



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, JANUARY 26, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Willard Gallic (NTC Representative).

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Teri Fong, Assistant Accountant, Don Anderson, Manager of Environmental Services, Mike Irg, Manager of Planning and Development, Carla Connelly, Planner.

Other: Clive Pemberton, Alternate Director (Area "C"), Inspector Gordon Wellar, Port Alberni RCMP Detachment.

1. The meeting was called to order at 1:30 p.m.
2. *Moved by T. Bennett, seconded by E. Russcher, "That Agenda Item 9. (h), Administrative Memo - West Coast Landfill Operations be moved to the end of the Board Agenda."*

"Carried"

PETITIONS, DELEGATIONS, PRESENTATIONS

3. *Moved by M. Kokura, seconded by E. Russcher, "That Mr. Riley Varns and Mr. Malcolm Mead-Miller, Ucluelet Disposals be invited to address the Board of Directors."*

"Carried"

4. Mr. Varns spoke on behalf of Ucluelet Disposals and provided an overview of their operations of the West Coast Landfill for the past 20 years. Photographs taken by Ucluelet Disposals on December 31, 2010 were circulated to Directors. Mr. Varns advised that Ucluelet Disposal left the Landfill in a state in which no remediation was required as per Ministry of Environment standards. He stated that there was a breakdown in communications between the ACRD and Ucluelet Disposals. Mr. Varns reiterated Ucluelet Disposal's offer to re-instate their current contract for the operation of the West Coast Landfill with remuneration for lost time until the end of March 2011 until the tendering process. Mr. Varns

requested that Ucluelet Disposal's performance bond be returned in its entirety. In closing, Mr. Varns stated that it's not only the contract that was lost, Ucluelet Disposal employees lost their jobs.

5. The Chairperson thanked the delegation for their presentation.
6. Director Gallic entered the meeting at 1:36 p.m.

MINUTES

7. *Moved by M. Kokura, seconded by S. Ochman, "That the minutes from the regular Board of Directors meeting held on December 10, 2010 be adopted as circulated."*

"Carried"

COMMUNICATIONS/CORRESPONDENCE – FOR ACTION

8. Correspondence from the Union of British Columbia Municipalities regarding 2011 Province-Wide Community to Community Forum.
Moved by M. Kokura, seconded by P. Cote, "That Regional District Directors interested in the Province Wide Community to Community Forum, March 2, 2011 in North Vancouver, BC be authorized to attend."

"Carried"

9. Correspondence from Pitch-in Canada regarding Pitch-in Week 2011.
Moved by M. Kokura, seconded by E. Russcher, "That this correspondence be received."

"Carried"

10. Letter dated December 31, 2010 from Coastal Community Network regarding Membership Renewal.
Moved by T. Bennett, seconded by E. Russcher, "That the Regional District renew membership in the Coastal Community Network for 2011 in the amount of \$5,299.06."

"Carried"

COMMUNICATIONS/CORRESPONDENCE – FOR INFORMATION

11. *Moved by J. Fraser, seconded by T. Bennett, "That the following correspondence be received for information: Pacific Rim Health Services Cooperative re: 2010 Grant-in-Aid Report, Union of British Columbia Municipalities re: 2010 UBCM*

Administered Funding Programs, Alberni Valley Community Forest Corporation re: Forest Stewardship Plan – Alberni Valley Community Forest and District of Tofino re: Proposed Amendment to Tofino OCP.”

“Carried”

REPORTS

12. Director Gallic provided an update on the Nuu-chah-nulth Tribal Council. Cliff Atleo, NTC President sends his best to the ACRD Board of Directors in 2011. Issues the NTC are dealing with include: language, education, health and well being for their First Nations people. Director Gallic said education is a very hard issue to tackle. In closing, he reported that things are starting to look up in their communities and they are hoping to have good deliberations with the government in 2011.

Moved by M. Kokura, seconded by P. Edwards, “That the verbal update on the Nuu-chah-nulth Tribal Council be received.”

“Carried”

13. Director Bennett reported on the Central West Coast Forest Society. The Society will be doing the monitoring forestry issues in Clayoquot Sound.

Moved by T. Bennett, seconded by M. Kokura, “That the verbal report on the Central West Coast Forest Society be received.”

“Carried”

14. Director Cote reported on the Emergency Planning Committee. Committee Members and the community participated in the Province wide Shake Out BC drill this morning at 10:00 a.m.

Moved by P. Cote, seconded by P. Edwards, “That the verbal report on the Emergency Planning Committee be received.”

“Carried”

15. Director Ochman reported on the West Island Woodlands Advisory Group. At the last meeting the group received a presentation from representatives of Western Forest Products in Campbell River. Western Forest Products are on track to obtain their annual allowable cut for this year (900,000 cubic meters). There was also discussion regarding invasive species and the Group reviewed the different Canadian standard indicators.

Moved by S. Ochman, seconded by T. Bennett, “That the verbal update on the West Island Woodlands Advisory Group be received.”

“Carried”

16. Director McRae reported that the Island Coastal Economic Trust is having an Executive meeting this Saturday in Courtenay.
Moved by K. McRae, seconded by S. Ochman, "That the verbal report on the Island Coastal Economic Trust and the News Release announcing funding for Fanny Bay Harbour Loading Ramps Project be received."

"Carried"
17. Director Edwards provided an update on the Air Quality Council. The Council continues to work on banning backyard burning in the Alberni Valley. A presentation on banning backyard burning was made to Port Alberni City Council on Monday evening. The Council requested the City of Port Alberni adopt a bylaw to ban backyard burning 100%. Port Alberni City Council requested the Air Quality Council make this request to the Regional District before the City makes a decision. Director Edwards reported that 18 communities on Vancouver Island have bans on backyard burning.
Moved by P. Edwards, seconded by H. Chopra, "That the verbal report on the Air Quality Council be received."

"Carried"
18. Director Bennett reported that the West Coast Aquatic Board is meeting tomorrow at the Hospitality Inn. They will be meeting with the opponents of the coal project in the morning.
Moved by T. Bennett, seconded by P. Edwards, "That the verbal report on the West Coast Aquatic Board be received."

"Carried"
19. Inspector Wellar provided an update on the local RCMP Detachment. He reported that car thefts in Bamfield have tailed off considerably and seem to be very seasonal. The Inspector advised that the RCMP have an operational plan in effect for the new season.
Moved by H. Chopra, seconded by E. Russcher, "That the verbal report on the Port Alberni RCMP Detachment be received."

"Carried"
20. The Chairperson reported on the Electoral Area Directors' meeting held on January 18, 2011. There was discussion regarding possible projects using the gas tax funds.
Moved by T. Bennett, seconded by P. Cote, "That the verbal report on the Electoral Area Directors meeting held on January 18, 2011 be received."

"Carried"

21. The Chairperson provided an update on the Alberni Valley Committee meeting held on January 18, 2011. There was discussion regarding the proposed process for placing a notice on title for buildings without permits in the Region. There was also discussion regarding using post secondary students to assist with the Official Community Plan reviews. The Committee also received a presentation from Mr. Doug Moore, the author of the Assessment of the Log Train Trail Report.

Moved by G. Wong, seconded by K. McRae, "That the verbal report on the Alberni Valley Committee meeting held on January 18, 2011 be received."

"Carried"

STAFF REPORTS

22. *Moved by M. Kokura, seconded by E. Russcher, "That the Chief Administrative Officer's report for January 2011 be received."*

"Carried"

23. *Moved by M. Kokura, seconded by T. Bennett, "That the December 2010 Building Report be received."*

"Carried"

24. *Moved by T. Bennett, seconded by E. Russcher, "That the Manager of Environmental Services report dated January 20, 2011 be received."*

"Carried"

25. *Moved by S. Ochman, seconded by T. Bennett, "That the Staff Action Items as of January 19, 2011 be received."*

"Carried"

26. *Moved by T. Bennett, seconded by M. Kokura, "That staff update on Regional District Grant Applications be received."*

"Carried"

OTHER REPORTS

27. Director Cote provided an update on a recent meeting she had with Ministry of Transportation regarding repairs to McCoy Lake Road and the culvert at Nook Creek. She advised that the Ministry is still interested in fixing the Road and

culvert. Discussions are continuing between the Ministry of Transportation and the property owner.

Moved by M. Kokura, seconded by T. Bennett, "That the written and verbal report from Director Cote regarding repairs to McCoy Lake Road be received."

"Carried"

ADMINISTRATION

28. Administrative Memo regarding 2011 Committee Appointments.

Moved by T. Bennett, seconded by K. McRae, "That the Board of Directors approve the following Committee appointments for 2011:

Committee-of-the-Whole

- Glenn Wong, Chairperson
- Tony Bennett
- Penny Cote
- Patty Edwards
- John Fraser
- Mike Kokura
- Ken McRae
- Stefan Ochman
- Eric Russcher
- Hira Chopra
- Willard Gallic, NTC Representative

Highway Connector Committee

- Hira Chopra, Chairperson
- John Fraser
- Ken McRae
- Eric Russcher
- Mike Kokura
- Gary Haggard
- Dianne St. Jacques
- Gillian Trumper
- Mike Newton
- Scott Fraser, MLA
- Ken Epps
- Dewayne Parfitt
- Bob Kanngiesser
- Joe Stanhope
- Patrick Deakin

West Coast Committee (meets quarterly)

- Tony Bennett
- Eric Russcher
- John Fraser

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Fisheries Resource Committee

- Eric Russcher, Chairperson
- John Fraser
- Ken McRae
- Glenn Wong
- Tony Bennett
- Willard Gallic
- Stefan Ochman
- Dianne St. Jacques
- Andrew Day
- Dennis Chalmers
- Bill Shaw
- Don Hall
- Moses Martin

Agricultural Advisory Committee

- Bill Thompson, Chairperson
- Glenn Wong
- Mike Kokura
- Dorothy Brooks
- Ann Collins
- John Ostrom
- Lisa Aylard
- Ron Emblem
- Vaughan Chase
- Vicki Lee
- Robert Haynes
- Wayne Smith

Alberni Valley Emergency Planning Committee

- Ken McRae
- Patty Edwards
- Penny Cote
- Glenn Wong
- Hira Chopra
- Mike Kokura

Solid Waste Plan Monitoring Advisory Committee – Alberni Valley Landfill

- Mike Kokura, Chairperson
- Penny Cote
- Glenn Wong
- Patty Edwards
- Guy Cicon, Engineer, City of Port Alberni
- Gary Swann
- Frank Stini
- John Douglas
- Don Anderson, Manager of Environmental Services

Solid Waste Plan Monitoring Advisory Committee – West Coast Landfill

- Eric Russcher
- John Fraser
- Chris Bird
- Arlene Armstrong

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- *CAO, District of Tofino*
- *Al McGill*
- *Pacific Rim Nation Park Representative*
- *Don Anderson, Manager of Environmental Services*

Electoral Area Directors Committee (meets quarterly)

- | | |
|-----------------|-----------------|
| • Penny Cote | • Tony Bennett |
| • Glenn Wong | • Mike Kokura |
| • Patty Edwards | • Stefan Ochman |

Alberni Valley Committee (meets quarterly)

- | | |
|---------------|------------------|
| • Hira Chopra | • Patty Edwards |
| • Glenn Wong | • Mike Kokura |
| • Ken McRae | • Willard Gallic |
| • Penny Cote | |

Municipal Finance Authority

- *Mike Kokura*
- *Hira Chopra, Alternate*

West Coast Aquatic Board

- *Tony Bennett*
- *Eric Russcher, Alternate*

Municipal Insurance Association of BC

- *Mike Kokura*
- *Hira Chopra, Alternate*

Air Quality Council

- *Patty Edwards*

Local Marine Advisory Group

- *Stefan Ochman*

West Island Woodlands Advisory Group

- *Ken McRae*
- *Stefan Ochman*

Island Coastal Economic Trust

- *Glenn Wong*

E911 Corporation

- *Hira Chopra*
- *Patty Edwards, Alternate*

Treaty Advisory Committee

- *Mike Kokura*
- *Hira Chopra, Alternate*

Alberni Valley Chamber of Commerce

- *Glenn Wong*

Vancouver Island Regional Library Board

- Penny Cote
- Patty Edwards, Alternate

Vancouver Island Film Commission

- Glenn Wong

A.V. Museum and Heritage Board

- Penny Cote

Coastal Communities Network

- Ken McRae
- Tony Bennett, Alternate

Beaufort Community Watershed Committee

- Mike Kokura
- Patty Edwards
- Glenn Wong

Central West Coast Forest Society

- Tony Bennett

Alberni Valley Trails Committee

- Penny Cote

Hisinki Economic Development Corporation

- Hira Chopra

Clayoquot Biosphere Trust

- Don McMillan
- John Fraser, Alternate

Ucluelet Emergency Planning Committee

- Tony Bennett

“Carried”

29. Administrative Memo regarding Resolution – Signing Authority for Banking Purposes.

Moved by T. Bennett, seconded by M. Kokura, “That the Board of Directors authorize the following for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District for 2011:

- a. *The following Directors have signing authority: Glenn Wong, Chairperson, Patty Edwards, Vice-Chairperson;*
- b. *The following staff members have signing authority: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer; and,*

- c. *One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.”*

“Carried”

30. Administrative Memo Tofino/Ucluelet Airport Zoning.
Moved by T. Bennett, seconded by M. Kokura, “That the Board of Directors:
- a. *Direct staff to proceed with hiring a consultant to draft an airport zone that will apply to the Long Beach Airport and the Alberni Valley Airport, with the costs not to exceed \$5,000.00 and paid for out of the Alberni Valley and Long Beach Airport budget; and,*
- b. *Hire Landworks Consultants to prepare the draft airport zone.”*

“Carried”

31. Administrative Memo regarding Purchase of Genset for the Beaver Creek Volunteer Fire Department.
Moved by P. Edwards, seconded by T. Bennett, “That the Board of Directors approve the following:
- a. *The purchase and installation of a Genset for the Beaver Creek Fire Hall from Blakey Electric in the amount of \$73,511.00 including material, labour, electrical permit and HST; and,*
- b. *The expenditure come out of the Beaver Creek Volunteer Fire Department Capital Reserve Fund.”*

“Carried”

32. Administrative Memo regarding Special Events Grant - Alberni Valley Wrestling Club.
Moved by K. McRae, seconded by P. Edwards, “That the Board of Directors award a Special Events Grant in the amount of \$1,000.00 to the Alberni Valley Wrestling Club.”

“Carried”

33. Administrative Memo regarding Procedure for Placing Notice on Title.
Moved by T. Bennett, seconded by P. Edwards, "That the Board of Directors accept the Procedures for Placing a Notice on Title and give four readings to the associated bylaw."
- "Carried"*
34. *Moved by T. Bennett, seconded by E. Russcher, "That Mr. Jim McManus be authorized to address the Regional District Board."*
- "Carried"*
35. Mr. McManus spoke against the proposal to place a notice on title.
36. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw No. F1091, Notice on Title Fees be read a first time."*
- "Carried"*
37. *Moved by M. Kokura, seconded by T. Bennett, "That Bylaw No. F1091, Notice on Title Fees be read a second time."*
- "Carried"*
38. *Moved by S. Ochman, seconded by P. Edwards, "That Bylaw F1091, Notice on Title Fees be read a third time."*
- "Carried"*
39. *Moved by M. Kokura, seconded by J. Fraser, "That Bylaw F1091, Notice on Title Fees be adopted."*
- "Carried"*
40. Administrative Memo regarding West Coast Garbage and Recycling Contract.
Moved by T. Bennett, seconded by E. Russcher, "That the Board of Directors direct staff to put the West Coast garbage and recycling contract out to a request for proposals for a new 5 year term commencing April 1, 2011."
- "Carried"*
41. Administrative Memo regarding Provincial Agricultural Committee Workshop.
Moved by M. Kokura, seconded by P. Edwards, "That the Board of Directors authorize up to three members of the Regional District

Agricultural Committee to attend the Provincial AAC Workshop in Richmond, BC on February 24, 2011.”

“Carried”

FINANCES

42. *Moved by T. Bennett, seconded by M. Kokura, “That the Financial Statements dated January 1st to December 31, 2010 be approved.”*

“Carried”

43. *Moved by T. Bennett, seconded by M. Kokura, “That Bylaw No. F1092, Temporary Loan Authorization No. 1, 2011 be read a first time.*

“Carried”

44. *Moved by M. Kokura, seconded by T. Bennett, “That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be read a second time.”*

“Carried”

45. *Moved by S. Ochman, seconded by E. Russcher, “That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be read a third time.”*

“Carried”

46. *Moved by J. Fraser, seconded by M. Kokura, “That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be adopted.”*

“Carried”

PLANNING

Electoral Area Directors Only

47. RE10009 – Rezoning Application (Kriwokon), 5684 Grandview Road, Electoral Area “E” (Beaver Creek).

Moved by P. Edwards, seconded by P. Cote, “That the Public Hearing report for Rezoning Application RE10009, Bylaw P1264 be received.”

“Carried”

48. *Moved by P. Edwards, seconded by T. Bennett, "That the Public Hearing Minutes for Bylaw P1264 be received."*

"Carried"

49. *Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1264, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."*

"Carried"

50. *Moved by P. Edwards, seconded by P. Cote, "That Bylaw P1264, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*

"Carried"

51. RE10012 – Rezoning Application (Turner), 6435 Fayette Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by P. Cote, "That the Public Hearing Report for Rezoning Application RE10012 be received and the Board of Directors:

- a. proceed with the first reading of Bylaw P1271 to rezone Lot A, District Lot 108, Alberni District, Plan 77716 from Acreage Residential to Low Density Residential;*
- b. Proceed with first reading of Bylaw P1272 to rezone Lot A, District Lot 108, Alberni District, Plan 77716 from Small Holdings (A1) District to Acreage Residential (RA2) District; and,*
- c. That the public hearing for Bylaws P1271 and P1272 be delegated to the Director for Electoral Area "E" (Beaver Creek), the Alternate Director, or the Chairperson of the Regional District Board."*

"Carried"

52. *Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1271, Beaver Creek Official Community Plan Amendment be read a first time."*

"Carried"

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53. *Moved by P. Edwards, seconded by P. Cote, "That Bylaw P1272, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a first time."*
- "Carried"*
54. RF09014 – Rezoning Application (Borovica), 1780 Alberni Highway, Electoral Area "F" (Cherry Creek).
Moved by G. Wong, seconded by M. Kokura, "That the Public Hearing Report for Rezoning Application RF09014, Bylaws P1259 and P1260 be received."
- "Carried"*
55. *Moved by T. Bennett, seconded by P. Cote, "That the Public Hearing Minutes for Bylaw P1259 and P1260 be received."*
- "Carried"*
56. *Moved by T. Bennett, seconded by P. Cote, "That Bylaw P1259, Cherry Creek Official Community Plan Amendment be read a second time."*
- "Carried"*
57. *Moved by T. Bennett, seconded by S. Ochman, "That Bylaw P1259, Cherry Creek Official Community Plan Amendment be read a third time."*
- "Carried"*
58. *Moved by T. Bennett, seconded by P. Edwards, "That Bylaw P1260, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."*
- "Carried"*
59. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw P1260, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*
- "Carried"*

All Directors

60. AE10005 – ALR Application (Thompson), 6370 Donahue Road, Electoral Area "E" (Beaver Creek).
Moved by P. Edwards, seconded by M. Kokura, "That ALR application

AE10005 be deferred and forwarded to the Ministry of Transportation review and comments.”

“Carried”

CHAIRPERSON’S REPORT

61. Moved by T. Bennett, seconded by K. McRae, “That the Chairperson’s Report for January 2011 be received.”

“Carried”

ADMINISTRATION

62. Director Bennett left the meeting at 3:13 p.m. due to a conflict of interest. Alternate Director Clive Pemberton assumed Director Bennett’s seat at the Board table.
63. Agenda Item No. 9. (h) Administrative Memo regarding West Coast Landfill Operations – RFP.

Moved by J. Fraser, seconded by K. McRae, “That the ACRD Board of Directors instruct staff to put out a Request for Proposals for the operations of the West Coast Landfill for a term of 5 years with an option for an additional 5 years.”

“Carried”

MEETING SCHEDULE

64. *Moved by M. Kokura, seconded by P. Cote, “That the Regional District Meeting Schedule for February 2011 be received.”*

“Carried”

65. *Moved by P. Edwards, seconded by M. Kokura, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations.”*

“Carried”

66. The meeting was closed to the public at 3:25 p.m.
67. The meeting was re-opened to the public at 3:52 p.m.

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68. *Moved by E. Russcher, seconded by M. Kokura, "That this meeting now stand adjourned."*

"Carried"

69. The meeting adjourned at 3:53 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer