



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

WEDNESDAY, MAY 25, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Hira Chopra, Penny Cote, Patty Edwards, John Fraser (via Skype), Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. *Moved by M. Kokura, seconded by S. Ochman, "That Mr. Ted Olynyk, Mr. Nick Labadie and Mr. Adrien Tennent, BC Hydro be invited to address the Board of Directors."*

"Carried"

3. The delegation presented an overview of BC Hydro's 2011/2013 projects. Mr. Tennent provided an overview of BC Hydro's distribution system improvement project in the region which will cost \$7 million dollars. The delegation answered questions from Directors. The Chairperson thanked the delegation for their presentation.

4. *Moved by T. Bennett, seconded by M. Kokura, "That Ms. Alice Schoffer, Alberni Valley Social Planning Council Society be invited to address the Board of Directors."*

"Carried"

5. Ms. Schoffer provided an overview of the Alberni Valley Social Planning Council Society and projects they are working on in the community. The Chairperson thanked Ms. Schoffer for her presentation.

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ADOPTION OF MINUTES

6. *Moved by T. Bennett, seconded by M. Kokura, "That the minutes from the regular Board of Directors meeting held on April 27, 2011 be adopted as circulated."*

"Carried"

7. *Moved by M. Kokura, seconded by T. Bennett, "That the minutes from the Special Board of Directors meeting held on May 11, 2011 be adopted as circulated."*

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR INFORMATION

8. *Moved by M. Kokura, seconded by S. Ochman, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Municipal Fiscal Management Study, Social Planning and Research Council of BC re: 14th Annual Access Awareness Day – June 4/11, Island Timberlands re: Island Timberlands Road Construction Plan, City of Port Alberni re: Thank-you for Contribution to Economic Development Service and Ministry of Aboriginal Relations and Reconciliation re: Request for Funding – Maa-nulth Treaty."*

"Carried"

9. *Moved by T. Bennett, seconded by J. Fraser, "That staff be instructed to work with the Maa-nulth First Nations on a joint response letter to the Minister of Aboriginal Relations & Reconciliation requesting they reconsider the Regional District's request for funding to assist with required resources for Maa-nulth First Nation members of the Alberni-Clayoquot Regional District."*

"Carried"

REPORTS

10. Director McRae reported on the Emergency Planning Committee meeting held on May 19, 2011. The Committee is planning a door to door tsunami awareness initiative for residents living in the inundation zone.

Moved by K. McRae, seconded by P. Cote, "That this verbal report be received."

"Carried"

11. Director Bennett reported on the Coastal Communities Network. Chief Councilor Les Sam, Tseshah First Nation has accepted the vice-chair position with for the CCN. The Tseshah First Nations will put forward the application for funding

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through the UBCM Community to Community Forum program to host a joint forum following the First Nations Summit this fall.

Moved by T. Bennett, seconded by P. Cote, "That this verbal report be received."

"Carried"

12. Director Russcher reported that the Ucluelet Aquarium Project has received ICET Funding in the amount of \$515,000 towards building a new aquarium in Ucluelet. Director McRae reported that the Port Alberni Capital Theatre has an application coming up at the next ICET RAC meeting.

Moved by E. Russcher, seconded by K. McRae, "That this report verbal report be received."

"Carried"

13. *Moved by P. Edwards, seconded by P. Cote, "That the minutes from the Alberni Valley Committee meeting held on May 11, 2011 be received."*

"Carried"

STAFF REPORTS

14. *Moved by M. Kokura, seconded by T. Bennett, "That the May 2011 CAO Report be received."*

"Carried"

15. *Moved by P. Edwards, seconded by M. Kokura, "That the Planning and Development report dated May 18, 2011 and the April 2011 Building Report be received."*

"Carried"

16. *Moved by M. Kokura, seconded by K. McRae, "That the Finance Department Staff report dated May 18, 2011 be received."*

"Carried"

17. *Moved by K. McRae, seconded by E. Russcher, "That the Staff Action Items as of May 18, 2011 be received."*

"Carried"

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OTHER REPORTS

18. Director Russcher reported on the Clayoquot Biosphere Trust. The Trust's fund of \$13.6 million is climbing. The AGM was held recently, Don McMillan has been re-elected as one of the Co-Chairs & Director Russcher was re-elected Secretary.
Moved by E. Russcher, seconded by H. Chopra, "That this verbal report be received."

"Carried"

19. Director Bennett reported on the Salmon Beach Annual General Meeting held on May 22nd.
Moved by T. Bennett, seconded by M. Kokura, "That this verbal report be received."

"Carried"

ADMINISTRATION

20. Request for Decision regarding Consideration of a Livestock Bylaw.
Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received and the Alberni-Clayoquot Regional District Board not enter into a livestock control bylaw that would regulate livestock deemed to be at large."

"Carried"

21. *Moved by S. Ochman, seconded by K. McRae, "That Bylaw A1070, Bamfield Water Committee, 2011 be read a second time as amended."*

"Carried"

22. *Moved by S. Ochman, seconded by M. Kokura, "That Bylaw A1070, Bamfield Water Committee, 2011 be read a third time."*

"Carried"

23. *Moved by S. Ochman, seconded by P. Cote, "That Bylaw A1070, Bamfield Water Committee, 2011 be adopted."*

"Carried"

24. Request for Decision regarding Log Train Trail Advisory Committee – Terms of Reference.

Moved by P. Edwards, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Board of Directors establish a Log Train Trail Advisory

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Committee to oversee the planning and management of the Log Train Trail and approve the Terms of Reference for the Committee as presented with an amendment to include representation from the AV Trails Committee.”

“Carried”

25. Request for Decision Porsche Club of America – Use of Long Beach Airport.
Moved by S. Ochman, seconded by P. Edwards, “That the Alberni-Clayoquot Regional District Board of Directors authorize the Vancouver Island Region Porsche Club of America to use Apron #2 and Taxiway Bravo at the Long Beach Airport on May 28, 2011 to conduct a driver training session.”

“Carried”

FINANCES

26. *Moved by M. Kokura, seconded by K. McRae, “That the Financial Statements dated January 1st to April 30, 2011 be received.”*

“Carried”

27. Request for Decision regarding Salmon Beach Power Distribution Parcel Tax.
Moved by T. Bennett, seconded by S. Ochman, “That this correspondence be received.”

“Carried”

28. *Moved by T. Bennett, seconded by P. Edwards, “That Bylaw F1094, Salmon Beach Electric Power Distribution Service Area Parcel Tax, 2011 be read a first time.”*

“Carried”

29. *Moved by T. Bennett, seconded by M. Kokura, “That Bylaw F1094, Salmon Beach Electric Power Distribution Service Area Parcel Tax, 2011 be read a second time.”*

“Carried”

30. *Moved by T. Bennett, seconded by P. Edwards, “That Bylaw F1094, Salmon Beach Electric Power Distribution Service Area Parcel Tax, 2011 be read a third time.”*

“Carried”

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31. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw F1094, Salmon Beach Electric Power Distribution Service Area Parcel Tax, 2011 be adopted."*

"Carried"

PLANNING

32. DVA11001 – Development Variance Application, Otterson, Lot A, Section 19, Township 1, Barclay District, Plan VIP87491, 275 Bamfield Boardwalk, West Bamfield, Electoral Area "A" (Bamfield).

Moved by S. Ochman, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Application DVA11001."

"Carried"

33. RC10001 – Rezoning Application, Canadian Skyline Hotels Ltd., Block B of District Lot 483, Clayoquot District, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by P. Edwards, "That the public hearing for Bylaws P1269 and P1270 be delegated to the Director for Electoral Area 'C', the Alternate Director or the Chairperson of the Regional District Board."

"Carried"

34. RC10013 – Rezoning Application, Meekison, Lot 6, District Lot 1511, Clayoquot District, Plan 50814, Newcombe Channell, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by P. Cote, "That the Public Hearing Report for Bylaw P1274 be received."

"Carried"

35. *Moved by T. Bennett, seconded by M. Kokura, "That the Public Hearing Minutes for Bylaw P1274 be received."*

"Carried"

36. *Moved by T. Bennett, seconded by P. Edwards, "That Bylaw P1274, South Long Beach Official Community Plan Amendment be read a second time."*

"Carried"

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37. *Moved by T. Bennett, seconded by P. Edwards, "That Bylaw P1274, South Long Beach Official Community Plan Amendment be read a third time."*

"Carried"

38. RT10014 – Rezoning Application (ACRD) Salmon Beach – Deck & Accessory Buildings, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by P. Cote, "That Bylaw P1273, Regional District of Alberni-Clayoquot Zoning Text Amendment be adopted."

"Carried"

39. RD11005 – Rezoning Application, Louie, 10700 Tilly Road, Section 91, Clayoquot District, Except Plan 585RW, 2634, 8555, 9653, 27730, 31169, 31720, 32403, 34205, 36025, 2750RW, Electoral Area "D" (Sproat Lake).

Moved by P. Cote, seconded by T. Bennett, "That this correspondence be received and the Board of Directors concur with the following recommendation of Planning Staff:

- a. Proceed with first reading of Bylaw P1266 to re-designate the northern portion of the property from Rural to Rural Residential;*
- b. Proceed with first reading of Bylaw P1277 to rezone the southern portion of the property from Forest Rural (A3) District to Small Holdings (A1) District; and,*
- c. The public hearing for Bylaws P1266 and P1277 be delegated to the Director for Electoral Area "D", Sproat Lake, the Alternate Director, or the Chairperson of the Regional District Board."*

"Carried"

40. *Moved by P. Cote, seconded by T. Bennett, "That Bylaw P1266, Sproat Lake Official Community Plan Amendment be read a first time."*

"Carried"

41. *Moved by P. Cote, seconded by T. Bennett, "That Bylaw P1277, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a first time."*

"Carried"

42. SD11005 – Subdivision Application, Casavant, Lot 1, District Lot 126 and 204, Alberni District, Plan 38581, Electoral Area "D" (Sproat Lake).

Moved by P. Cote, seconded by P. Edwards, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and require cash in lieu of parkland from the owners of Lot 1, District, Lot

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126 and 204, Alberni District, Plan 38581 to meet the requirements of Section 941 of the Local Government Act.”

“Carried”

43. DVE10002 – Development Variance Application, Kriwokon, Lot 15, DL 20, Alberni District, Plan 921, 5684 Grandview Road, Electoral Area “E” (Beaver Creek).
Moved by P. Edwards, seconded by M. Kokura, “That the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Application DVE10002.”

“Carried”

44. DVF11003, Development Variance Application, Morton, 6800 Desmond Road, Lot A, District Lot 245, Alberni District, Plan 20448, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by P. Edwards, “That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and consider granting a 20 foot variance of Section 200 – Schedule No. II – Bulk and Site Regulations to vary the required front yard setback for this property zoned A2 from 50 feet to 30 feet, subject to the proposal complying with the requirements outlined for the development permit area, as well as conditions associated with the Environmentally Sensitive Lands OCP designation.”

“Carried”

45. DVF11005 – Development Variance Application, Alberni Boat Centre, 2945 Alberni Highway, Lot 18, District Lot 18, Alberni District, Plan 906, Electoral Area “F” (Cherry Creek).
Moved by G. Wong, seconded by T. Bennett, “That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and consider proceeding with Development Variance Application DVF11005 for Lot 18, District Lot 18, Alberni District, Plan 906, which would vary Schedule No. II – Bulk and Site Regulations, Section 200 of the Alberni-Clayoquot Regional District Zoning Bylaw 15 varying: front yard setbacks for Highway Commercial (C4) District for one free standing sign from 30 feet (9.14 metres) to 1 foot (0.30 metres), subject to approval from the Ministry of Transportation and Infrastructure.”

“Carried”

46. RF10015 – Rezoning Application – Hannah, 6390 Cherry Creek Road, Electoral Area “F” (Cherry Creek).

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Moved by G. Wong, seconded by M. Kokura, "That the Public Hearing Report for Bylaw P1265 be received."

"Carried"

47. *Moved by G. Wong, seconded by T. Bennett, "That the Public Hearing Minutes for Bylaw P1265 be received."*

"Carried"

48. *Moved by G. Wong, seconded by S. Ochman, "That Bylaw No. P1265, Regional District of Alberni-Clayoquot Zoning Amendment be read a second time."*

"Carried"

49. *Moved by G. Wong, seconded by M. Kokura, "That Bylaw P1265, Regional District of Alberni-Clayoquot Zoning Amendment be read a third time."*

"Carried"

50. AF10007 – ALR Application, Leslie, 3500 Moore Road, DL 15, Alberni District, Except Plan RW39316, Electoral Area "F" (Cherry Creek).

Moved by G. Wong, seconded by M. Kokura, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and forward ALR Application AF10007 to the Agricultural Land Commission with the following recommendations:

- a. Proposal acquiring Agricultural Land Commission approval; and*
- b. Compliance with all subdivision requirements.*

"Carried"

NEW BUSINESS

51. *Moved by S. Ochman, seconded by M. Kokura, "That the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Max Salamon, Phil Lavoie and Ed Friesen."*

"Carried"

52. *Moved by M. Kokura, seconded by P. Cote, "That the following individuals be appointed to the Beaufort Advisory Planning Commission for a 2 year term: Stephen King, Mike McDowall, Vicki Lee and Brian Thompson."*

"Carried"

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53. *Moved by P. Edwards, seconded by P. Cote, "That the following individuals be appointed to the Beaver Creek Advisory Planning commission for a two year term: Wayne Hasler and Dave deMontreuil."*

"Carried"

54. *Moved by T. Bennett, seconded by M. Kokura, "That the following individuals be appointed to the Long Beach Advisory Planning Commission for a 2 year term: Lindsay Grills, Lewis Duffy, Judy Gray and Scott MacDonald."*

"Carried"

55. *Moved by P. Cote, seconded by M. Kokura, "That Diane Dvorak be appointed to the Sproat Lake Advisory Planning Commission for a 2 year term."*

"Carried"

56. *Moved by G. Wong, seconded by P. Cote, "That the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a 2 year term: Omer Pelletier, John Versteeg Jr., Mike Jones, Darcy Nelson and Sonja Sutton."*

"Carried"

MEETING SCHEDULE

57. *Moved by T. Bennett, seconded by S. Ochman, "That the ACRD meeting schedule for June 2011 be received."*

"Carried"

58. *Moved by E. Russcher, seconded by S. Ochman, "That this meeting now stand adjourned."*

"Carried"

59. The meeting adjourned at 3:20 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer