional District has reviewed the proposed telecommunications tower on Block 853, Alberni District, Except Part in Plans 824 RW, VIP67890, VIP67891 and VIP72746 and has no objection to the location of the proposed cellular tower."

"Carried"

32. Request for Decision regarding VIHA Homelessness Grant.

Moved by P. Edwards, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Board of Directors accept the recommendations from the Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI) regarding the disbursement of the \$285,000 grant from VIHA as follows:

\$85,000 to the Alberni Valley Community Foundation for grants for homelessness projects;

\$95,900 to the Port Alberni Shelter Society for pre-design services and schematic design for a new facility;

\$40,000 to the Phoenix House for a roof replacement; bug proof mattresses, pillow and night table sets for 12 units; and a business plan;

\$47,500 to the Port Alberni Friendship Centre for the Tenant Advocacy Project;

\$16,600 to the West Coast Women's Resource Society for the Homelessness Outreach Enhancement Project."

"Carried"

FINANCES

33. *Moved by S. Ochman, seconded by M. Kokura, "That the Financial Statements dated January 1st to July 31, 2011 be received."*

"Carried"

34. Administrative Memo regarding Finance Warrant No. 507 – Additional Information on Payments.

Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received."

"Carried"



PLANNING

35. RE10010, Rezoning Application, (Chase), 6253 Drinkwater Road, Electoral Area “E” (Beaver Creek).
Moved by P. Edwards, seconded by M. Kokura, “That Bylaw P1267, Beaver Creek Official Community Plan amendment be adopted.”
- “Carried”
36. *Moved by P. Edwards, seconded by P. Cote, “That Bylaw P1268, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be adopted.”*
- “Carried”
37. RD11005, Rezoning Application, (Louie), 10700 Tilly Road, Electoral Area “D” (Sproat Lake).
- Moved by P. Cote, seconded by P. Edwards, “That the Administrative Memo regarding Rezoning Application RD11005 be received.”*
- “Carried”
38. *Moved by P. Cote, seconded by T. Bennett, “That the Public Hearing Report for Rezoning Application RD11005 be received.”*
- “Carried”
39. *Moved by P. Cote, seconded by P. Edwards, “That the Public Hearing Minutes for Bylaws P1266, P1277 and P1275 be received.”*
- “Carried”
40. *Moved by P. Cote, seconded by T. Bennett, “That Bylaw P1266, Sproat Lake Official Community Plan Amendment be deferred.”*
- “Carried”
41. *Moved by P. Cote, seconded by T. Bennett, “That Bylaw P1277, Regional District of Alberni-Clayoquot Zoning Text Amendment be deferred.”*
- “Carried”
42. *Moved by P. Cote, seconded by T. Bennett, “That the Public Hearing for Bylaws P1266 and P1277 be delegated to the Director for Electoral Area “D” (Sproat*



Lake), her alternate Director or the Chairperson of the Regional District Board.”

“Carried”

43. RT11002, Rezoning Application, (ACRD) Temporary Use Permits, Electoral Area “D” (Sproat Lake).

Moved by P. Cote, seconded by T. Bennett, “That the Public Hearing Report for Bylaw P1275 be received.”

“Carried”

44. *Moved by P. Cote, seconded by S. Ochman, “That the Board of Directors concur with the recommendation of Planning Staff and proceed with second and third reading of Bylaw P1275.”*

“Carried”

45. *Moved by P. Cote, seconded by T. Bennett, “That Bylaw P1275, Sproat Lake Official Community Plan Amendment Bylaw be read a second time.”*

“Carried”

46. *Moved by P. Cote, seconded by T. Bennett, “That Bylaw P1275, Sproat Lake Official Community Plan Amendment be read a third time.”*

“Carried”

47. RT11006, Rezoning Application, (ACRD), Alberni Valley Airport and Long Beach Airport.

Moved by T. Bennett, seconded by P. Edwards, “That the Board of Directors concur with the following recommendations of Planning Staff:

- a. Proceed with first reading of Bylaws P1280, P1281, P1282 and P1283;*
- b. The public hearing for Bylaws P1280 and P1281 be delegated to the Director for Electoral Area “D”, her Alternate Director or the Chairperson of the Regional District Board; and,*
- c. The public hearing for Bylaws P1282 and P1283 be delegated to the Director for Electoral Area “C”, his Alternate Director or the Chairperson of the Regional District Board.”*



“Carried”

48. *Moved by M. Kokura, seconded by P. Edwards, “That Bylaw P1280, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a first time.”*

“Carried”

49. *Moved by T. Bennett, seconded by P. Edwards, “That Bylaw P1281, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 652 be read a first time.”*

“Carried”

50. *Moved by M. Kokura, seconded by P. Cote, “That Bylaw P1282, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a first time.”*

“Carried”

51. *Moved by M. Kokura, seconded by J. Fraser, “That Bylaw P1283, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 653 be read a first time.”*

“Carried”

52. DVF11006, Development Variance Application, (Van Vliet), 6390 Cherry Creek Road, Electoral “F” (Cherry Creek).
Moved by G. Wong, seconded by P. Edwards, “That the Regional District Board issue Development Variance Permit No. DVF11006.”

“Carried”

UNFINISHED BUSINESS

53. *Moved by T. Bennett, seconded by P. Cote, “That Regional District Directors be authorized to attend the Coastal Communities Network Community to Community Summit on September 23, 2011 in Vancouver.”*

“Carried”

MEETING SCHEDULE

54. *Moved by M. Kokura, seconded by T. Bennett, “That the ACRD meeting schedule for September 2011 be received.”*



“Carried”

55. *Moved by M. Kokura, seconded by E. Russcher, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations.”*

“Carried”

56. The meeting was closed to the public at 3:50 p.m.
57. The meeting was re-opened to the public at 4:25 p.m.
58. *Moved by E. Russcher, seconded by S. Ochman, “That this meeting now stand adjourned.”*

“Carried”

59. The meeting adjourned at 4:26 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer