



## Alberni-Clayoquot Regional District

### Committee-of-the-Whole Meeting Minutes

**Wednesday, February 9, 2011**

**Regional District Board Room**

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Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Willard Gallic (NTC Representative).

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Teri Fong, Manager of Finance, Mike Irg, Manager of Planning and Development, Andrew McGifford, Assistant Accountant.

1. The meeting was called to order at 1:30 p.m.

#### **Petitions, Delegations & Presentations**

2. *Moved by T. Bennett, seconded by P. Edwards, "That Ms. Bev Denning, Pacific Rim Medical Services Cooperative be invited to address the Committee-of-the-Whole."*

*"Carried"*

3. Ms. Denning provided Directors with an overview of the 2011 grant-in-aid application from the Pacific Rim Medical Services Cooperative. The Cooperative continues to operate the medical clinic on Elizabeth Street. They currently have two physicians working out of the clinic. The Cooperative continues to actively recruit new physicians to the region. The grant-in-aid would be used to assist in maintaining and upgrading the 40 year old property. Renovations are also planned to attract tenants to other portions of the building. The Cooperative's plan is to eventually raise enough funds to buy the building. Ms. Denning answered questions from Directors.

4. The Chairperson thanked Ms. Denning for her presentation.

5. *Moved by M. Kokura, seconded by S. Ochman, "That Ms. Tamara Cocco, Port Alberni Victim Service Society be invited to address the Committee-of-the-Whole."*

*"Carried"*

6. Ms. Cocco provided Directors with an overview of the services provided to victims in the region. 2010 was a busy year for Victim Services. Their total operating budget in 2010 was \$103,000.00. Ms. Cocco provided an overview of their 2011 grant request for \$17,000.00. She advised that the Society is planning to increased hours on the West Coast in 2011. Ms. Cocco answered questions from Directors.

7. The Chairperson thanked Ms. Cocco for her presentation.

**Adoption of Minutes**

8. *Moved by M. Kokura, seconded by E. Russcher, "That the minutes from the regular Committee-of-the-Whole meeting held on January 12, 2011 be adopted as circulated."*

*"Carried"*

**Communications/Correspondence for Action**

9. Memorandum dated January 24, 2011 from the Union of British Columbia Municipalities regarding Membership Renewal for 2011.  
*Moved by T. Bennett, seconded by M. Kokura that this correspondence be received and the Regional District renew membership in the Union of British Columbia Municipalities for 2011."*

*"Carried"*

10. Letter dated January 19, 2011 from the City of Port Alberni requesting the Alberni-Clayoquot Regional District to cost share in sending the Mayor to the Annual FCM Conference.

*Moved by H. Chopra, seconded by T. Bennett, "That the Regional District cost share with the City of Port Alberni in sending Mayor McRae to the 2011 FCM Convention in Halifax, June 3 – 6<sup>th</sup> at a total estimated cost of \$2,850.00."*

*"Carried"*

11. Letter dated January 24, 2011 from the Back Country Horsemen Society of BC regarding Support for the Log Train Trail.

*Moved by M. Kokura, seconded by S. Ochman, "That this correspondence be received."*

*"Carried"*

**Communications/Correspondence for Information**

12. *Moved by T. Bennett, seconded by M. Kokura, "That the following correspondence be received for information: Coastal Community Network re: January 2011 Briefing Note, The Corporation of Delta and District of Central Saanich re: Coastal Community Network and Union of British Columbia Municipalities re: Highlights – January 20 – 21<sup>st</sup> Executive Meeting."*

*"Carried"*

### Reports

13. *Moved by G. Wong, seconded by T. Bennett, "That the minutes from the Electoral Area Directors meeting held on January 18, 2011 be received."*  
  
*"Carried"*
14. *Moved by M. Kokura, T. Bennett, "That the minutes from the Alberni Valley Committee meeting held on January 18, 2011 be received."*  
  
*"Carried"*
15. *Moved by H. Chopra, T. Bennett, "That the minutes from the Emergency Planning Committee meeting held on January 20, 2011 be received."*  
  
*"Carried"*
16. *Moved by G. Wong, T. Bennett, "That the minutes from the Electoral Area Directors Financial Planning meeting held on February 1, 2011 be received."*  
  
*"Carried"*
17. *Moved by G. Wong, seconded by T. Bennett, "That the minutes from the Alberni Valley and Bamfield Financial Planning meeting held on February 1, 2011 be received."*  
  
*"Carried"*
18. *Moved by M. Kokura, seconded by T. Bennett, "That the Staff Action Items as of February 3, 2011 be received."*  
  
*"Carried"*

### Administration

19. Administrative Memo regarding Dangerous Dogs.  
*Moved by M. Kokura, seconded by P. Cote, "That this correspondence be received."*  
  
*"Carried"*
20. *Moved by P. Cote, seconded by T. Bennett, "That staff be instructed to investigate the following and report back to the Committee-of-the-Whole:*
  - a. *Nanaimo Regional District's process for dealing with dangerous dogs, and;*

- b. *the option of using local Kennel services.”*

*“Carried”*

### **Finances**

21. Administrative Memo regarding Finance Warrant No. 501.  
*Moved by T. Bennett, seconded by M. Kokura, “That the Committee-of-the-Whole approve Finance Warrant No. 501 in the amount of \$640,143.42 dated January 31, 2011.”*

*“Carried”*

22. Directors reviewed Finance Warrant No. 501 page by page and staff answered questions from Directors.
23. Staff to provide background information for the next Committee-of-the-Whole meeting on the payment to McGill & Associates Engineering, page 64 of Finance Warrant No. 501 in the amount of \$6,934.20.
24. Administrative Memo regarding Point of Clarification – Kenneth & Lynn Brett Payment.  
*Moved by M. Kokura, seconded by S. Ochman, “That this correspondence be received.*

*“Carried”*

25. Administrative Memo regarding Telus Mobility Update.  
*Moved by T. Bennett, seconded by M. Kokura, “That this correspondence be received.”*

*“Carried”*

26. Administrative Memo regarding 2011 – 2015 Financial Plan – Alberni Valley Landfill.  
*Moved by K. McRae, seconded by P. Edwards, “That the Committee-of-the-Whole approve the draft 2011– 2015 Financial Plan for the Alberni Valley Landfill.”*

*“Carried”*

27. *Moved by S. Ochman, seconded by K. McRae, “That the Committee-of-the-Whole approve the following allocation in the Alberni Valley Landfill Draft financial plan for 2011:*
- a. *\$60,000 of the total tax requisition of \$89,028.00 to be paid by the Bamfield Electoral Area, and;*

- b. *Capital Improvements for the Bamfield Transfer Station in the amount of \$20,000.00 be funded by all participants in the Alberni Valley Landfill service.*

*“Carried”*

28. Administrative Memo regarding draft 2011 – 2015 Financial Plan - 911 Telephone Service.

*Moved by T. Bennett, seconded by K. McRae, “That the draft 2011 – 2015 Financial Plan for 911 Telephone Service be approved.”*

*“Carried”*

29. Administrative Memo regarding draft 2011 – 2015 Financial Plan - Regional Planning

*Moved by T. Bennett, seconded by M. Kokura, “That the draft 2011 – 2015 Financial Plan for Regional Planning be approved.”*

*“Carried”*

30. Administrative Memo regarding draft 2011 – 2015 Financial Plan - Regional Parks.

*Moved by T. Bennett, seconded by E. Russcher, “That the draft 2011 – 2015 Financial Plan for Regional Parks be approved.”*

*“Carried”*

31. Administrative Memo regarding draft 2011 – 2015 Financial Plan - General Government Services.

*Moved by S. Ochman, seconded by P. Cote, “That the draft 2011 – 2015 Financial Plan – General Government Services be approved.”*

*“Carried”*

32. Administrative Memo regarding 2011 Grant-in-aid Applications.

*Moved by P. Cote, seconded by M. Kokura, “That the Administrative Memo regarding 2011 Grant-in-Aid Applications be received.”*

*“Carried”*

33. Grant-in-Aid Application GIA-CW1 – 2011 Pulling Together Planning Committee.

*Moved by K. McRae, seconded by J. Fraser, “That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$14,000.00 to the Pulling Together Planning Committee with all areas participating.”*

*“Carried”*

34. Grant-in-Aid Application GIA-CW2 - AV Rescue Squad.  
*Moved by H. Chopra, seconded by M. Kokura, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$10,000.00 to the Alberni Valley Rescue Squad with all areas participating."*

*"Defeated"*

35. *Moved by S. Ochman, seconded by M. Irg, "That the Committee-of-the-Whole approve a grant-in-aid to the Alberni Valley Rescue Squad in the amount of \$6,000.00 with all areas participating."*

*"Carried"*

36. Grant-in-Aid Application GIA-CW3 - Canadian Cancer Society.  
*Moved by M. Kokura, seconded by E. Russcher, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$500.00 (in-kind) to the Canadian Cancer Society with all areas participating."*

*"Carried"*

37. Grant-in-Aid Application GIA-CW4 - Island North Film Commission.  
*Moved by K. McRae, seconded by E. Russcher, "That the Committee-of-the-Whole approve a grant-in-aid to the Island North Film Commission in the amount of \$7,500.00 with all areas participating."*

*"Carried"*

38. Grant-in-Aid Application GIA-CW5 – Kackaamin Family Development Centre  
*Moved by P. Edwards, seconded by M. Kokura, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$7,500.00 to the Kackaamin Family Development Centre with all areas participating."*

*"Defeated"*

39. *Moved by S. Ochman, seconded by M. Kokura, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$5,000.00 to the Kackaamin Family Development Centre with all areas participating."*

*"Carried"*

40. Grant-in-Aid Application GIA-CW6 – Port Alberni Victim Service Society.  
*Moved by P. Edwards, seconded by H. Chopra, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$11,000.00 to the Port Alberni Victim Service Society with all areas participating."*

*"Carried"*

41. Grant-in-Aid Application GIA-CW7 - Special Olympics Port Alberni.  
*Moved by M. Kokura, seconded by P. Edwards, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$3,000.00 to Special Olympics Port Alberni with all areas participating."*
- "Carried"*
42. Grant-in-Aid Application GIA-CW8 - Strawberry Isle Marine Research Society.  
*Moved by T. Bennett, seconded by P. Edwards, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,000.00 to the Strawberry Isle Marine Research Society with all areas participating."*
- "Carried"*
43. Grant-in-Aid Application GIA-CW9 – West Coast Aquatic.  
*Moved by T. Bennett, seconded by K. McRae, "That the Committee-of-the-Whole approve a grant-in-aid to West Coast Aquatic in the amount of \$16,000.00 with all areas participating."*
- "Carried"*
44. Grant-in-Aid Application GIA-CW10 West Coast Inland Search & Rescue.  
*Moved by T. Bennett, seconded by J. Fraser, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the West Coast Inland Search and Rescue Society with all areas participating."*
- "Carried"*
45. Grant-in-Aid Application GIA-AV3 - Music by the Sea.  
*Moved by S. Ochman, seconded by K. McRae, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$2,000.00 to Music by the Sea with all areas participating."*
- "Carried"*
46. Grant-in-Aid Application GIA-AV4 - Pacific Rim Health Services Cooperative.  
*Moved by M. Kokura, seconded by P. Edwards, "That the Committee-of-the-Whole approve a grant-in-aid in the amount of \$12,000.00 to the Pacific Rim Health Services Cooperative with the funds split evenly between the following participating electoral areas: Beaufort, Sproat Lake, Beaver Creek, Cherry Creek."*

*"Carried"*

47. Grant-in-Aid Application GIA-EA1- Alberni Valley Chamber of Commerce.  
*Moved by S. Ochman, seconded by P. Edwards, "That the Committee-of-the-Whole approve a grant-in-aid to the Alberni Valley Chamber of Commerce as follows: \$1,000.00 from each electoral area in the region for a total grant-in-aid of \$6,000.00."*
48. *Moved by T. Bennett, seconded by P. Edwards, "That the main motion be amended to exclude Long Beach Electoral Area from participating in the grant-in-aid to the Alberni Valley Chamber of Commerce and the funds be allocated as follows: \$1,000.00 from the Alberni Valley and Bamfield electoral areas for a total grant-in-aid of \$5,000.00."*
- "Carried"*
49. The main motion, as amended, was;
- "Carried"*
50. Grant-in-Aid Application GIA-AV2 - AV Environmental Coalition.  
*Moved by M. Kokura, seconded by K. McRae, "That the Committee-of-the-Whole deny the grant-in-aid application from the AV Environmental Coalition."*
- "Carried"*
51. *Moved by P. Edwards, seconded by P. Cote, "That staff be instructed to explore possible options for working with the AV Environmental Coalition on their phone book recycling program."*
- "Carried"*
52. *Moved by E. Russcher, seconded by P. Edwards, "That the meeting be closed to the public to discuss matters relating to labour or other employee relations."*
- "Carried"*
53. The meeting was closed to the public at 4:34 p.m.
54. The meeting was re-opened to the public at 4:44 p.m.

### **Adjourn**

55. *Moved by E. Russcher, seconded by P. Edwards, "That this meeting now stand adjourned."*
- "Carried"*

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56. The meeting adjourned at 4:45 p.m.

Certified Correct:

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Glenn Wong,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer