



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

WEDNESDAY, JUNE 22, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Hira Chopra, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, NTC Rep: Willard Gallic, Alternate Director: Clive Pemberton.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance.

Other: Pat Deakin, Economic Development Officer, City of Port Alberni.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. *Moved by E. Russcher, seconded by K. McRae, "That Mr. Jeff Hallworth, Coastal Invasive Plant Committee be invited to address the Board of Directors."*

"Carried"

3. Mr. Hallworth conducted a power point presentation on invasive plants on the South Coast. The Coastal Invasive Plant Committee (CIPC) is a non-profit, multi-stakeholder, multi-interest society with a mandate to educate community members and land managers about the impacts of invasive plants. Examples of local invasive species include: Scotch Broom, Gorse, Daphne/Spurge Laurel, Giant Hogweed and Knotweeds. The Committee requests the ACRD to consider becoming a member of the CIPC. Mr. Hallworth answered questions from Directors. The CIPC will forward additional information to the Regional District on becoming a member.

4. *Moved by M. Kokura, seconded by K. McRae, "That Mr. Robert Duncan, Hupacasath First Nation and Mr. Jason Seabrook, Catalyst Paper be invited to address the Board of Directors."*

"Carried"

5. Mr. Duncan provided Directors with an update on the replacement of the Saddle Dam at Great Central Lake. He reported that they received good news this morning that Fisheries and Oceans Canada have approved their project. The build is scheduled to start on the 1st of July and completed around the 15th of September. Mr. Seabrook provided an overview of the project. The cost of the build is between \$1.6 and \$1.8 million dollars. The delegation answered questions from Directors.
6. *Moved by P. Edwards, seconded by M. Kokura, "That Ms. Jennifer Millbank be invited to address the Board of Directors."*

"Carried"

7. Ms. Millbank advised that she is legal counsel for Mr. Wayne Dumas and she was here this afternoon representing Mr. Dumas regarding rezoning his property located at 7109 McKenzie Road. Ms. Millbank spoke in favour of rezoning application No. RE11003. She stated that Mr. Dumas is working on vehicles on his own property for a hobby. Mr. Dumas does not accept that he is doing commercial repairs on his property. The Chairperson thanks Ms. Millbank for her presentation.

ADOPTION OF MINUTES

8. *Moved by K. McRae, seconded by M. Kokura, "That the minutes from the regular Board of Directors meeting held on May 25, 2011 be adopted as circulated."*

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR ACTION

9. Correspondence dated June 15, 2011 from D. Saare, Alberni Valley Rescue Squad requesting a letter of support.
Moved by M. Kokura, seconded by H. Chopra, "That the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Alberni Valley Rescue Squad supporting their application through the Provincial Gaming Grant fund for the development of an Urban Search & Rescue Team in the Alberni Valley."

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR INFORMATION

10. *Moved by M. Kokura, seconded by T. Bennett, "That the following correspondence be received for information: Union of British Columbia Municipalities re: 2011/12 Spring Regional C2C Forum – Approval in Principle, UBCM Resolutions – Submission & Debate, Call for Nominations UBCM Executive, In The House –*

Federal Budget Highlights, Association of Vancouver Island and Coastal Communities re: Minutes of the 62nd Annual General Meeting and Convention, D. Morgan re: Bamfield East Government Dock Divestiture, Ministry of Community, Sport and Cultural Development re: Grant for Harold Bishop Fire Hall Seismic Upgrade, J. Norn re: Log Train Trail, Regional District of Buckley-Nechako re: Surveyor of Taxes and Western Forest Products re: Bamfield Road Condition.

“Carried”

REPORTS

11. W. Gallic provided an update on the Nuu-chah-nulth Tribal Council.
Moved by K. McRae, seconded by M. Kokura, “That this verbal report be received.”

“Carried”
12. The Chief Administrative Officer reported that he and Director Chopra participated in a 911 Conference call meeting on Friday, June 17th. A number of progress reports were considered including improved radio communications in the Comox Valley. The need to improve radio communications in the Alberni Valley was stressed. The 911 budget was discussed and will be the topic of the next meeting in October 2011.
Moved by H. Chopra, seconded by T. Bennett, “That this verbal report be received.”

“Carried”
13. Director Edwards, Alternate Director of the Vancouver Island Regional Library Board advised that she attended the last meeting of the Board.
Moved by P. Edwards, seconded by T. Bennett, “That the verbal and written report for the Vancouver Island Regional Library Board be received.”

“Carried”
14. Director Bennett reported on the Central West Coast Forest Society. Restoration efforts in the Park continue. The Society had a very successful year. A benefit was held recently at the Black Rock Resort raising \$7,000.00.
Moved by T. Bennett, seconded by P. Edwards, “That this verbal report be received.”

“Carried”

15. The Chairperson provided an update on the Alberni Valley Chamber of Commerce. The grand opening of the new Visitor Information Centre is scheduled for this Friday, June 24th.

Moved by G. Wong, seconded by K. McRae, "That this verbal report be received."

"Carried"

16. Director McRae reported on the West Island Woodlands Advisory Group (WIWAG). The WIWAG passed their recent independent auditor review.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

17. The Chairperson reported on the Island Coastal Economic Trust RAC meeting held on June 10th in Courtenay. Six applications have moved forward to the second stage, one of those is the Capital Theatre restoration project in Port Alberni. There is roughly \$3 million dollars left in the Trust. The Trust has not heard anything about additional funds coming from the government.

Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

18. Director Bennett provided an update on the West Coast Aquatic Board. They are currently working on community outreach. A meeting was held in Ucluelet last week, Tofino this evening and Port Alberni tomorrow. Director Bennett urged Directors to attend the meeting in Port Alberni tomorrow.

Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"

19. Director McRae provided an update on the Island Corridor Foundation. They continue to lobby and talks are ongoing with Cabinet Minister, John Duncan.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

20. Director Russcher reported on the Fisheries Committee meeting held earlier today. The Committee received a presentation from Ms. Fiona MacRaid, Provincial Seafood Development Branch, Ministry of Agriculture. Ms. MacRaid conducted a presentation on seafood economic and marketing opportunities.

Moved by E. Russcher, seconded by S. Ochman, "That this verbal report be received."

"Carried"

21. *Moved by E. Russcher, seconded by K. McRae, "That the Alberni-Clayoquot Regional District Board of Directors send a letter to the Minister of DFO regarding the Pacific Salmon Treaty Mitigation Fund requesting that the Minister review the original terms and conditions for the fund set by the previous Minister that did not include such a high proportion of the fund to be designated on a coast wide salmon troll license buy-back and also review the responses sent to the Minister by the impacted fishers and impacted communities."*

"Carried"

22. *Moved by K. McRae, seconded by T. Bennett, "That the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Department of Fisheries and Oceans Canada stressing the importance of them sending representative to the ACRD Fisheries Committee meetings."*

"Carried"

STAFF REPORTS

23. *Moved by T. Bennett, seconded by P. Edwards, "That the June 2011 CAO Report be received."*

"Carried"

24. *Moved by T. Bennett, seconded by P. Edwards, "That the Planning and Development Report and Building Report for May 2011 be received."*

"Carried"

25. *Moved by T. Bennett, seconded by P. Edwards, "That the Finance Department Staff report dated June 13, 2011 be received."*

"Carried"

26. Mr. Pat Deakin, Economic Development Officer, City of Port Alberni provided an overview of his report to the Board.
Moved by T. Bennett, seconded by K. McRae, "That the verbal and written report from the Economic Development Officer be received."

"Carried"

27. *Moved by E. Russcher, seconded by J. Fraser, "That the Staff Action Items as of June 15, 2011 be received."*

"Carried"

OTHER REPORTS

28. *Moved by T. Bennett, seconded by K. McRae, "That the 2011 Offshore Pacific Hake Harvest Plan – Pacific Region be received."*

"Carried"

29. *Moved by T. Bennett, seconded by P. Edwards, "That the Draft Canada/British Columbia Marine Protected Area Network Strategy Report be received."*

"Carried"

30. Director Bennett advised that he will be leaving the Board meeting shortly and requested that Agenda Item K under the Planning Section - Application No. WC11008 be considered at this point in the meeting.
Moved by T. Bennett, seconded by P. Edwards, "That the Board of Directors allow Agenda Item K, Planning Department, Application No. WC11008 be moved forward for consideration."

"Carried"

31. WC11008 – License of Occupation for a new finfish aquaculture operation, Ewos Canada Ltd., Plover Point, Fortune Channel, Clayoquot Sound, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by M. Kokura, "That the ACRD Board of Directors fully fundamentally opposes finfish farm expansions in Clayoquot Sound, but recognizes and supports the Ahousaht First Nation's traditional territories and inherit right for self determination and the Board will not oppose application WC11008 if approved by the Ahousaht First Nation."

"Defeated"

32. *Moved by E. Russcher, seconded by M. Kokura, "That the ACRD Board of Directors concur with the recommendation of Planning Staff and notify the Ministry of Forests, Lands and Natural Resource Operations that application No. WC11008 complies with the Alberni-Clayoquot Regional District Zoning Bylaw requirements."*

"Carried"

ADMINISTRATION

33. Request for Decision regarding West Coast Multiplex Survey.
Moved by E. Russcher, seconded by P. Cote, "That the Board of Directors of the Alberni-Clayoquot Regional District approve the completion of a public opinion poll (survey) for the West Coast communities as proposed by Vancouver Island University for a maximum cost of \$8,200 from the Studies and Reports expenditure in General Government Services."

"Carried"

34. Director Bennett left the meeting at 3:15 pm. Alternate Director Clive Pemberton assumed Directors Bennett's seat at the Board table.

35. Request for Decision regarding Fire Protection Services Agreement – Huu-ay-aht First Nation.

Moved by S. Ochman, seconded by P. Cote, "That the Alberni-Clayoquot Regional District Board of Directors enter into a Fire Protection Service Agreement with the Huu-ay-aht First Nations for the Bamfield Volunteer Fire Department to provide structural fire protection to the Huu-ay-aht First Nations for a one year term for a fee of \$10,000.00; and, authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the Alberni-Clayoquot Regional District."

"Carried"

36. Request for Decision regarding Long Beach Airport Sewage Disposal.
Moved by J. Fraser, seconded by E. Russcher, "That the Alberni-Clayoquot Regional District Board of Directors approve the installation of sewage works to collect and treat waste from the BC Parks lease space at the Long Beach Airport for a cost of \$30,200.00."

"Carried"

37. Administrative Memorandum regarding West Coast Landfill Scale Software.
Moved by J. Fraser, seconded by P. Cote, "That this correspondence be received."

"Carried"

38. Administrative Memo regarding Parkland Reserves.
Moved by P. Cote, seconded by K. McRae, "That this correspondence be received."

"Carried"

39. Administrative Memo regarding Port Alberni Port Authority – China Creek Regional Park.
Moved by E. Russcher, seconded by P. Cote, "That this correspondence be received."

"Carried"

40. Administrative Memo regarding Custom Transit – Options for Withdrawal.
Moved by P. Cote, seconded by S. Ochman, "That this correspondence be received and referred to the next Alberni Valley Committee meeting."

"Carried"

41. Request for Decision regarding Long Beach Airport Runway Project – Engineering Contract.
Moved by E. Russcher, seconded by P. Edwards, "That the Alberni-Clayoquot Region District (ACRD) Board of Directors approve the engineering agreement for the amount of \$417,316.00 between Pryde Schropp McComb Inc. (PSMI) a division of Genivar Inc. and the ACRD for the engineering services of the Long Beach Airport Runway 11-29 Pavement Rehabilitation Project and authorize the Chairperson and Chief Administrative Officer to enter into the agreement on behalf of the ACRD."

"Carried"

42. Request for Decision regarding West Coast Recycling, Garbage Collection and Disposal Contract.
Moved by S. Ochman, seconded by E. Russcher, "That this correspondence be received."

"Carried"

43. Request for Decision regarding Property, Boiler and Machinery Insurance.
Moved by S. Ochman, seconded by M. Kokura, "That this correspondence be received and the ACRD Board of Directors authorize the Chief Administrative Officer to approve the Property, Boiler and Machinery insurance policies for the Alberni-Clayoquot Regional District for the period of July 1, 2011 to June 30, 2012."

"Carried"

44. Request for Decision regarding West Coast Landfill Operations Contract.
Moved by K. McRae, seconded by P. Edwards, "That the Alberni-Clayoquot Regional District Board of Directors award the West Coast Landfill Operations Contract to Berry & Vale Contracting Ltd. for a five year term for a price of \$2,240,911.40 including HST and authorize the Chairperson and the Chief Administrative Officer to enter into the Contract on behalf of the Regional District."

"Carried"

45. Request for Decision regarding Alberni Valley Landfill Operations – Contract Extension.
Moved by J. Fraser, seconded by K. McRae, "That this report be referred for consideration at the next Board of Directors meeting."

"Carried"

FINANCES

46. *Moved by S. Ochman, seconded by M. Kokura, "That the Financial Statements dated January 1st to May 31, 2011 be received."*

"Carried"

47. *Moved by P. Cote, seconded by P. Edwards, "That the following reports be received for information:*
- a. *Alberni Valley Landfill – Hupacasath First Nation's Account;*
 - and,*
 - b. *Back-up Information – Payment to Piteau & Assoc. Eng."*

"Carried"

48. Request for Decision regarding 2010 Statement of Financial Information.
Moved by M. Kokura, seconded by E. Russcher, "That the Board of Directors approve the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District's 2010 Statement of Financial Information (SOFI) including all of the statements and schedules."

"Carried"

PLANNING

49. Alternate Director Pemberton left the meeting at 4:16 due to a conflict of interest.
50. RC10013 – Rezoning Application (Meekison), Lot 6, District Lot 1511, Clayoquot District, Plan 50814, Newcombe Channel, Electoral Area "C" (Long Beach).
Moved by P. Edwards, seconded by M. Kokura, "That Bylaw P1274, South Long Beach Official Community Plan Amendment be adopted."
51. Alternate Director Pemberton re-entered the meeting at 4:17 p.m.
52. DVE11004 – Development Variance Application (Gitleman/Hawkins/Moore), Lots 29 through 38 inclusive, Block 2, District Lot 100, Alberni District, Plan 1488, Arvay Road, Electoral Area "E" (Beaver Creek).
Moved by P. Edwards, seconded by P. Cote, "That the Board of Directors concur with the recommendation of Planning Staff and consider granting variance to reduce the required 50 foot front yard setback to 25 feet for all subject properties, subject to property owners consolidating their small lot holdings."

"Carried"

53. RE09012 – Rezoning Application (Kalugin), 6210 Drinkwater Road, Electoral Area "E" (Beaver Creek).
Moved by P. Edwards, seconded by M. Kokura, "That Bylaw P1246, Beaver Creek Official Community Plan Amendment be adopted."

"Carried"

54. *Moved by P. Edwards, seconded by M. Kokura, "That Bylaw P1247, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be adopted."*

"Carried"

55. RE11003 – Rezoning Application (Dumas), 7109 McKenzie Road, Electoral Area “E” (Beaver Creek).
Moved by P. Edwards, seconded by P. Cote, “That the Board of Directors concur with the recommendation of Planning Staff and deny rezoning application RE11003.”

“Carried”

56. DVF11003 - Development Variance Application (Morton), 6800 Desmond Road, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by P. Edwards, “That the Board of Directors issue Development Variance Application DVF11003.”

“Carried”

57. DVF11005 – Development Variance Application (ABC Alberni Boat Centre), 2945 Alberni Highway, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by M. Kokura, “That the Board of Directors issue Development Variance Application DVF11005.”

“Carried”

58. RF10015 – Rezoning Application (VanVliet), 6390 Cherry Creek Road, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by P. Cote, “That Bylaw P1265, Regional District of Alberni-Clayoquot Zoning Amendment be adopted.”

“Carried”

59. LC11005 – License of Occupation for log handling, barge loading and unloading and tie-up, (Iisaak Forest Resources Ltd.), Matilda Inlet; Flores Island; approximately 800 metres west of the Village of Ahousaht, Electoral Area “C” (Long Beach).
Moved by E. Russcher, seconded by P. Edwards, “That the Board of Directors concur with the recommendation of Planning Staff and recommend to the Ministry of Forests, Lands and Natural Resource Operations that application no. LC11005 be granted subject to all other technical referral agency requirements being satisfied.”

“Carried”

60. WC11006 – License of Occupation for a log handling facility (BC Timber Sales), Skull Lake, Effingham Inlet, Electoral Area “C” (Long Beach).
Moved by E. Russcher, seconded by C. Pemberton, “That the Board of Directors concur with the recommendation of Planning Staff and recommend that the Ministry of Forest, Lands and Natural Resource Operations forward application No. WC11006 to the Department of Fisheries and Oceans and the BC Ministry of Environment for comment prior to the license being issued.”

“Carried”

61. WC11007 – License of Occupation for a log handling facility (BC Timber Sales), Brand Valley, Effingham Inlet, Electoral Area “C” (Long Beach).
Moved by C. Pemberton, seconded by M. Kokura, “That the Board of Directors concur with the recommendation of Planning Staff and recommend to the Ministry of Forests, Lands and Natural Resources that application No. WC11007 be forwarded to the Department of Fisheries and Oceans and BC Ministry of Environment for comment prior to the license being issued.”

“Carried”

CHAIRPERSON’S REPORT

62. *Moved by M. Kokura, seconded by S. Ochman, “That the Chairperson’s Report for the month of June 2011 be received.”*

“Carried”

NEW BUSINESS

63. *Moved by S. Ochman, seconded by M. Kokura, “That the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Community, Sport and Cultural Development and the Minister of Finance, with a copy to the MLA, requesting a substantial reduction in the 5.25% fee charged by the Surveyor of Taxes for the collection of rural taxes for Regional Districts.”*

“Carried”

MEETING SCHEDULE

64. *Moved by M. Kokura, seconded by S. Ochman, “That the ACRD meeting schedule for July 2011 be received.”*

“Carried”

65. *Moved by M. Kokura, seconded by E. Russcher, "That the meeting be closed to the public to discuss matters relating to the following:*

- a. Litigation or potential litigation affecting the Regional District, and;*
- b. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public."*

"Carried"

66. The meeting was closed to the public at 4:30 p.m.

67. The meeting was re-opened to the public at 4:48 p.m.

68. *Moved by E. Russcher, seconded by S. Ochman, "That this meeting now stand adjourned."*

"Carried"

69. The meeting adjourned at 4:50 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer