

Alberni-Clayoquot Regional District

West Coast Committee Meeting Minutes

Wednesday, November 17, 2010

Ucluelet Council Chambers

Present: Chairperson: Eric Russcher, Directors: Tony Bennett, John Fraser.

Staff: Wendy Thomson, Acting CAO, Don Anderson, Manager of Environmental Services.

1. The meeting was called to order at 1:10 p.m

Minutes

2. *Moved by T. Bennett, seconded by J. Fraser, "The the minutes from the West Coast Committee meeting held September 8, 2010 be adopted as circulated."*

"Carried"

Correspondence

3. Letter from Chantel Gemmell regarding interest in arranging a lease agreement with the ACRD for the residential property located at the Long Beach Airport, 160 Airport Road.

Moved by J. Fraser, seconded by T. Bennett, "That the West Coast Committee recommend that the Board of Directors instruct staff to go out to tender for required upgrades to the house at the Long Beach Airport to make it a viable rental house."

"Carried"

4. Correspondence from Nisha Surti, Administrative Officer, Fisheries and Oceans Canada regarding an invitation to participate in a discussion regarding work currently underway at Fisheries and Oceans Canada related to improved transparency, predictability and accountability in commercial allocation decision making.

Director Bennett advised the Committee that that ACRD and West Coast Aquatic were not invited to participate in this session. Director Bennett stressed the need for Communities to be involved in this process.

Moved by T. Bennett, seconded by J. Fraser, "That a letter be forwarded to the Department of Fisheries and Oceans Canada requesting they make a presentation to the ACRD Board on developing improved transparency, predictability and accountability in commercial allocation decision making."

"Carried"

Reports/Updates

Long Beach Airport

5. The Manager of Environmental Services spoke to correspondence received from Tofino Air and Atleo Air regarding use of the water landing strip at the Long Beach Airport. Tofino Air is requesting a long term lease for exclusive use of the strip. Alteo Air is also requested use of the water landing strip. The Manager of Environmental Services will investigate further and report back to the Committee.

Moved by J. Fraser, seconded by T. Bennett, "That a letter be forwarded to Atleo Air advising that staff are investigating options for use of the water landing strip at the Long Beach Airport and the Regional District intends to make the strip available to all users."

"Carried"

6. The Acting CAO advised that staff are working on the development of the Long Beach Airport Authority Commission. There was discussion regarding keeping the size of the Committee at 5 members.
7. *Moved by J. Fraser, seconded by T. Bennett, "That Mr. Boucher's contract be extended on a month by month basis for the open/close and clean-up of the Long Beach Airport Terminal Building."*

"Carried"

8. The Manager of Environmental Services provided an update on the BC Parks proposal to lease 10,000 square feet at the Long Beach Airport for 5 years for their offices.
9. The Manager of Environmental Services reported that BC Hydro is doing a major project on the West Coast and they are looking for a staging area to store their vehicles and equipment. He is proposing leasing BC Hydro on a short term basis, the closed hangar at the Airport near the Golf Course. BC Hydro would maintain the Long Beach Golf Club road and bring power to the area.
10. The Manager of Environmental Services provided an update on infrastructure at the Long Beach Airport. Water and sewer are completed on the five lease lots. They are working on hydro to the lots. The paving project should be completed by the beginning of March 2011. A seven day window of good weather is required to complete the paving project.
11. The Manager of Environmental Services provided an update on water to the Esowista Reserve. He advised that a right-of-way is the best way to deal with the water issue. The Manager of Environmental Services will investigate further and report back to the Committee.

12. Administrative Memo referred from the October 27, 2010 Board of Directors Meeting regarding Long Beach Airport Zoning.

Moved by T. Bennett, seconded by J. Fraser, "That the West Coast Committee recommends that the Board of Directors:

- a. Direct staff to proceed with hiring a consultant to draft an airport zone that will apply to the Long Beach Airport with the cost not to exceed \$2,500.00, and;*
- b. Hire Landworks Consultants to prepare the draft airport zone."*

"Carried"

13. Director Bennett left the meeting at 2:50 p.m. due to a potential conflict of interest.

West Coast Landfill

14. The Manager of Environmental Services provided an update on tendering for West Coast Landfill Operations.

15. The meeting adjourned at 3:00 p.m.

Certified Correct:

Eric Russcher,
Chairperson

Wendy Thomson,
Acting CAO