



Alberni-Clayoquot Regional District

Committee-of-the-Whole Meeting Minutes

Wednesday, March 9, 2011

Regional District Board Room

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Teri Fong, Manager of Finance, Mike Irg, Manager of Planning and Development, Andrew McGifford, Assistant Accountant.

1. The meeting was called to order at 1:30 p.m.

Petitions, Delegations & Presentations

2. *Moved by T. Bennett, seconded by P. Edwards, "That Mr. Chris Sullivan, Director, Capital Planning, Vancouver Island Health Authority be invited to address the Committee-of-the-Whole."*

"Carried"

3. Mr. Sullivan provided an overview of the Vancouver Island Health Authority 2011/12 capital plan for which the Alberni-Clayoquot Regional Hospital District's 40% funding is requested. Mr. Sullivan also provided background information on the request for an additional \$177,000.00 for the negative pressure rooms at West Coast General Hospital. The delegation answered questions from Directors.

4. Director McRae entered the meeting at 1:40 p.m.

5. *Moved by P. Edwards, seconded by P. Cote, "That the request for an additional \$177,000.00 for the negative pressure rooms at West Coast General Hospital be referred to the Alberni-Clayoquot Regional Hospital District Board of Directors meeting for consideration."*

"Carried"

6. The Chairperson thanked Mr. Sullivan for meeting with Regional District Directors this afternoon.

7. *Moved by S. Ochman, seconded by K. McRae, "That Mr. Christopher Donison, Music by the Sea be invited to address the Committee-of-the-Whole."*

"Carried"

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8. Mr. Donison provided an update on activities of Music by the Sea and circulated copies of their Annual Report and House Program for Directors to review. He provided an overview of their goals for the future including: improved government relations, national media attention, expanding level of artistic excellence and year round presence in Bamfield. Their future goals include building a full-time artistic excellence education centre in Bamfield. Mr. Donison thanked the Regional District for their continued financial support. The delegation answered questions from Directors.

9. *Moved by K. McRae, seconded by P. Cote, "That Mr. Wes Hewitt, Port Alberni Shelter be invited to address the Committee-of-the-Whole."*

"Carried"

10. Mr. Hewitt reported on the identified shortage of shelter for the homeless in the Alberni Valley. The Port Alberni Shelter has been running over capacity. The Port Alberni Shelter has been in existence for over 30 years at the same location. The aging building is in desperate need of repairs. The PA Shelter Society is proposing to build a new facility and they are looking to build partnerships with organizations, one of them being the Vancouver Island Health Authority (VIHA). Their proposal is to build a new facility on property owned by VIHA across from the new RCMP building on 8th Avenue. They are looking for letters of support for their proposal. Mr. Hewitt requested a letter of support from the ACRD, requesting VIHA to meet with the PA Shelter Society to open dialogue and consider partnering. The delegation answered questions from Directors.

11. *Moved by S. Ochman, seconded by M. Kokura, "That the Board of Directors forward a letter to the Vancouver Island Health Authority supporting the proposal by the PA Shelter Society to build a new facility in the Alberni Valley and request VIHA to open dialogue with the Society on exploring possible partnering opportunities."*

"Carried"

Minutes

12. *Moved by J. Fraser, seconded by S. Ochman, "That the minutes from the regular Committee-of-the-Whole Meeting held on February 9, 2011 be adopted as circulated."*

"Carried"

Communications/Correspondence – For Information

13. *Moved by M. Kokura, seconded by S. Ochman, "That the following correspondence be received for information: Union of British Columbia*

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Municipalities re: Completion of Community Wildfire Protection Plan, Provincial Mobilization Plan for Emergency Services, Terasen Group of Companies re: Name Change, City of Burnaby re: BC Heritage Program, BC Ferry Authority re: Appointments to the BC Ferry Authority Board, Ministry of Natural Resource Operations re: Water Act – Water Reserve on Great Central Lake, BC Earthquake Alliance re: First Annual Great BC Shake Out Thank you, Child Find BC re: Missing Children Posters.”

“Carried”

Reports

14. *Moved by E. Russcher, seconded by M. Kokura, “That the Clayoquot Biosphere Trust Executive Committee meeting minutes dated January 11, 2011 be received.”*

“Carried”

15. *Moved by E. Russcher, seconded by M. Kokura, “That the Clayoquot Biosphere Trust Business meeting minutes dated January 20, 2011 be received.”*

“Carried”

16. Director Cote reported on the Vancouver Island Regional Library. The following two resolutions will be coming from the floor at the AVICC Convention in April: maintaining library funding and the library funding formula. Director Cote asked Directors to support these resolutions at the AVICC Convention.

Moved by P. Cote, seconded by P. Edwards, “That the verbal report on the Vancouver Island Regional Library and the VIRL Annual Library Performance Measures Report as of December 2011 be received for information.”

“Carried”

17. *Moved by S. Ochman, seconded by K. McRae, “That the Update on Staff Action Items as of March 2, 2011 be received.”*

“Carried”

Administration

18. Request for Decision regarding Request to Amend the Building Bylaw.
Moved by P. Edwards, seconded by E. Russcher, “That the letter from Mr. Nickel, Nickel Bros House Moving Ltd. be received and instruct staff to respond

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by indicating that the Regional District is not going to amend the Regional District Building Bylaw at this time.”

“Carried”

19. Request for Decision regarding Faber Road Trail Construction Proposals.
Moved by S. Ochman, seconded by P. Edwards, “That this correspondence be received.”

“Carried”

20. Request for Decision regarding Long Beach Airport – Safety Management System Manual.
Moved by T. Bennett, seconded by P. Cote, “That the Committee-of-the-Whole recommends that the Alberni-Clayoquot Regional District Board of Directors adopt the Safety Management System Manual for the Long Beach Airport as presented.”

“Carried”

Finances

21. Administrative Memo regarding Finance Warrant No. 502.
Moved by M. Kokura, seconded by S. Ochman, “That Finance Warrant No. 502 in the amount of \$538,620.37 dated February 28, 2011 be approved.”

“Carried”

22. Directors reviewed Finance Warrant No. 502 and staff answered questions. Staff were requested to prepare an itemized list of expenditures at the West Coast Landfill since January 2011.

New Business

23. *Moved by T. Bennett, seconded by P. Edwards, “That the following issue be allowed for consideration as a late item: timing of in-camera Committee-of-the-Whole and Board of Directors meetings.”*

“Carried”

24. *Moved by K. McRae, seconded by T. Bennett, “That Regional District staff be instructed to prepare a report to the Board of Directors on options for the timing of in-camera Committee-of-the-Whole and Regular Board meetings.”*

“Carried”

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25. *Moved by H. Chopra, seconded by M. Kokura, "That the meeting be closed to the public to discuss matters relating to negotiations and related discussion respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public."*

"Carried"

26. The meeting was closed to the public at 3:22 p.m.
27. The meeting was re-opened to the public at 4:02 p.m.
28. *Moved by E. Russcher, seconded by T. Bennett, "That this meeting now stand adjourned."*

"Carried"

29. The meeting adjourned at 4:03 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer