



Alberni-Clayoquot Regional District

Committee-of-the-Whole Meeting

Minutes

Wednesday, August 10, 2011

Regional District Board Room

Present: Chairperson: Glenn Wong, Directors: Stefan Ochman, Mike Kokura, John Fraser, Patty Edwards, Hira Chopra, Ken McRae, Eric Russcher, Tony Bennett, Penny Cote

Other: John Jack, Councillor, Huu-ay-aht First Nation

Staff: Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning & Development, Teri Fong, Manager of Finance, Tracy Bond, Secretary

1. The meeting was called to order at 1:30 pm.

Adoption of Minutes

2. *Moved by M. Kokura, seconded by J. Fraser "That the Minutes from the regular Committee-of-the-Whole meeting held on July 13, 2011, be adopted as circulated."*

"Carried"

Communications/Correspondence for Action

3. Correspondence dated July 25, 2011 from BC Hydro regarding BC Hydro meetings at the Union of British Columbia Municipalities Convention.
Moved by T. Bennett, seconded by S. Ochman, "That this correspondence be received for information."

"Carried"

Communications/Correspondence for Information

4. *Moved by T. Bennett, seconded by M. Kokura, "That the following correspondence be received for information: Ministry of Social Development & Minister Responsible for Multiculturalism, re: Message from Minister regarding Multiculturalism, Heritage Branch, Government of BC, re: Annual Survey: 2010 Summary Report, District of West Kelowna, re: Forest Fire Threats, City of Nelson, re: Forest Fire Threats, Ministry of Health, re: Creating an Age-Friendly Business in BC Guide, Squamish-Lillooet Regional District, re: Surveyor of Taxes – 5.25% Fee for Collection of Regional District Taxes, Union of British Columbia*



*Municipalities, re: Municipal Auditor General Update, re: Gas Tax Agreement
Community Works Fund Payment.”*

“Carried”

Reports

5. *Moved by E. Russcher, seconded by P. Cote, “That the Staff Action Items Update as of August, 2011 be received.”*

“Carried”

6. *Moved by K. McRae, seconded by P. Cote, “That the Island Coastal Economic Trust Annual Report 2010/2011 be received.”*

“Carried”

7. Director Ochman requested that following be added to the Staff Action Items; Planning Department to provide Bamfield Community Hall Committee with information and building regulations for a new hall on the Bamfield Centennial Park property.

8. *Moved by T. Bennett, seconded by P. Cote, “That the Vancouver Island Regional Library 2010 Annual Report be received and referred to the next meeting of the Alberni Valley Directors.”*

“Carried”

Other Reports

9. *Moved by T. Bennett, seconded by P. Edwards, “That the News Release regarding the Group of Eight Coastal Regional Districts Meeting with the BC Ferries Commissioner be received.”*

“Carried”



Administration

10. Administrative Memo regarding Strategic Community Investment Funds Report. *Moved by T. Bennett, seconded by M. Kokura, "That the Strategic Community Investment Funds Report be received for information."*

"Carried"

11. Request for Decision regarding Dangerous Dogs. *Moved by P. Cote, seconded by P. Edwards, "That the Committee-of-the-Whole receive and forward a recommendation to the Board of Directors that they enter into a contract with 'Coastal Animal Control Services of BC' to provide animal control as it relates to dangerous dogs in Electoral Area "D" (Sproat Lake) and Electoral Area "E" (Beaver Creek)."*

"Carried"

Finances

12. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 507. *Moved by T. Bennett, seconded by P. Edwards, "That the Committee-of-the-Whole approves Finance Warrant Number 507 in the amount of \$1,293,045.56 dated July 31, 2011."*

"Carried"

13. Staff was requested to provide further information on cheque number 110722, Budget Rent a Car dated July 21, 2011 for \$1,140.22 and cheque number 110768, McGill Engineering dated July 28, 2011 for the portion related to the Bamfield Water System Coast Guard Facility in the amount of \$411.60.

Unfinished Business

14. W. Thomson, Manager of Administrative Services advised that an Emergency Planning Community to Community Forum has been scheduled for Thursday, October 13, 2011. Five First Nations have confirmed attendance. More information will follow closer to the forum date.



Adjourn

15. Moved by *E. Russcher*, seconded by *T. Bennett*, “*That this meeting now stand adjourned.*”

“*Carried*”

16. The meeting adjourned at 1:50 pm.

Certified Correct:

Glenn Wong,
Chairperson

Wendy Thomson,
Manager of Administrative Services