



Alberni-Clayoquot Regional District

**Electoral Area Directors Meeting
2011 – 2015 Financial Planning
Minutes**

Tuesday, February 1, 2011

Regional District Board Room

Present: Chairperson: Glenn Wong, Directors: Tony Bennett (via teleconference), Penny Cote, Patty Edwards, Mike Kokura.

Regrets: Director: Stefan Ochman

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Teri Fong, Manager of Finance, Don Anderson, Manager of Environmental Services, Andrew McGifford, Assistant Accountant, Carla Connolly, Planner.

1. The meeting was called to order at 10:00 a.m.

Administration

2. Administrative Memo regarding Pacific Blue Cross Benefits for Electoral Area Directors. (referred from the Aug. 11/10 Committee-of-the-Whole Meeting).
Moved by M. Kokura, seconded by T. Bennett, "That this correspondence be referred for consideration during the review process for Directors Benefits, Expenses and Remuneration Bylaw in the fall of 2011."

"Carried"

Finances

3. Administrative Memo regarding 2011 – 2015 Draft Financial Plan – McLean Mill.
Moved by M. Kokura, seconded by P. Edwards, "That the draft 2011 - 2015 Financial Plan for McLean Mill be approved as presented."

"Carried"

4. Administrative Memo regarding 2011 – 2015 Draft Financial Plan – Vancouver Island Regional Library.
Moved by P. Cote, seconded by P. Edwards, "That the draft 2011 – 2015 Financial Plan for the Vancouver Island Regional Library be approved as presented."

"Carried"

5. Administrative Memo regarding 2011 – 2015 Draft Financial Plan – Building Inspection.
Moved by M. Kokura, seconded by P. Edwards, “That the draft 2011 – 2015 Financial Plan for Building Inspection be approved as presented.”

“Carried”
6. Administrative Memo regarding 2011 – 2015 Draft Financial Plan – Development Rural Areas.
Moved by M. Kokura, seconded by P. Cote, “That the draft 2011 – 2015 Financial Plan for Development Rural Areas be approved as presented.”

“Carried”
7. Administrative Memo regarding 2011 – 2015 Draft Financial Plan – Emergency Planning West Coast.
Moved by T. Bennett, seconded by P. Edwards, “That the draft 2011 – 2015 Financial Plan for West Coast Emergency Planning be approved as presented.”

“Carried”

Grant-in-Aid Applications – Electoral Areas

8. Administrative Memo regarding 2011 – 2015 Draft Financial Plan for Electoral Area Administration.
Moved by M. Kokura, seconded by P. Edwards, “That the draft 2011 – 2015 Financial Plan for Electoral Area Administration be approved as presented.”

“Carried”
9. Administrative Memo regarding 2011 Electoral Area Grant-in-Aid Applications.
Moved by M. Kokura, seconded by P. Edwards, “That this correspondence be received.”

“Carried”
10. Grant-in-Aid Application No. EA-1 – Alberni Valley Chamber of Commerce.
Moved by M. Kokura, seconded by P. Edwards, “That the Electoral Area Directors recommend that the Board of Directors approve a grant-in-aid in the amount of \$8,000.00 to the Alberni Valley Chamber of Commerce with all electoral areas contributing their share.”

Moved by T. Bennett, seconded by P. Edwards, "That this motion be tabled."

"Carried"

11. Grant-in-Aid Application EA2 – City of Port Alberni Economic Development.
Moved by P. Edwards, seconded by P. Cote, "That the Electoral Area Directors recommend that the Board of Directors approve a grant-in-aid in the amount of \$20,000.00 to the City of Port Alberni Economic Development Service as follows:

a.	Bamfield	\$2,000.00
b.	Beaufort	\$2,000.00
b.	Beaver Creek	\$5,333.00
c.	Cherry Creek	\$5,334.00
d.	Sproat Lake	\$5,333.00

"Carried"

12. *Moved by T. Bennett, seconded by P. Edwards, "That Electoral Area "C" (Long Beach) contribute \$1,000.00 to the City of Port Alberni Economic Development Service grant-in-aid."*

"Carried"

Adjourn

13. *Moved by P. Cote, seconded by P. Edwards, "That this meeting now stand adjourned."*

"Carried"

14. The meeting adjourned at 11:06 a.m.

Certified Correct:

Glenn Wong,
 Chairperson

Russell Dyson,
 Chief Administrative Officer