



Alberni-Clayoquot Regional District

**Regular Board of Directors Meeting
Wednesday, August 24, 2011**

Time: 1:30 p.m.

**Place: Regional District Office
Board Room
3008 Fifth Avenue
Port Alberni, BC**

EXTRA AGENDA

Pages

1. CALL TO ORDER:

2. PETITIONS, DELEGATIONS & PRESENTATIONS:

- a/ Matt Sander, Lead Hand & Sproat Lake Marine Patrol
Re: Sproat Lake Marine Patrol 2011 Year End Report
- b/ Keith Gibson, Long Beach Golf Course & Campground,
Ken Sander, Alberni Golf Club
Re: 2012 Tax Exemption 1-8
Re: **Letter of Support for Long Beach Golf Course.....EX 1**
- c/ Neil Hastie, CEO, Encorp Pacific
Re: Status and Performance of Beverage Containers and Electronic
Recycling in the ACRD Including Service Levels and Future
Opportunities 9-10

3. ADOPTION OF MINUTES:

- a/ Regular Board of Directors Meeting – July 27, 2011 11-22

**4. COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**

- a/ Ucluelet First Nation
Re: Intention to Become a Member of the Alberni-Clayoquot
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d/ Department of Fisheries and Oceans Re: British Columbia Aquaculture Regulatory Program Update.....	33-36
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6. REPORTS:

- a/ Nuuchahnulth Tribal Council – W. Gallic
- b/ 9-1-1 Corporation – H. Chopra
- c/ Vancouver Island Regional Library - P. Cote
- d/ Central West Coast Forest Society - T. Bennett
- e/ Emergency Planning - K. McRae/P. Edwards/P. Cote
- f/ Alberni Valley Chamber of Commerce - G. Wong
- g/ Coastal Communities Network – T. Bennett
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- h/ West Island Woodlands Advisory Group - K. McRae
- i/ Island Coastal Economic Trust – G. Wong
- j/ Air Quality Council, Port Alberni - P. Edwards
- k/ West Coast Aquatic Board - T. Bennett

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14. <u>DIRECTOR'S DECLARATIONS:</u>	
15. <u>NEW BUSINESS:</u> <i>[Section 15(3) - The Board must not consider any matters not listed on the Agenda unless it is first agree to by a vote of two-thirds of those Members present]</i>	
16. <u>MEETING SCHEDULE:</u>	
a/ September 2011	163-164
17. <u>QUESTION PERIOD:</u>	
18. <u>RECESS TO IN-CAMERA:</u>	
a/ Motion to close the meeting to the public to discuss matters relating to: <ul style="list-style-type: none"> • Labour or other employee relations 	
19. <u>RE-OPEN MEETING:</u>	
20. <u>RECOMMENDATIONS FROM IN-CAMERA:</u>	
21. <u>ADJOURNMENT:</u>	



Westcoast Community Resources Society

P.O. Box 868, Ucluelet, British Columbia V0R 3A0

Phone: (250) 726-2343 Fax: (250) 726-2353

August 12, 2011

To the Long Beach Golf Course Board of Directors, Keith Gibson and members,

The Westcoast Community Resource Society would like to acknowledge the Long Beach Golf Course for their continued spirit of community support and inclusion. We are aware of the annual involvement of the LBGC in fundraising for youth and community activities and the opportunities for youth participation through the Golf Club and junior golf lessons. The golf course facilities are also well used for charity events by groups in Ucluelet, Tofino and points in between.

I also write to express our great appreciation of the support very willingly extended to one of the Westcoast Community Resource Society's newest programs. The donation of golf passes is going to create the opportunity for clients to participate and engage in a locally available recreational activity with their fellow community members.

Through Community Living BC, the Resources Society is providing Community Inclusion activities for challenged individuals in our communities. The opportunity to use the golf course for physical exercise is a wonderful goal on its own, but playing a round with other golfers, interacting and having a sense of social connection increases the value of the activity many times over. In this instance, a young golfer of some skill is going to experience success as he demonstrates his abilities, build confidence and build positive relationships with pro shop staff and fellow players. This becomes a powerful source of motivation to increase skills and successes in other areas of daily life.

On behalf of WCRS I commend the Long Beach Golf Course and Keith Gibson for the willingness to consider the request for a donation put forward by our worker Ryan McQuaid and the welcome given to the community member he works with. The Long Beach Golf Course is a valuable asset to the west coast and contributes to the strength of our communities.

Sincerely,

A handwritten signature in cursive script that reads "Margaret Morrison".

Margaret Morrison, Executive Director
Westcoast Community Resources Society

EX1

Wendy Thomson

From: Tseshah Market [tseshahmarket@shaw.ca]
Sent: Friday, August 19, 2011 11:19 AM
To: Wendy Thomson
Subject: Tseshah Market

Hi Wendy,

The Tseshah Market is looking for support for its nomination and application for the BC Aboriginal Business Awards for 2011. We are nominated in the category of "Aboriginal Community-Owned Business of Year Award." We would appreciate if possible to receive a letter of support from the Regional District Office.

A brief update for your information:

- 100 % First Nations Owned
- Have an employment base of 38 persons
- Operate an annual payroll into the Tseshah Community of + \$700,000.00
- Donate into the local community and First Nations Community 25-35,000.00 annually, supporting various programs
- Have operated since 1979 (32 years)
- Were runners up in last year's BC Aboriginal Business Awards Presentation

Best Regards,
Chuu,

Gary Casavant
General Manager
Tseshah Market
7581 Pacific Rim Hwy
Port Alberni BC
V9Y 8Y5
1.250.724.3944 O
1.250.735.3549 C
tseshahmarket@shaw.ca

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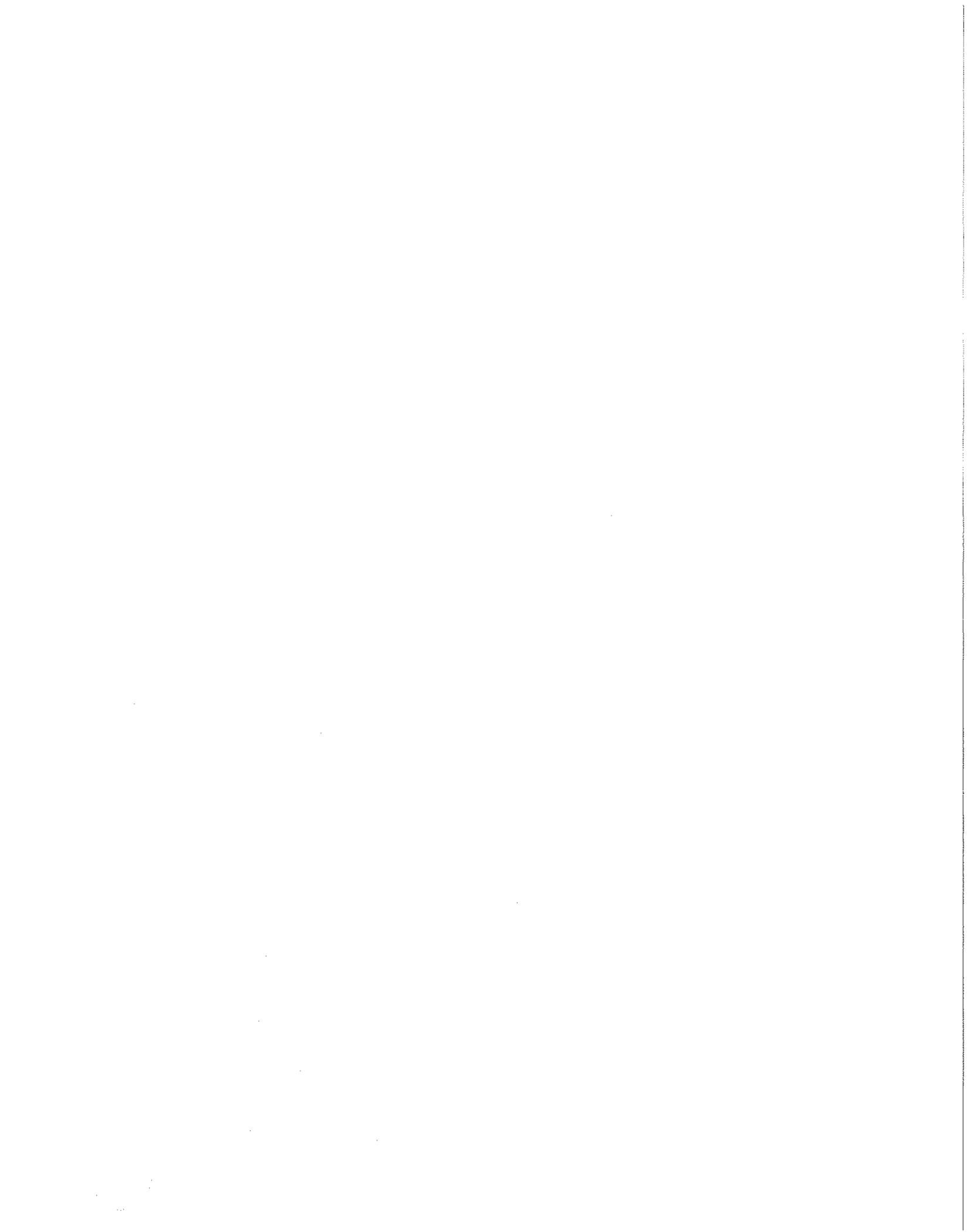


MEMORANDUM

TO: Board of Directors, Regional District of Alberni-Clayoquot
FROM: Mike Irg, Manager of Planning and Development
DATE: August 23, 2011
RE: Monthly Activity Report - - Planning and Development

2010 total	2011 YTD	CATEGORY OF APPLICATION
15	6	Rezoning
7	8	Development Permit and Development Variance Permit
12	10	Subdivisions
6	0	Agricultural Land Reserve
3	1	Board of Variance
12	11	Crown leases
22	15	Bylaw Enforcement
5	1	Miscellaneous
82	52	TOTAL APPLICATIONS RECEIVED

Mike Irg, MCIP
Manager of Planning and Development





MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: August 22, 2011
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following since the last Board of Directors meeting on July 27, 2011:

- Submitted the fall 2011 borrowing bylaws to the Ministry for Certificate of Approval.
- Attended the Government Financial Officers' Association Boot camp at the University of Victoria campus from August 14-18. It was a great course that is designed for new Chief Financial Officers; topics included the role of the Finance officer, budgeting, financial statement preparation, internal and external reporting as well as sources and uses of funds.
- Updated garbage and recycling contacts and organized upcoming billing. All bills, including new schedules will be sent to owners by September 1, 2011.
- Completed the Strategic Community Investment Funds annual reporting.
- Worked with Mark Fortune on the Long Beach Airport runway project.
- Provided Island Coastal Economic Trust information required for our Long Beach Airport grant application.
- Investigated the procedure of having Ucluelet First Nation and Huu-ay-aht First Nation join the Board table and the impacts from a budgeting perspective.
- Provided the Salmon Beach committee with reports to assist their budgeting procedure.

Submitted by: _____


Teri Fong, CGA, Manager of Finance



REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill
Meeting Date: August 24, 2011
Subject: VIHA Homelessness Grant

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors accept the recommendations from the Alberni Valley Community Stakeholders Initiative to End Homelessness (AVCSI) regarding the disbursement of the \$285,000 grant from VIHA as follows:

- \$85,000 to the Alberni Valley Community Fund (this will be designated by the Foundations for Grants for Homelessness Projects – which will add to the \$75,000 already specified in the fund).
- \$95,900 to the Port Alberni Shelter Society for pre-design services and schematic design for a new facility.
- \$40,000 to the Phoenix House for a roof replacement; bug proof mattresses, pillows and night table sets for 12 units; and a business plan.
- \$47,419 to the Port Alberni Friendship Centre for the Tenant Advocacy Project.
- \$16,600 to the West Coast Women's Resources Society for the Homelessness Outreach Enhancement Project.

Desired Outcome:

That the ACRD successfully distributes these funds addressing the issues of our homeless populations.

Summary:

The AVCSI put out a call for proposals from agencies that are currently providing services to residents who are homeless or at risk of homelessness. The deadline was July 15, 2011. A three person committee was struck to make recommendations on how the \$285,000 should be awarded. A meeting of the AVCSI took place on August 18, 2011 and the Review Committee presented their decisions to the group. Consensus was reached to further these recommendations to the Alberni Clayoquot Regional District Board of Directors.

Background:

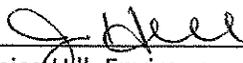
The ACRD received a grant for \$285,000 from VIHA on April 6, 2011. This is a one-time grant which must be used to help provide community capacity, including capacity to address the issues of homeless populations in our region.

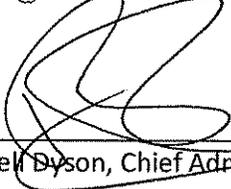
Time Requirements – Staff & Elected Officials:

A final report form must be submitted to VIHA showing the how the funds have been expended.

Financial:

N/A

Submitted by: 
Janice Hill, Environmental Services Assistant

Approved by: 
Russell Dyson, Chief Administrative Officer

Ex 7



MEMORANDUM

To: Regional Board of Directors
From: Charity Hallberg Dodds
Date: August 22, 2011
Subject: RD11005 – Jack Louie, 10700 Tilly Road

As per the following email, Mr. Louie has asked that first reading of bylaws P1266 and P1277 be deferred until further public consultation has taken place.

EX 8

Charity Hallberg

From: Mike Irg [mirg@acrd.bc.ca]
Sent: Friday, August 19, 2011 8:19 AM
To: Carla Connolly; Charity Hallberg
Subject: FW: Section 91 subdivision application

For the extra agenda.

Mike

From: Jack Louie [mailto:jacklouie08@gmail.com]
Sent: Thursday, August 18, 2011 5:23 PM
To: Mike Irg
Cc: Matt Mercer; dan powell
Subject: Section 91 subdivision application

Hi Mike,

Thanks to you and Carla for taking the time to speak to us on the conference call earlier today.

We have decided to meet with the residences on Tilly Road to discuss our application. Could you please defer the reading of the application to the Board as this will probably result in new information becoming available.

Would you be able to arrange or suggest a suitable location where we might be able to hold this meeting. Would the Fire Hall by Sproat Lake be available for this?

Thank you for your help, Mike

Jack Louie

EX9