



Alberni-Clayoquot Regional District

**Regular Board of Directors Meeting
Wednesday, October 26, 2011**

Time: 1:30 p.m.

**Place: Regional District Office
Board Room
3008 Fifth Avenue
Port Alberni, BC**

AGENDA

Pages

1. CALL TO ORDER:

2. PETITIONS, DELEGATIONS & PRESENTATIONS:

a/ Presentation – John Thomas, Environmental Services Technician -
5 Years of Service

b/ Dave Reid, James van Hemert, HB Lanark
Re: Regional Park & Trail Master Plan

3. ADOPTION OF MINUTES:

a/ Regular Board of Directors Meeting – October 5, 2011 1-10

**4. COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**

a/ Federation of Canadian Municipalities
Re: Membership Fee for 2012 - 2013 11-12

b/ BC Ferry Authority
Re: Nominations for appointment to the BC Ferry Authority Board
of Directors 13-22

**5. COMMUNICATIONS/CORRESPONDENCE
FOR INFORMATION:**

a/ BC Hydro
Re: BC Government's review of BC Hydro 23-24

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b/ Office of the Prime Minister Re: First Nations Treaty Process in BC	25-26
c/ Vancouver Island Health Authority Re: News Release – New Mobile MRI service to be established on Vancouver Island	27-28
d/ BC Hydro Re: Vancouver Island Community Relations 2011 Annual Report (attached separately)	
e/ Canada Environmental Assessment Agency and BC Environmental Assessment Office Re: Proposed Raven Underground Coal Mine Project.....	29-36
f/ CUPE BC Re: Information on Bill 7, Local Government Elections Act.....	37-38
g/ Municipal Finance Authority of BC Re: Fall Debenture Issue	39-40
h/ BC Treaty Commission Re: Annual Report 2011	41-50 (Full report held in office)
i/ Kackaamin Family Development Centre Re: Grant-in-aid thank you letter.....	51-52

6. REPORTS:

- a/ Nuu-chah-nulth Tribal Council – W. Gallic
- b/ 9-1-1 Corporation – H. Chopra
- c/ Vancouver Island Regional Library - P. Cote
 - Report from the September 24, 2011 Board Meeting..... 53-54

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d/ Central West Coast Forest Society - T. Bennett	
e/ Emergency Planning - K. McRae/P. Edwards/P. Cote	
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f/ Alberni Valley Chamber of Commerce - G. Wong	
g/ Coastal Communities Network – T. Bennett	
h/ West Island Woodlands Advisory Group - K. McRae	
i/ Island Coastal Economic Trust – G. Wong	
j/ Air Quality Council, Port Alberni - P. Edwards	
k/ West Coast Aquatic Board - T. Bennett	
l/ Clayoquot Biosphere Trust – J. Fraser	
m/ Island Corridor Foundation – K. McRae	
n/ RCMP Update	
7. <u>OTHER REPORTS:</u>	
8. <u>STAFF REPORTS:</u>	
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• September Building Report.....	63-64
c/ Finance Department Staff Report.....	65-66
d/ Staff Action Items as of October 19th, 2011.....	67-72

9. ADMINISTRATION:

- a/ Request for Decision
 Re: 2012 Long Beach Recreation Cooperative Tax
 Exemption 73-74
 Re: Bylaw No. F1098, 2012 Long Beach Recreation Cooperative
 Tax Exemption Bylaw - 4 Readings 75-78
- b/ Administrative Memo
 Re: Appointment of a Director for Electoral 'A' Area
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- c/ Request for Decision
 Re: Selection Committee – Manager of Environmental
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- e/ Request for Decision
 Re: Bamfield Water System Leak Policy 85-86
- f/ Request for Decision
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- g/ Request for Decision
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 Re: Bylaw No. 766-1, Arvay Road Street Lighting Service
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 Re: Long Beach Airport Authority..... 93-94
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- i/ Administrative Memo
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• Memo	179-186
d/ DVC11008 (McGregor) 1026 Sixth Avenue – Salmon Beach	
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<u>ALL DIRECTORS</u>	
e/ LC11011 (BC Hydro) East of Ucluelet Inlet	
• Report.....	189-194

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f/ PA11004 (City of Port Alberni) Burde Street/Redford Ponds	
• Memo	195-220
g/ Regional Growth Strategy Amendment – Regional District of Nanaimo	
• Memo	221-226
12. <u>CHAIRPERSON’S REPORT:</u>	
October 2011	Extra Agenda
13. <u>UNFINISHED BUSINESS:</u>	
14. <u>DIRECTOR’S DECLARATIONS:</u>	
15. <u>NEW BUSINESS:</u>	
<i>[Section 15(3) - The Board must not consider any matters not listed on the Agenda unless it is first agree to by a vote of two-thirds of those Members present]</i>	
16. <u>MEETING SCHEDULE:</u>	
a/ November 2011	227-228
17. <u>QUESTION PERIOD:</u>	
18. <u>ADJOURNMENT:</u>	



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**BOARD OF DIRECTORS MEETING
MINUTES**

WEDNESDAY, OCTOBER 5, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Hira Chopra, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance.

Regrets: John Jack, Councillor, Huu-ay-aht First Nation.

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. The Chief Administrative Officer introduced Mr. Dan Holder who has been hired to the contract position of Fire Services Coordinator for the Alberni-Clayoquot Regional District. He will be providing assistance to the Bamfield, Beaver Creek, Sproat Lake and City of Port Alberni fire departments. Mr. Holder is a retired firefighter out of Sidney, BC with over 35 years experience, 19 years as fire chief. Directors welcomed Mr. Holder.

ADOPTION OF MINUTES

3. *Moved by E. Russcher, seconded by T. Bennett, "That the minutes from the regular Board of Directors meeting held on August 24, 2011 be adopted as circulated."*

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR ACTION

4. Letter dated August 13, 2011 from the District of Ucluelet requesting sponsorship for the 2012 AVICC Convention being held in Ucluelet.
Moved by T. Bennett, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District sponsor the AVICC pre-banquet reception, April 12 – 15, 2012 in Ucluelet, BC in the amount of \$2,000.00 ."

"Carried"



5. Letter dated September 19, 2011 from Ms. Cheryl Schwager requesting a review of the recycling program in the Beaver Creek electoral area.

Moved by P. Edwards, seconded by P. Cote, "That this correspondence be received and Director Edwards provide a response letter to Ms. Schwager."

"Carried"

6. Letter dated September 28, 2011 from Bernadette Wyton, Chair, Air Quality Council requesting a letter of support for another Woodstove Exchange Program.

Moved by P. Edwards, seconded by T. Bennett, "That the ACRD Board of Directors forward a letter to the Air Quality Council supporting their application for funding to conduct another Woodstove Exchange Program."

"Carried"

7. Letter dated September 27, 2011 from the Uchucklesaht Tribe requesting a donation for their Christmas Celebration Event.

Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received."

"Carried"

8. Correspondence dated September 8, 2011 from the Vancouver Island Spine Trail Association requesting a letter of support.

Moved by S. Ochman, seconded by K. McRae, "That the ACRD Board of Directors forward a letter to the Vancouver Island Spine Trail Association supporting the Vancouver Island Spine concept."

"Carried"

9. Letter dated September 23, 2011 from the Clayoquot Biosphere Trust requesting feedback on their Bylaw Review.

Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received."

"Carried"

COMMUNICATION/CORRESPONDENCE – FOR INFORMATION

10. *Moved by M. Kokura, seconded by K. McRae, "That the following correspondence be received for information: BC Ferries re: Major Cost Containment Program, Youth Parliament of BC re: 83rd BC Youth Parliament, BC Transit re: First 2010/11 Annual Performance Summary – ACRD Transit System, Land Title and Survey Authority of BC re: Annual Report 2010/11, Minister of Fisheries and Oceans re:*



Fisheries and Oceans Canada Staffing Levels, Pacific Salmon Treaty, Barkley Sound Economic Harvest Opportunity Agreement with Hupacasath and Tseshaht First Nations, BC Heritage Branch, Ministry of Forests, Lands and Natural Resource Operations re: Heritage Lighthouse Protection Act Update, The Corporation of the Village of Slocan re: Renewal of BC's Heritage Programs, City of Port Coquitlam re: Municipal Auditor General Survey, Town of Golden re: Municipal Auditor General Survey, Alberni Valley Museum and Heritage Commission re: Historic Significance of the Old Arrowsmith CPR Trail, Alberni District Historical Society re: Fall 2011 Newsletter, Union of British Columbia Municipalities re: Invitation for Expression of Interest for Appointment to RCMP Management Committee, Throne Speech 2011, BC Mayors Climate Leadership Council re: Practical Solutions for Climate Action: Vancouver Island Summit, BC Safety Authority re: 7th Annual Lieutenant Governor's Awards for Public Safety and Beaver Creek Improvement District re: Beaver Creek's Water Service Options Public Discussion Itinerary."

"Carried"

REPORTS

11. Director Cote provided an update on the Vancouver Island Regional Library Board. She provided an overview the VIRLB "By the Book" flyer that was circulated to Directors. The Port Alberni Library was one of the five founding libraries on Vancouver Island. Director Cote reported that the budget came forward at that last meeting and was passed with a 5.7% increase. Director Cote reported that she voted against the budget as as directed by the ACRD Board.

Moved by M. Kokura, seconded by P. Cote, "That the verbal report on the Vancouver Island Regional Library Board be received."

"Carried"

12. Director Bennett provided a brief update on the Central West Coast Forest Society. The Society is will be replacing the bridge shortly when they reach the fisheries window. The Annual General Meeting of the Society will be held in November.

Moved by T. Bennett, seconded by E. Russcher, "That this verbal report be received."

"Carried"

13. Director Edwards reported on the Emergency Planning Committee. The Committee is planning to participate in the Shake Out BC Drill scheduled for Thursday, October 20th at 10:20 am. Director Edwards encouraged everyone to participate in the drill.



Moved by P. Edwards, seconded by E. Russcher, "That this verbal report be received."

"Carried"

14. The Chairperson provided an update on the Alberni Valley Chamber of Commerce. Alberni Valley Tourism now has a website up and running and they are working on a business plan. The Alberni Valley Chamber of Commerce is holding their annual Fantasy Auction on November 25th at the Alberni Athletic Hall.

Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

15. Director Bennett reported on the Coastal Communities Network. The Network held a seminar in conjunction with the First Nations Summit in Vancouver. Director Bennett said that although there wasn't a huge turn-out, there was a lot of interest in the Network. The CCN will be trying to get on the agenda for the next First Nations Summit. The next meeting of the Network will be held in November.

Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"

16. Director McRae provided an update on the West Island Woodlands Advisory Group. A tour of the APD and Somass Mill has been arranged for October 20th at 1:00 pm. All Directors are invited to attend.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

17. The Chairperson provided an update on the Island Coastal Economic Trust. There is approximately \$3 million dollars funding left in the trust.

Moved by G. Wong, seconded by K. McRae, "That this verbal report be received."

"Carried"

18. Director Russcher reported on the West Coast Aquatic Board. The draft Coastal Plan was presented at the last meeting. The draft was put together by WC Aquatic Staff, there are some gaps in the plan, staff continue to work on the plan and gather input from other agencies.



Moved by E. Russcher, seconded by T. Bennett, "That this verbal report be received."

"Carried"

19. Director Russcher provided an update on the Clayoquot Biosphere Trust. The Trust is currently reviewing their bylaws. The draft plan was presented at their last meeting which was held in Ahousaht. The next regular meeting is on October 13th in Ucluelet.

Moved by E. Russcher, seconded by T. Bennett, "That this verbal report be received."

"Carried"

20. Director McRae provided an update on the Island Corridor Foundation. The Foundation had major discussions with both MP's to find out when the Federal Government is going to come up with more funding. They hope to have a decision in the next couple of weeks.

Moved by K. McRae, seconded by P. Edwards, "That this verbal report be received."

"Carried"

21. *Moved by G. Wong, seconded by P. Edwards, "That the minutes from the Alberni Valley Committee meeting held on August 30, 2011 be adopted as circulated."*

"Carried"

22. *Moved by T. Bennett, seconded by E. Russcher, "That the minutes from the West Coast Committee meeting held on September 21, 2011 be adopted as circulated."*

"Carried"

OTHER REPORTS

23. The Chairperson reported on a meeting between the Premier, the Minister of Transportation and Infrastructure and eleven coastal Regional District Chairs at the UBCM Convention regarding improving the BC Coastal Ferry Service.

Moved by T. Bennett, seconded by P. Cote, "That the Chairperson's verbal report and News Release from the Powell River Regional District regarding the Eleven Coastal Regional District Chairs Meeting with the Premier of BC to Improve the Coastal Ferry Service be received."

"Carried"



24. Director Edwards reported that she represented the Regional District at the Alberni Inlet Trail Stage 1 Opening Ceremony. The trail is 6 hours one way down the canal. This is a beautiful back country trail for non-motorized vehicles.
Moved by P. Edwards, seconded by P. Cote, "That this verbal report be received."

"Carried"

25. Director Ochman reported on the Beaver Creek Improvement District Newsletter. The newsletter is full of misinformation regarding the Bamfield Water System and Committee. The CAO will work with Director Ochman and the Bamfield Water Committee on a response to the misinformation in the BCID Newsletter.
Moved by S. Ochman, seconded by T. Bennett, "That this verbal report be received."

"Carried"

STAFF REPORTS

26. *Moved by P. Edwards, seconded by P. Cote, "That the September 2011 CAO Report be received."*

"Carried"

27. *Moved by T. Bennett, seconded by P. Cote, "That the Planning and Development Report dated September 28, 2011 be received."*

"Carried"

28. *Moved by P. Edwards, seconded by E. Russcher, "That the Building Report for August 2011 be received."*

"Carried"

29. *Moved by M. Kokura, seconded by E. Russcher, "That the Finance Department Report dated September 28, 2011 be received."*

"Carried"

30. *Moved by S. Ochman, seconded by M. Kokura, "That the Staff Action Items as of October 5, 2011 be received."*



"Carried"

31. *Moved by S. Ochman, seconded by J. Fraser, "That the ACRD Board request the Climate Action Charter Secretariat to conduct a Climate Action Plan for the Alberni-Clayoquot Regional District."*

"Defeated"

32. *Moved by P. Cote, seconded by S. Ochman, "That the Board of Director invite the Climate Action Charter Secretariat to speak to the Board of Directors regarding conducting a Climate Action Charter in the ACRD."*

"Carried"

ADMINISTRATION

33. Administrative Memo regarding West Coast Landfill Gas Management Assessment.

Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received."

"Carried"

34. Request for Decision regarding Gas Tax Agreement – Possible Projects.
Moved by E. Russcher, seconded by P. Edwards, "That this correspondence be received and the Board of Directors direct staff to develop capital works project using a portion of the Gas Tax Funds for each of the Regional Districts Community Water Systems and implementation of Solid Waste Management Plan initiatives in the Draft 2012 Five Year Plan, following consultation with relevant interests."

"Carried"

35. Request for Decision regarding 2012 Alberni Golf Club Tax Exemption Bylaw.
Moved by J. Fraser, seconded by K. McRae, "That this correspondence be received and the Board of Directors concur with the staff recommendation to adopt the 2012 Tax Exemption Bylaw for the Alberni Golf Club."

"Carried"

Director Kokura voted in the negative.

36. The Chairperson left the meeting at 2:40 p.m. Vice-Chairperson Edwards assumed the Chair.



37. Moved by J. Fraser, seconded by K. McRae, "That Bylaw F1097, 2012 Alberni Golf Club Tax Exemption be read a first time."

"Carried"

Director Kokura voted in the negative.

38. The Chairperson re-entered the meeting at 2:43 p.m. and re-assumed the Chair.

39. Moved by E. Russcher, seconded by P. Cote, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be read a second time."

"Carried"

Director Kokura voted in the negative.

40. Moved by K. McRae, seconded by P. Edwards, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be read a third time."

"Carried"

Director Kokura voted in the negative.

41. Moved by H. Chopra, seconded by K. McRae, "That Bylaw P1097, 2012 Alberni Golf Club Tax Exemption be adopted."

"Carried"

Director Kokura voted in the negative.

42. Request for Decision regarding 2012 Long Beach Recreation Cooperative Tax Exemption.

Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

43. *Moved by T. Bennett, seconded by H. Chopra, "That Bylaw F1098, 2012 Long Beach Recreation Cooperative Tax Exemption Bylaw be referred for consideration at the next Board of Directors meeting."*

"Carried"



44. Administrative Memo regarding the Long Beach Advisory Planning Commission.
Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and that all Long Beach planning matters be reviewed by the Regional District Board without input from the Long Beach Advisory Planning Commission until new members have been appointed."

"Carried"

45. Request for Decision regarding BC Parks Building Sewer Servicing.
Moved by H. Chopra, seconded by T. Bennett, "That the Alberni-Clayoquot Regional District Board of Directors:

- (a) Reject the bid from Gibson Bros. Contracting Ltd. for the BC Parks Building Sewer Servicing Project as they did not submit the required bid bond;*
- (b) Advise Denis Francoeur Backhoeing Ltd. that their tender submitted for the BC Parks Building Sewer Servicing Project is not accepted as it is considerably over the amount budgeted for this project; and,*
- (c) Instruct staff to work with the Regional District's Engineer to look at alternative methods of construction for the BC Parks Building Sewer Servicing Project."*

"Carried"

FINANCES

46. *Moved by M. Kokura, seconded by T. Bennett, "That the Financial Statements dated January 1st to August 31, 2011 be received."*

"Carried"

PLANNING

47. DVC11008, Development Variance Application, McGregor, Lot 2, Block 64, District Lot 49, Clayoquot District, Plan 510, 1026 Sixth Street, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by P. Cote, "That the Board of Directors consider issuing a development variance permit for Lot 2, Block 64, District Lot 49, Clayoquot District, Plan 510, subject to section 922 of the Local Government Act, varying section 200, Bulk and Site Regulations, Alberni-Clayoquot Regional District Zoning Bylaw 15, that would vary the cabin height, in order to provide an opportunity for input from neighbouring property owners."

"Carried"



MEETING SCHEDULE

48. *Moved by M. Kokura, seconded by T. Bennett, "That the ACRD meeting schedule for October 2011 be received."*

"Carried"

49. *Moved by H. Chopra, seconded by P. Edwards, "That the meeting be closed to the public to discuss matters relating to labour relations or other employee relations."*

"Carried"

50. The meeting was closed to the public at 2:51 p.m.

51. The meeting was re-opened to the public at 3:40 p.m.

52. *Moved by E. Russcher, seconded by T. Bennett, "That this meeting now stand adjourned."*

"Carried"

53. The meeting adjourned at 3:40 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer



FEDERATION OF CANADIAN MUNICIPALITIES
FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

September 28, 2011

Invoice no: 20075

President
Président

Berry Vrbanovic
Councillor,
City of Kitchener, ON

First Vice-President
Première vice-présidente

Karen Leibovici
Councillor,
City of Edmonton, AB

Second Vice-President
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Paul Cunningham
Director
Regional District of
Central Kootenay, BC

Chief Executive Officer
Chef de la direction

Bruce Carlton
Ottawa, ON

24, rue Clarence Street
Ottawa, Ontario K1N 5P3

T 613-241-5221
F 613-241-7440

www.fcm.ca

Dear Members of Council:

It's time to renew your annual membership with the Federation of Canadian Municipalities (FCM).

The past year has been very productive for FCM and our members, as we have worked together to influence federal policies that have led to **billions of dollars in available funding** for all Canadian communities.

Recent successes include an extension to the Economic Action Plan for one construction season, a commitment from the government to work with FCM on a long-term plan for public infrastructure, and a three-year, \$1.4-billion affordable housing program.

Now, as you **prepare to renew your membership**, we are dedicating time and resources to focus on key areas of interest for your community over the coming year. Priority areas include:

- Infrastructure – ensuring the long-term infrastructure plan reflects the needs of municipalities
- Policing and public safety – reforming the national policing system to establish a fairer distribution of responsibilities and resources.
- Rural, remote and northern – improving life in these communities through dedicated federal programs that address economic and social issues
- Transit and transportation – addressing transportation, commuting and public transit issues in the long-term infrastructure plan.

The Regional District of Alberni-Clayoquot benefits from FCM-driven programs **by receiving about \$2,552,639 in revenue** from GST rebates and the Gas Tax Fund this year. Your 2012-2013 FCM membership renewal is only \$4,577.

Your membership in FCM makes a difference. As our member base has doubled over the past decade, we have become more influential in Ottawa. The result: annual federal investments in municipalities grew from \$125 million to **\$4.75 billion**, and this doesn't include the \$12 billion from the Economic Action Plan since 2009.

Now, as we work with the government on long-term, sustained infrastructure funding and other priorities, we need your support to ensure we are successful, just as we were in securing the GST rebate, the Gas Tax Fund and billions of dollars in other funding programs for municipalities.

FCM gives your municipality the strength of close to 2,000 communities across the country to overcome the challenges you face. **Keep our voice strong** – renew your membership today.

Sincerely,

Berry Vrbanovic
FCM President
Councillor, Kitchener, ON

** This amount is an estimate based on an average national allocation of federal funds.*



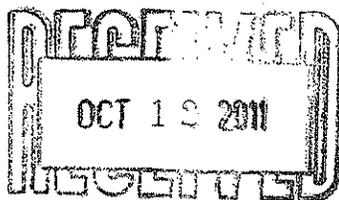


FEDERATION
 2007-2011
 4000-1000

FEDERATION
 2007-2011
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**Membership Invoice
 2012-2013
 Facture d'adhésion**

24, rue Clarence Street
 Ottawa, Ontario K1N 5P3
 T 813-241-6221
 F 813-241-7440



Mrs. Wendy Thomson
 Regional District of Alberni-Clayoquot
 3008 - 5th Avenue
 Port Alberni, BC V9Y 2E3
 Canada

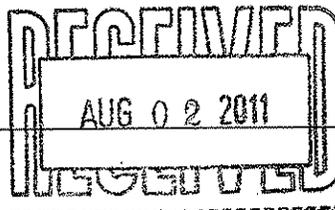
INVOICE/FACTURE: 20075
 DATE: 9/23/2011
 ACCOUNT/COMPTE: 231

ITEM/DESCRIPTION	AMOUNT/MONTANT
Membership Fee for April 1/12 to March 31/13 / Frais de cotisation du 1 ^{er} avril 2012 au 31 mars 2013 Municipal Dues Calculated with a base fee of \$315.00 plus per capita fees of \$3,761.01 (fee population of 28,601 x 13.15 cents).	\$4,076.01
Optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors (fee population of 28,601 x 1.75 cents).	\$500.52
TOTAL:	\$4,576.52
PAID AMOUNT/MONTANT PAYÉ:	\$0.00
BALANCE DU/MONTANT DÛ:	\$4,576.52

Please include a copy of this invoice with your payment.
 Veuillez retourner une copie de la facture avec votre paiement.
 Thank You/Merci

B.C. Ferry Authority

OFFICE OF THE CHAIR



British Columbia Ferry Services Inc.
500 – 1321 Blanshard Street
Victoria, BC V8W 0B7

Tel (250) 978-1502
Fax (250) 978-1953

July 27, 2011

Mr. Craig Anderson, Chair
Strathcona Regional District
301-990 Cedar Street
Campbell River, BC V9W 7Z8

Mr. Edwin Grieve, Chair
Comox Valley Regional District
600 Comox Road
Courtenay, BC V9N 3P6

Mr. Joe Stanhope, Chair
Nanaimo Regional District
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Mr. Colin Palmer, Chair
Powell River Regional District
5776 Marine Avenue
Powell River, BC V8A 2M4

Mr. Glen Wong, Chair
Alberni-Clayoquot Regional District
3008 – 5th Avenue
Port Alberni, BC V9Y 2E3

NOMINATIONS FOR APPOINTMENT TO THE B.C. FERRY AUTHORITY BOARD OF DIRECTORS

On behalf of the B.C. Ferry Authority (the "Authority"), I am writing to request the participation of your Regional Districts in the process to identify and nominate qualified individuals for appointment to the board of directors of the Authority.

Under the *Coastal Ferry Act* (the "Act"), the Regional Districts of Alberni-Clayoquot, Comox Valley, Nanaimo, Powell River and Strathcona have been designated as the "Central Vancouver Island and Northern Georgia Strait Appointment Area" for purposes of nominating qualified individuals suitable for appointment to the board of directors of the Authority. In accordance with the requirements of the Act, the five Regional District boards in your appointment area are asked to develop and jointly submit by **November 11, 2011**, a list of 3 to 5 nominees to fill one position on the board of directors of the Authority commencing April 1, 2012. The term of the appointment is 3 years to March 31, 2015.

The incumbent director from your appointment area is Tom Harris. Mr. Harris was appointed to the board effective April 1, 2011. He replaced the former incumbent who resigned her position on the Authority board and, in accordance with the requirements of the *Coastal Ferry Act*, his appointment was for 1 year, which was the remaining period of the term of the former incumbent. Mr. Harris is eligible for re-appointment for a 3 year term and has indicated his willingness to stand for re-appointment.

In order to be considered for appointment to the board of the Authority, a nominee must be a "qualified Authority candidate" as that term is defined in the *Coastal Ferry Act*. This definition, together with other background information on the Authority, including its role and purposes, and the appointment process, is attached.

In light of the nomination process which we ask that you undertake, we feel it is important that you be mindful that all directors owe a fiduciary duty to the Authority and its best interests, and are not appointed in order to be delegates of a particular region, stakeholder or constituent group.

A skills and experience profile will be used by the Authority to guide the appointment process. That profile is attached for your use.

The responsibilities of the Authority comprise appointing the board of directors of the operating company, British Columbia Ferry Services Inc. ("BC Ferries") and establishing the compensation plans for the directors and future executives of BC Ferries. We believe that there are many highly-qualified individuals in your Regional Districts who have the skills and experience that would be of benefit to the Authority board in meeting these responsibilities. In developing your list of nominees, it would be particularly helpful to us if you could give the skills and experience profile careful consideration. As stated, Mr. Harris is eligible for re-appointment to the board and we would welcome his nomination as one of the 3 to 5 nominations we request your appointment area submit.

We would be pleased to have the opportunity to meet with you in person or by telephone to discuss the skills and experience which would be of greatest value to the Board at this time, as well as any other matters which you may wish to discuss concerning the nomination process. We will be in contact with your offices shortly to determine your interest in holding such a meeting or teleconference.

As has been done in the past, the Authority would be pleased to provide assistance to you in your recruitment process. Should you wish, the Authority will cover the cost of media advertisements and will post on its website, nomination forms for on-line completion and submission directly to your Regional District. We can discuss these arrangements further with you.

If you have any questions with respect to this matter, please contact Cynthia M. Lukaitis, Vice President & Corporate Secretary at 250-978-1218 or Cynthia.Lukaitis@bcferries.com.

Thank you for your assistance with our appointment process.

Sincerely,



Jane L. Peverett
Chair, Board of Directors
B.C. Ferry Authority

cc: Cynthia Lukaitis, Vice President & Corporate Secretary
Russell Dyson, Chief Administrative Officer, Alberni-Clayoquot Regional District
Carol Mason, Chief Administrative Officer, Nanaimo Regional District
Debra Oakman, Chief Administrative Officer, Comox Valley Regional District
Brian Reardon, Chief Administrative Officer, Strathcona Regional District
Malcolm Fraser, Administrator, Powell River Regional District

Attachments (3):
Backgrounder
Skills and Experience Profile
Nomination Form

APPOINTMENT AREA Nominations Backgrounder

What is the B.C. Ferry Authority?

The B.C. Ferry Authority is a no-share-capital corporation created by statute. It is the owner of the single issued voting share of British Columbia Ferry Services Inc., a company incorporated in British Columbia which is subject to the *Business Corporations Act (British Columbia)* and the successor organization to what was the crown corporation operating as British Columbia Ferry Corporation.

The purpose of the B.C. Ferry Authority is defined in the *Coastal Ferry Act (British Columbia)* and is to:

- do any or all of hold, administer and sell a voting share in British Columbia Ferry Services Inc.;
- appoint the board of directors of British Columbia Ferry Services Inc.; and,
- establish compensation plans for the directors and future executives of British Columbia Ferry Services Inc.

How is the board of directors structured?

The board of B.C. Ferry Authority is composed of nine directors. Its composition, as set out in the *Coastal Ferry Act*, is as follows.

- The Authority appoints:
 - 4 nominees from the 14 coastal regional districts (grouped into 4 appointment areas established by the Lieutenant Governor in Council);
 - 1 nominee from the B.C. Ferry & Marine Workers' Union; and
 - 2 members from the community at large.
- The Province appoints 2 members.

Who is qualified to be a board member?

B.C. Ferry Authority board members must meet the basic requirements established in the *Coastal Ferry Act*. Specifically, this means an individual who:

- does not hold elected public office of any type;
- is not an employee, steward, officer, director, elected official or member of any union representing employees of British Columbia Ferry Services Inc.;
- is not an employee of a municipality, regional district, trust council or greater board within the appointment area; and
- is not an employee, director, officer or executive of British Columbia Ferry Services Inc.

What are the appointment areas?

Four appointment areas have been established by Regulation.

1. Northern Coastal and North Island Area
 - Skeena Queen Charlotte Regional District
 - Kitimat-Stikine Regional District
 - Central Coast Regional District
 - Mount Waddington Regional District
2. Central Vancouver Island and Northern Georgia Strait Area
 - Alberni-Clayoquot Regional District.
 - Comox Valley Regional District
 - Strathcona Regional District
 - Powell River Regional District
 - Nanaimo Regional District
3. Southern Mainland Area
 - Sunshine Coast Regional District
 - Squamish-Lillooett Regional District
 - Metro Vancouver Regional District
4. Southern Vancouver Island Area
 - Cowichan Valley Regional District
 - Capital Regional District

What is the term of appointment to the board?

Directors are appointed for terms of up to three years on a rotating basis, so that each year, three director positions are open for appointment. Directors may serve up to two consecutive terms.

A director who is appointed to replace a director who resigns or otherwise ceases to hold office, holds office until the end of the term of the departing director and may be reappointed as a director for one further term only.

Who are the current directors?

B.C. Ferry Authority Director	Appointment	Term Ending March 31 st
Jane L. Peverett, Chair	Community at Large	2015
Bohdan I. Bodnar	Southern Mainland	2014
Roderick D. Dewar	Southern Vancouver Island	2014
A. Daniel Miller	Community at Large	2013
John Radosevic	Organized Labour	2013
Stephen E. Smith	Northern Coastal & North Island	2012
Thomas W. Harris	Central Vancouver Island & Northern Georgia Strait	2012
vacant	Province of British Columbia	2013
vacant	Province of British Columbia	2014

How are nominees to be identified?

The appointment area has been asked to submit 3 to 5 nominations of qualified individuals to fill one position on the board of directors of B.C. Ferry Authority commencing April 1, 2012.

The appointment area will determine its own processes for identifying its nominees to the board. However, to be considered for appointment, each nominee must have been recommended by one or other of the Regional District boards of the appointment area.

There are a variety of ways in which suitable nominees can be identified, ranging from informal to formal. For example, potential nominees may be identified through:

- direct canvas;
- unsolicited expressions of interest;
- solicitation through advertising.

What assistance will be provided to identify nominees?

The B.C. Ferry Authority will make available staff resources to advise the Regional District boards of the appointment area of the vacancy, skills and experience profile and the qualifications that are necessary or desirable for members of the board of B.C. Ferry Authority. Should the Regional Districts wish to advertise for nominees, the Authority will make available a template print advertisement and will provide financial support to fund the placement of up to three newspaper advertisements. In addition, if requested, the Authority will post, nomination forms on its website for on-line completion and submission directly to the Regional District.

How will board members be selected?

The objective of the selection process is two fold. Firstly, it is to ensure that the board of the B.C. Ferry Authority meets the composition requirements as set out in the *Coastal Ferry Act*. Secondly, it is to ensure that collectively, the board contains the skills and experience necessary to enhance the sound performance of the B.C. Ferry Authority and the effective interaction and operation of the board as set out in the Skills and Experience Profile. All of the nine directors owe a fiduciary duty to the B.C. Ferry Authority, and are not appointed in order to be delegates of a region, stakeholder or constituent group.

What information will be required to support each nomination?

The appointment area has been asked to submit a list of 3 to 5 nominees. For each nominee, a completed nomination form must be signed by the nominee and submitted to the B.C. Ferry Authority. The list of nominees submitted by the appointment area must be signed by the Chair of the Regional Districts in that appointment area.

Once nominees have been short listed by the B.C. Ferry Authority for appointment to the board, a due diligence process will be conducted that will include a review of the candidate's probity/integrity and identification of any conflicts of interest or other significant matters that would preclude the candidate from successfully fulfilling the duties of a director. As part of this due diligence process, short listed candidates will be required to undergo a police record search which will include a criminal record check.

All parties are obligated to respect the privacy interests of any individual who may be identified as a potential nominee. Information about potential nominees is confidential and may not be disclosed for purposes outside the nomination process.

What is the deadline for submitting nominations?

Nominations must be submitted to B.C. Ferry Authority by November 11, 2011.

When will a decision be made?

The B.C. Ferry Authority will advise the Chairs of the Regional Districts in the appointment area by no later than March 31, 2012, of the nominee selected for appointment to the board.

What will be the obligations of members appointed to the board?

Every director will uphold the objects of the B.C. Authority and comply with its by-laws. At the time of appointment, every director will be required to sign an acknowledgement that they have read and agree to be bound by the B.C. Ferry Authority's Code of Business Conduct and Ethics. As well, each director will sign a form consenting to act as director, in which the qualifications for being a director as specified in the *Coastal Ferry Act* are confirmed by the individual as being satisfied. The board has adopted a definition of an independent director consistent with the definition of independence in the Ontario Securities Commission Multilateral Instrument 52-110. At the time of appointment, each director will be required to confirm his or her independence within that definition.

How often will the board of directors meet?

The directors will meet together at such time and place as necessary for the dispatch of business, subject always to the general by-laws of the Authority. It is envisaged that the directors will meet in person or by teleconference several times per year.

The B.C. Ferry Authority will also hold an annual general meeting of the directors in British Columbia, open to the public.

What is the remuneration for directors?

Directors receive an annual honorarium of \$6,250 and a fee of \$1,200 for each full meeting or \$600 for each half meeting of the board attended.

**B.C. FERRY AUTHORITY
SKILLS AND EXPERIENCE PROFILE
Schedule A**

Appointments to the board of directors (the "board") of the B.C. Ferry Authority (the "Authority") will be guided by the following selection criteria.

Statutory Qualifications:

A person appointed to the Authority board must be a "qualified Authority candidate" as defined in the *Coastal Ferry Act* (the "Act"). Specifically, this means an individual who:

- does not hold elected public office of any type;
- is not an employee, steward, officer, director, elected official or member of any union representing employees of British Columbia Ferry Services Inc. (BCFS);
- is not an employee of a municipality, regional district, trust council or greater board within the appointment area; and
- is not an employee, director, officer or executive¹ of BCFS.

As well, all appointments to the Authority board must comply with the provisions related to director qualifications and conflicts addressed in sections 8 and 9 of the Act.

Personal Attributes:

All directors should possess the following personal attributes:

1. high ethical standards and integrity in professional and personal dealings;
2. ability and willingness to raise potentially controversial issues in a manner that encourages dialogue;
3. flexibility, responsiveness and willingness to consider change;
4. ability and willingness to listen to others;
5. capability for a wide perspective on issues; and
6. ability to work as a team member.

Core Competencies:

All directors should possess the following core competencies:

1. well-developed faculty for critical analysis;
2. financial literacy, including an ability to read financial statements and ability to understand the use of financial ratios and other indices to measure performance;
3. appreciation of the unique role of the Authority as the shareholder of BCFS as set out in the Act;
4. thorough knowledge of the responsibilities and duties of a director; and
5. ability to distinguish corporate governance from management.

¹ "executive" means an individual who is the chief executive officer or an executive vice president of BCFS or who is, despite his or her title, acting in a similar capacity or performing similar functions to a chief executive officer or executive vice president of BCFS.

Prepared May 14, 2003

Effective October 17, 2003

Schedule A Amended Effective September 1, 2006

General By-laws and Schedule A Amended Effective December 27, 2010

Representation:

The Authority board should, in its composition, reflect the diversity of the people served by coastal ferry services in British Columbia.

Key Skills and Experience:

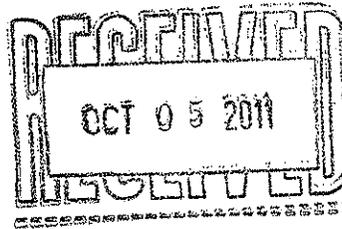
The Authority board, as a whole, should possess the following skills and experience, while individual directors must possess more than one.

1. **Leadership** - experience at a senior level managing the operations of a large or complex commercial or non-profit entity.
2. **Business** - experience in operating a business in British Columbia.
3. **Board Experience** - previous experience as a member of a board of directors of a commercial or non-profit entity.
4. **Accounting and Finance** - accounting or financial expertise.
5. **Legal** - a law degree or experience in managing legal issues of a complex commercial nature.

BC Hydro 

FOR GENERATIONS

David Cobb
President & Chief Executive Officer



September 28, 2011

Mr. Glenn Wong
Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Mr. Wong,

Thank you for your letter of August 31, 2011 regarding the BC Government's review of BC Hydro.

As a result of this review, BC Hydro's original proposed rate increase will now be reduced by approximately 50 per cent over the next three years. To achieve this reduction, we will be decreasing expenditures by more than \$800 million over that same time frame. We are committed to keeping rates among the lowest in North America as we balance the need to invest in our infrastructure to meet electrical demand expected to increase by as much as 40 percent over the next twenty years.

BC Hydro's capital investment plan to improve and replace aging facilities that were built primarily between the 1950s and 1980s was endorsed in the review. There will be various upgrades and improvements on Vancouver Island as part of this plan.

At the same time we are continuing our efforts to encourage residential and business conservation through Power Smart and implementation of new, updated smart meters as part of our efforts to modernize our electricity grid. The smart meter initiative alone will help reduce costs for ratepayers by approximately \$70 million over the next three years, with additional benefits and ongoing cost savings well into the future. In closing, please be assured that we are sensitive to the impact of rate increases on the cost of living and we will do everything possible to minimize them while investing on behalf of British Columbians as required.

Thank you for your interest in this matter.

Sincerely,

A handwritten signature in black ink, appearing to be "David Cobb".

David Cobb

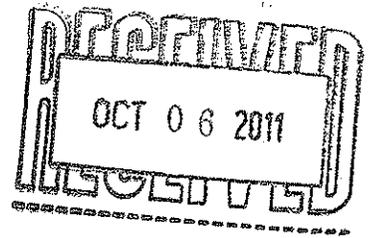
CC: Renee Smith-Valade, Senior Vice President of Communications, BC Hydro
Ted Olynyk, Manager, Vancouver Island Community Relations, BC Hydro

Office of the
Prime Minister



Cabinet du
Premier ministre

Ottawa, Canada K1A 0A2



September 29, 2011

Mr. Glenn Wong
Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Mr. Wong:

On behalf of the Right Honourable Stephen Harper, I would like to acknowledge receipt of your correspondence of August 31 regarding the First Nations treaty process in British Columbia.

Please be assured that your comments, offered on behalf of the Alberni-Clayoquot Regional District, have been carefully reviewed. As a copy of your letter has already been sent to the Honourable John Duncan, Minister of Aboriginal Affairs and Northern Development, I am certain that the Minister will give your views every consideration.

Thank you for writing to the Prime Minister.

Yours sincerely,

P. Monteith
Executive Correspondence Officer

NEWS RELEASE

FOR IMMEDIATE RELEASE
October 13, 2011

NEW MOBILE MRI SERVICE TO BE ESTABLISHED ON VANCOUVER ISLAND

VICTORIA – Patients on Vancouver Island will soon have improved, locally-available access to Mobile Resonance Imaging (MRI) as VIHA announces the establishment of mobile MRI services for Campbell River, the Comox Valley, Port Alberni and Duncan.

“This is great news for patients and families living on the North Island, West Coast and Cowichan Valley,” said Don McRae, MLA for the Comox Valley. “Being closer to home means less travel time which helps reduce stress and that’s a big part of the equation when it comes to your health.”

The new VIHA-operated service is expected to be up and running in late spring or early summer of 2012. The mobile MRI will be located on specially-designed pads in Campbell River, Comox, Port Alberni and the Cowichan Valley. It will operate 50 weeks per year with two weeks designated for service and maintenance.

Over 3,800 MRI scans are planned to be performed by the mobile scanner, amounting to 16.5% of the total 23,000 MRIs that are provided annually in VIHA at this time. The volumes and schedule in each community will be determined based on population size and historical MRI use.

“The importance of MRI in diagnosing and supporting the treatment of disease has grown rapidly in recent years as the technology has improved,” said Dr. John Mathieson, Medical Director of Medical Imaging for VIHA. “A mobile MRI service is a significant addition to VIHA’s medical imaging services and will support better patient care and outcome as well as ensuring our radiologists throughout Vancouver Island have the opportunity to conduct reads on this increasingly important technology.”

Regional Hospital Districts have expressed interest in bringing these services to their communities. Over the coming weeks, VIHA will be discussing funding arrangements with them.

– 30 –

Media Contacts:

Shannon Marshall,
VIHA Communications, South
250-370-8270

Val Wilson,
VIHA Communications, North & Central
250-739-6303

Note to newsrooms: For urgent after-hours media inquiries call our emergency pager at (250) 389-7317

Wendy Thomson

From: Russell Dyson [rdyson@acrd.bc.ca]
Sent: Thursday, October 13, 2011 3:42 PM
To: Wendy Thomson
Subject: FW: Raven - Synopsis of public comments on draft AIR/EIS Guidelines
Attachments: dAIR-EISg PCP summary_FINAL.PDF

Please discuss how to share this with the Board.

From: Qureshi, Yasmeen EAO:EX [mailto:Yasmeen.Qureshi@gov.bc.ca]
Sent: Thursday, October 13, 2011 7:41 AM
To: 'john.mackie@tc.gc.ca'; XT:Oates, Steve Parks Canada EAO:IN; 'Dale.Desrochers@dfo-mpo.gc.ca'; 'Tiffany.Paul@ec.gc.ca'; 'Peter.Delaney@dfo-mpo.gc.ca'; 'John.Heinonen@dfo-mpo.gc.ca'; 'kathy.mcpherson@NRCan-RNCan.gc.ca'; 'karen.mousseau@nrcan.gc.ca'; 'andrew.rollo@ceaa-acee.gc.ca'; 'bmadelung.papa@portalberni.ca'; 'ryan.greville@tc.gc.ca'; 'Michael.Engelsjord@dfo-mpo.gc.ca'; 'marcy.friedel@tc.gc.ca'; 'carl.alleyne@hc-sc.gc.ca'; 'Hanna.Boehmer@inspection.gc.ca'; 'acalder@golder.com'; 'chiefthomas@lyackson.bc.ca'; 'lcfndoug@telus.net'; 'cyril49@shaw.ca'; 'chief@wewaikai.com'; 'jenny.millar@comoxband.ca'; 'info@comoxband.ca'; 'Richard@aboriginalaquaculture.com'; 'mauricem@telus.net'; 'clint.williams@sliammon.bc.ca'; 'craig.galligos@sliammon.bc.ca'; 'chief@cfnation.com'; 'evergreen@halalt.org'; 'Referral.Coordinator@cowichantribes.com'; 'council.qualicum@shaw.ca'; 'les.sam@tseshaht.com'; 'jenny.millar@comoxband.ca'; 'gmsec@cowichantribes.com'; 'steve@hupacasath.ca'; 'bdassu@shaw.ca'; 'robert@hupacasath.ca'; 'lise@wewaikai.com'; 'kathleen.johnnie@lyackson.bc.ca'; 'denisej@penelakut.ca'; 'adminlkcow@shaw.ca'; 'earlj@penelakut.ca'; 'rhunter@tseshaht.com'; 'lcfndoug@telus.net'; 'melinda.knox@comoxband.ca'; 'manager@halalt.org'; 'tracy.fleming@cowichantribes.com'; 'willardgallic@tseshaht.com'; 'Beth_Keats@golder.com'; 'acpeeling@gmail.com'; 'ray.gauthier@coastsalishdevcorp.com'; 'rnaknakim@lkts.ca'; 'cstern@tseshaht.com'; 'nhenderson@lkts.ca'; 'tlaw@islandstrust.bc.ca'; 'tknight@comoxvalleyrd.ca'; 'kleontowich@comoxvalleyrd.ca'; 'dtrudeau@rdn.bc.ca'; 'ken_watson@portalberni.ca'; 'dgraham@islandstrust.bc.ca'; 'rdyson@acrd.bc.ca'; Bellefontaine, Kim MEM:EX; Thiessen, Lee ENV:EX; Howe, Diane J MEM:EX; Taylor, Andrew JTI:EX; Bunce, Hubert ENV:EX; Taje, Eddy MEM:EX; Bracher, Grant FLNR:EX; Richir, Gilbert C FLNR:EX; Lapcevic, Pat FLNR:EX; Blackwell, Romona FLNR:EX; Wallace, Bonita FLNR:EX; Pauwels, Sue J TRAN:EX; Miskelly, Andrea ENV:EX; Epps, Brian FLNR:EX; Edgar, David D TRAN:EX; Gwilt, Gary FLNR:EX; XT:HLTH Enns, Charmaine Dr.; Demchuk, Tania MEM:EX; Ross, Calvin D FLNR:EX; 'Dwayne.Stroh@viha.ca'; Deniseger, John ENV:EX; 'Gary.Anderson@viha.ca'
Cc: Shaw, Rachel EAO:EX; 'Rollo,Andrew [CEAA]'; Motisca, Dan EAO:EX; Mayall, Jane EAO:EX
Subject: Raven - Synopsis of public comments on draft AIR/EIS Guidelines

Dear Raven EA Working Group:

The Canadian Environmental Assessment Agency (the Agency) and the BC Environmental Assessment Office (EAO) have prepared the attached document entitled "Proposed Raven Underground Coal Mine - Synopsis of Comments Received During the Public Comment Period on the Draft Application Information Requirements/Environmental Impact Statement Guidelines". This document provides a high level summary of the comments received from the public on the draft AIR/EIS Guidelines document as well as some responses to specific comments including: consideration of GHG emissions overseas, rejection of the proposed Project, and referral to panel.

Please note that this document will also be posted to both the EAO's and Agency's Web sites on Thursday October 13.

Next Steps:

- the proponent is conducting issues resolution on comments submitted by Working Group members on the draft AIR/EIS Guidelines. This process is on-going.
- Once the proponent has provided EAO and the Agency with an acceptable public comment tracking table (including responses), the EAO will be conducting a two week public comment period on the proponent's responses. This will likely occur this fall.
- After the public comment period on the proponents responses and the satisfactory resolution of working group issues, the EAO and Agency will finalize the AIR/EIS Guidelines document and issue it to the Proponent.

If you have any questions about this document or the status of the cooperative environmental assessment of the proposed Raven Project, please don't hesitate to contact us.

Regards,

Andrew Rollo (andrew.rollo@ceaa-acee.gc.ca) and Rachel Shaw (rachel.shaw@gov.bc.ca)

Proposed Raven Underground Coal Mine

Synopsis of Comments Received During the Public Comment Period on the Draft Application Information Requirements/Environmental Impact Statement Guidelines

Coordinated Canada-BC environmental assessment of the proposed Raven Underground Coal Mine Project

The proposed Raven Underground Coal Mine Project (the proposed Project) is subject to the environmental assessment requirements of both the *Canadian Environmental Assessment Act* and British Columbia's *Environmental Assessment Act*. When a project requires both a provincial and federal environmental assessment, the Canadian Environmental Assessment Agency (the Agency) and the BC Environmental Assessment Office (the EAO) work together to collect and assess the information required by each government to reach environmental assessment decisions in a timely and effective manner.

The Agency and the EAO provided the public with an opportunity to review and provide input on the proposed Project's draft Application Information Requirements / Environmental Impact Statement Guidelines (the information requirements) between May 18 and June 27, 2011.

The information requirements describe what information will need to be submitted by Compliance Coal Corporation (the proponent) as part of the cooperative environmental assessment. This information will include baseline studies and analyses needed to identify the proposed Project's potential environmental, economic, social, health and heritage effects, and measures proposed by the proponent to avoid, reduce or manage potentially adverse impacts including those relating to aboriginal interests.

The EAO and the Agency would like to thank the individuals and organizations that reviewed the information requirements in detail and submitted thoughtful and comprehensive comments.

Public comments regarding the environmental assessment information requirements

Approximately 3,000 public submissions were received, with many individuals providing multiple submissions. Over 5,000 comments were received, as one submission may contain numerous comments. The concerns most frequently raised included:

- highway congestion and accidents;
- noise from truck traffic and mine operations;
- coal dust from mine, trucks, and port facilities;

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- greenhouse gas emissions from coal mining;
- global climate change impacts from coal use;
- effects of coal washing, water use, and disposal of water;
- acid rock drainage and heavy metal leaching;
- contamination of watersheds;
- effects on Baynes Sound;
- contamination of shellfish and effects on aquaculture;
- incomplete aquifer mapping and groundwater/drinking water contamination;
- tailings pond leaching or excess runoff;
- effects on wildlife and conservation areas;
- effects on birds and important bird areas;
- changes in jobs or employment;
- reduction in tourism due to the mine;
- light pollution from mine site;
- inclusion of Bear and Anderson Lake properties in the environmental assessment;
- inadequate consultation process;
- effects of natural disasters (including earthquakes and tsunamis) on the mine and port facilities;
- insufficient bond or liability fund for reclamation; and,
- environmental management at reclamation and closure.

Comments that were submitted as part of this public comment period are considered public and have been posted to the EAO's electronic project information centre (ePIC) (http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_home_351.html). The comments have also become part of the Agency's Registry project file for the proposed Project, which is available upon request.

The EAO and the Agency note that the majority of public comments submitted were in opposition to the proposed Project. However, it is important to recognize that the objective of the public comment period was to receive input on the information requirements. The EAO and the Agency will carefully consider all of the relevant issues raised, regardless of the number of times they were submitted.

Public comments on the information requirements

Compliance Coal Corporation has been requested to provide responses to the public comments that relate to the information requirements of the cooperative environmental assessment. The responses will be provided in the form of a public comment tracking table, which will be posted to the EAO's ePIC website. It is anticipated that the tracking table will be posted in the fall of 2011.

Public comments related to local government interests

Some comments from the public stated that the proposed Project was inconsistent with the vision statements of potentially affected local communities. As a component of the provincial environmental assessment, the EAO considers potential social and economic impacts of the

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proposed Project, including how it would interact with the communities' visions, strategies or plans.

Public comments related to issues beyond the scope of the information requirements

Comments suggesting the rejection of the proposed Project and cancellation of the environmental assessment

Under federal and provincial legislation, proponents have the right to submit a proposal for review. Due process and fairness requires that governments consider and assess the proposal before making a determination.

When a proponent seeks to develop a project that triggers an environmental assessment under the *Canadian Environmental Assessment Act* or British Columbia's *Environmental Assessment Act*, that project is subject to the processes and procedures established by those statutes. Accordingly, the proposed Raven Underground Coal Project will be subject to a careful examination of the potential effects prior to the provincial and federal governments making a decision regarding the proposed Project.

Through the cooperative environmental assessment process, the proponent will be required to develop mitigation measures to avoid or minimize any potentially adverse impacts. Until all relevant potential effects are identified and understood, governments will not have a basis on which to reach a conclusion regarding the likelihood of significant adverse effects.

The Agency and the EAO are responsible for ensuring a fair and transparent environmental assessment process that assesses the potential impacts of the proposed Project and for submitting a report to their respective Ministers for an environmental assessment decision.

Comments requesting a referral of the proposed Project to a joint federal/provincial review panel

The Agency and EAO received comments from members of the public requesting that the proposed Project be referred to an independent joint federal/provincial review panel.

To refer a provincial environmental assessment to a joint review panel, an order of the provincial Minister of Environment under Section 14 of the BC *Environmental Assessment Act* is required. This can only take place after a referral from the EAO's Executive Director. For the proposed Project, the Executive Director has decided that he will not make such a referral, as he is satisfied the current review can appropriately assess the potential environmental, social, economic, health and heritage effects of the proposed Project.

Under the *Canadian Environmental Assessment Act*, the Agency may recommend to the federal Minister of the Environment that a proposed Project be referred to a review panel if the Agency

is of the opinion that a project may cause significant adverse environmental effects after taking into account the implementation of any appropriate mitigation measures or that public concerns with respect to those environmental effects warrant a referral.

After considering the project information received to date from the proponent, the comments from the public and the application of standard mitigation measures to the proposed Project as proposed, the Agency and other federal departments are not able to identify any residual significant adverse environmental effects that may result from the proposed Project. As a result, the Agency is confident that the cooperative comprehensive study will be able to identify, analyze, and address the potential environmental effects of the proposed Project.

Public comments regarding greenhouse gas contribution of coal consumption overseas

Numerous public comments called for an assessment of the greenhouse gas (GHG) contributions that would be associated with the overseas end use of coal from the proposed Project. By current international GHG accounting standards, countries are responsible for emissions that occur within their boundaries. For example, if coal were mined in Canada and combusted in Korea, Canada would be responsible for the fugitive emissions related to the mining while Korea would be responsible for the combustion emissions associated with the end use of the coal.

As a result, the cooperative environmental assessment of the proposed Project will examine the GHG emissions associated with the mining and transportation of the coal by truck to Port Alberni, and by ship to the Cape Beale Pilotage Station. The cooperative environmental assessment will not consider overseas GHG emissions as a result of combustion of the coal.

For more information regarding the provincial approach to greenhouse gas accounting, please see the *Greenhouse Gas Reduction Targets Act* (http://www.leg.bc.ca/38th3rd/1st_read/gov44-1.htm) and the Provincial Greenhouse Gas Inventory Report (http://www.env.gov.bc.ca/cas/mitigation/ghg_inventory/index.html).

For more information on the federal approach to monitoring and regulating GHG emissions, please refer to Environment Canada's GHG Emissions webpage: <http://www.ec.gc.ca/ges-ghg/default.asp?lang=En&n=1357A041-1>.

Next steps

Once the proponent responds to the public comments submitted on the information requirements, the EAO will provide the public with an opportunity to comment on the proponent's responses.

After this public comment opportunity, the EAO and the Agency will then review the proponent's responses and any public comments received on those responses, make any changes to the information requirements that the EAO and the Agency deem necessary and issue the information requirements to the proponent. The proponent must collect the information and

Canada

www.ceaa-acee.gc.ca
www.acee-ceaa.gc.ca



www.eao.gov.bc.ca



undertake the analyses outlined in the information requirements and provide it to the Agency and the EAO in an official submission referred to provincially as an Application for an Environmental Assessment Certificate and federally as an Environmental Impact Statement.

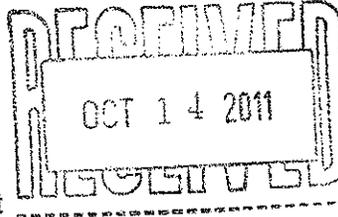
The Agency and EAO Web sites provide information on the status of the proposed Project and the environmental assessment process and can be visited at www.eao.gov.bc.ca and www.ceaa.gc.ca respectively. The public can also stay up-to-date on major milestones by signing up for the EAO's Really Simple Syndication (RSS) feed or the Agency email list. Setup information for RSS is available on the EAO's Web site; subscribing to the email list can be done by writing to raven@ceaa-acee.gc.ca.



CANADIAN UNION OF PUBLIC EMPLOYEES
BRITISH COLUMBIA DIVISION

510 - 4940 Canada Way, Burnaby, British Columbia V5G 4T3
www.cupe.bc.ca
Tel: 604-291-9119 Fax: 604-291-9043

October 12, 2011



Chair & Board
Regional District of Alberni-Clayoquot
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Chair & Board:

I am writing to you on behalf of the Canadian Union of Public Employees, British Columbia Division to register in accordance with Bill 7, which amended the Local Government Elections Act.

CUPE is engaged in a member to member campaign, which includes a letter to the member, information on plumping and in some cases a poll card which identifies candidates which are endorsed by our Local Unions or Labour Councils.

In the case of most municipalities, we will not exceed the \$500.00 identified in the Act, but we are attempting to register in all jurisdictions that we have members that may have received information from CUPE. If we do exceed the \$500.00 threshold in Bill 7, we will send in a report to your municipality outlining those costs.

Please note that we have set up a separate account in accordance with Bill 7 as well.

I do note that if candidates have received donations from CUPE it is their responsibility to report them to the appropriate local governments. We will be reminding all of these candidates of this shortly after the election.

If you have any questions or concerns with this correspondence, please feel free to contact me at 604-291-9119.

Yours sincerely,

Mark Hancock
Secretary-Treasurer
CUPE BC Division

c. Barry O'Neill, Sharon Prescott, Robin Jones, Anne Coupland, Claude Généreux, Robert Lamoureux,
CUPE BC Executive Board, CUPE BC Political Action Committee

MH/ds: COPE 378
P:\2011\Elections\Community\all municipalities.chief election officer.frm.doc

Barry O'Neill, President
Mark Hancock, Secretary-Treasurer



**MUNICIPAL
FINANCE
AUTHORITY** *of British Columbia*

mfa-bc

737 FORT STREET, VICTORIA, BC V8W 2V1 CANADA
TELEPHONE (250) 383-1181 FAX (250) 384-3000
E-MAIL mfa@mfa.bc.ca WEBSITE www.mfa.bc.ca

TO: Members of the Authority

FROM: Chair Frank Leonard

DATE: October 17, 2011

RE: Fall Debenture Issue – record low interest rate

On behalf of myself, Vice-Chair Malcolm Brodie and your Board of Trustees, we thank you for your support at the Semi-Annual Meeting on September 27th. At this meeting, our members authorized the issue of securities to meet the requests for financing from local governments throughout British Columbia.

I am very pleased to advise that the MFA successfully issued the MFA fall debenture for \$105 million at a record low interest rate of 3.175% in the 10 year Canada municipal bond market.

The arrangement was made by Chief Administrative Officer, Robin Stringer and Director of Finance, Graham Egan, on Tuesday, October 4th, 2011.

We continue to achieve lower interest rates when compared to all other municipal participants in the bond market across Canada.

We are able to relend to all our members at the same low rate, regardless of the size of each community we serve in BC.

On behalf of the Board of Trustees, we thank you for your continuing support and we look forward to seeing you at the MFA Annual General Meeting, March 29th, 2012.

Should you have any questions please contact either:

Chair Frank Leonard
c/o District of Saanich: 250-475-5510

Robin Stringer
Chief Administrative Officer
250-383-1181 ext.: 222

The 20th anniversary of the BC treaty process is in less than a year.

On September 21, 2012 British Columbians and Canadians should be asking: Has there been a sufficient return on investment in the BC treaty process given the time and money spent? Has it been worth it?

BC TREATY COMMISSION

Letter from the Chief Commissioner

The state of the economy worldwide has been on everyone's mind in 2011. The BC government recently unveiled their plan for ensuring the economy remains strong for all British Columbians including First Nations.

The Treaty Commission has been consistent in its view that settling treaties is an effective way to ensure there is economic growth in all regions of the province. In a report we commissioned in 2009, PricewaterhouseCoopers confirmed those economic benefits will accrue to all British Columbians.

Treaties are an untapped source of economic growth and when a First Nation prospers the whole region prospers.

My first annual report was in 2009, at which time I mentioned my concern regarding the lack of progress in treaty negotiations, especially given the growing debt load being carried by First Nations and the fragile state of the economy. In 2010 I asked the Principals to do more, in a concerted effort, to deliver results.

The lack of urgency in treaty negotiations, for which all parties must accept some of the responsibility, remains a concern of the Treaty Commission. Direction is urgently required from the highest level — the Prime Minister, Premier and First Nations Summit Task Group — to shake the status quo.

The 20th anniversary of the BC treaty process occurs next September. It may be the next big opportunity to move treaty negotiations forward. I am asking the Principals to formally recommit to the intent of the BC Treaty Commission Agreement signed in 1992.

My name is on that agreement, an agreement we signed with great expectations. I am certainly not satisfied with the progress that is being made in treaty negotiations. There are hopeful signs, but no real sense of urgency and some disturbing developments.

I have asked the Principals for a one year extension to my three-year term which ends in March 2012 because the 20th anniversary has taken on so much more importance. The governments of Canada and BC are considering the request. The First Nations Summit has asked me to consider a second, full term. In 2009 I made a commitment to return to my family and community after three years as chief commissioner. So, with my family's blessing, I may be around for another year.

Prospects for the coming year provide some hope we can turn this thing around in a meaningful way. Treaty revitalization work being undertaken by senior officials for each of the three Principals is important if we are to see real change and progress in the negotiations. This work includes the reconsideration of the role of the Treaty Commission. I would like to be part of those discussions.

It is clearer to me this year that the parties must move away from entrenched positions and move towards the interests of true reconciliation through fair and timely negotiations.

From the federal government we need clarity as to their mandate and transparency in its delivery. It is expected, and indeed vital, that the parties give clear mandates to their chief negotiators. Once an agreement has been reached that has taken years of work and millions of dollars, there should be no need to subject it to a long, internal review without an explanation to the other parties.

From the provincial government we need to see strong ties between interim measures such as Reconciliation Agreements and Strategic Engagement Agreements and treaty negotiations. While beneficial to First Nation communities, these are time-limited arrangements.

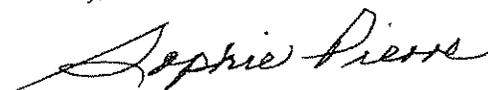
Lasting reconciliation can only be achieved through a treaty, protected in Section 35 of the Constitution. As the Supreme Court has reminded us, Section 35 represents the promise of rights recognition. This promise is realized and the competing claims of the parties are recognized through the process of honourable negotiations.

From the First Nation leaders, we are asking for the same commitment as from the other governments. It is no less challenging for First Nation leaders to maintain a sense of urgency when faced with a long process and delays. There are difficult choices to be made on mandates given the need to improve the quality of life in our communities and escape the limitations of the *Indian Act*. There are pressing business, development and territorial issues to deal with on a daily basis. There is the growing burden of debt to consider.

The Treaty Commission will continue to be focused on the catalysts to move treaty negotiations forward – the potential economic benefits, interim measures to provide benefits now, resolution of territorial issues among First Nations and capacity building to help prepare for governance under a treaty.

Finally, I must express my deep gratitude to an incredibly hard working team of commissioners and staff. I appreciate their continued dedication and perseverance which is needed to ensure we remain vigilant keepers of the process.

Sincerely,



SOPHIE PIERRE OBC
CHIEF COMMISSIONER

Our Perspective

The simple answer is the return on investment is yet to be fully realized, but it will be significant.

3R'S for Treaty Completion: Recommit, Ratify, Resolve

Treaties will bring a \$10 billion cash injection, new investment and jobs, and a better future for First Nations and all British Columbians.

Ultimately, it is the responsibility of the governments of Canada, British Columbia and First Nations to answer the question: "How can we realize a significant return on the investment we have made in treaty making in BC?"

We believe the answer is straightforward — recommit to treaty making, ratify final agreements and agreements in principle, and resolve the overlaps on shared territory. Success in these areas will ensure there is a return on the investment the parties have made in the BC treaty process over the past 19 years.

RECOMMIT

In the interests of resolving this 140-year-old land and governance issue, public recommitment by all parties to the BC treaty process should be a centrepiece of the 20th anniversary. This recommitment must come from the highest levels. The Prime Minister, in particular, has an opportunity on the national stage to show that the Government of Canada is committed to reconciliation with First Nations and has the political will to conclude fair and honourable treaties in British Columbia.

The 20th anniversary is an ideal time to think about changes in treaty negotiations that will result in greater progress towards treaties. It will be a time to acknowledge the visionaries who had the foresight to create a made-in-BC answer to

the Land Question and to celebrate the achievements and the treaties that have been completed.

The work being conducted now on treaty revitalization by senior officials will be important in charting this path forward. So too will be the federal government's review of the comprehensive claims process being conducted with the Assembly of First Nations. The made-in-BC treaty process must be recognized as distinct and addressed as part of this larger national review.

The BC treaty process is facing significant obstacles, for example the halt to fish negotiations, overlapping and shared territory issues among First Nations, and competing provincial government reconciliation processes.

The federal freeze on fish negotiations, in the wake of the Cohen Commission of inquiry, is a major obstacle. More must be done to overcome this delay, which is not likely to end when the Cohen inquiry is completed. It is more likely that the federal government will require a lengthy period of review to consider the findings and recommendations of the commission.

The federal government must provide options for First Nations that address the lengthy delay caused by a combination of the federal review of the west coast commercial fisheries begun in 2007, the subsequent Cohen inquiry and the government's review that will inevitably follow. Together these processes add up to four years in which the treaty process has been without a federal mandate on fish.

The Treaty Commission has asked the federal government to deliver a new mandate on fish for treaty negotiations or provide an immediate exemption to First Nations close to completing agreements. The federal government has proposed 'carve out' language, in which the substantive elements of the fish chapter are removed until later, after the final agreement has been completed. The challenge is how to recognize the aboriginal right to fish and management of those rights for the benefit of First Nations, while finalizing a treaty.

The federal government is tabling its new approach to recognition that was announced in March 2010. This has the potential to make a positive impact on treaty negotiations. But, the treaty language must still be negotiated by the parties and should be given priority.

RATIFY

The Government of Canada has demonstrated it can move quickly, for example, its passage in 2010 of the Maa-nulth First Nations Final Agreement in just four days. The opposite has also been true. For example, the federal government took more than 14 months to begin steps to initial the Sliammon First Nation Final Agreement that was completed in June 2010. There was a similar delay in initialing the Yale First Nation Final Agreement.

Some confidence may be restored as a result of the federal decision to proceed with Sliammon, but questions remain about the federal government's commitment to treaty making.

Federal government attempts at treaty tables to rescind or significantly alter that which has already been negotiated and agreed upon elsewhere in BC or the country will further erode trust.

When parliament resumes this fall, quick passage of the Yale First Nation Final Agreement would be the ideal outcome. The agreement has already been ratified by Yale First Nation members and the BC legislature. This too may restore some confidence in the BC treaty process.

The Treaty Commission welcomes efforts by the BC government to reconcile First Nations rights and interests on the land through various processes such as Reconciliation Agreements and Strategic Engagement Agreements.

At the same time, these other processes run the risk of becoming a distraction to the longer term goal of lasting reconciliation through modern treaties. Harmonizing these various processes would complement rather than compete with the treaty process. The Treaty Commission has noted the potential for several Incremental Treaty Agreements (ITAs), which may be more closely linked to milestones in treaty negotiations. One new ITA, expected to be completed soon by the BC government with Nazko First Nation, will be the first such agreement since March 2009.

RESOLVE

A pressing issue for First Nations in reaching final agreements is resolving overlapping claims on shared territories. Proposed power and resource development projects have pitted First Nation against First Nation in disputes over jurisdiction in contested traditional territories and over the appropriate uses of the land. Uncertainty over land ownership and jurisdiction has the potential to drive away investment and development that may benefit First Nations and regional economies.

It will take especially strong resolve for the First Nations Summit to push progress on territorial issues while supporting the conclusion of final agreements. First Nations will require resources and support to address these difficult issues. The Treaty Commission is doing what it can and federal funding has been helpful. The BC government has much to gain from the resolution of territorial disputes and therefore should also fund First Nations to do this work.

The Prime Minister, the Premier and First Nation leaders must signal that they have the willingness to overcome obstacles and reach lasting reconciliation. Without a recommitment at the highest levels the parties may not have the political will to resolve issues that stand in the way of modern-day treaties with many more First Nations.

The lack of urgency in treaty negotiations, for which all parties must share some of the responsibility, remains a concern for the Treaty Commission. One treaty came into effect in 2009, another in 2011, and a third is expected in 2013 – not the results that were expected through a made-in-BC treaty process.

TREATY REVITALIZATION

Senior officials for the Principals have been directed to recommend improvements to the treaty process by January 2012. Topics for treaty negotiation revitalization include building First Nations capacity for governance after treaty, streamlining the treaty process, resolving First Nation overlaps on shared territory, and clarifying the role of the Treaty Commission.

COMMON TABLE

First Nations had been exploring ways to make progress in treaty negotiations. The result was the establishment of a Common Table in 2008 to collectively negotiate aspects of treaties that First Nations had grown frustrated with trying to negotiate on their own. Negotiators for more than 60 First Nation communities met with the governments of Canada and BC in sessions chaired by the Treaty Commission over 13 days. The Common Table continues to provide a forum for First Nations to discuss aboriginal rights and title issues among themselves and with representatives for the governments of Canada and British Columbia.

First Nation representatives of the Common Table recently proposed an approach for treaty purposes on Recognition and Certainty for consideration by the governments of Canada and BC.

CURRENT SITUATION

There are 60 First Nations comprising 110 *Indian Act* bands currently in the treaty process.

- 2 First Nations have implemented treaties — Tsawwassen First Nation and Maa-nulth First Nations
- 3 First Nations have completed final agreements, but the parties have not yet completed ratification — Lheidli T'enneh First Nation, Sliammon First Nation and Yale First Nation
- 2 First Nations are close to concluding final agreements — In-SHUCK-ch Nation and Yekooche Nation
- 1 First Nation has completed an agreement in principle — K'omoks First Nation
- 8 First Nations are in advanced agreement in principle negotiations — Homalco Indian Band, Ktunaxa/Kinbasket Treaty Council, 'Nqmgis Nation, Nazko First Nation, Te'Mexw Treaty Association, Tla-o-qui-aht First Nation, Tsimshian First Nations and Wuikinuxv
- 26 First Nations are actively engaged in treaty negotiations
- 18 First Nations are not currently engaged in treaty negotiations.

Several celebrations occurred on April 1, 2011 to mark the effective date of the Maa-nulth First Nations treaty. These were significant events for the BC treaty process as this is the first multi-First Nation group to complete a final agreement.

SPECIAL INITIATIVES

The Treaty Commission is open to new ways to assist First Nations as they approach agreements in principle, final agreements and treaty implementation. One priority has been to assume a much larger role in assisting First Nations as they work towards resolving overlaps on shared territory. Another is an evolving role that assists First Nations as they prepare for self government after treaty by completing strategic human resource planning.

HISTORIC ACCORD

An historic accord between Tseshaht First Nation and Maa-nulth First Nations shows that treaty rights and aboriginal rights can co-exist. The way in which those rights co-exist is a decision to be made by the First Nations. Honouring historic Nuu-chah-nulth laws, traditions and protocols, the Tseshaht First Nation and the five Maa-nulth First Nations signed an accord just two days before the effective date of the Maa-nulth treaty.

The Treaty Commission's active participation in these discussions was made possible as part of its larger initiative that was funded by Aboriginal Affairs and Northern Development Canada (AANDC). Funding helps First Nations to resolve territorial issues, especially those First Nations in the advanced stages of treaty negotiations. Discussions can occur between First Nations inside and outside the treaty process with facilitation by commissioners and Treaty Commission staff as required.

The Treaty Commission has provided assistance to a long list of First Nations that are committed to developing, restoring or restating arrangements for sharing territory. First Nations in advanced treaty negotiations that have received support include In-SHUCK-ch Nation, Yale First Nation, Yekooche First Nation, K'omoks First Nation, Homalco Indian Band, Nazko First Nation, and Wuikinuxv Nation. Several more First Nations inside and outside the treaty

process are also working to resolve territorial issues. Agreement is not always possible, but First Nations and the Treaty Commission are now much more engaged on this issue.

CONFLICT RESOLUTION WORKSHOPS

The Treaty Commission teamed with Royal Roads University in Victoria to present workshops for First Nations on conflict resolution as part of its initiative to address overlaps on shared territories among First Nations.

The two, two-day workshops attracted chiefs, councillors, treaty negotiators, treaty team members and First Nation administrative staff. *Conflict Resolution: Building on Cultures of Peace and Harmony* explored the dynamics of conflict and competing interests that create and sustain conflict. Participants learned about communication traps and non-confrontational strategies to peacefully explore options to resolve conflict.

First Nations participants have expressed interest in receiving more training.

HUMAN RESOURCES CAPACITY TOOL FOR FIRST NATIONS

A tool to assist First Nations with strategic human resource planning has been developed by the Treaty Commission in partnership with the Kaska Dena Council. Entitled *A Human Resource Capacity Tool for First Nations: Planning for Treaty*, it has been piloted in workshops with First Nations.

The human resource capacity tool is a practical way for First Nations to assess their readiness for self governance after treaty given their own priorities, capacities, and traditions of

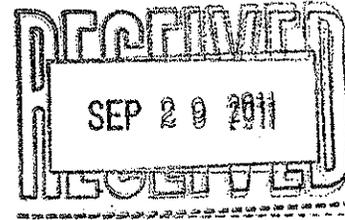
governance. First Nations can modify the tool to meet their unique needs and circumstances.

The tool and pilot workshops were funded in part by the provincial Ministry of Aboriginal Relations and Reconciliation. The tool will be distributed to First Nations later this year at no cost and further suggestions on how to use it will be available from the Treaty Commission.

Workshops will be held by the Treaty Commission as resources permit.



Kackaamin
FAMILY DEVELOPMENT CENTRE



September 27, 2011

Wendy Thomson, Manager
Administrative Services
Alberni Clayoquot Regional District
3008 – 5th Avenue
Port Alberni, BC V9Y 2E3

Dear Wendy:

Thank you so much for the grant-in-aid for \$5000.00. We were able to purchase some good playground equipment from Costco and have two of our employees set it up. It has been a real hit with the children that attend our Centre.

I am enclosing all the financial paperwork that is part of this grant. If you have further questions or need more information, please contact me.

Yours truly,

Sadie M. Greenaway
Executive Director



From the Board Table

September 24, 2011

2012 Operating Budget Approved

Board members received the second draft of the *2012-2016 Financial Plan* and approved a balanced operating budget of \$18,213,906 for 2012. Under the *Library Act*, public libraries are required to adopt a balanced budget for the following year prior to December 31.

This year, the provincial government provided \$1,265,213 – \$79,294 more than last year – which included grants for BC OneCard and Literacy Equity that were expected to be eliminated after 2010. The government announced that it will require comprehensive reporting for the grants to meet provincial priorities, develop local capacities and ensure accountability. This fiscal year, BC government's budget for the public library sector is \$13,990,000.

Municipal and rural levies will contribute \$16,486,603 to the budget, which includes increases to cover expenditures due to provincial minimum wage and pension rate adjustments, and expenditures for future new or expanded facilities.

In June of last year, the Board approved a 10-year plan to deal with the more than \$2.4 million in deferred maintenance issues of VIRL's 38 branch libraries identified in the *Consolidated Facilities Master Plan*. The plan called for a 1.25% annual increase for future new or expanded facilities, as well as a 1% increase for maintenance, fixtures, furniture and equipment.

The remainder of budgeted revenues come from overdue and other fees, and investment income.

Budget expenditures include \$2,228,283 for purchase of library materials, up 3% over last year.

Seven principles guided the development of the financial plan as follows:

- Strive to maintain excellence in the services and programs outlined in the strategic plan
- Provide core services more effectively and efficiently.
- Incorporate feedback obtained from stakeholders, partners and staff during last year's strategic planning process.
- Create welcoming environments that are pleasing and safe.
- Gain efficiencies through diligent resource stewardship, high performance and accountability on the part of all staff.
- Provide staff training and support that will attract and retain talented high quality staff.
- Act on Consolidated Facilities Master Plan recommendations and correct long standing budgetary issues with respect to maintenance and provision of useable space.

Update on Nanaimo North branch

The Board received an update on the proposed 15,422 sq. ft. Nanaimo North branch on Hammond Bay Road and agreed to accept the recommendation to maximize space in the building and move some staff to the Harbourfront branch.

Nanaimo North borrowing

The Board authorized a 30-year Indebtedness Agreement with the Regional District of Nanaimo, which has agreed to borrow \$8-million on VIRL's behalf from the Municipal Finance Authority (MFA) for construction/renovation of the proposed Nanaimo North branch.

Lake Cowichan borrowing

The Board received an update on the borrowing process to be facilitated by the Cowichan Valley Regional District (CVRD) on behalf of VIRL for construction of a new branch in Lake Cowichan.

LEED design to be incorporated in facilities plan

As part of its facilities plan, the Board has agreed to incorporate LEED 'green' design standards' rather than apply for formal LEED certification. Leadership in Energy and Environmental Design (LEED) is a voluntary, internationally accepted benchmark that provides proof of design, construction and operation of high performance 'green' building. LEED certification is an expensive process, eg LEED certification for the proposed Lake Cowichan branch could add as much as \$18,000 to the estimated \$1-million project, while LEED certification for the Nanaimo North branch would likely cost an additional \$63,350.

New Library Managers introduced

Two new Library Managers were introduced to Board members – Jamie Anderson and Stephen R. Warren, of the Parksville and Courtenay branches, respectively. Jamie Anderson comes from the Thompson Nicola Regional District Library System, where he was Head of Reference. Prior to that position he served as the Systems and Web Librarian at Kwantlen University College, and librarian at Vancouver Public Library. Stephen R. Warren comes from the Lethbridge Public Library, where he provided reference and readers' advisory services. Prior to that Stephen worked as a temporary CSL at the Courtenay branch.

2011/12 Board Meeting Dates

November 26, 2011

January 28, 2012 – Annual General Meeting

March 31, 2012

June 9, 2012

September 15, 2012

November 24, 2012

**ALBERNI – CLAYOQUOT
REGIONAL DISTRICT
EMERGENCY PLANNING
COMMITTEE MINUTES**

September 22nd, 2011

EOC Meeting Room

PRESENT: Russell Dyson, ACRD CAO (chair);
Rick Geddes, BCAS and SLFD; David Wiwchar, the Peak; Penny Cote, ACRD
Sproat Lake; Mike Kokura, ACRD Beaufort; Dan Ranger, Fortis Gas; Cindy
Solda, CPA; Mike Sparrow, CCFD; Chris Jancowski, PAFD; Guy Clcon, CPA;
Ken Watson, CPA; Mark Palmer, AVRS; David Peterson, MoSD; Randy
Fraser, CPA; Brian Mousley, CPA

REGRETS: Larry Cross, Theresa Kingston, Kevin Murray

- ✓ The meeting was called to order at 1:30 pm by Russell Dyson.
- ✓ Introductions.
- ✓ The minutes of the last meeting on June 23rd, 2011 were adopted as presented. A new item was added to the agenda: the recent 6.8 earthquake off Port Hardy as item #1.

- ✓ Old Business: No old business.
- ✓ New Business: Port Hardy area earthquake:
Discussion revolved around the timelines and lack of information concerning the event. It was decided that a letter will be sent to PEP to clarify practices and expectations. Russell and Laurie will follow up.

ShakeOut BC update: The event will be held on October 20th at 10:20 am. To date 2,500 people have registered from the ACRD. Last year there were 4,700 from this area that participated in the drill.

Tsunami door to door education: Chris Jancowski provided an update on the statistics collected from the recent program. Approximately 1000 residents were reached during the month long event. 98% are aware they live in the inundation zone, 92% can here the warning siren test from where they live and over 80% have an evacuation plan. Councilor Chopra asked about future plans and education for those outside the inundation zone. This will be part of future budget discussions.

Fall Fair update: Laurie will provide an update on the Fall Fair booth at the next meeting. Admissions to the Fair were down from last year.

BC Hydro tabletop exercise: BC Hydro is holding their biannual tabletop exercise on Wednesday October 5th at the new Tebo office. Invitations have been sent to primary agencies by BC Hydro.

Emergency Planning Conference: The annual provincial EP conference will be held in Vancouver from November 28th to December 1st. ACRD will send two people to the conference. (Laurie and Russell). The website is epconference@vancouver.ca .

✓ Agency Reports:

BCAS: The CRU has been used in several recent community events.

City of Port Alberni: The City Manager reviewed the recent EOC training course held in Port Alberni. The exercise involved emergency staff and concerned an SO₂ leak.

City Works: The City engineer and staff discussed timing of actions based on different types of emergencies..

Fortis Gas: Tsunami shutdown system development is ongoing.

Emergency gas valves are being installed in the inundation zone.

SLFD: Sproat Lake fire department has had a report completed focusing on department activities. The report and its recommendations are being evaluated by SLFD and the CAO.

ACRD: The Sproat Lake regional director asked about the tsunami notification procedures. The EOC director decides who will be notified during an emergency event.

Next meeting of the Alberni Valley Emergency Planning Committee will be on **Thursday November 24rd, 2011 at 1:30 pm in the EOC meeting room.**



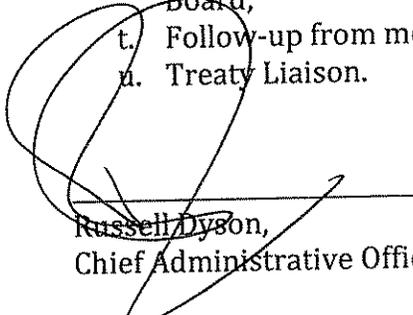
Staff Report

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: October 19, 2011

Re: Update on Staff Activities

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- a. Updating the Regional District's records management system;
- b. Investigating options/projects for the Gas Tax Funds;
- c. Long Beach Airport Water Study;
- d. Implementing Contract – West Coast Recycling and Collection Services;
- e. BCID conversion and infrastructure analysis; including public meeting and website development;
- f. Sproat Lake Volunteer Fire Department Review;
- g. 2011 Local Election Preparation;
- h. Organizing the development of the Alberni-Clayoquot Health Network and Administration Committee;
- i. Implementing Regional Fire Services Coordinator;
- j. Alberni Valley Airport grounds maintenance – brush control and ditching;
- k. Harold Bishop Fire Hall water service;
- l. Secure new contract service for Bamfield Water System;
- m. Preparations and attendance at the Community to Community Forum held on October 13, 2011;
- n. Long Beach Airport parking and sewage expansion;
- o. Log Train Trail bridge and stream crossing construction;
- p. Review AV Landfill operations and approve minor upgrades;
- q. Pursue approvals for AV Landfill gravel source;
- r. Regional Water information meeting and response to inquiries;
- s. Finalizing the Long Beach Airport Authority Bylaw for consideration by the ACRD Board;
- t. Follow-up from meetings with Ministers at the UBCM Convention;
- u. Treaty Liaison.


Russell Dyson,
Chief Administrative Officer

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas

"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



M E M O R A N D U M

TO: Board of Directors, Regional District of Alberni-Clayoquot
FROM: Mike Irg, Manager of Planning and Development
DATE: October 19, 2011
RE: Monthly Activity Report - - Planning and Development

2010 total	2011 YTD	CATEGORY OF APPLICATION
15	8	Rezoning
7	10	Development Permit and Development Variance Permit
12	11	Subdivisions
6	0	Agricultural Land Reserve
3	1	Board of Variance
12	12	Crown leases
22	17	Bylaw Enforcement
5	5	Miscellaneous
82	64	TOTAL APPLICATIONS RECEIVED

In addition to day to day planning applications staff have been involved in:

Alberni Valley OCP reviews.

- Review draft Beafort OCP with APC October 3rd.
- Review draft Beaver Creek OCP with APC October 4th.
- Cherry Creek OCP open house held October 13th.
- Sproat Lake draft OCP reviewed by the APC October 17th.

Bamfield OCP review. The draft Community Profile has been sent to the Area Director and Bamfield APC.. A public open house is scheduled for November 3rd in Bamfield.

The Agriculture Advisory Committee met to begin implementation of the Alberni Valley Agricultural Plan.

Mike Irg, MCIP
Manager of Planning and Development



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: October 19, 2011
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following since the last Board of Directors meeting on October 5, 2011:

- Continued to assist in the Treaty Implementation process.
- Attended the Community to Community Forum regarding Emergency Planning.
- Amended the Sproat Lake Fire Protection Service Area Bylaw to include the Alberni Valley Landfill.
- Met with Dan Holder, Fire Services Coordinator, to discuss the accounting and budgeting process of the Regional District as related to the Fire Departments.
- Adjusted the draft of the Bamfield Water Leak Policy based on direction from the Bamfield Water Committee.
- Created financial reports for the Bamfield Water Committee and attended their meeting on October 18, 2011.
- Amended the Arvay Road Street Lighting Bylaw due to the rising cost of Hydro.
- Attended the BC Transit Stakeholder Workshop.
- Began working on the 2012-2016 Financial Plan.
- Assisted Vancouver Island University in the mailing out of the West Coast Multiplex survey.

Submitted by: _____


Teri Fong, CGA, Manager of Finance

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of October 19, 2011

No.	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Nov. 24/10 BD	Apply for Infrastructure Planning Grants for Cherry Creek and Beaver Creek Water	Janice	Submitted December 2/10 – Awaiting decision – Fall 2011
	Dec. 10/10 BD	Apply for funding through the Gas Tax General Priority fund for Sugsaw Lake upgrade and Beaver Creek Water booster pump station	Janice	Submitted – April 29/11 Awaiting decision – Fall 2011 Discussed support with Minister at UBCM
2.	Jan. 12/11 COW	Submit application for funding for the Debris Deflection Berm (Woosley Road)	Janice	Submitted – Jan. 14/11 Awaiting decision
3.	Feb. 9/11 WC	Meet with Dave McVetty, Superintendent, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Met with Mr. McVetty – Work in Progress– Keeping PRNP up to date on water supply
4.	Feb. 23/11 BD	Work with Ryan Dvorak, SD70, ADSS in exploring potential opportunities to enhance forestry education through a Christmas Tree Farm – Investigate potential lands in the ACRD	Russell	Access in place – work commencing
5.	May 25 th BD	Make amendments to the Long Beach Airport Authority and forward for consideration by the ACRD Board	Wendy	October 26 th Board Meeting
6.	June 22 nd BD	The Board approved retaining the services of VIU to conduct a survey on the West Coast – Proceed with survey	Russell/Teri	Questionnaire Mailed out – Responses coming in
7.	June 22 nd BD	The Board approved the sewage works to collect and treat waste from the BC Parks lease space at the Long Beach Airport	Russell	Following Oct 5 th Direction at Board – Seeking alternatives
8.	July 13 th Spec. BD	The ACRD Board awarded the 3 yr contract to Sonbird Refuse & Recycling Ltd. for West Coast Recycling, Garbage Collection and Disposal – Award Contract	Wendy	October 2011
9.				

No.	Date	Action Item	Assigned to	Target Date/Update
	July 13 th Spec. BD	The ACRD Board appointed the following individuals to the Log Train Trail Advisory Committee: Patty Edwards, Glenn Wong, Mike Kokura, Ken McRae, Linda Scobbie, Judy Carlson, Erica Blake, Deb Oakes and Brian Clozza – Forward letters advising of appointments	Wendy	Initial meeting to be arranged November 2011
10.	July 27 th BD Mtg.	The Board approved the improvements to the Log Train Trail at a cost of \$5,000.00 – Advise TimberWest and proceed with the improvements	Russell	Work in progress
11.	Aug. 24 th EA Dir	Forward recommendation from the EA Directors to the next Board of Directors Meeting regarding use of the Gas Tax Funds for Regional Districts Community Water Systems	Russell	Water & solid waste priorities to be developed in 2012 budget process – Regional Park Plan to be reviewed Oct. 26 th
12.	Sept. 14 th COW	Directors approved proceeding with the evaluation of the Board Room at an expense of \$3,600.00 plus taxes – Proceed with evaluation	Russell	Proceeding
13.	Sept. 14 th RHD	Invite VIHA representatives to meet with the Regional Hospital District to discuss First Nations Health Care	Wendy	Request forward to VIHA
14.	Oct. 5 th BD	Forward a letter to the District of Ucluelet advising that the ACRD will sponsor the AVICC Banquet Reception in Ucluelet, April 1-15, 2010 in the amount of \$2,000.00	Wendy	Done
15.	Oct. 5 th BD	Forward a letter to the Air Quality Council supporting their application for another Woodstove Exchange Program	Wendy	Done
16.	Oct. 5 th BD	Invite the Climate Action Secretariat to meet with the ACRD Board of Directors	Wendy	Request sent
Finance Department				
17.	Oct. 5 th BD	Provide Directors with a further breakdown on the BC Transit Annual Performance Summary 2010/11 for the ACRD	Teri	November COW
18.	Oct. 5 th BD	The Alberni Golf Club Tax Exemption Bylaw for 2012 was adopted advise the Club and make arrangements for the exemption with BC Assessment	Teri	Done
19.				

No.	Date	Action Item	Assigned to	Target Date/Update
20.	Oct. 5 th BD	The Long Beach Golf Club Tax Exemption Bylaw for 2010 was referred to the next Board Meeting (waiting for non-profit designation)	Teri	Referred to October 26 th Board Meeting – LBGC has been advised
Environmental Services Department				
21.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Russell/ Lori	Find consultant to provide options - Map of outfalls into Bamfield and Grappler Inlets – Done
22.	Sept. 16/09 AV	Work with City of PA Staff on Bell Road/Stuart Ave. Water and continue investigating infrastructure grants	New Manager	\$10,000 grant received – proceeding with draft design/cost – meeting with Engineer to follow
23.	Oct. 1/09	East Bamfield Waste Transfer Site Re-use shed at Waste Transfer Site	Rob	Working with NIC on design of re-use shed
24.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICEI)	New Man/ Janice	Work to be completed in 2011 – Report to follow
25.	Apr. 28/10 BD	Investigate and work with Dolan's on the proposed Rock Quarry Project on the AV Airport Property	Russell	ILMB to provide response
26.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
27.	May 13/10	Mapping of Bamfield Water System, Infrastructure Planning Grant	Mike/ Lori	Underwater system map completed by John Mass. Mapping of Meters and new infrastructure two thirds complete
28.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	New Manager	Investigate with the Long Beach Airport Authority (when formed)
29.	Sept. 8/10 WC	Investigate the possibility of leasing property at the long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
30.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	New Manager	October 2011

No.	Date	Action Item	Assigned to	Target Date/Update
31.	Apr. 27 th BD	Put forward to the COW the request from the Air Quality Council to: 1. Establish Alternatives to Burning & 2. Develop Guidelines for Best Burning Practices	Janice/ Rob	November 2011
32.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	Meeting forthcoming
33.	July 27 th BD	The Board approved awarding the contract to GW Solutions to undertake the Hydrogeological Groundwater Evaluation at the Long Beach Airport for a maximum cost of \$65,216.00 including HST – Award Contract	Russell	Drilling complete – Report forthcoming
34.	Sept. 21 st WC Comm	Investigate options/implications on the future of the water landing strip at the WC Landfill and report back to the West Coast Committee	Russell/ Wendy	Report to January WC Committee Meeting
Planning Department				
35.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2011
36.	June 1/09	Bamfield OCP Review	Mike	Working with VIU – Public Open House November 3 rd
37.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
38.	n/a	Airport Zone Bylaw – AV Airport/Long Beach Airport	Mike	In progress
39.	n/a	Alberni Valley OCP Review	Mike	In progress – Cherry Creek second Open House held October 13 th - Beaufort OCP, Beaver Creek & Sproat Lake OCP review underway
40.	Apr. 27 th BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Meeting held October 12 th

No.	Date	Action Item	Assigned to	Target Date/Update
41.	Aug. 10 th COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	October – Working with Community Hall Association
42.	Oct. 5 th BD	Forward a letter to the Vancouver Island Spine Trail Association supporting the VI Spine Initiative	Mike	Done
43.	Oct. 5 th BD	Provide Director Ochman with further information on Misc Building Permit values for Bamfield on the Building Inspectors report for August 2011	Rob	Information provided
44.	Oct. 5 th BD	The Board passed a resolution that all Long Beach planning matters be reviewed by the Regional Board without input from the Long Beach APC until new members have been appointed	Mike	Done
45.	Oct. 5 th BD	Development Variance Application DVC1108 (Hans Heringa, Salmon Beach) – Directors passed a resolution to consider the Development Variance Application	Mike	October 26 th Board Meeting

Issued: October 19, 2011



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CGA, Manager of Finance

Meeting Date: October 5, 2011

Subject: 2012 Long Beach Recreation Cooperative Tax Exemption Bylaw

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw F1098 cited as "2012 Long Beach Recreation Cooperative Tax Exemption Bylaw".

Background:

At the August 24th Board of Directors meeting, directors considered a request from the Long Beach Recreation Cooperative for tax exemption in 2012. A resolution was passed to approve the tax exemption in 2012, pending confirmation of Long Beach Recreation Cooperatives society status. Long Beach Recreation Cooperative is not registered as a not-for-profit but still does qualify for the exemption under section 809(4)(a) of the Local Government Act as it is an athletic or service organization, that is a registered entity, and uses the land for public athletic or recreation purposes.

The Local Government Act does not state that the entity has to be a not-for-profit, only that it be an athletic or service organization. The Regional District has exempted the Long Beach Recreation Cooperative since 2008. Tax exemption bylaw requires an affirmative vote of at least two-thirds of votes cast in order to be adopted.

Time Requirements – Staff & Elected Officials:

Minimal.

Financial:

If the Long Beach Recreation Cooperative had been taxable in 2011, their tax bill would have been \$6,907.00.

Policy or Legislation:

Local Government Act Section 809(4)(a).

Submitted by: 
Teri Fong, CGA, Manager of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw F1098

2012 Long Beach Recreation Cooperative Tax Exemption Bylaw

WHEREAS the *Local Government Act*¹ authorizes a Regional District Board to exempt from taxation land or improvements or both owned or held in trust by the owner for an athletic or service organization and used principally for public athletic or recreation purposes;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. The following described properties shall be exempt from taxation imposed under the *Local Government Act*:

Land and improvements known as the **Long Beach Recreation Cooperative** as outlined on **Schedule "A"** attached to and forming part of this Bylaw and legally described as follows:

Parts of District Lots 113, 165, 166, 167, 178, 192, 193, 194, and 195, all part of the Long Beach Airport, all of the Clayoquot Land District

Parts of PID Numbers: 024-158-666, 009-392-351, 024-749-435, 010-322-451, 010-157-913, 024-749-389, 024-159-034, 024-158-569, 024-749-397

2. The tax exemption established by this Bylaw shall be for the 2012 taxation year.
3. This Bylaw may be cited as **"2012 Long Beach Recreation Cooperative Tax Exemption Bylaw No. F1098"**.

Read a first time this	day of	2011.
Read a second time this	day of	2011.
Read a third time this	day of	2011.

¹ *Local Government Act Section 809*

ADOPTED this _____ day of _____ 2011, by an affirmative vote of at least two-thirds the votes cast.

Certified true and correct copy of
**“2012 Long Beach Recreation
Cooperative Tax Exemption
Bylaw No. F0198.”**

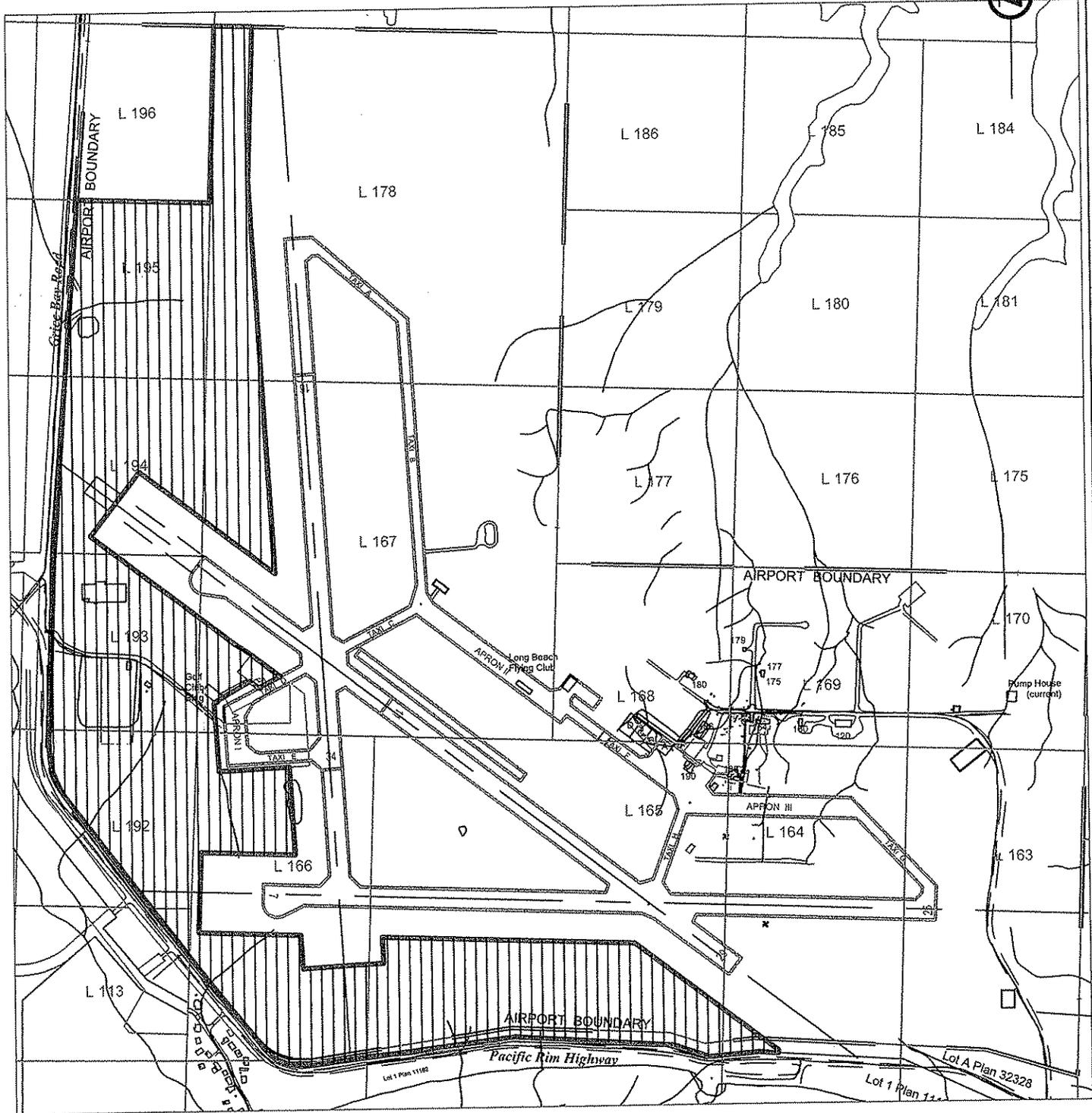
The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Russell Dyson,
Chief Administrative Officer

Glenn Wong,
Chairperson

Schedule 'A'

This schedule is attached to and forms part of Bylaw F1098 Long Beach Recreation Cooperative Tax Exemption Bylaw



Long Beach Recreation Cooperative Lease Area



ALBERNI-CLAYOQUOT REGIONAL DISTRICT





Administrative Memo

To: Board of Directors

From: Russell Dyson, Chief Election Officer

CC: Wendy Thomson, Deputy CEO

Meeting Date: Wednesday, October 26, 2011

Subject: Appointment of a Director for Electoral Area 'A' Bamfield

Recommendation:

That the Board of Directors of the Alberni Clayoquot Regional District proceed with the appointment of a Director for Electoral area 'A' pursuant to Section 78 LGA and as detailed in the Chief Election Officers report of October 26, 2011.

Desired Outcome

To appoint the Area Director to represent Bamfield as required by the Local Government Act, after a public process to identify potential candidates.

Background

The Regional District received one nomination for the position of Electoral Area Director for Bamfield (Area 'A') – the incumbent Stefan Ochman. Nominations closed Friday October 14. Mr. Ochman has provided notice (attached) that he has withdrawn from the candidacy. It is beyond the deadline to extend the nomination period. The Board is now faced with having to appoint a Director or the Ministry will make the appointment. There is no other option available to the Regional District as this is prescribed by the Local Government Act.

The appointment of a Director must be of a qualified elector who is a resident of the electoral area. The appointment will serve with the same term and conditions as those candidates that are acclaimed or elected in the 2011 Local Government Election.

The current Electoral Area Director – Stefan Ochman, remains as the Director until the Inaugural meeting of the Board December 9, 2011.

In order to facilitate the appointment and enable an opportunity for candidates to come forward the following process is proposed:

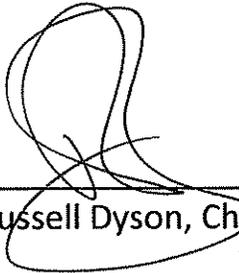
1. The Regional District provide an opportunity for nominations to be considered for the appointment and advertize in local media and the Bamfield Portal.
2. Nominations require two qualified electors and a signed declaration of the nominee indicating they are qualified, a similar form and process to the nominations of candidates for the election.
3. Nominations be open commencing 9:00 am Tuesday November 1, 2011 until 4:00 pm Thursday November 10, 2011
4. The nominations be presented to the Regional Board at a Special Board meeting immediately following the Inaugural Meeting of the Board Friday December 9, 2011. If there is more than one candidate the Board will have to decide. The appointment will take effect upon adoption of the resolution and the swearing in of the Candidate at the Special meeting. This will enable the director's term to commence as soon as possible following the first meeting of the newly elected Board (a legislative requirement).

If multiple candidates are nominated the Board will need to determine how to select the Director. This could be done from an election among Directors at the meeting or a selection by drawing by lot.

Financial

Advertising and modest staff time will be required.

Submitted by:



Russell Dyson, Chief Election Officer

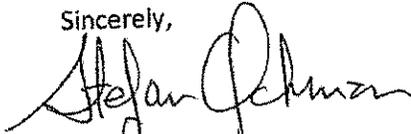
October 19, 2011

Hi Russell,

By the following I would like to notify you officially that I am withdrawing my nomination as candidate for Electoral Area A (Bamfield) Director.

Sorry for any inconvenience this may cause.

Sincerely,



Stefan Ochman



Request for Decision

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

Meeting Date: October 26, 2011

Subject: Selection Committee – Manager of Environmental Services

Recommendation:

The Board of Directors appoint the following individuals to the Selection Committee for the Manager of Environmental Services position with the Alberni-Clayoquot Regional District:

Russell Dyson, Chief Administrative Officer
Wendy Thomson, Manager of Administrative Services
Glenn Wong, Chairperson

Desired Outcome:

To fill the vacant Manager of Environmental Services position with the Alberni-Clayoquot Regional District.

Background:

The Board of Directors have authorized staff to commence the recruitment process to fill the Manager of Environmental services position. Advertisements for the position have been published in local papers, the Regional District website and CivicInfo website. The closing date for submitting an application for the position is Friday, October 28, 2011 at 4:30 pm.

The Regional District has a Recruitment and Selection Policy for hiring all union and non-union employees. The Policy requires the Board of Directors to appoint a Selection Committee to review applications, short-list, conduct interviews and make recommendation to the Board on the best suitable candidate to fill the position. The final responsibility for the selection of all non-union employees of the Regional District is that of the Board's. This is a key non-union position with the ACRD. The Manager of Environmental Services will report directly to the Chief Administrative Officer.

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas
"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

Appointment of Selection Committee – Manager of Environmental Services

We are proposing to start interviewing possible candidates the first or second week of November.

Time Commitment - Staff/Elected Officials

Some staff and Chairperson's time will be required to review the applications, short-list and conduct interviews. Some staff time will also be required to conduct reference checks.

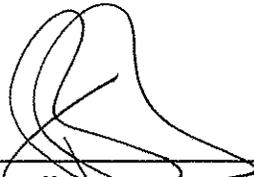
Policy or Legislation

Alberni-Clayoquot Regional District Recruitment and Selection Policy.

Financial Implications

There will be minimal financial implications to the Regional District as the recruitment process is being conducted in-house, rather than using consulting services.

Submitted by:



Russell Dyson,
Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: October 26, 2011
Subject: Bamfield Water System Leak Policy

Recommendation:

That the Board of Directors adopt the Bamfield Water System Leak Policy as recommended by the Bamfield Water Committee.

Desired Outcome:

To have a policy for staff to utilize when responding to leak adjustment requests from Bamfield property owners.

Summary:

The policy states that there is no forgiveness for delivery of unnecessary services unless the leak is due to the failure of ACRD utility equipment or an error in the reading of the meter.

Background:

Staff has worked together with the Bamfield Water Committee to develop this policy.

Time Requirements – Staff & Elected Officials:

Minimal staff time will be required to respond to requests as they are received by property owners.

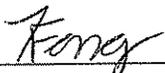
Financial:

There is no financial impact from this policy. If this policy was different and allowed for adjustments then the loss of revenue would have been absorbed by the other users of the water system.

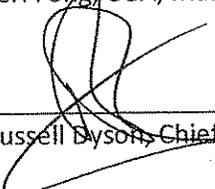
Options Considered:

The Bamfield Water Committee, at the recommendation of staff, considered allowing some form of leak adjustment but decided that it is the property owner's responsibility to ensure that their water system is in proper working order.

Submitted by: _____


Teri Fong, CGA, Manager of Finance

Approved by: _____


Russell Dyson, Chief Administrative Officer

Alberni-Clayoquot Regional District
BAMFIELD WATER SYSTEM LEAK POLICY

Policy Issued by: Board of Directors
Date Adopted:

Purpose:

The objective of this policy is to establish a procedure that would authorize the accounting staff of the Alberni-Clayoquot Regional District to respond to requests from Bamfield property owners for adjustment to their utility bills, as a result of a water leak.

Policy:

It is the Bamfield Water System customer's responsibility to ensure proper provision, monitoring, operation, maintenance, repair and replacement of their plumbing and irrigation system. Therefore, forgiveness for delivery of unnecessary services is not available.

Procedure:

1. The Bamfield Water Systems Contractor is to inform Alberni-Clayoquot Regional District accounting staff when, in the normal course of business, the Contractor becomes aware of abnormal water consumption or evidence of leaks on any property. Where excessive consumption is identified the Alberni-Clayoquot Regional District accounting staff will include, in the Bamfield Water System utility invoice, a letter informing the property owner of the potential leak.
2. The Bamfield Water Systems Contractor will ensure that the meter was properly read. If an investigation of the meter and meter reading records establish that the meter was misread or that there was a failure of utility equipment a new bill will be issued using an estimated reading based on the average water consumption at the property over the past three years for the billing period in question.
3. If an investigation of the meter and meter reads establishes that the meter was read properly and that there was no failure of utility equipment, the bill will remain valid and payable.



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: October 26, 2011
Subject: Board Remuneration Review Committee

Recommendation:

That the Board of Directors ask three former Board members to review Bylaw A1066, cited as "Board Remuneration, Expenses and Benefits Bylaw No. A1066, 2008" and provide their advice on changes, if any, that should be made to the bylaw, and further that the Chairperson select the three individuals to conduct this review.

Summary:

The Board's remuneration bylaw is structured to cover the three years of a term of office. The existing bylaw was adopted in December of 2008 and came into effect on January 1, 2009.

Staff suggests that the Review Committee be asked to bring their recommendations back to the November Board meeting for review.

Time Requirements – Staff & Elected Officials:

Staff time will be required to setup, meet and work with the three former Board members and to incorporate their recommendations into a bylaw for the Board's consideration.

Financial:

There is no financial impact for the current year.

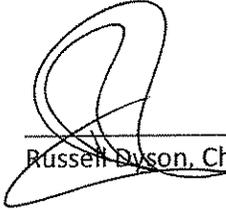
Policy or Legislation:

Changes to the Board's remuneration must be done by bylaw.

Submitted by: _____


Teri Fong, CGA, Manager of Finance

Approved by: _____


Russel Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: October 26, 2011
Subject: Arvay Road Street Lighting Bylaw Amendment

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to the bylaw cited as "Bylaw 766-1, Arvay Road Street Lighting Service Amendment, 2011".

Desired Outcome:

To amend the bylaw to allow for the increased cost of the service due to rising hydro prices.

Summary:

The Establishing bylaw for this service was created in 1992 and the cost has now risen to a point that requires an amendment to the maximum allowable requisition. The only costs that are associated with this service are hydro and the occasional repair. Beaver Creek Director, Patty Edwards, has consented to the amendment.

Time Requirements – Staff & Elected Officials:

There will be no additional time requirement by staff or elected officials.

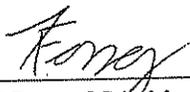
Financial:

This amendment increases the maximum allowable amount of the requisition to \$1,200 from \$865 to leave some room for future hydro increases.

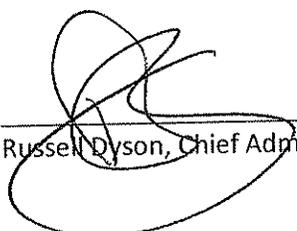
Policy or Legislation:

This amendment needs to be approved by the Inspector of Municipalities before it can be adopted as it is an amendment to the Establishing bylaw.

Submitted by: _____


Teri Fong, CGA, Manager of Finance

Approved by: _____


Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Wendy Thomson, Manger of Administrative Services
Meeting Date: October 26, 2011
Subject: Long Beach Airport Authority Bylaw

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give 4 readings to Bylaw A1071, Long Beach Airport Authority, 2011.

Desired Outcome:

To create an "arms length" commission to manage the operations of the Long Beach Airport.

Background:

The Alberni-Clayoquot Regional District has been awarded funding through the Island Coastal Economic Trust (ICET) in the amount of \$169,000 for the Navigational Aids Project at the Long Beach Airport. The creation of an Authority is one of the requirements in order to receive the ICET funds. The establishment of the Airport Authority needs to be done prior to December 31, 2011.

The terms and conditions of the Long Beach Airport Bylaw are modeled after an Authority established for the operation of the Campbell River Airport.

The Regional District's lawyers have reviewed and commented on the proposed bylaw. The main issue for the Regional District in establishing an Airport Commission is the delegation of its authority to the members of the commission board. In the proposed Bylaw the Authority has the ability to enter into agreements, leases and contracts. This could potentially create liability for the Regional District.

The West Coast Committee has reviewed the Bylaw and comments from the Regional District's lawyers and recommend that the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1071, Long Beach Airport Authority Bylaw.

Time Requirements – Staff & Elected Officials:

In addition to staff time requirements for the transition and development of the Authority, some staff and elected officials time will be required for participation on the Authority.

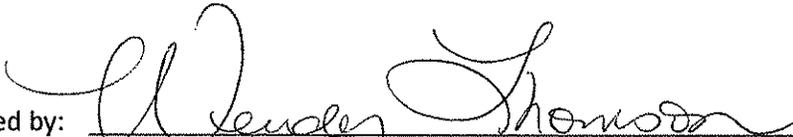
Financial:

The Authority will be funded through the Long Beach Airport budget.

Request for Decision

Policy or Legislation:

Section 176 (3) (g) of the Local Government Act authorizes the ACRD Board to delegate authority to a commission to manage an interest in property that his held by the Regional District.

Submitted by: 
Wendy Thomson, Manager of Administrative Services

Approved by: 
Russel Dyson, Chief Administrative Officer

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BY-LAW NO. A1071

A BYLAW OF THE REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
TO ESTABLISH A LONG BEACH AIRPORT AUTHORITY

WHEREAS the Alberni-Clayoquot Regional District acquired the Long Beach Airport on March, 30, 2000;

AND WHEREAS the Board of Directors may, by bylaw, delegate to a commission, any or all of the administrative powers of the Board of Directors over property acquired, held or used for an airport;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled enacts as follows:

1. TITLE:

This Bylaw may be cited as “**Long Beach Airport Authority Bylaw No. A1071, 2011**”.

2. INTERPRETATION:

2.1 In this Bylaw:

“ACRD”	means the Regional District of Alberni-Clayoquot;
“airport”	means the Long Beach Airport outlined on the attached map as Schedule “A”;
“authority”	means the Commission established by this bylaw;
“board”	means the Board of Directors of the Regional District of Alberni-Clayoquot;
“disposition”	means lease, licence, grant, conveyance or assignment of Airport real property and includes an agreement to do any of those things;
“transfer agreement”	means the agreement entered into between Her Majesty the Queen in Right of Canada and the Regional District of Alberni-Clayoquot, with all its appendices, governing the terms and conditions of the transfer of the Long Beach Airport.

3. ESTABLISHMENT OF COMMISSION

(a) A commission to be officially known as the “Long Beach Airport Authority” is established and shall be comprised of:

- (i) Six (6) members at large appointed by the Board;
- (ii) One (1) member nominated from the Tla-o-qui-aht First Nation, appointed by the Board;

- (iii) one (1) ex officio non-voting member, being the person who, from time to time, holds the office of Chief Administrative Officer for the ACRD, or designate,
 - (iv) one (1) ex-officio non-voting member being a Director of the Board from the District of Tofino, District of Ucluelet or Area "C" (Long Beach), appointed by the Board for a one (1) year term.
- (b) Voting Members shall be appointed to the Authority for a term of three (3) years and may serve for a maximum of nine (9) consecutive years as follows:

Members at Large

- (i) The Board's inaugural appointments shall consist of two (1) one-year appointments, two (2) two-year appointments, and two (2) three-year appointments.
- (c) The Board shall appoint a minimum of two (2) members to the Authority annually at a Board meeting held prior to the expiration of the member's term of office.
- (d) The Authority may make recommendation(s) to The Board with respect to Board Appointees.
- (e) The members appointed by the Board shall, at the first regular meeting of the Authority in each calendar year, elect a Chair and Vice Chair from amongst themselves.
- (f) In the event of the death, resignation, removal from office, or other inability to serve as a member of the Authority, the Board shall appoint a member to fulfill the term of the vacancy.
- (g) The members of the Authority shall serve without remuneration, but they shall be compensated for actual and reasonable expenses incurred in the discharge of their duties in accordance with ACRD bylaws and policies.
- (h) The Board may remove, for cause, any member it has appointed.

4. DUTIES AND POWERS DELEGATED TO THE AUTHORITY

- (a) The Authority shall manage and operate the Airport for, and on behalf of the ACRD subject to the requirements of this bylaw, the Community Charter and Local Government Act, and subject to the Transfer Agreement.
- (b) The Authority shall secure air transportation services for Tofino, Ucluelet and surrounding area, and is authorized to enter into agreements with airlines and ancillary service providers on behalf of the ACRD.
- (c) The Authority shall develop Airport lands for aerospace or any other aviation-related industry or complimentary commercial or other venture that conforms to the Airport's Master Plan and all applicable federal, provincial and regional laws and regulations.
- (d) The Authority may, in compliance with this bylaw and the ACRD's Purchasing Policy, the Local Government Act and the Community Charter, enter into contracts on behalf of the Alberni-Clayoquot Regional District for the supply of

materials, labour and services and the performance of work, as may be required for the operation, repair or maintenance of the Airport.

- (e) The Authority shall operate, market and develop the Airport to enhance the economic objectives of the ACRD as articulated in the ACRD's Airport's Master Plan.

5. PROCEDURES GOVERNING CONDUCT OF THE AUTHORITY

- (a) The Authority shall have the power to regulate its own procedures, subject to the requirements of the bylaws and policies established by the Board, the Community Charter, the Local Government Act, the Transfer Agreement or any other municipal, provincial or federal enactment.
- (b) At all meetings of the Airport Authority, four (4) members shall constitute a quorum.
- (c) No act or other proceeding of the Authority shall be valid unless it is duly authorized by resolution at a meeting of the Authority.
- (d) Minutes of all meetings of the Authority shall be recorded and copies circulated to and received by the Board, but do not require the approval of the Board.
- (e) The Authority shall seek prior Board approval:
 - (i) for any Disposition of Airport real property for a term exceeding three (3) years or could exceed three (3) years by exercising the rights of renewal or extension; or
 - (ii) before incurring any liability that exceeds three (3) years or could exceed three (3) years by exercising rights of renewal or extension.
 - (ii) before entering into any contracts, leases or agreements that exceed (3) years or could exceed three (3) years by exercising rights of renewal or extension.
- (f) The Authority shall, prior to June 30th in each year, submit a report to the Board outlining the Authority's activities in the previous year, and providing recommendations for the Board as to the continuation or modification of the Authority, its structure or operation.
- (g) The Authority may, at any time, recommend for the Board's approval, modifications to any ACRD policy in order to address specific Airport requirements, needs or concerns.

6. FINANCES

- (a) Before October 31st in each year, the Authority shall prepare five (5) year capital and operating budgets which shall be submitted for the Board's approval.
- (b) The Authority must not exceed the total spending limits established in each of the current year operating and capital budgets, as approved by the Board, without first obtaining the consent of the Board to do so.
- (c) The Authority shall ensure that its annual operating budget is funded entirely from its own revenues, unless otherwise approved by the Board.

7. RESCIND

- (a) Bylaw No. A1068, Tofino/Ucluelet Airport Advisory Committee Bylaw, 2010 is hereby repealed.

Read a first time on the	day of	,	2011.
Read a second time on the	day of	,	2011.
Read a third time on the	day of	,	2011.
Adopted on the	day of	,	2011.

Chairperson

Chief Administrative Officer

Appendix 1: Long Beach Airport Authority

The objectives of the Long Beach Airport Authority are:

1. To undertake the management and operations of the Long Beach Airport and associated facilities in a safe and efficient manner for the general benefit of the public.
2. To develop, maintain and operate the Long Beach Airport, including facilities for passengers, flight instruction, and aircraft accommodation, maintenance and overhaul.
3. To undertake the development of the lands of the Long Beach Airport that are available for uses compatible with air transportation activities.
4. To advocate, generate and participate in economic development projects and undertakings that are intended to expand British Columbia's air transportation facilities and to generate economic activity in all areas compatible with air transportation or other ventures that conform with the Airport's Master Plan and Zoning.
5. To enter into contract with any person, body corporate, government or government ministry, department or authority which may further the purposes of the Authority.
6. To secure air transportation for the Alberni-Clayoquot region.
7. To develop airport lands for aerospace or any other aviation-related industry or complimentary commercial venture that conforms to the Airport's Master Plan and Airport zoning.

Appendix 2: Long Beach Airport Authority Commission Members Self Evaluation Criteria

1. Members have a solid understanding of the aviation industry and competitive environment.
2. Members have a solid understanding of the Long Beach Airport Authority's (LBAA) mission and objectives.
3. Members have a solid understanding of the political and social environment in which the LBAA operates.
4. Members have a full and common understanding of the roles and responsibilities of a Commission and recognize their primary obligation is to monitor management and performance, not to manage the airport.
5. Members place the interests of the LBAA above and any representative or constituent interests they may hold. They declare any pecuniary or non-pecuniary interest and remove themselves entirely from the decision process or influencing the decision in any way.
6. There are clear written terms of reference for:
 - a. the Commission,
 - b. the Chair,
 - c. the Airport Manager,
 - d. the Committees,
 - e. individual Members.
7. There is an annual comprehensive airport manager evaluation process.
8. The LBAA maintains a conflict-of-interest policy and all Members and Management staff review and sign to acknowledge and comply with the policy.
9. There are mechanisms in place that allow the Commission to act independently of the Airport Manager if necessary.
10. There is an annual review process for the evaluation of:
 - a. The performance of the Commission as a whole;
 - b. The performance of Committees.
11. The Members communicate freely with one another – with and without management.
12. Members understand their common objectives and are willing to dedicate the time to accomplish them.

13. There is a clear and well-communicated set of Commission guidelines or operating procedures to which the Commission is committed.
14. The Commission's nominating process ensures that the Commission remains appropriately diverse with respect to age, perspective, skills and experiences.
15. Members receive regular training and information about the industry and their responsibilities.
16. New Members are oriented to the LBAA, including the mission, bylaws policies, as well as their roles and responsibilities as Commission Members.
17. The Commission effectively represents the organization to the community.
18. The Commission ensures that its actions are aligned with ACRD's Corporate Strategic Plan and .
19. The Commission has the opportunity to provide input and advice to the Airport Strategic Plan prior to its finalization.
20. The roles of the Commission and the Airport Manager are defined and respected, with the Airport Manager delegated as the Manager of the LBAA's operations and the Commission focused on policy and planning.
21. The information Members receive is in a format that is intelligible and enables them to understand the LBAA's performance relative to similar airports.
22. The Commission is regularly exposed to the Senior Management Team and Key Managers on a formal and informal basis.
23. The Commission has the tools and knowledge to effectively monitor the organization's performance.
24. The Commission regularly monitors and evaluates progress toward the airports strategic goals and performance.
25. Members receive information on a regular basis about the LBAA's financial performance.
26. Members receive information on a regular basis about the LBAS's non-financial performance.
27. Commission meetings allow enough time for the exchange of ideas.
28. The Commission has sufficient dialogue.

29. The Commission's dialogue is sufficiently broad, exciting and insight generating.
30. Commission members take reasoned, independent positions.
31. Commission members share their knowledge and experience to help the Airport Manager and the LBAA.
32. Commission discussions are open and candid.
33. The atmosphere of the boardroom encourages critical thinking.
34. Commission discussions reach closure.

Appendix 3: Code of Conduct for the Long Beach Airport Authority

Code of Conduct for Commission Members, Officers and Senior Employees of the Authority.

1. Prior to accepting an appointment as an Officer, Senior Employee or a Member of the Commission, the Long Beach Airport Authority (the "Authority"), each such person shall provide to the Authority and that person's nominator (in the case of a proposed Member) a Disclosure Statement and Undertaking in attached Form A, undertaking to conform to and be bound by this code of conduct, and detailing any business activity by that person or the person's associate (as defined in the Canada Business Corporations Act) which would pose an actual or perceived conflict of interest in the person's capacity as an Officer, Senior Employee or Members of the Authority.
2. All Management Personnel shall file with the Authority on an annual basis an updated Form A Disclosure Statement and Undertaking, and in the event of a mid-year material change or anticipated change, an amended Form A shall be filed forthwith.
3. All Management Personnel of the Authority shall act honestly and in good faith with a view to enhancing the best interests of the Authority; shall exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances; and shall comply with all relevant legislation, regulations, laws and by-laws applicable to the Authority. In addition, directors are expected to fairly and honestly weigh and endeavour to balance all competing interests in making their decisions, and notwithstanding any of the foregoing, directors hold a fiduciary duty to the Authority.
4. Management Personnel during and after their association with the Authority shall keep confidential all knowledge and information in their possession relating to the Authority except matters that have become of general or public knowledge, and they shall not make use of confidential information for personal gain or profit.
5. Except as permitted or requested by the Chair, the Vice-Chair or a resolution of the Members, or as required or permitted by ACRD by-laws or policies, Management Personnel shall not grant interviews to the media or others, and shall not make speeches or otherwise publicly discuss or disseminate information as to the Authority's affairs or policies.
6. Management Personnel shall not accept gifts or other benefits that could be construed as an attempt to secure from the Authority for a third party any special concession, favour or other benefit.

7. Management Personnel shall not place themselves in a position where they have a conflict of interest or duty between the Authority and another party, and if a situation arises whereby a real or perceived conflict exists, the person involved shall immediately report the matter to the Chair, who may rule that the situation be disclosed to the directors and officers of the Authority, and that the person not be involved in any decision making process relating to the situation in question.
8. Without limiting the generality of the obligations contemplated by above noted clause 7:
 - a) Any person who is a member of the Management Personnel group who:
 - i. is a party to a material contract or proposed material contract with the Authority, or
 - ii. is a director or an officer of or has a material interest in any person, as "person" is defined in the Canada Business Corporations Act, who is a party to a material contract or proposed material contract with the Authority,
 - iii. shall disclose in writing to the Authority the nature and extent of that person's interest;
 - b) The person concerned shall not vote on any resolution pertaining to the contract or proposed contract except as permitted by the Canada Corporations Act or other applicable statute;
 - c) The disclosure required by subsection (a) shall be made, in the case of a director:
 - i. at a meeting at which a proposed contract is first considered;
 - ii. if the Member who was not then interested in a proposed contract, at the first meeting after becoming so interested;
 - iii. if the Member becomes interested after a contract is made, at the first meeting after becoming so interested; or
 - iv. if a person who is interested in a contract later becomes a Member, at the first meeting after becoming a Member;
 - d) The disclosure required by subsection (a) shall be made, in the case of a person who is a member of the Management Personnel group but is not a Member:
 - i. forthwith after becoming aware that the contract or proposed contract is to be considered or has been considered at a meeting of members;
 - ii. if that person becomes interested after a contract is made, forthwith after becoming so interested; or
 - iii. if that person is interested in a contract and later becomes an officer, forthwith after becoming an officer.

Appendix 4: Disclosure Statement for Long Beach Airport Authority Disclosure Statement

Form A: Disclosure Statement and Undertaking for Members, Officers, and Senior Employees of the Authority

(collectively sometimes referred to in this Form A as "Employee")

Dated _____, 20__.

TO: The Long Beach Airport Authority (and Nominating Body if applicable).

I, _____ being a prospective officer, senior employee or member of the Commission of the Long Beach Airport Authority ("the Authority"), state and declare:

- 1. I have read and understand the Code of Conduct of the Authority, and hereby undertake to conform to and be bound by such code.
- 2. A direct and indirect conflict with my duty as an Employee of the Authority may arise because:
 - a) I hold the following offices (appointed or elected):

 - b) I or a trustee or nominee on my behalf, own or possess, directly or indirectly, the following interests, including employment and professional interests, whereby directly or indirectly, a duty or interest might be created in conflict with my duty or interest as an Employee of the Authority:

3. The nature of any conflicting office, duty or interest referred to in clause 2 is:

4. In addition to any company referred to or listed in clause 2, following is a list of every company in which I, or a trustee or nominee on my behalf, directly or indirectly, hold 10% or more of the ownership interest, including without limitation, issued shares of a corporation.

5. Name of Company and nature of business carried on:

6. Following are brief particulars as to my present employment and my primary sources of income. (do not disclose amounts).

7. Following is a list of each affiliate (as defined in the Canada Business Corporations Act) known to me of a company listed in clauses 2(b), 4 and 5 of this Statement:

Name of company, name of affiliate, and nature of affiliate's business.

8. In addition to the offices listed above, following is a list of every company of which I am an officer or director: Name of company and positions held.

I hereby state that all of the foregoing statements are true and correct to the best of my knowledge and belief.

Signed:

Appendix 5: Public Notice for Recruiting Long Beach Airport Authority Commission Members

CALL FOR INTEREST**Long Beach Airport Authority Commission Members**

The Alberni-Clayoquot Regional District (ACRD) is creating an Airport Authority to oversee the growth and operations of the Long Beach Airport. The ACRD is currently seeking volunteers who will act as Members on the Commission of the Airport Authority.

Member of the Long Beach Airport Authority must have the skills, knowledge and experience necessary to carry out the duties of the Airport Authority Commission. The Commission will be responsible for setting the authority's strategic direction, for making decisions for the authority and for overseeing the management of the authority's business and affairs. Candidates should be able to demonstrate knowledge and experience in the aviation industry. Commission positions are open to local and regional candidates.

Interested persons should submit a brief resume and covering letter stating why they feel they would be a good candidate for this role. More information is available on the Alberni-Clayoquot Regional District website: <http://www.acrd.bc.ca>.

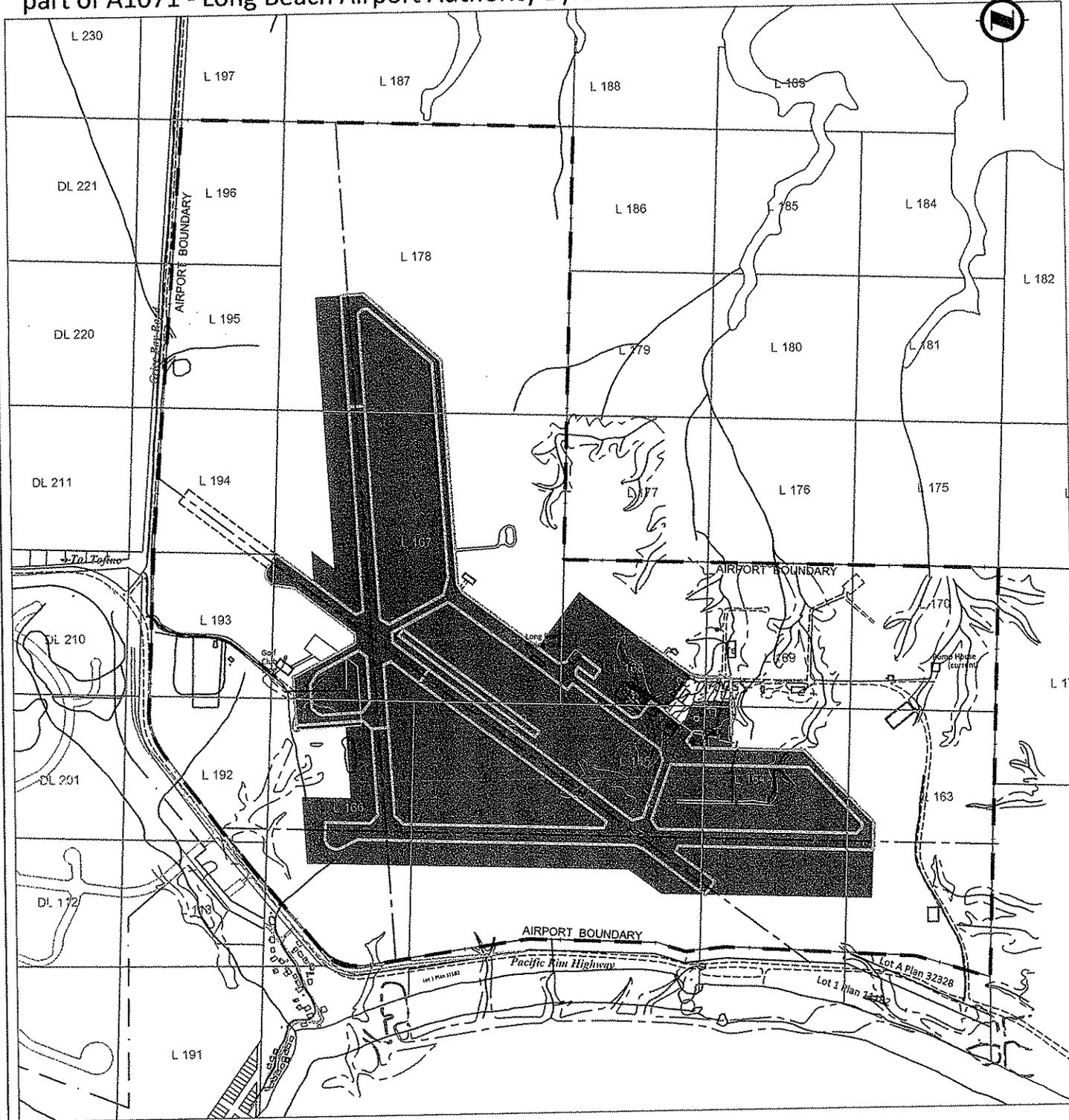
Responses must be received by _____. Please mail or email them to:

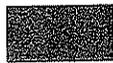
Alberni-Clayoquot Regional District
Re: Long Beach Airport Authority Members
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

E-mail:

Schedule 'A'

This schedule is attached to and forms part of A1071 - Long Beach Airport Authority Bylaw



 Area of Authority





Administrative Memo

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

CC: Peter Klaver, Fire Chief SLVFD

Meeting Date: Wednesday, October 26, 2011

Subject: Water Service Agreement with Tseshaht FN

Recommendation:

That the Board of Directors of the Alberni Clayoquot Regional District agree to the general terms of the water service agreement with Tseshaht First Nations to provide a hydrant and water service connection for the Sproat Lake Volunteer Fire Department Hall #3 as outlined in the CAO report of October 26, 2011.

Desired Outcome

To provide a water service connection and fire hydrant for the Harold Bishop Fire hall with an agreement for the cost recovery for water use.

Background

The Sproat Lake Volunteer Fire Department has had access to a fire hydrant and water service connection for the Harold Bishop Hall for years. This connection and the hydrant is located on property of the former Sproat School and the setup is not ideal, the connection has been prone to vandalism and there is no means to meter and charge for water consumption. To continue to access the water the Tseshaht First Nations request installation of a proper service with metering capability and an agreement to pay for water use.

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas

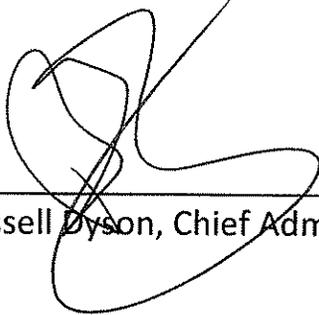
"A" (Barnfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

The engineered design has been prepared for the connection, approvals are in place for the work and the department has the funds allocated in their capital reserve. The regional Board is required to agree to the water use contract and a proposal is attached to the agenda for consideration. The agreement is based on similar terms between the Tseshaht and the City for their water connection – the original source.

Financial

The department has the funds to undertake the work and will now be budgeting for an annual contribution for water use. Metering will encourage water conservation on the part of the department. The proposed costs are reasonable given the value of the service.

Submitted by:



Russell Dyson, Chief Administrative Officer

THIS AGREEMENT dated for reference this 1st day of December, 2011

BETWEEN: Tseshah First Nation
5091 Mission Road
Port Alberni, BC
V9Y 8X9

("Tseshah")

AND:

Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

("ACRD")

WHEREAS the City of Port Alberni (the "City"), under the provisions of the *Municipal Act, R.S.B.C 1996* and amendments thereto, owns and operates a water distribution system to supply water for the inhabitants of the municipality. and, by special agreement, to the inhabitants of adjacent localities.

AND WHEREAS the City entered into a special agreement (August 24, 1998) for a water supply to the area designated by the Federal Government as Tseshah First Nation's Tsahaheh Indian Reserve No. 1 ("Tsahaheh") which is located adjacent to the boundary of the City of Port Alberni;

AND WHEREAS the ACRD wishes to connect to the existing water supply from Tseshah's distribution system to the Sproat Lake Firehall 3 ("the Firehall");

AND WHEREAS Tseshah have agreed to supply water to the Firehall upon the following terms and conditions;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants hereinafter contained, the parties hereto covenant and agree with the other as follows:

Tseshah to Provide Water Connections

1. Tseshah shall allow ACRD to connect a water connection, including water meter to the existing water main at the border of Tsahaheh adjacent to the site of the old Sproat Lake school on Highway No. 4.

ACRD to Pay Cost of Connections

2. ACRD shall install the said connection described in Section 1 above to the standard set by Tseshaht. All costs for this installation including disbursements for labour, equipment and supplies and all applicable taxes will be borne and paid for by the ACRD. In addition, ACRD will pay \$1,000.00 as a connection fee to Tseshaht and \$3,000 to cover past use of water by the Firehall.

ACRD to Pay Cost of Extending Mains

3. ACRD shall:
 - (1) Extend water mains from the said connection described in Section 1 above, to the Firehall;
 - (2) Pay the cost of extending the water main to the Firehall and of constructing all water mains and connections thereto within the Firehall;
 - (3) Make arrangements with the applicable government agencies to construct the water line between Tsahaheh and the Firehall and pay for all costs associated with such arrangements;
 - (4) To fully and diligently maintain in good and working order, and repair as necessary, the extensions and connections described in this Section 3; and
 - (5) Ensure that the works undertaken by them, or on their behalf and the eventual operation of their water system will not reduce the existing water pressure for the current users of water within Tsahaheh or increase the costs for Tseshaht in maintaining the system. If the water pressure is reduced, or the maintenance costs increased, the ACRD will do whatever is necessary to rectify the problem.

No interference with the Connection

4. Except for any works performed by or on behalf of the City or Tseshaht, or such works as Tseshaht may firstly in writing approve, ACRD and the ACRD Board shall not and shall not allow or permit others to uncover, dig up, disrupt, alter, modify, realign, damage or otherwise do any act that would damage, obstruct or impair the connections or the water meters described in Section 1 above.

No Connections Beyond the Firehall

5. ACRD covenants and agrees not to extend the water main, nor (except for works carried out by or on behalf of Tseshaht) to allow or permit others to extend the water main to serve any parcel except the Firehall without first having received the written approval of the City and Tseshaht.

Use of Water

6. ACRD covenants and agrees to use the water supplied to the Firehall for normal services at the Firehall only unless otherwise approved in writing by the City and Tseshaht.

Water Rates

7. ACRD covenants and agrees to pay to Tseshaht:
 - (1) Within 30 days of having been billed therefor, the metered consumer rates as set out in the City's Waterworks Bylaw as then in force and amended from time to time over the term of this Agreement on quantities measured at the meters installed at the two water connections referred to in Section 1 above;
 - (2) ACRD's portion of the City's and Tseshaht's fixed maintenance costs as follows:
 - (a) The City's fixed costs on a prorated per cubic meter basis;
 - (3) An administration and maintenance fee of 10% of any fees owed by ACRD under this Agreement; and
 - (4) In respect of any payments required to be made under this Section, ACRD agrees that it shall pay interest on late payments at a rate equal to five percent above the prime rate charged by the Bank of Montreal, from time to time to its best commercial customers, which interest shall be calculated monthly, commencing on the date payment was due.
 - (5) The amounts set out in Paragraph 2. Above upon signing of this Agreement.

ACRD to comply with Waterworks Bylaw

8. (1) ACRD will comply with and be bound by all provisions of the City's Waterworks Bylaw and any amendment or revision thereof which may apply to water users, and should there be a violation of any of the provisions of the Waterworks Bylaw, such violation shall be remedied forthwith, and any cost or expense resulting from such violation shall be paid by ACRD which shall indemnify and save harmless the City and Tseshaht from any liability resulting from any such violation.
- (2) The Tseshaht may, at its option, on notice as provided in the City's Waterworks Bylaw, terminate the supply to the Firehall for: violation by ACRD, any of its member or any person acting on its or their behalf, of any of the provisions of the City's Waterworks Bylaw or of this agreement; for failure to maintain the water mains within the Firehall in good condition without any leaks; for the non-payment of rates or rents when due; or for refusing or

neglecting to provide for the proper installation of a water meter or meters when directed to provide same by the Tseshaht or the City.

- (6) The Exercising of its option under Subsection 2 of this section shall not preclude any additional or alternate action deemed appropriate by Tseshaht in order to remedy such violation or collect such defaulted payment.

Access to the Firehall

9. ACRD shall permit the City or Tseshaht or any of their officers, employees or contractors entry upon the Firehall with sufficient notice to inspect the plumbing in the building for the purpose of determining whether or not the provisions of the Waterworks Bylaw are being obeyed and to enforce any provision of the Waterworks Bylaw or this agreement.

ACRD to Indemnify and Hold Harmless

10. ACRD covenants and agrees in relation to the supply of water to the Firehall, to indemnify and hold harmless the City, Tseshaht, its members, officers, employees or agents, from any liability of any kind whatever by reason of cessation in whole or in part of water pressure or water supply, or changes in operating pressures, by reason of the water containing sediments, deposits or other foreign matter, by reason of the City and Tseshaht's performance of its obligations under this Agreement or by reason of use by ACRD, Firefighters members or others on the Firehall, of water supplied by Tseshaht.

Time

11. Time shall be of the essence of the Agreement.

Parties and Successors

12. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their permitted successors and assigns.

Assignment of Agreement

13. This Agreement shall not be assigned by either party hereto save with the consent of the other, which consent shall not be unreasonably withheld.

Agreement to be Construed in Accordance with the Laws of the Province

14. This Agreement shall be construed in accordance with the law of the Province of British Columbia.

Disputes

15. All matters in dispute under this Agreement may, with the concurrence of both ACRD and Tseshahat, be submitted to arbitration by a single arbitrator appointed and proceeding pursuant to the *Commercial Arbitration Act* of British Columbia, and the award of such arbitrator shall be final and binding upon the parties.

Notice Under this Agreement

16. Wherever in this Agreement it is required or permitted that notice, demand or other communication be given or served by either party to the other, such notice or demand shall be given and served in writing and forwarded by registered mail, addressed as follows:

To Tseshahat:

Tseshahat First Nation
5091 Tsuma-as Drive
Port Alberni, BC
V9Y 8X9

Attention: Chief Councillor

To ACRD:

Alberni Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Attention: Manager of Environmental Services

provided that a party may change its address by giving to the other party prior notice of a change in address in accordance with this section and provided further that if there is a postal strike or other postal disruption, notice shall be personally delivered, not mailed.

Entire Agreement

17. This agreement contains the entire agreement between the parties.

Authorization to Enter Agreement

18. Tseshahat and ACRD warrant and represent each to the other that each is duly authorized to enter into and be bound by this Agreement and without limitations each has observed and performed all necessary statutory conditions and requirements necessary to give effect and force to this Agreement.

Term of Agreement

19. This Agreement shall be deemed to have come into effect as of December 1, 2011 and shall be for an indefinite term, remaining in force from year to year unless terminated by notice in writing given by one party to the other on or before October 31 in any year and where such notice is given it shall take effect and this Agreement shall terminate on December 31 in the second year following the year in which notice is given.

SIGNED, SEALED AND DELIVERED BY THE
ACRD

Witness Signature

ACRD

Address

Occupation

SIGNED, SEALED AND DELIVERED BY THE
TSESHAHT FIRST NATION:

Witness Signature

TSESHAHT FIRST NATION

Address

Occupation



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: October 26, 2011
Subject: Sproat Lake Fire Protection Service Area Amendment

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to the bylaw cited as "Bylaw 856-7, Sproat Lake Fire Protection Service Area Amendment, 2011".

Desired Outcome:

To amend the Sproat Lake Volunteer Fire Protection Service Area to include the Alberni Valley Landfill.

Summary:

The Contractor for the Alberni Valley Landfill is responsible for fire protection for the face of the Landfill itself but the other area of the lease site has no fire protection at this time. This area is utilized by the public and contains some Regional District assets and therefore staff feels it needs to be protected, as it creates a liability issue for us. Also, the Fire Department currently does not provide First Responder to support the Landfill which could be very helpful considering the short distance between the Harold Bishop Fire Hall and the Landfill site. Russell Dyson has consulted Peter Klaver, SLVFD Fire Chief, and the Alberni Valley Landfill contractor, Berry & Vale, regarding this expansion of the service area.

The area to be added by this amendment is immediately adjacent to the existing service area. Sproat Lake Director, Penny Cote, has consented to the expansion.

Time Requirements – Staff & Elected Officials:

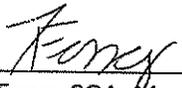
There will be no time requirement by staff or elected officials. The time impact on the Sproat Lake Fire Department should also be minimal but is dependent on the number of incidents.

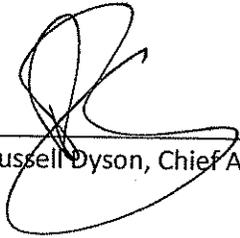
Financial:

The cost to the Sproat Lake Fire Department is expected to be minimal but again it will be dependent upon the number and severity of incidents on the site.

Policy or Legislation:

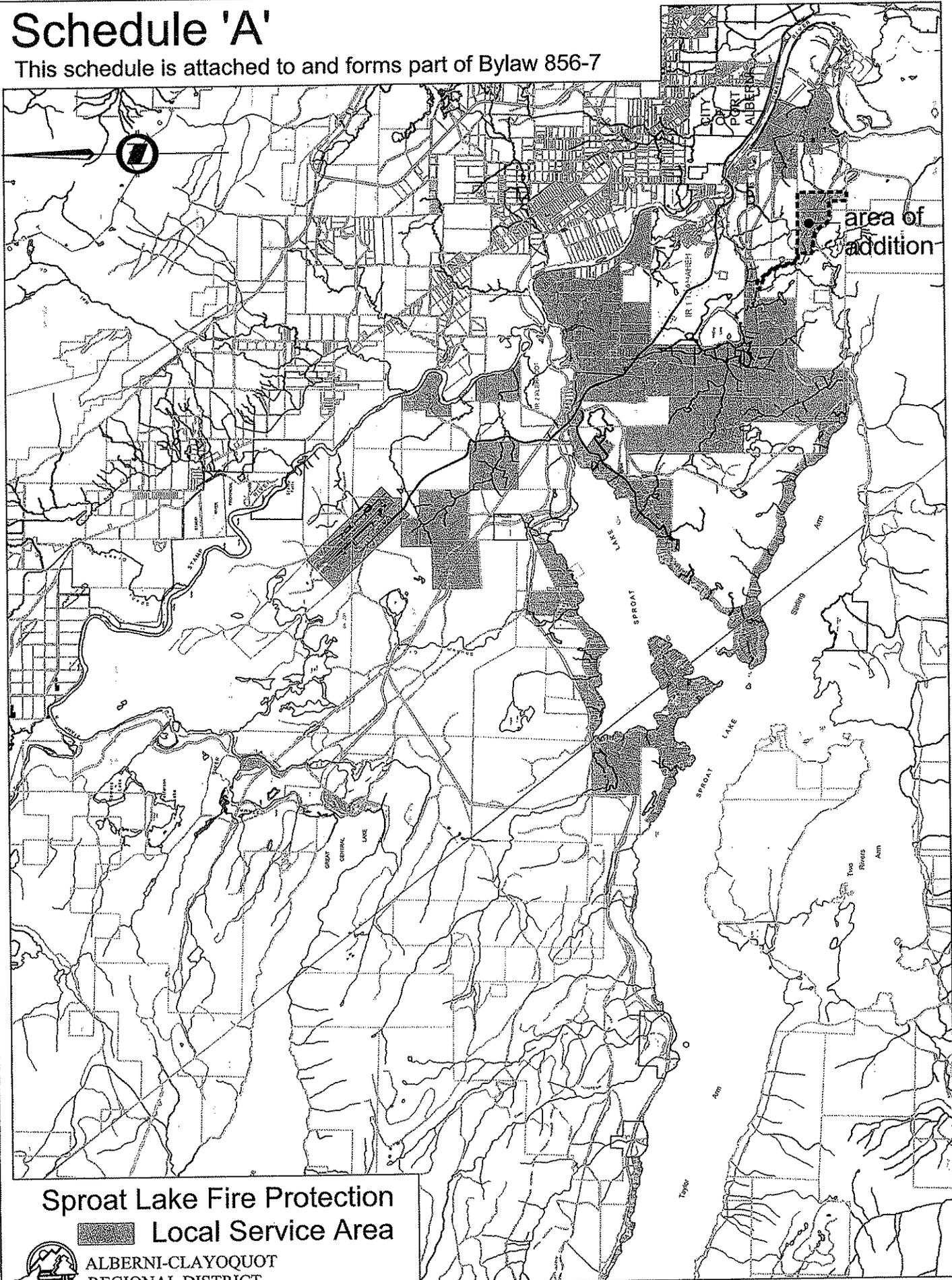
This amendment needs to be approved by the Inspector of Municipalities before it can be adopted as it is an amendment to the Establishing bylaw.

Submitted by: 
Teri Fong, CGA, Manager of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer

Schedule 'A'

This schedule is attached to and forms part of Bylaw 856-7



Sproat Lake Fire Protection
Local Service Area



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



MEMORANDUM

TO: Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: October 19, 2011
RE: Finance Warrant No.509

Recommendation:

That the Board of Directors approves Finance Warrant Number 509 in the amount of \$1,232,159.40 dated September 30, 2011.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATIONS ISSUES - none

Submitted by: Teri Fong, CGA, Manager of Finance



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Request Register - Detail - Supp.



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Date : Oct 03, 2011

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Time : 10:52 am

Supplier : 0001 To 9193
 Trans. Date : 01-Sep-2011 To 30-Sep-2011
 Cheque Date : 01-Sep-2011 To 30-Sep-2011
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3

Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
0010	4IMPRINT INC.	31214	27-Sep-2011	Issued	154	C			
6209070	01-4-2500-000	PAYABLES - TRADE					789.61		789.61
Invoice Description --> SLMP - AWARENESS/EDUCATION MATERIALS									
Total :							789.61	0.00	789.61
Supplier Total :							789.61	0.00	789.61
0016	ACE COURIER SERVICES	31091	08-Sep-2011	Issued	147	C			
1432794	01-4-2500-000	PAYABLES - TRADE					36.85		36.85
Invoice Description --> POSTAGE									
Total :							36.85	0.00	36.85
Supplier Total :							36.85	0.00	36.85
0030	ACKLANDS-GRAINGER INC.	31054	01-Sep-2011	Issued	146	C			
13540489353	01-4-2500-000	PAYABLES - TRADE					564.89		564.89
Invoice Description --> LBA - LOCKS & MASTER KEYING									
Total :							564.89	0.00	564.89
Supplier Total :							564.89	0.00	564.89
0009	ADDY POWER LTD.	1213	27-Sep-2011	Issued	154	C			
1-9702	01-4-2500-000	PAYABLES - TRADE					4099.20		4099.20
Invoice Description --> ACRD BUILDING CAPITAL - LAMP STANDARDS REPLACED									
Total :							4099.20	0.00	4099.20
Supplier Total :							4099.20	0.00	4099.20
0090	ALBERNI PAVING & CONTRACTING LTD.	187	22-Sep-2011	Issued	153	C			
IG31/11	01-4-2500-000	PAYABLES - TRADE					1012.00		1012.00
Invoice Description --> SL PARKS - COUGAR SMITH PARK PAVING									
Total :							1012.00	0.00	1012.00
Supplier Total :							1012.00	0.00	1012.00
0095	ALBERNI SEPTIC TANK SERVICE	5	08-Sep-2011	Issued	147	C			
5	01-4-2500-000	PAYABLES - TRADE					123.20		123.20
Invoice Description --> AUGUST 2011 DIXON PARK TOILET RENTAL									

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Supplier : 0001 To 9193
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 Cheque Date : 01-Sep-2011 To 30-Sep-2011
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3

Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				123.20	0.00	123.20
Supplier Total :				123.20	0.00	123.20

0455	ALBERNI VALLEY REFRIGERATION LTD.						
31133	19-Sep-2011		Issued	151	C	543.20	
20112943	01-4-2500-000	PAYABLES - TRADE				196.00	
Invoice Description ->		BOARD ROOM AC - CONTROL BOARD FAULTY					
20112783	01-4-2500-000	PAYABLES - TRADE				347.20	
Invoice Description ->		LBA - HEATING & COOLOING SYSTEM MAINTENANCE					
Total :					543.20	0.00	543.20
Supplier Total :					543.20	0.00	543.20

0065	ALBERNI VALLEY ADVENTURES ASSOCIATION						
31055	01-Sep-2011		Issued	146	C	46500.00	
AUG31/11	01-4-2500-000	PAYABLES - TRADE				46500.00	
Invoice Description ->		RETURN OF FUNDS HELD					
Total :					46500.00	0.00	46500.00
Supplier Total :					46500.00	0.00	46500.00

0095	ALBERNI VALLEY CHAMBER OF COMMERCE						
31056	01-Sep-2011		Issued	146	C	25.00	
9185	01-4-2500-000	PAYABLES - TRADE				25.00	
Invoice Description ->		LUNCHEON - AT RIM ROCK					
Total :					25.00	0.00	25.00
31184	22-Sep-2011		Issued	153	C	10987.58	
JUL11HOTEL	01-4-2500-000	PAYABLES - TRADE				10987.58	
Invoice Description ->		JULY 2011 HOTEL ROOM TAX					
Total :					10987.58	0.00	10987.58
Supplier Total :					11012.58	0.00	11012.58

0088	ALBERNI VALLEY COMMUNITY FOUNDATION						
31092	08-Sep-2011		Issued	147	C	85000.00	
2011GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE				85000.00	
Invoice Description ->		HOMELESSNESS GRANT FUNDING					
Total :					85000.00	0.00	85000.00
Supplier Total :					85000.00	0.00	85000.00

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 Cheque Date : 01-Sep-2011 To 30-Sep-2011
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All

Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
31185	22-Sep-2011			Issued	153	C	150000.00	
DFP09002	01-4-2500-000	PAYABLES - TRADE				150000.00		
Invoice Description --> PARTIAL RETURN OF LANDSCAPING BOND - ALBERNI CHYRSLER & TOYOTA SITE								
Total :						150000.00	0.00	150000.00
Supplier Total :						150000.00	0.00	150000.00

0270	ANDREW SHERET LTD.							
31186	22-Sep-2011			Issued	153	C	174.81	
20-056428	01-4-2500-000	PAYABLES - TRADE				174.81		
Invoice Description --> LBA - AUTOMATIC FLUSH REPLACEMENT								
Total :						174.81	0.00	174.81
Supplier Total :						174.81	0.00	174.81

0336	ARCPRINT AND IMAGING							
31094	08-Sep-2011			Issued	147	C	162.40	
N007374	01-4-2500-000	PAYABLES - TRADE				162.40		
Invoice Description --> PLOTTER SUPPLIES								
Total :						162.40	0.00	162.40
Supplier Total :						162.40	0.00	162.40

0397	ASSOCIATION OF REGIONAL DISTRICT PLANNING MANAGERS C/O PAUL THOMP							
31057	01-Sep-2011			Issued	146	C	100.00	
MI11MEM	01-4-2500-000	PAYABLES - TRADE				100.00		
Invoice Description --> MEMBERSHIP DUES - MIKE IRG								
Total :						100.00	0.00	100.00
Supplier Total :						100.00	0.00	100.00

0508	BAMFIELD PRO HARDWARE & BUILDERS SUPPLY							
31058	01-Sep-2011			Issued	146	C	22.42	
155042	01-4-2500-000	PAYABLES - TRADE				3.42		
Invoice Description --> BWS SUPPLIES								
155926	01-4-2500-000	PAYABLES - TRADE				19.00		
Invoice Description --> BWS - SUPPLIES								
Total :						22.42	0.00	22.42

31096	08-Sep-2011			Issued	147	C	385.33	
156001	01-4-2500-000	PAYABLES - TRADE				385.33		
Invoice Description --> BAMFIELD COMMUNITY EMERGENCY PLANNING - SHELIVING								
Total :						385.33	0.00	385.33

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 Cheque Date : 01-Sep-2011 To 30-Sep-2011
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
156595	01-4-2500-000			1.22	
Invoice Description --> BAMFIELD EMERGENCY PROGRAM SUPPLIES					
156396	01-4-2500-000			31.44	
Invoice Description --> BAMFIELD EMERGENCY PROGRAM SUPPLIES					
Total :				32.66	0.00
Supplier Total :				440.41	0.00

0556	BARKLEY SOUND MANAGEMENT				
31134	19-Sep-2011	Issued	151	C	5600.00
2011-09	01-4-2500-000			5600.00	
Invoice Description --> SB MGMT & SECURITY AUGUST 16 - SEPTEMBER 15 2011					
Total :				5600.00	0.00
Supplier Total :				5600.00	0.00

0522	BASS, KEN				
31189	22-Sep-2011	Issued	153	C	487.50
KBSEPT6/11	01-4-2500-000			487.50	
Invoice Description --> BWS - CONTRACTOR COVERAGE AUGUST 15 - SEPT 6					
Total :				487.50	0.00
Supplier Total :				487.50	0.00

0660	BC HYDRO				
31135	19-Sep-2011	Issued	151	C	5774.83
400001746689	01-4-2500-000			5774.83	
Invoice Description --> HYRDO - ACRD CONSOLIDATED					
Total :				5774.83	0.00
Supplier Total :				5774.83	0.00

0998	BC LIFE AND CASUALTY COMPANY				
31062	01-Sep-2011	Issued	146	C	1455.55
BCLSEPT2011	01-4-2500-000			1455.55	
Invoice Description --> GROUP INSURANCE SEPTEMBER 2011					
Total :				1455.55	0.00

31217	27-Sep-2011	Issued	154	C	1481.35
BCLOCT2011	01-4-2500-000			1481.35	
Invoice Description --> GROUP INSURANCE OCTOBER 2011					
Total :				1481.35	0.00

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 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description				Debit	Credit		
Supplier Total :							2936.90	0.00	2936.90
0700	BC TRANSIT								
31097	08-Sep-2011		Issued	147	C			12275.00	
711602	01-4-2500-000	PAYABLES - TRADE				12275.00			
Invoice Description -> JULY 2011 CUSTOM TRANSIT									
Total :							12275.00	0.00	12275.00
31190	22-Sep-2011		Issued	153	C			12057.00	
811602	01-4-2500-000	PAYABLES - TRADE				12057.00			
Invoice Description -> AUGUST 2011 CUSTOM TRANSIT									
Total :							12057.00	0.00	12057.00
Supplier Total :							24332.00	0.00	24332.00
0735	BEAVER CREEK COMMUNITY CLUB								
31059	01-Sep-2011		Issued	146	C			50.00	
SEP14/11BEAUOCF	01-4-2500-000	PAYABLES - TRADE				50.00			
Invoice Description -> BEAUFORT OCP - SEPTEMBER 14, 2011									
Total :							50.00	0.00	50.00
31215	27-Sep-2011		Issued	154	C			50.00	
OCT3/11BEAUAPC	01-4-2500-000	PAYABLES - TRADE				50.00			
Invoice Description -> BEAUFORT APC OCTOBER 3RD									
Total :							50.00	0.00	50.00
Supplier Total :							100.00	0.00	100.00
0771	BENNETT, TONY								
31098	08-Sep-2011		Issued	147	C			256.22	
TBAUG24/11	01-4-2500-000	PAYABLES - TRADE				256.22			
Invoice Description -> MEETING AUG 24, LESS CPP \$4.78									
Total :							256.22	0.00	256.22
31136	19-Sep-2011		Issued	151	C			1000.00	
TBADV2011UBCM	01-4-2500-000	PAYABLES - TRADE				1000.00			
Invoice Description -> ADVANCE FOR 2011 UBCM CONVENTION									
Total :							1000.00	0.00	1000.00
31137	19-Sep-2011		Issued	151	C			433.20	
T.BENNETT52728	01-4-2500-000	PAYABLES - TRADE				433.20			
Invoice Description -> DIRECTORS SALARY LESS TAX-100 LESS CPP- 9.64 LESS BLUE CROSS- 186.83									
Total :							433.20	0.00	433.20

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Supplier : 0001 To 9193
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Cheque Date : 01-Sep-2011 To 30-Sep-2011
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				1689.42	0.00	1689.42
0791	BERRY & VALE CONTRACTING LTD					
31099	08-Sep-2011	Issued	147	C	101287.45	
599	01-4-2500-000	PAYABLES - TRADE		34010.88		
Invoice Description --> WCLF AUGUST CONTRACTOR & REFRIDGERANT REMOVAL						
598	01-4-2500-000	PAYABLES - TRADE		67276.57		
Invoice Description --> AVLF AUGUST CONTRACTOR, REFRIDGERANT REMOVAL & PIT DEVELOPMENT						
Total :				101287.45	0.00	101287.45
31216	27-Sep-2011	Issued	154	C	3671.36	
JULY11HB-RELEAS	01-4-2500-000	PAYABLES - TRADE		3671.36		
Invoice Description --> WCLF CONTRACT HOLDBACK RELEASE - WORK COMPLETED AS OF JULY 31, 2011						
Total :				3671.36	0.00	3671.36
Supplier Total :				104958.81	0.00	104958.81
0829	BLUE FROG MAINTENANCE SERVICES					
31138	19-Sep-2011	Issued	151	C	6866.12	
INVOICE #08P	01-4-2500-000	PAYABLES - TRADE		1411.20		
Invoice Description --> SALMON BEACH PUMP & HAUL - AUGUST 2011						
INVOICE #9	01-4-2500-000	PAYABLES - TRADE		5454.92		
Invoice Description --> SALMON BEACH GROUNDS MAINTENANCE FOR AUGUST 2011						
Total :				6866.12	0.00	6866.12
Supplier Total :				6866.12	0.00	6866.12
0842	BOUCHER, BOB					
31060	01-Sep-2011	Issued	146	C	1040.27	
372854	01-4-2500-000	PAYABLES - TRADE		515.66		
Invoice Description --> LBA JULY 2011 CLEANING & REIMBURSED EXPENSES						
372855	01-4-2500-000	PAYABLES - TRADE		524.61		
Invoice Description --> LBA AUGUST 2011 CLEANING & REIMBURSED EXPENSES						
Total :				1040.27	0.00	1040.27
Supplier Total :				1040.27	0.00	1040.27
0944	BREAKER'S MARINE LTD					
31140	19-Sep-2011	Issued	151	C	24.63	
B19492	01-4-2500-000	PAYABLES - TRADE		24.63		
Invoice Description --> BWS - SUPPLIES						
Total :				24.63	0.00	24.63

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Supplier : 0001 To 9193
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 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description							
Supplier Total :							24.63	0.00	24.63
0950	BRETT, KENNETH								
31061	01-Sep-2011			Issued	146	C			900.00
KBAUG16/11	01-4-2500-000	PAYABLES - TRADE					900.00		
		Invoice Description --> 2011 YEARLY MAINTENANCE AV AIRPORT							
Total :							900.00	0.00	900.00
31141	19-Sep-2011			Issued	151	C			1000.00
BRE152726	01-4-2500-000	PAYABLES - TRADE					1000.00		
		Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
Total :							1000.00	0.00	1000.00
Supplier Total :							1900.00	0.00	1900.00
1058	C. BOWNE ENTERPRISES								
31063	01-Sep-2011			Issued	146	C			200.53
7698	01-4-2500-000	PAYABLES - TRADE					55.55		
		Invoice Description --> JANITORIAL SUPPLIES							
7699	01-4-2500-000	PAYABLES - TRADE					144.98		
		Invoice Description --> LONG BEACH AIRPORT JANITORIAL SUPPLIES							
Total :							200.53	0.00	200.53
31142	19-Sep-2011			Issued	151	C			55.55
7740	01-4-2500-000	PAYABLES - TRADE					55.55		
		Invoice Description --> JANITORIAL SUPPLIES							
Total :							55.55	0.00	55.55
Supplier Total :							256.08	0.00	256.08
1195	CAROL & CO.								
31218	27-Sep-2011			Issued	154	C			2301.68
130911	01-4-2500-000	PAYABLES - TRADE					2301.68		
		Invoice Description --> ACRD - PROFESSIONAL DEVELOPMENT - SERVICE TRAINING							
Total :							2301.68	0.00	2301.68
Supplier Total :							2301.68	0.00	2301.68
1340	CHERRY CREEK RECREATION COMMISSION								
31219	27-Sep-2011			Issued	154	C			125.00
CCOCPOCT13/11	01-4-2500-000	PAYABLES - TRADE					125.00		
		Invoice Description --> CHERRY CREEK OCP - HALL RENTAL - OCTOBER 13, 2011							
Total :							125.00	0.00	125.00

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Supplier : 0001 To 9193
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 Batch No. : All

Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Supplier Total :					125.00	0.00	125.00
1344	CHOPRA, HIRA						
31144	19-Sep-2011		Issued	151	C	368.42	
198352730	01-4-2500-000	PAYABLES - TRADE			368.42		
Invoice Description ->		DIRECTOR SALARY LESS TAX - 50.00					
Total :					368.42	0.00	368.42
Supplier Total :					368.42	0.00	368.42
1342	CITY OF PORT ALBERNI						
31064	01-Sep-2011		Issued	146	C	137890.99	
AUG9/11	01-4-2500-000	PAYABLES - TRADE			1638.99		
Invoice Description ->		AVLF SEWER LEACHATE					
P&RCONT11-CC	01-4-2500-000	PAYABLES - TRADE			22509.00		
Invoice Description ->		2011 CHERRY CREEK - PARKS & REC CONTRIBUTION					
P&RCONT11-SL	01-4-2500-000	PAYABLES - TRADE			24243.00		
Invoice Description ->		2011 SPROAT LAKE - PARKS & REC CONTRIBUTION					
GIA11-ED	01-4-2500-000	PAYABLES - TRADE			28500.00		
Invoice Description ->		2011 GRANT IN AID - ECONOMIC DEVELOPMENT					
GIA11-MCLEANMILI	01-4-2500-000	PAYABLES - TRADE			29900.00		
Invoice Description ->		2011 GRANT IN AID - MCLEAN MILL					
P&RCONT11-BC	01-4-2500-000	PAYABLES - TRADE			31100.00		
Invoice Description ->		2011 BEAVER CREEK PARKS & REC CONTRIBUTION					
Total :					137890.99	0.00	137890.99
31143	19-Sep-2011		Issued	151	C	30679.32	
SEPT2/11	01-4-2500-000	PAYABLES - TRADE			30679.32		
Invoice Description ->		EMERGENCY PLANNING COORDINATOR - 1ST, 2ND & 3RD QTR 2011					
Total :					30679.32	0.00	30679.32
31192	22-Sep-2011		Issued	153	C	204.45	
AUG31/11	01-4-2500-000	PAYABLES - TRADE			204.45		
Invoice Description ->		WATER & SEWER CHARGES MAY - AUG 2011					
Total :					204.45	0.00	204.45
Supplier Total :					168774.76	0.00	168774.76
1374	CLAUSEN, AARON						
31100	08-Sep-2011		Issued	147	C	100.00	
0121	01-4-2500-000	PAYABLES - TRADE			100.00		
Invoice Description ->		ONSITE IT WORK					
Total :					100.00	0.00	100.00

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 Batch No. : All

Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				100.00	0.00	100.00

1362	CLEARTECH INDUSTRIES INC.					
31193	22-Sep-2011	Issued	153	C	104.90	
471305SJC	01-4-2500-000	PAYABLES - TRADE		104.90		
Invoice Description --> BWS - OPERATING SUPPLIES						
Total :				104.90	0.00	104.90
Supplier Total :				104.90	0.00	104.90

1382	COAST CATERING COMPANY					
31145	19-Sep-2011	Issued	151	C	245.92	
7740	01-4-2500-000	PAYABLES - TRADE		245.92		
Invoice Description --> LUNCHES FOR RD STAFF TRAINING COURSE						
Total :				245.92	0.00	245.92
31194	22-Sep-2011	Issued	153	C	353.02	
36	01-4-2500-000	PAYABLES - TRADE		134.40		
Invoice Description --> WEST COAST DIRECTORS MEETING - LUNCHES						
35	01-4-2500-000	PAYABLES - TRADE		218.62		
Invoice Description --> EMERGENCY PLANNING TRAINING COURSE - LUNCHES						
Total :				353.02	0.00	353.02
Supplier Total :				598.94	0.00	598.94

1425	COAST WASTE MANAGEMENT ASSOCIATION					
31220	27-Sep-2011	Issued	154	C	285.60	
2011-337	01-4-2500-000	PAYABLES - TRADE		285.60		
Invoice Description --> WASTE MANAGEMENT CONFERENCE REGISTRATION - J. HILL						
Total :				285.60	0.00	285.60
Supplier Total :				285.60	0.00	285.60

1434	COLUMBIA ICE					
31146	19-Sep-2011	Issued	151	C	39.74	
035787/021041	01-4-2500-000	PAYABLES - TRADE		39.74		
Invoice Description --> OFFICE SUPPLIES						
Total :				39.74	0.00	39.74
Supplier Total :				39.74	0.00	39.74

1565	COTE, PENNY				
31147	19-Sep-2011	Issued	151	C	1000.00
PCAP/2011/CM	01-4-2500-000	PAYABLES - TRADE		1000.00	

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Medium :
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> ADVANCE FOR 2011 UBCM CONVENTION						
Total :				1000.00	0.00	1000.00
31148	19-Sep-2011		Issued	151	C	361.17
PC152733	01-4-2500-000	PAYABLES - TRADE			361.17	
Invoice Description --> DIRECTOR SALARY LESS TAX - \$ 75.00 LESS CPP - \$ 6.33 PBC - 186.83						
Total :				361.17	0.00	361.17
31221	27-Sep-2011		Issued	154	C	1101.83
PCSEPT22/11	01-4-2500-000	PAYABLES - TRADE			1101.83	
Invoice Description --> MEETINGS JUNE 28 TO SEPTEMBER 22, LESS TAX \$100, CPP \$ 33.17						
Total :				1101.83	0.00	1101.83
Supplier Total :				2463.00	0.00	2463.00

1613	CRAIG, PAT		Issued	151	C	300.00
31149	19-Sep-2011					
SD11009	01-4-2500-000	PAYABLES - TRADE			300.00	
Invoice Description --> SD11009 REFUND OF FEES						
Total :				300.00	0.00	300.00
Supplier Total :				300.00	0.00	300.00

1650	CUPE - LOCAL 118		Issued	151	C	1124.02
31150	19-Sep-2011					
DUEAUG11	01-4-2500-000	PAYABLES - TRADE			1124.02	
Invoice Description --> AUGUST 2011 DUES						
Total :				1124.02	0.00	1124.02
Supplier Total :				1124.02	0.00	1124.02

1652	D&S CUSTOM FAB		Issued	151	C	1064.00
31151	19-Sep-2011					
189775	01-4-2500-000	PAYABLES - TRADE			1064.00	
Invoice Description --> SALMON BEACH - SEWAGE						
Total :				1064.00	0.00	1064.00
Supplier Total :				1064.00	0.00	1064.00

1709	DEER BAY CONTRACTING		Issued	151	C	2360.96
31152	19-Sep-2011					
1924	01-4-2500-000	PAYABLES - TRADE			963.20	
Invoice Description --> SALMON BEACH - SECURITY						
1953	01-4-2500-000	PAYABLES - TRADE			1397.76	
Invoice Description --> SALMON BEACH - TRANSPORTATION						

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Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
5375 DISTRICT OF UCLUELET							
31088	01-Sep-2011			Issued	146	C	19300.00
2011EMGPLAN	01-4-2500-000	PAYABLES - TRADE	2000.00				
Invoice Description -> 2011 LONG BEACH EMERGENCY PLANNING CONTRIBUTION							
2011SLBBIKEPATH	01-4-2500-000	PAYABLES - TRADE	3400.00				
Invoice Description -> 2011 SOUTH LONG BEACH BIKE PATH CONTRIBUTION							
2011FIREPROTSLB	01-4-2500-000	PAYABLES - TRADE	13900.00				
Invoice Description -> 2011 SOUTH LONG BEACH FIRE PROTECTION							
Total :			2360.96	0.00			2360.96
Supplier Total :			2360.96	0.00			2360.96
1878 DRYDEN KNOLL, DEBBIE							
31222	27-Sep-2011			Issued	154	C	292.13
PPOCT2/11	01-4-2500-000	PAYABLES - TRADE	292.13				
Invoice Description -> PAY PERIOD ENDING OCT 2, 2011							
Total :			292.13	0.00			292.13
Supplier Total :			292.13	0.00			292.13
1795 DUGAL SMITH & ASSOCIATES							
31101	08-Sep-2011			Issued	147	C	3156.75
SLVFD REVIEW 3	01-4-2500-000	PAYABLES - TRADE	3156.75				
Invoice Description -> REVIEW OF SPROAT LAKE VOLUNTEER FIRE DEPARTMENT - PER CONTRACT - #3							
Total :			3156.75	0.00			3156.75
Supplier Total :			3156.75	0.00			3156.75
1847 DUPERE, JOHANNE							
31154	19-Sep-2011			Issued	151	C	241.14
JDSEPT9/11	01-4-2500-000	PAYABLES - TRADE	41.14				
Invoice Description -> SPROAT LAKE PARKS - PAINT & SUPPLIES							
DUP152729	01-4-2500-000	PAYABLES - TRADE	200.00				
Invoice Description -> SPROAT PARKS CARETAKER							
Total :			241.14	0.00			241.14
Supplier Total :			241.14	0.00			241.14
0940 DUVAL, E.							
31191	22-Sep-2011			Issued	153	C	1400.00

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description		Debit	Credit		
BRA125652798	01-4-2500-000	PAYABLES - TRADE		1400.00			
Invoice Description ->		JANITORIAL EXP					
Total :				1400.00	0.00		1400.00
Supplier Total :				1400.00	0.00		1400.00
1883	EAGLE EYE ENTERPRISES LTD						
31155	19-Sep-2011			Issued	151	C	1232.00
1075	01-4-2500-000	PAYABLES - TRADE		1232.00			
Invoice Description ->		SALMON BEACH - SANI FIELD MAINTENANCE					
Total :				1232.00	0.00		1232.00
Supplier Total :				1232.00	0.00		1232.00
1890	EBA ENGINEERING CONSULTANTS LTD.						
31065	01-Sep-2011			Issued	146	C	458.93
C-273054	01-4-2500-000	PAYABLES - TRADE		458.93			
Invoice Description ->		LBA SMS PHASE II PROJECT					
Total :				458.93	0.00		458.93
Supplier Total :				458.93	0.00		458.93
4915	EDWARDS, PATRICIA						
31122	08-Sep-2011			Issued	147	C	251.42
PEAUG24/11	01-4-2500-000	PAYABLES - TRADE		251.42			
Invoice Description ->		MEETINGS AUGUST 10 TO 30, LESS CPP \$8.58					
Total :				251.42	0.00		251.42
31176	19-Sep-2011			Issued	151	C	1000.00
PEADV2011UBCM	01-4-2500-000	PAYABLES - TRADE		1000.00			
Invoice Description ->		ADVANCE FOR 2011 UBCM CONVENTION					
Total :				1000.00	0.00		1000.00
Supplier Total :				1251.42	0.00		1251.42
1960	EPICC						
31066	01-Sep-2011			Issued	146	C	134.40
AUG31/11	01-4-2500-000	PAYABLES - TRADE		134.40			
Invoice Description ->		EMERGENCY PLANNING - CONFERENCE FEE					
Total :				134.40	0.00		134.40
Supplier Total :				134.40	0.00		134.40

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Invoice No.	Account No.	Account Description	Debit	Credit				
31102	08-Sep-2011		Issued	147	C	10.64		
36758A	01-4-2500-000	PAYABLES - TRADE				10.64		
Invoice Description -> LBA & BWS KEYS								
Total :						10.64	0.00	10.64
Supplier Total :						10.64	0.00	10.64

2044	FINELINE ROAD MARKING							
31103	08-Sep-2011		Issued	147	C	1174.32		
12305	01-4-2500-000	PAYABLES - TRADE				1174.32		
Invoice Description -> LBA LINE PAINTING								
Total :						1174.32	0.00	1174.32
Supplier Total :						1174.32	0.00	1174.32

2081	FRASER, JOHN							
31156	19-Sep-2011		Issued	151	C	516.07		
JF152731	01-4-2500-000	PAYABLES - TRADE				516.07		
Invoice Description -> DIRECTOR SALARY LESS CPP- 2.68								
Total :						516.07	0.00	516.07
Supplier Total :						516.07	0.00	516.07

2075	FYFE'S WELL & WATER SERVICES							
31067	01-Sep-2011		Issued	146	C	7823.20		
2011-980	01-4-2500-000	PAYABLES - TRADE				7823.20		
Invoice Description -> LBA AIRPORT WATER SYSTEM SUPPLIES								
Total :						7823.20	0.00	7823.20
31104	08-Sep-2011		Issued	147	C	15820.00		
2011-978	01-4-2500-000	PAYABLES - TRADE				15820.00		
Invoice Description -> LBA WATER SYSTEM - WELL REHABILITATION - WELL #2								
Total :						15820.00	0.00	15820.00
Supplier Total :						23643.20	0.00	23643.20

4156	GENIVAR INC.							
31080	01-Sep-2011		Issued	146	C	12979.60		
14924	01-4-2500-000	PAYABLES - TRADE				12979.60		
Invoice Description -> LBA - ACAP FUNDING FINALIZE TENDER DOC & ENGINEERING DRAWINGS								
Total :						12979.60	0.00	12979.60

31200	22-Sep-2011		Issued	153	C	1950.79	
15031	01-4-2500-000	PAYABLES - TRADE				1950.79	
Invoice Description -> LBA - ACAP FUNDING PROJECTS							

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Supplier	Supplier Name	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Total :					1950.79	0.00	1950.79
Supplier Total :					14930.39	0.00	14930.39

2300	GRAND & TOY						
31068	01-Sep-2011	Issued	146	C			661.08
C333004	01-4-2500-000	PAYABLES - TRADE			-10.06		
Invoice Description -> OFFICE SUPPLIES					27.85		
C327283	01-4-2500-000	PAYABLES - TRADE			78.56		
Invoice Description -> OFFICE SUPPLIES					236.45		
C336943	01-4-2500-000	PAYABLES - TRADE			328.28		
Invoice Description -> TONER					661.08	0.00	661.08
C398393	01-4-2500-000	PAYABLES - TRADE					
Invoice Description -> OFFICE SUPPLIES (74.47), COMPUTER EXP (68.99), RECYCLING (67.66)							
C346077	01-4-2500-000	PAYABLES - TRADE					
Invoice Description -> OFFICE SUPPLIES (47.67), ELECTIONS (44.20), PAPER & TONER (201.24)							
Total :					661.08	0.00	661.08

31157	19-Sep-2011	Issued	151	C			71.58
C449371	01-4-2500-000	PAYABLES - TRADE			-114.84		
Invoice Description -> CREDIT MEMO - PAPER SUPPLIES					186.42		
C427568	01-4-2500-000	PAYABLES - TRADE					
Invoice Description -> ELECTION SUPPLIES \$12.11, PAPER SUPPLIES \$28.32, OFFICE SUPPLIES \$126.02					71.58	0.00	71.58
Total :					71.58	0.00	71.58

31195	22-Sep-2011	Issued	153	C			144.83
C461489	01-4-2500-000	PAYABLES - TRADE			5.04		
Invoice Description -> OFFICE SUPPLIES					48.40		
C459311	01-4-2500-000	PAYABLES - TRADE			91.39		
Invoice Description -> OFFICE SUPPLIES					144.83	0.00	144.83
C464174	01-4-2500-000	PAYABLES - TRADE					
Invoice Description -> OFFICE SUPPLIES							
Total :					144.83	0.00	144.83

Supplier Total :					877.49	0.00	877.49
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2490	HOLLAND, KATHLEEN						
31159	19-Sep-2011	Issued	151	C			500.00
KHMILEAUG/11	01-4-2500-000	PAYABLES - TRADE			500.00		
Invoice Description -> SB MANAGER MILEAGE AUGUST 2011							
Total :					500.00	0.00	500.00
Supplier Total :					500.00	0.00	500.00

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
31160	19-Sep-2011			Issued	151	C	394.46	
PCSEPT2/11	01-4-2500-000	PAYABLES - TRADE				164.49		
Invoice Description -> SALMON BEACH - SECURITY \$95.38, TRANS \$51.48								
PCAUG24/11	01-4-2500-000	PAYABLES - TRADE				229.97		
Invoice Description -> SALMON BEACH - SECURITY \$68.98, TRANS \$136.35								
Total :						394.46	0.00	394.46
Supplier Total :						394.46	0.00	394.46

2523	HORVATH, GAIL							
31070	01-Sep-2011			Issued	146	C	33.59	
GHAUG31/11	01-4-2500-000	PAYABLES - TRADE				33.59		
Invoice Description -> SPROAT LAKE PARKS - 1ST AID KIT (BIKE SKILLS PARK)								
Total :						33.59	0.00	33.59
Supplier Total :						33.59	0.00	33.59

2560	HOULE PRINTING							
31224	27-Sep-2011			Issued	154	C	4147.36	
10381	01-4-2500-000	PAYABLES - TRADE				116.48		
Invoice Description -> WCLF - SIGNAGE								
10462	01-4-2500-000	PAYABLES - TRADE				152.32		
Invoice Description -> SLMP - SANDWHICH BOARD SIGNS								
10458	01-4-2500-000	PAYABLES - TRADE				752.64		
Invoice Description -> SLMP - EDUCATIONAL MATERIALS - BOATING SAFETY								
10367	01-4-2500-000	PAYABLES - TRADE				3125.92		
Invoice Description -> AV & WC GARBAGE & RECYCLING SCHEDULES AND INFO PRINTING								
Total :						4147.36	0.00	4147.36
Supplier Total :						4147.36	0.00	4147.36

2580	HUB FIRE ENGINES & EQUIPMENT LTD.							
31106	08-Sep-2011			Issued	147	C	14692.34	
24207	01-4-2500-000	PAYABLES - TRADE				698.66		
Invoice Description -> SLVFD - INTERNATIONAL TANKER CAPITAL WORK								
24073	01-4-2500-000	PAYABLES - TRADE				13993.68		
Invoice Description -> SLVFD - INTERNATIONAL TANKER CAPITAL WORK								
Total :						14692.34	0.00	14692.34
Supplier Total :						14692.34	0.00	14692.34

2732	INTERNATIONAL BINDING & LAMINATING						
31161	19-Sep-2011			Issued	151	C	342.72
53794	01-4-2500-000	PAYABLES - TRADE				342.72	
Invoice Description -> LAMINATING SUPPLIES							

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				342.72	0.00	342.72
Supplier Total :				342.72	0.00	342.72

2785	JACK'S EXCEL TIRE CENTRE					
31071	01-Sep-2011		Issued	146	C	640.64
97519	01-4-2500-000	PAYABLES - TRADE			640.64	
Invoice Description -->		LBA TRUCK TIRES				
Total :				640.64	0.00	640.64
Supplier Total :				640.64	0.00	640.64

2893	KLEHKOOT MARINA					
31072	01-Sep-2011		Issued	146	C	650.49
JULY1-31/11	01-4-2500-000	PAYABLES - TRADE			650.49	
Invoice Description -->		SLMP BOAT FUEL FROM JULY 1 TO JULY 31, 2010				
Total :				650.49	0.00	650.49
Supplier Total :				650.49	0.00	650.49

2877	KOERS & ASSOCIATES ENGINEERING LTD.					
31162	19-Sep-2011		Issued	151	C	188.16
0919-018	01-4-2500-000	PAYABLES - TRADE			188.16	
Invoice Description -->		ALBERNI VALLEY WATER STUDY UPDATE				
Total :				188.16	0.00	188.16
Supplier Total :				188.16	0.00	188.16

2880	KOKURA, MIKE					
31107	08-Sep-2011		Issued	147	C	532.50
MKAUG24/11	01-4-2500-000	PAYABLES - TRADE			532.50	
Invoice Description -->		MEETINGS JUNE 23 TO AUGUST 24				
Total :				532.50	0.00	532.50

31163	19-Sep-2011		Issued	151	C	1000.00
MKADV2011UBCM	01-4-2500-000	PAYABLES - TRADE			1000.00	
Invoice Description -->		ADVANCE FOR 2011 UBCM CONVENTION				
Total :				1000.00	0.00	1000.00

31164	19-Sep-2011		Issued	151	C	529.33
KOK152727	01-4-2500-000	PAYABLES - TRADE			529.33	
Invoice Description -->		DIRECTORS SALARY, LESS \$100 TAX				
Total :				529.33	0.00	529.33

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount			
Invoice No.	Account No.	Account Description	Debit	Credit						
Supplier Total :								2061.83	0.00	2061.83
3026	L'HEUREUX, LAURIE									
31196	22-Sep-2011		Issued	153	C	199.30	199.30			
LLSEPT16/11	01-4-2500-000	PAYABLES - TRADE				199.30				
Invoice Description -->		EMERGENCY PLANNING - BUSINESS CONTINULITY SEMINAR								
Total :								199.30	0.00	199.30
Supplier Total :								199.30	0.00	199.30
0200	LADY ROSE MARINE SERVICES									
31093	08-Sep-2011		Issued	147	C	2299.36	2299.36			
LRAUG/11	01-4-2500-000	PAYABLES - TRADE				2299.36				
Invoice Description -->		BAMFIELD BINS \$2030 POSTAGE \$23.00								
Total :								2299.36	0.00	2299.36
31132	19-Sep-2011		Issued	151	C	12.88	12.88			
04698	01-4-2500-000	PAYABLES - TRADE				12.88				
Invoice Description -->		POSTAGE								
Total :								12.88	0.00	12.88
Supplier Total :								2312.24	0.00	2312.24
3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.									
31073	01-Sep-2011		Issued	146	C	23.75	23.75			
DVF11006	01-4-2500-000	PAYABLES - TRADE				23.75				
Invoice Description -->		DEVELOPMENT VARIANCE DVF11006 - VANVLIET								
Total :								23.75	0.00	23.75
31225	27-Sep-2011		Issued	154	C	23.75	23.75			
DVF11006 - #2	01-4-2500-000	PAYABLES - TRADE				23.75				
Invoice Description -->		DEVELOPMENT VARIANCE DVF11006 - VANVLIET #2								
Total :								23.75	0.00	23.75
Supplier Total :								47.50	0.00	47.50
3011	LANDWORKS CONSULTANTS INC									
31165	19-Sep-2011		Issued	151	C	2986.11	2986.11			
11125	01-4-2500-000	PAYABLES - TRADE				2986.11				
Invoice Description -->		RURAL OCP'S PROJECT								
Total :								2986.11	0.00	2986.11
Supplier Total :								2986.11	0.00	2986.11

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3205	MAGIC MOMENTS SHIRTS & PRINT SHOP					
31074	01-Sep-2011		Issued	146	C 33.60	
3957	01-4-2500-000	PAYABLES - TRADE			33.60	
Invoice Description -->		VEST FOR YEARS OF SERVICE				
Total :				33.60	0.00	33.60
Supplier Total :				33.60	0.00	33.60

3216	MARSHALL & SWIFT					
31226	27-Sep-2011		Issued	154	C 901.95	
2670143	01-4-2500-000	PAYABLES - TRADE			901.95	
Invoice Description -->		BUILDING INSPECTION - RESIDENTIAL ESTIMATOR SOFTWARE				
Total :				901.95	0.00	901.95
Supplier Total :				901.95	0.00	901.95

3272	MCCONNELL, SHAWN					
31166	19-Sep-2011		Issued	151	C 2095.07	
746708	01-4-2500-000	PAYABLES - TRADE			787.58	
Invoice Description -->		AUGUST MILLSTREAM WATER CONTRACTOR				
746709	01-4-2500-000	PAYABLES - TRADE			1307.49	
Invoice Description -->		AUGUST LONG BEACH WATER CONTRACTOR				
Total :				2095.07	0.00	2095.07
Supplier Total :				2095.07	0.00	2095.07

3280	MCGILL & ASSOCIATES ENGINEERING				
31075	01-Sep-2011		Issued	146	C 14864.65
13444	01-4-2500-000	PAYABLES - TRADE			42.00
Invoice Description -->		BWS - SUGSAW TO RESERVOIR MAIN PLANS			
13440	01-4-2500-000	PAYABLES - TRADE			63.00
Invoice Description -->		WCLF - GENERAL CONSULTING			
13443	01-4-2500-000	PAYABLES - TRADE			210.00
Invoice Description -->		SALMON BEACH HYDRO			
13438	01-4-2500-000	PAYABLES - TRADE			243.60
Invoice Description -->		WCLF OPERATIONS PLAN			
13439	01-4-2500-000	PAYABLES - TRADE			252.00
Invoice Description -->		AVLF OPERATIONS & MANAGEMENT PLAN			
13441	01-4-2500-000	PAYABLES - TRADE			367.92
Invoice Description -->		LBA SEWAGE SYSTEM			
13442	01-4-2500-000	PAYABLES - TRADE			449.40
Invoice Description -->		HAROLD BISHOP FIREHALL WATER SERVICE			
13446	01-4-2500-000	PAYABLES - TRADE			504.00
Invoice Description -->		LBA SEWER SYSTEM			
13448	01-4-2500-000	PAYABLES - TRADE			705.60

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit	Amount		
Invoice Description --> BWS - COAST GUARD FACILITY IMPACT							
13447	01-4-2500-000	PAYABLES - TRADE	831.60				
Invoice Description --> AVLF ANNUAL REPORTING							
13450	01-4-2500-000	PAYABLES - TRADE	1372.56				
Invoice Description --> LBA - ACCESS ROAD PAVING							
13449	01-4-2500-000	PAYABLES - TRADE	2472.90				
Invoice Description --> LBA GROUNDWATER EVALUATION							
13451	01-4-2500-000	PAYABLES - TRADE	3241.06				
Invoice Description --> AVLF - CONTOUR SURVEY SPROAT MAIN							
13445	01-4-2500-000	PAYABLES - TRADE	4109.01				
Invoice Description --> WCLF OPERATIONS CONTRACT							
Total :			14864.65	0.00			14864.65
31197	22-Sep-2011			Issued	153	C	13843.19
13486	01-4-2500-000	PAYABLES - TRADE	105.00				
Invoice Description --> SALMON BEACH HYDRO							
13490	01-4-2500-000	PAYABLES - TRADE	109.20				
Invoice Description --> LBA GROUNDWATER EVALUATION							
13487	01-4-2500-000	PAYABLES - TRADE	189.34				
Invoice Description --> LBA PAVING							
13489	01-4-2500-000	PAYABLES - TRADE	235.20				
Invoice Description --> BWS - COAST GUARD FACILITY IMPACT							
13484	01-4-2500-000	PAYABLES - TRADE	856.80				
Invoice Description --> WCLF GENERAL CONSULTING COSTS							
13485	01-4-2500-000	PAYABLES - TRADE	1512.00				
Invoice Description --> HAROLD BISHOP FIREHALL WATER SERVICE							
13483	01-4-2500-000	PAYABLES - TRADE	1518.38				
Invoice Description --> AVLF GENERAL CONSULTING COSTS							
13482	01-4-2500-000	PAYABLES - TRADE	1632.18				
Invoice Description --> AVLF TESTING & MONITORING PROGRAM							
13488	01-4-2500-000	PAYABLES - TRADE	2002.56				
Invoice Description --> LBA SEWER SERVICE FOR BC PARKS BUILDING							
13491	01-4-2500-000	PAYABLES - TRADE	5682.53				
Invoice Description --> LBA - ACCESS ROAD PAVING							
Total :			13843.19	0.00			13843.19
Supplier Total :			28707.84	0.00			28707.84

3287	McLEAN & HIGGINS LTD.						
31167	19-Sep-2011			Issued	151	C	241.92
30877	01-4-2500-000	PAYABLES - TRADE	241.92				
Invoice Description --> SALMON BEACH - SEWAGE - SEPTIC PUMP & UNPLUG LINE							
Total :			241.92	0.00			241.92
Supplier Total :			241.92	0.00			241.92

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Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
3295	MCRAE, KEN				
31168	19-Sep-2011		Issued	151	C
KMAUG10/11	01-4-2500-000	PAYABLES - TRADE			548.42
Invoice Description --> MEETINGS AUGUST 4 TO AUGUST 10					130.00
KEN MCRAE52735	01-4-2500-000	PAYABLES - TRADE			418.42
Invoice Description --> DIRECTORS SALARY					
Total :					548.42
Supplier Total :					548.42

3505	MFA LEASING				
AUTO 52869	28-Sep-2011		Issued	158	E
SALBCH52869	01-4-2500-000	PAYABLES - TRADE			2651.31
Invoice Description --> SALMON BEACH LEASE - TRUCK					
Total :					2651.31
Supplier Total :					2651.31
AUTO 52870	28-Sep-2011		Issued	158	E
BAMFIRE52870	01-4-2500-000	PAYABLES - TRADE			2724.23
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT					
Total :					2724.23
Supplier Total :					5375.54

3340	MINISTER OF FINANCE				
31076	01-Sep-2011		Issued	146	C
MSPSEPT11	01-4-2500-000	PAYABLES - TRADE			1113.50
Invoice Description --> MSP PREMIUMS FOR SEPTEMBER 2011					
Total :					1113.50
Supplier Total :					1113.50

3370	MINISTER OF FINANCE				
31108	08-Sep-2011		Issued	147	C
WSI85138	01-4-2500-000	PAYABLES - TRADE			100.00
Invoice Description --> 2011 AVLF WATER LICENSE					
Total :					100.00
Supplier Total :					100.00

3500	MUNICIPAL FINANCE AUTHORITY				
EFT-19	02-Sep-2011		Issued	156	E
08/11TEMP	01-4-2500-000	PAYABLES - TRADE			1412.41
Invoice Description --> TEMPORARY BORROWING INTEREST					

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description							
Total :							1412.41	0.00	1412.41
EFT-20	13-Sep-2011			Issued	156	E			13000.00
SLPRKPAY	01-4-2500-000	PAYABLES - TRADE					13000.00		
Invoice Description ->		PRINCIPLE PAYDOWN FOR SL PARKS LOAN							
Total :							13000.00	0.00	13000.00
EFT-21	26-Sep-2011			Issued	156	E			12851.90
64-2/2011	01-4-2500-000	PAYABLES - TRADE					12851.90		
Invoice Description ->		DEBENTURE DEBT							
Total :							12851.90	0.00	12851.90
Supplier Total :							27264.31	0.00	27264.31
3490	MUNICIPAL PENSION PLAN								
EFT-19	01-Sep-2011			Issued	143	E			5947.94
AUG21/11SUPER	01-4-2500-000	PAYABLES - TRADE					5947.94		
Invoice Description ->		PP ENDING AUGUST 21 - SUPERANNUATION							
Total :							5947.94	0.00	5947.94
EFT-20	16-Sep-2011			Issued	143	E			5926.72
SEPT4/11SUPER	01-4-2500-000	PAYABLES - TRADE					5926.72		
Invoice Description ->		PP ENDING SEPTEMBER 4 - SUPERANNUATION							
Total :							5926.72	0.00	5926.72
EFT-21	30-Sep-2011			Issued	160	E			5990.43
SEPT18/11SUPER	01-4-2500-000	PAYABLES - TRADE					5990.43		
Invoice Description ->		PP ENDING SEPTEMBER 18 - SUPERANNUATION							
Total :							5990.43	0.00	5990.43
Supplier Total :							17865.09	0.00	17865.09
3651	NORTH ISLAND LABORATORIES								
31077	01-Sep-2011			Issued	146	C			112.00
77785	01-4-2500-000	PAYABLES - TRADE					112.00		
Invoice Description ->		SALMON BEACH WATER TESTING							
Total :							112.00	0.00	112.00
31169	19-Sep-2011			Issued	151	C			2304.40
78296	01-4-2500-000	PAYABLES - TRADE					112.00		
Invoice Description ->		SALMON BEACH WATER TESTING							
78260	01-4-2500-000	PAYABLES - TRADE					2192.40		
Invoice Description ->		WCLF WATER TESTING							
Total :							2304.40	0.00	2304.40

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
31199	22-Sep-2011		153	C	5255.04	
77315	01-4-2500-000	PAYABLES - TRADE		2199.12		
Invoice Description --> WCLF WATER TESTING						
77937	01-4-2500-000	PAYABLES - TRADE		3055.92		
Invoice Description --> AVLF WATER TESTING						
Total :				5255.04	0.00	5255.04
Supplier Total :				7671.44	0.00	7671.44

3693	NUU-CHAH-NULTH TRIBAL COUNCIL					
31227	27-Sep-2011		154	C	35.00	
4554	01-4-2500-000	PAYABLES - TRADE		35.00		
Invoice Description --> HA-SHILTH-SA NEWSPAPER - OCT 1, 2011 TO SEPT 30, 2012						
Total :				35.00	0.00	35.00
Supplier Total :				35.00	0.00	35.00

3697	OCHMAN, STEFAN					
31109	08-Sep-2011		147	C	295.22	
SOAUG24/11	01-4-2500-000	PAYABLES - TRADE		295.22		
Invoice Description --> MEETING AUGUST 24, LESS CPP \$4.78						
Total :				295.22	0.00	295.22

31170	19-Sep-2011		151	C	1000.00	
SOADV2011UBCM	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ADVANCE FOR 2011 UBCM CONVENTION						
Total :				1000.00	0.00	1000.00

31171	19-Sep-2011		151	C	625.16	
SOSEPT15/11	01-4-2500-000	PAYABLES - TRADE		5.13		
Invoice Description --> BWS - KEYS						
SO152732	01-4-2500-000	PAYABLES - TRADE		620.03		
Invoice Description --> DIRECTOR SALARY LESS TAX \$ 100 LESS CPP- \$ 9.64						
Total :				625.16	0.00	625.16

31228	27-Sep-2011		154	C	435.33	
SOSEPT15/11A	01-4-2500-000	PAYABLES - TRADE		435.33		
Invoice Description --> MEETINGS SEPTEMBER 14 TO 15, LESS CPP \$ 9.67						
Total :				435.33	0.00	435.33

Supplier Total :				2355.71	0.00	2355.71
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2010	OUGHTRD COFFEE & TEA LTD.				
31223	27-Sep-2011		154	C	100.48
64253	01-4-2500-000	PAYABLES - TRADE		100.48	

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Invoice Description -> OFFICE SUPPLIES								
Total :						100.48	0.00	100.48
Supplier Total :						100.48	0.00	100.48
3828	P.D. MCLAREN LTD							
31112	08-Sep-2011		Issued	147	C	757.68		
248253	01-4-2500-000	PAYABLES - TRADE				757.68		
Invoice Description -> AVA FUEL TANK REPAIR								
Total :						757.68	0.00	757.68
Supplier Total :						757.68	0.00	757.68
3792	PACIFIC BLUE CROSS							
31078	01-Sep-2011		Issued	146	C	4063.15		
PBCSEPT11	01-4-2500-000	PAYABLES - TRADE				4063.15		
Invoice Description -> SEPTEMBER 2011 PREMIUMS								
Total :						4063.15	0.00	4063.15
31229	27-Sep-2011		Issued	154	C	3966.85		
PBCOCT11	01-4-2500-000	PAYABLES - TRADE				3966.85		
Invoice Description -> OCTOBER 2011 PREMIUMS								
Total :						3966.85	0.00	3966.85
Supplier Total :						8030.00	0.00	8030.00
4010	PETRO CANADA							
31172	19-Sep-2011		Issued	151	C	636.89		
PCAUG11	01-4-2500-000	PAYABLES - TRADE				636.89		
Invoice Description -> FUEL RD VEHICLES								
Total :						636.89	0.00	636.89
Supplier Total :						636.89	0.00	636.89
3984	PHOENIX HOUSE							
31113	08-Sep-2011		Issued	147	C	40000.00		
2011GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE				40000.00		
Invoice Description -> HOMELESSNESS GRANT FUNDING								
Total :						40000.00	0.00	40000.00
Supplier Total :						40000.00	0.00	40000.00
3797	PITEAU ASSOCIATES							
31079	01-Sep-2011		Issued	146	C	4972.80		

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
15387	01-4-2500-000	PAYABLES - TRADE		4972.80		
Invoice Description --> WCLF MONITORING PROGRAM						
Total :				4972.80	0.00	4972.80
Supplier Total :				4972.80	0.00	4972.80
3794	PORT ALBERNI FRIENDSHIP CENTER					
31111	08-Sep-2011		Issued	147	C	47500.00
2011GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE		47500.00		
Invoice Description --> HOMELESSNESS GRANT FUNDING						
Total :				47500.00	0.00	47500.00
Supplier Total :				47500.00	0.00	47500.00
3789	PORT ALBERNI SHELTER SOCIETY					
31110	08-Sep-2011		Issued	147	C	95900.00
2011GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE		95900.00		
Invoice Description --> HOMELESSNESS GRANT FUNDING						
Total :				95900.00	0.00	95900.00
Supplier Total :				95900.00	0.00	95900.00
4180	PUROLATOR COURIER SERVICE					
31081	01-Sep-2011		Issued	146	C	45.35
413531934	01-4-2500-000	PAYABLES - TRADE		45.35		
Invoice Description --> POSTAGE						
Total :				45.35	0.00	45.35
31114	08-Sep-2011		Issued	147	C	49.24
413608141	01-4-2500-000	PAYABLES - TRADE		49.24		
Invoice Description --> POSTAGE						
Total :				49.24	0.00	49.24
31201	22-Sep-2011		Issued	153	C	117.97
413753191	01-4-2500-000	PAYABLES - TRADE		32.67		
Invoice Description --> POSTAGE						
413827620	01-4-2500-000	PAYABLES - TRADE		85.30		
Invoice Description --> POSTAGE						
Total :				117.97	0.00	117.97
Supplier Total :				212.56	0.00	212.56
4187	QUALITY FOODS-PORT ALBERNI					
31082	01-Sep-2011		Issued	146	C	

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description		Debit	Credit	Amount	
61 516278	01-4-2500-000	PAYABLES - TRADE		14.99			
		Invoice Description --> SLMP - SUPPLIES					
61 500710	01-4-2500-000	PAYABLES - TRADE		46.19			
		Invoice Description --> SLMP - SUPPLIES					
				Total :	61.18	0.00	61.18
31115	08-Sep-2011			Issued	147	C	103.37
67 637400	01-4-2500-000	PAYABLES - TRADE		103.37			
		Invoice Description --> OFFICE SUPPLIES					
				Total :	103.37	0.00	103.37
				Supplier Total :	164.55	0.00	164.55
4220	RAYNER & BRACHT LTD						
31116	08-Sep-2011			Issued	147	C	2844.80
2011215	01-4-2500-000	PAYABLES - TRADE		2844.80			
		Invoice Description --> BAMFIELD BIN CHARGES					
				Total :	2844.80	0.00	2844.80
				Supplier Total :	2844.80	0.00	2844.80
4280	RECEIVER GENERAL FOR CANADA						
31117	08-Sep-2011			Issued	147	C	12314.37
PD7A - AUG21/11	01-4-2500-000	PAYABLES - TRADE		12314.37			
		Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING AUG 21, 2011					
				Total :	12314.37	0.00	12314.37
31202	22-Sep-2011			Issued	153	C	9914.50
PD7A - SEPT4/11	01-4-2500-000	PAYABLES - TRADE		9914.50			
		Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING SEPTEMBER 4, 2011					
				Total :	9914.50	0.00	9914.50
				Supplier Total :	22228.87	0.00	22228.87
4491	ROMPRE, SUZANNE						
31118	08-Sep-2011			Issued	147	C	700.00
AUG1-31/11	01-4-2500-000	PAYABLES - TRADE		700.00			
		Invoice Description --> AUGUST BAMFIELD TRANSFER STATION CONTRACTOR					
				Total :	700.00	0.00	700.00
				Supplier Total :	700.00	0.00	700.00
4503	RUSSCHER, ERIC						
31119	08-Sep-2011			Issued	147	C	345.00

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
ERAUG24/11	01-4-2500-000	PAYABLES - TRADE	345.00				
Invoice Description -> MEETINGS AUGUST 10 TO 24							
Total :			345.00	0.00		345.00	
31173	19-Sep-2011	Issued	151	C		418.75	
ER450352734	01-4-2500-000	PAYABLES - TRADE	418.75				
Invoice Description -> DIRECTOR'S SALARY LESS \$100 TAX							
Total :			418.75	0.00		418.75	
Supplier Total :			763.75	0.00		763.75	
4567	SALAMON, MAX						
31203	22-Sep-2011	Issued	153	C		663.95	
MSSEPT12/11	01-4-2500-000	PAYABLES - TRADE	663.95				
Invoice Description -> BCEP EXPENSES REIMBURSED							
Total :			663.95	0.00		663.95	
Supplier Total :			663.95	0.00		663.95	
4613	SEW WEST SIGNS						
31174	19-Sep-2011	Issued	151	C		361.76	
1211162	01-4-2500-000	PAYABLES - TRADE	361.76				
Invoice Description -> SALMON BEACH - SECURITY SIGNAGE							
Total :			361.76	0.00		361.76	
Supplier Total :			361.76	0.00		361.76	
4645	SHAW CABLE						
31120	08-Sep-2011	Issued	147	C		100.69	
AUG28/11	01-4-2500-000	PAYABLES - TRADE	100.69				
Invoice Description -> COMPUTER BROADBAND							
Total :			100.69	0.00		100.69	
31204	22-Sep-2011	Issued	153	C		113.06	
SEPT9/11	01-4-2500-000	PAYABLES - TRADE	113.06				
Invoice Description -> COMPUTER BROADBAND							
Total :			113.06	0.00		113.06	
Supplier Total :			213.75	0.00		213.75	
4728	SONBIRD REFUSE & RECYCLING LTD.						
31175	19-Sep-2011	Issued	151	C		20020.02	
10480	01-4-2500-000	PAYABLES - TRADE	20020.02				
Invoice Description -> AUGUST WC GARBAGE & RECYCLING							

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 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				20020.02	0.00	20020.02
Supplier Total :				20020.02	0.00	20020.02

4845	STAPLES BUSINESS DEPOT #321					
31206	22-Sep-2011		Issued	153	C	33.58
1443805	01-4-2500-000	PAYABLES - TRADE				33.58
Invoice Description ->		OFFICE SUPPLIES - SURGE PROTECTOR BOARD ROOM				
Total :				33.58	0.00	33.58
Supplier Total :				33.58	0.00	33.58

4785	STAPLES MCDANNOLD STEWART					
31083	01-Sep-2011		Issued	146	C	4074.60
57387	01-4-2500-000	PAYABLES - TRADE				1189.07
Invoice Description ->		LEGAL FEES				
57385	01-4-2500-000	PAYABLES - TRADE				1216.20
Invoice Description ->		LEGAL FEES				
57390	01-4-2500-000	PAYABLES - TRADE				1669.33
Invoice Description ->		LEGAL FEES				
Total :				4074.60	0.00	4074.60

31205	22-Sep-2011		Issued	153	C	1879.78
58451	01-4-2500-000	PAYABLES - TRADE				16.80
Invoice Description ->		LEGAL FEES				
58448	01-4-2500-000	PAYABLES - TRADE				103.60
Invoice Description ->		LEGAL FEES				
58450	01-4-2500-000	PAYABLES - TRADE				184.80
Invoice Description ->		LEGAL FEES				
58449	01-4-2500-000	PAYABLES - TRADE				219.69
Invoice Description ->		LEGAL FEES				
58446	01-4-2500-000	PAYABLES - TRADE				535.89
Invoice Description ->		LEGAL FEES				
58447	01-4-2500-000	PAYABLES - TRADE				819.00
Invoice Description ->		LEGAL FEES				
Total :				1879.78	0.00	1879.78
Supplier Total :				5954.38	0.00	5954.38

4885	SUN COAST WASTE SERVICES					
31121	08-Sep-2011		Issued	147	C	22400.78
83732	01-4-2500-000	PAYABLES - TRADE				22400.78
Invoice Description ->		AUGUST AV RECYCLING CONTRACT				
Total :				22400.78	0.00	22400.78

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Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
31207	22-Sep-2011		Issued	153	C	2086.45	2086.45	
84095	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> AV RECYCLING CPI INDEX ADJUSTMENT FOR 2008- 2011								
Total :						2086.45	0.00	2086.45
Supplier Total :						24487.23	0.00	24487.23

4924	SUSSEX CONSULTANTS LTD							
31084	01-Sep-2011		Issued	146	C	4934.83	4934.83	
11-810-1	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> BEAVER CREEK IMPROVEMENT DISTRICT CONVERSION STUDY								
Total :						4934.83	0.00	4934.83
Supplier Total :						4934.83	0.00	4934.83

4955	TAB - CANADA							
31123	08-Sep-2011		Issued	147	C	3548.16	3548.16	
11157632	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> SOFTWARE SUPPORT - SEPT 1, 2011 TO AUG 31, 2012								
Total :						3548.16	0.00	3548.16
Supplier Total :						3548.16	0.00	3548.16

5410	TD VISA							
31089	01-Sep-2011		Issued	146	C	3280.61	3280.61	
VISAAUG5/11	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> SLMP \$320, TONER \$2480, COMP EXP \$29.95, BC APC \$92.67, OFFICE \$7.27								
Total :						3280.61	0.00	3280.61
31180	19-Sep-2011		Issued	151	C	670.28	670.28	
SEPT6/11	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> OFFICE \$333.41, SLMP \$159.49, EMER PLAN \$99, COMP EXP \$29.95								
Total :						670.28	0.00	670.28
Supplier Total :						3950.89	0.00	3950.89

4984	TELUS							
31085	01-Sep-2011		Issued	146	C	85.87	85.87	
AUG23/11	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> AVRA TELEPHONE								
Total :						85.87	0.00	85.87

31208	22-Sep-2011		Issued	153	C	2499.62	2499.62	
SEPT7/11	01-4-2500-000	PAYABLES - TRADE						
Invoice Description -> ACRD PHONES - CONSOLIDATED								

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Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description							
Total :							2499.62	0.00	2499.62
Supplier Total :							2585.49	0.00	2585.49
4983	TELUS MOBILITY (BC)								
31177	19-Sep-2011			Issued	151	C			698.22
SBSEPT13/11	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		SALMON BEACH CELL PHONE						
020322435128	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		RD CELLPHONES						
Total :							698.22	0.00	698.22
Supplier Total :							698.22	0.00	698.22
2320	THE GRAPHICS FACTORY								
31069	01-Sep-2011			Issued	146	C			178.08
19143	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		AV RECYCLING DEPOT SIGN						
Total :							178.08	0.00	178.08
31105	08-Sep-2011			Issued	147	C			1338.40
19191	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		AVLF RECEIPTS						
Total :							1338.40	0.00	1338.40
31158	19-Sep-2011			Issued	151	C			146.55
19201	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		BUSINESS CARDS - IRG						
19199	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		THREE BOARD TABLE NAME PLAQUES						
Total :							146.55	0.00	146.55
Supplier Total :							1663.03	0.00	1663.03
5011	THOMAS, JOHN								
31210	22-Sep-2011			Issued	153	C			55.00
JTSEPT14/11	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		BWS - WATER TAXI						
JTSEPT16/11	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		BWS - WATER TAXI						
JTSEPT19/11	01-4-2500-000	PAYABLES - TRADE							
	Invoice Description ->		BWS - WATER TAXI						
Total :							55.00	0.00	55.00

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Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date				Debit	Credit		
Invoice No.	Account No.	Account Description						
Supplier Total :					55.00	0.00	55.00	
5001	TIGERTEL COMMUNICATIONS INC.							
31209	22-Sep-2011		Issued	153	C	30.91	30.91	
110821539101	01-4-2500-000	PAYABLES - TRADE			30.91			
Invoice Description ->		SLMP CALL IN SERVICE						
Total :					30.91	0.00	30.91	
Supplier Total :					30.91	0.00	30.91	
5020	TOFINO AIRLINES LTD							
31124	08-Sep-2011		Issued	147	C	6736.80	6736.80	
140	01-4-2500-000	PAYABLES - TRADE			6736.80			
Invoice Description ->		LBA - JAN 2011 TO MAY 2011 DAILY AIRPORT INSPECTION & ADDITIONAL WORK						
Total :					6736.80	0.00	6736.80	
31211	22-Sep-2011		Issued	153	C	5266.80	5266.80	
148	01-4-2500-000	PAYABLES - TRADE			5266.80			
Invoice Description ->		LBA - JUNE TO AUGUST 2011 ADDITIONAL WORK & SMS TRAINING						
Total :					5266.80	0.00	5266.80	
Supplier Total :					12003.60	0.00	12003.60	
5065	TORONTO DOMINION BANK							
EFT-19	12-Sep-2011		Issued	160	E	28774.27	28774.27	
SEPT12/11	01-4-2500-000	PAYABLES - TRADE			28774.27			
Invoice Description ->		SEPTEMBER 16, 2011 PAYROLL						
Total :					28774.27	0.00	28774.27	
EFT-20	27-Sep-2011		Issued	160	E	27172.64	27172.64	
SEPT27/11	01-4-2500-000	PAYABLES - TRADE			27172.64			
Invoice Description ->		SEPTEMBER 30, 2011 PAYROLL						
Total :					27172.64	0.00	27172.64	
Supplier Total :					55946.91	0.00	55946.91	
5069	TOTAL DELIVERY SYSTEMS							
31125	08-Sep-2011		Issued	147	C	180.58	180.58	
126125	01-4-2500-000	PAYABLES - TRADE			180.58			
Invoice Description ->		POSTAGE						
Total :					180.58	0.00	180.58	
31230	27-Sep-2011		Issued	154	C	154.19	154.19	
126814	01-4-2500-000	PAYABLES - TRADE			154.19			
Invoice Description ->		POSTAGE \$120.68, SALMON BEACH WATER \$16.98						

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Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
Total :							154.19	0.00	154.19
Supplier Total :							334.77	0.00	334.77

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
0900	TRACY BOND (PETTY CASH)								
31139	19-Sep-2011			Issued	151	C	170.73		
TBSEPT16/11	01-4-2500-000	PAYABLES - TRADE	170.73						
Invoice Description --> OFFICE \$59.97, OCP \$62.72, RECYCLING \$8.03, BUILD INSP TRAVEL \$20.00, POSTAGE \$10.2E									
Total :							170.73	0.00	170.73
Supplier Total :							170.73	0.00	170.73

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5117	TREASURE HOUSE IMPORTS LTD.								
31086	01-Sep-2011			Issued	146	C	414.40		
00180609	01-4-2500-000	PAYABLES - TRADE	414.40						
Invoice Description --> REGIONAL DISTRICT PINS									
Total :							414.40	0.00	414.40
Supplier Total :							414.40	0.00	414.40

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5114	TRINEX INTERNET SOLUTIONS INC								
31126	08-Sep-2011			Issued	147	C	560.00		
5333	01-4-2500-000	PAYABLES - TRADE	560.00						
Invoice Description --> SEPTEMBER WEBSITE MAINTENANCE									
Total :							560.00	0.00	560.00
Supplier Total :							560.00	0.00	560.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5195	UNISERVE COMMUNICATIONS CORPORATION								
31127	08-Sep-2011			Issued	147	C	23.46		
20110828-502023	01-4-2500-000	PAYABLES - TRADE	23.46						
Invoice Description --> SEPTEMBER 2011 WCLF DIAL UP INTERNET SERVICE									
Total :							23.46	0.00	23.46
Supplier Total :							23.46	0.00	23.46

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5263	VADIM SOFTWARE								
31178	19-Sep-2011			Issued	151	C	3474.80		
I-VC05931	01-4-2500-000	PAYABLES - TRADE	3474.80						
Invoice Description --> ONSITE SOFTWARE TRAINING									
Total :							3474.80	0.00	3474.80

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
31231	27-Sep-2011			Issued	154	C	448.00
I-VC05931	01-4-2500-000	PAYABLES - TRADE	448.00				

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Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
		Invoice Description -> HOSTING OCTOBER 2011						
		Total :				448.00	0.00	448.00
		Supplier Total :				3922.80	0.00	3922.80

5299	VANCOUVER ISLAND UNIVERSITY								
31087	01-Sep-2011			Issued	146	C		16000.00	
TR15625-1	01-4-2500-000	PAYABLES - TRADE					6000.00		
		Invoice Description -> WEST COAST MULTIPLEX SURVEY							
TR15626-1	01-4-2500-000	PAYABLES - TRADE					10000.00		
		Invoice Description -> BAMFIELD OCP PROJECT							
		Total :					16000.00	0.00	16000.00
		Supplier Total :					16000.00	0.00	16000.00

5278	VANCOUVER ISLAND PUBLISHING GROUP								
31179	19-Sep-2011			Issued	151	C		844.21	
1303370	01-4-2500-000	PAYABLES - TRADE					844.21		
		Invoice Description -> PLAN \$655.20, ADMIN \$98.56							
		Total :					844.21	0.00	844.21
		Supplier Total :					844.21	0.00	844.21

5461	WATSON'S PAINT CENTRE 1996 LTD.								
31181	19-Sep-2011			Issued	151	C		53.26	
26402	01-4-2500-000	PAYABLES - TRADE					53.26		
		Invoice Description -> BWS - PUMPHOUSE PAINT							
		Total :					53.26	0.00	53.26
		Supplier Total :					53.26	0.00	53.26

5501	WEST COAST COMMUNITY RESOURCES SOCIETY								
31128	08-Sep-2011			Issued	147	C		16600.00	
2011GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE					16600.00		
		Invoice Description -> HOMELESSNESS GRANT FUNDING							
		Total :					16600.00	0.00	16600.00
		Supplier Total :					16600.00	0.00	16600.00

5481	WESTCOAST HOME HARDWARE LTD							
31090	01-Sep-2011			Issued	146	C		138.79
59039	01-4-2500-000	PAYABLES - TRADE					41.37	
		Invoice Description -> OFFICE LIGHTING						
58912	01-4-2500-000	PAYABLES - TRADE					97.42	

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 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-Fik

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Invoice Description --> BWS - PAD LOCKS								
Total :						138.79	0.00	138.79
31232	27-Sep-2011		Issued	154	C	12.87	12.87	
59565	01-4-2500-000	PAYABLES - TRADE				12.87		
Invoice Description --> BUILDING INSPECTION - WATER TESTING SUPPLIES								
Total.:						12.87	0.00	12.87
Supplier Total :						151.66	0.00	151.66
5537 WINDSOR PLYWOOD								
31182	19-Sep-2011		Issued	151	C	243.86	243.86	
52607A	01-4-2500-000	PAYABLES - TRADE				-24.04		
Invoice Description --> SALMON BEACH - SECURITY SIGNAGE - CREDIT MEMO								
52606A	01-4-2500-000	PAYABLES - TRADE				267.90		
Invoice Description --> SALMON BEACH - SECURITY SIGNAGE								
Total :						243.86	0.00	243.86
Supplier Total :						243.86	0.00	243.86
5540 WONG, GLENN								
31129	08-Sep-2011		Issued	147	C	500.43	500.43	
GWAUG30/11	01-4-2500-000	PAYABLES - TRADE				500.43		
Invoice Description --> MEETINGS AUGUST 8 TO 30 , LESS CPP \$9.57								
Total :						500.43	0.00	500.43
31183 19-Sep-2011								
31183	19-Sep-2011		Issued	151	C	1000.00	1000.00	
GWADV2011UBCM	01-4-2500-000	PAYABLES - TRADE				1000.00		
Invoice Description --> ADVANCE FOR 2011 UBCM CONVENTION								
Total :						1000.00	0.00	1000.00
31233 27-Sep-2011								
31233	27-Sep-2011		Issued	154	C	658.00	658.00	
GWSEPT14/11	01-4-2500-000	PAYABLES - TRADE				658.00		
Invoice Description --> MEETINGS AUGUST 31 TO SEPTEMBER 14, LESS CPP \$17								
Total :						658.00	0.00	658.00
Supplier Total :						2158.43	0.00	2158.43
5700 XPLORNET INTERNET SERVICES								
31130	08-Sep-2011		Issued	147	C	55.99	55.99	
I-5328591	01-4-2500-000	PAYABLES - TRADE				55.99		
Invoice Description --> LBA WIRELESS INTERNETSEPTEMBER 2011								
Total :						55.99	0.00	55.99

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				55.99	0.00	55.99

Total Computer Paid :	<u>1,125,707.55</u>	Total EFT PAP :	<u>106,451.85</u>	Total Paid :	<u>1,232,159.40</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		



	2011 YEAR TO DATE ACTUAL	2011 ANNUAL BUDGET	PERCENTAGE OF BUDGET
EXPENDITURES			
Electoral Area Administration	\$ 52,751	\$ 2,254,539	2.34%
General Government Services	923,186	1,043,500	88.47%
Franklin Road Fire Protection	5,487	2,900	189.20%
Mountain Ranch Road Fire Protection	2,350	2,375	98.95%
Bamfield Fire Department	104,766	107,000	97.91%
Beaver Creek Fire Department	243,600	243,850	99.90%
South Long Beach Fire Protection	13,975	14,000	99.82%
Sproat Lake Fire Department	186,262	288,950	64.46%
Grandville Road Fire Protection	850	875	97.14%
E 9-1-1 Telephone System	261,510	264,252	98.96%
Port Alberni - Arena	59,067	238,348	24.78%
Building Inspection	163,663	217,000	75.42%
Noise Control-Beaver Creek	750	2,000	37.50%
Animal Control-Sproat Lake	113	3,000	3.78%
Emergency Planning-Alberni Valley	56,839	82,000	69.32%
Animal Control- Beaver Creek	113	3,000	3.78%
Emergency Planning-West Coast	9,467	12,657	74.80%
Beaver Creek Electoral Arena Contribution	26,529	27,717	95.72%
Cherry Creek Electoral Arena Contribution	22,447	23,635	94.98%
Sproat Lake Electoral Arena Contribution	33,884	35,072	96.61%
Noise Control- Cherry Creek	750	2,000	37.50%
Custom Transit	309,286	450,327	68.68%
Salmon Beach Sewage Disposal	55,646	62,300	89.32%
South Long Beach Street Lighting	507	750	67.60%
Arvay Road Street Lighting	794	1,100	72.19%
South Long Beach Bike Path	3,475	3,600	96.53%
Noise Control-Sproat Lake	777	2,000	38.83%
Alberni Valley Airport	138,794	156,500	88.69%
Tofino/Ucluelet Airport	530,025	522,000	101.54%
Alberni Valley Landfill and Bamfield	1,599,005	2,144,850	74.55%
West Coast Landfill	813,057	1,023,500	79.44%
Bamfield Community Park	103	6,100	1.68%
Sproat Lake Community Park	111,797	159,916	69.91%
South Long Beach Community Park	-	7,500	0.00%
Management of Development- Rural Area	295,908	427,700	69.19%
Regional Planning Services	86,136	115,300	74.71%
Regional Library	254,133	338,845	75.00%
Alberni Valley Tourism Marketing	58,831	80,000	73.54%
Regional Parks	1,292	10,830	11.93%
Salmon Beach Security	44,671	69,900	63.91%
Salmon Beach Garbage Collection	11,880	18,000	66.00%
Salmon Beach Recreation	21,900	29,800	73.49%
Salmon Beach Transportation	125,264	161,750	77.44%
Salmon Beach Water Supply	16,879	22,000	76.72%
Salmon Beach Power	516,806	145,507	355.18%
Alberni Valley Water Study	10,068	13,591	74.08%
Bamfield Water System	122,579	159,625	76.79%
Millstream Water System	21,141	31,216	67.73%
Grant-in-Aids - Combined	276,342	316,541	87.30%
SUBTOTAL	7,595,458	11,349,718	66.92%
Transfer to MFA on behalf of Municipalities	377,919	538,506	70.18%
TOTAL EXPENDITURES	\$ 7,973,377	\$ 11,888,224	67.07%



	2011 YEAR TO DATE ACTUAL	2011 ANNUAL BUDGET	PERCENTAGE OF BUDGET
REVENUE			
Tax requisition	\$ 3,394,018	\$ 3,394,015	100.00%
Parcel and frontage taxes	797,960	797,960	100.00%
Parcel tax prepayment	392,000	-	0.00%
Value added taxes	56,081	80,000	70.10%
Grants in lieu of taxes	68,234	24,750	275.69%
Services provided to other governments	54,284	80,000	67.86%
Sale of services	2,369,447	2,765,212	85.69%
Other revenue from own sources	210,059	202,924	103.52%
Transfers from other governments			
Unconditional	261,472	120,000	217.89%
Conditional	780,432	757,352	103.05%
Surplus (deficit) from prior years	1,385,845	1,430,753	96.86%
Committed surplus from prior year	1,696,752	1,696,752	100.00%
<hr/>			
SUBTOTAL	11,466,584	11,349,718	101.03%
Transfers from Municipalities for			
 Municipal Finance Authority			
	377,919	538,506	70.18%
<hr/>			
TOTAL REVENUE	\$ 11,844,503	\$ 11,888,224	99.63%



DEVELOPMENT VARIANCE APPLICATION

TO: Russell Dyson, CAO, Bamfield Advisory Planning Commission
and Regional Board

DATE: October 17, 2011

FROM: Carla Connolly, Planner

APPLICATION: DVA11007

APPLICANTS: Thomas Boyes

LEGAL DESCRIPTION: STRATA LOT 45, DISTRICT LOT 1630, CLAYOQUOT DISTRICT,
STRATA PLAN 1238, TOGETHER WITH AN INTEREST IN THE
COMMON PROPERTY IN PROPORTION TO THE UNIT
ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1

ADDRESS AND LOCATION: Lot 45 Haggards Cove

ELECTORAL AREA: Area "A" Bamfield

Recommendation: That the Regional Board:

- 1) Receive the staff report;
- 2) Pass a resolution to **consider granting the request for a 10.9 foot variance** of Section 200 – Schedule No. II – Bulk and Site Regulations to vary the required front yard setback; and
- 3) Pass the following resolution: "No work or alteration is permitted within the riparian zone (10 metres) of the creek without advice from a professional biologist, engineer or other qualified individual AND permission from the Alberni-Clayoquot Regional District."

Procedure

Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board makes the decision to issue or deny the development variance permit.

DVA11007

Background

Applicant’s Intention: Reduce the required 25 foot front yard setback requirement to 14.1 feet in order to bring the recently (within the last 2 years) constructed structure into compliance.

Observations

Property Description: Property is 817.46 m² (0.202 acres) in size. A creek runs along the eastern lot line of the parcel and then crosses the southern portion of the lot.

Services

- (a) **Sewage Disposal:** Community septic system
- (b) **Water Supply:** Community water system
- (c) **Fire Protection:** None
- (d) **Access:** Water access only

Existing Planning Policies Affecting the Site

Agricultural Land Reserve: Not in the ALR.

Official Community Plan: Not within an official community plan area.

Zoning: The parcel is zoned Single Family Residential (R1) District.

R1 District requires:	
Minimum Lot Area:	7,200 ft ²
Minimum Lot Width:	60 feet
Minimum Setbacks:	
Front:	25 feet
Rear:	30 feet
Side:	5* feet

*The total of the side yards shall not be less than 20% of lot width, provided a side yard not less than 12 ft wide shall adjoin any flanking street.

Proposal does not meet the 25 foot front yard setback requirement as the cottage is actually built 14.1 feet from the front yard line.

Comments: The previous land owner applied to the Board of Variance (BOV) in 2006 requesting a 50ft creek setback variance and a 10ft front yard setback variance. The BOV received five (5) letters of objection to the proposed variance. Adjacent property owners opposed the reduction of the front yard setback stating it would negatively impact their views and they purchased their lots under the assumption that their

neighbours would follow the required setbacks. Neighbours were also concerned that the creek would be negatively impacted by a setback reduction.

A member of the BOV asked if the applicant could live with just the variance from the creek, not the front yard setback. No answer was given by the applicant. The BOV requested more information from the applicant including:

- a. A report from Federal Fisheries and Oceans
- b. Geotechnical report
- c. Proposed site plan
- d. Viewscape analysis
- e. Elevations.

Applicant supplied a report from a professional biologist, which was reviewed and endorsed by DFO staff. However, at that time, no variances were issued.

In 2009, this application came back to the BOV to vary the watercourse setback from 30.48 metres (100 ft.) to 10 metres (32.8 ft.). The applicant hired a Registered Professional Biologist to determine the safe, allowable setback distance from the creek. In conjunction with the Department of Fisheries and Oceans, it was determined that a 10 metre setback was suitable, subject to a house development plan including the following:

- a. A Riparian Assessment by an arborist and/or biologist to identify the management plan for the riparian area to address current and potential blow-down hazards. The riparian area should be flagged to identify reserve areas.
- b. House construction plans must include a sediment management and habitat protection plan for the riparian areas.

A site plan showing the buildable area was included in the BOV package, which the applicant received. Buildable area is the space within which a structure can be constructed and still meet all setback requirements.

The applicant applied for and received a building permit; however, when the building inspector went out to inspect the structure, it was actually built in the wrong location and is constructed within the front yard setback, contrary to the submitted site plan. When I spoke with the property owner about this he said that an engineer who was onsite advised him that the farther back from the creek the cottage is located, the better. The owner then took it upon himself to move the cottage as far back from the creek as possible, thus encroaching into the front yard setback.

Neither recommendation of the registered professional biologist was followed prior to the building permit being issued. However, after speaking with the biologist he said that his earlier recommendations are unnecessary since the construction has already taken

place.

He did recommend that we have a statement in our decision that says "no work or alteration is permitted within the riparian zone (10 metres) of the creek without advice from a professional biologist, engineer or other qualified individual AND permission from the Alberni-Clayoquot Regional District."

Written by:

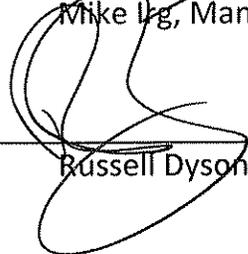


Carla Connolly, Planner

Reviewed by:



Mike Irg, Manager of Planning & Development



Russell Dyson, CAO

51m

1.524m [5']

7.62m [25']

proposed varied building setbacks

area
143.12m²
[5054 sq ft]

10m
Setback

Present Riparian Edge

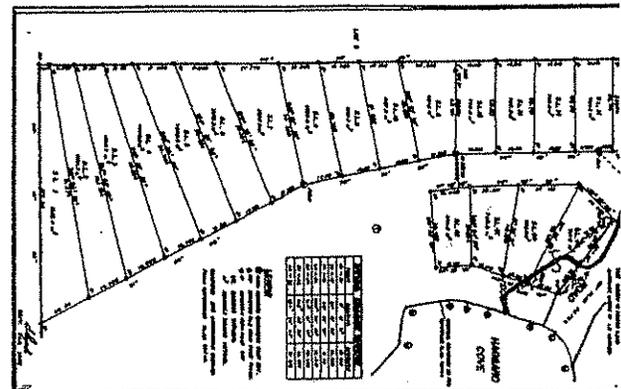
10m
Setback

1.2m
channel

SL 45 VIS1238

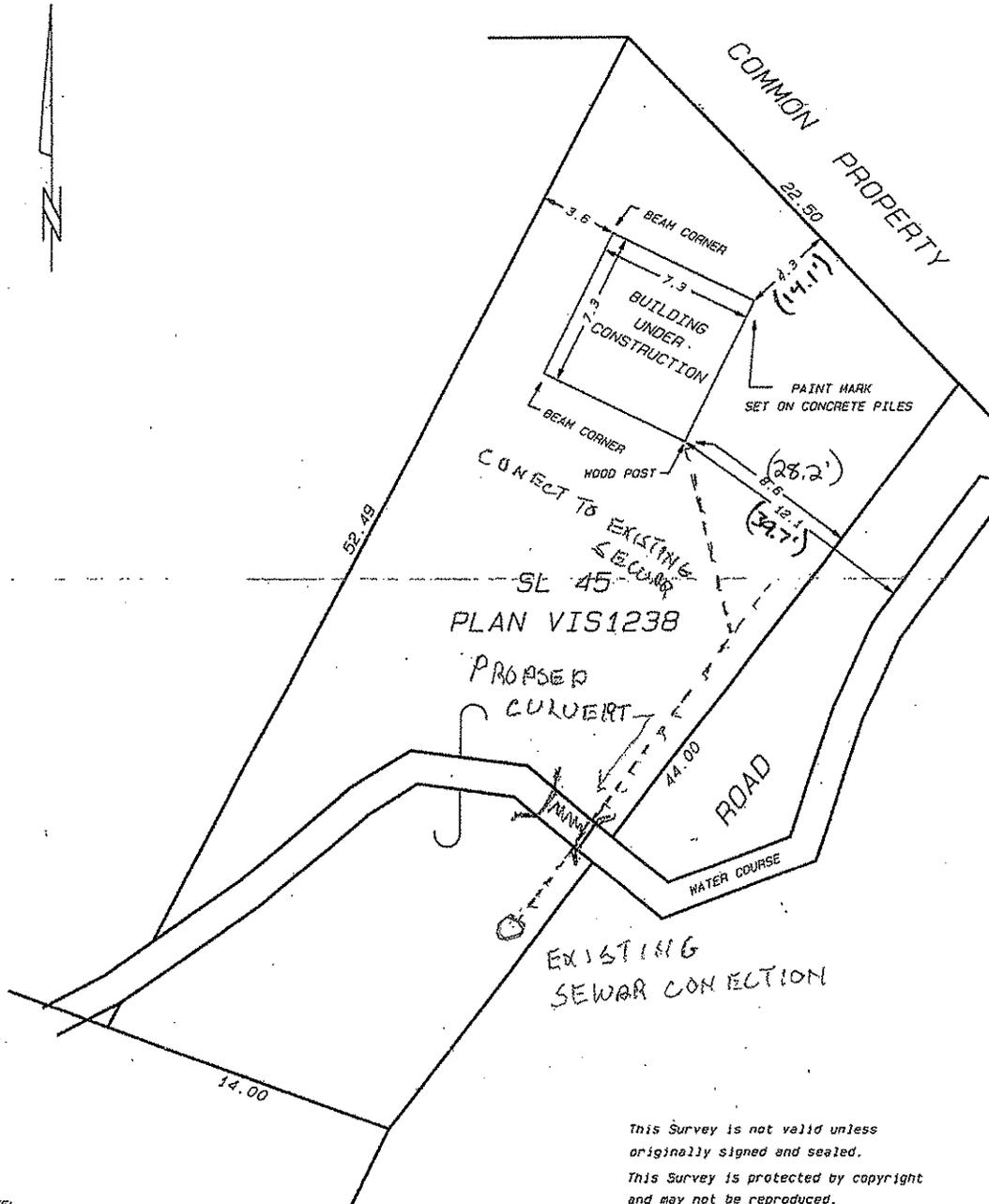
creek

Sewage
Diversion



B.C. LAND SURVEYOR'S BUILDING LOCATION CERTIFICATE
STRATA LOT 45, DISTRICT LOT 1630, CLAYOQUOT DISTRICT,
STRATA PLAN 1238, TOGETHER WITH AN INTEREST IN THE
COMMON PROPERTY IN PROPORTION TO THE UNIT
ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1.

SCALE 1:250
 ALL DISTANCES ARE IN METRES.



NOTE:
 THIS LOT SUBJECT TO L.T.O. CHARGE NUMBERS
 LK302, LB1145 AND R73038.

This Survey is not valid unless
 originally signed and sealed.
 This Survey is protected by copyright
 and may not be reproduced.
 Inspected this 10th day of August, 2010.

(Signature)
 Micheal A. Sims, B.C.L.S.

SIMS ASSOCIATES ©
 LAND SURVEYING LTD.
 223 FERN ROAD WEST,
 QUALICUM BEACH, B.C. V5K 1S4
 PHONE: 752-9121 FAX: 752-9241
 OUR FILE: 10-236-0L
 COMP FILE: 10-236-M



REZONING APPLICATION

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

DATE: October 13, 2011

FROM: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

ACRD FILE: RA11007

APPLICANT: Tom Jensen **AGENT:** n/a

LEGAL DESCRIPTION: Lot A, Section 19, Township 1, Barclay District, Plan 25010

LOCATION: 375 Cape Beale Trail

ELECTORAL AREA: "A" Bamfield

Recommendation: That the Regional Board:

- 1) Receive the staff report;
- 2) Proceed with first reading of Bylaw No. P1284 to rezone the property from Acreage Residential (RA2) District to Acreage Residential (RA3) District, subject to the following:
 - a. The owner agreeing to a covenant to limit the number of lots created to two (2) and restrict further subdivision of the property;
- 3) Pass the following resolution: "That the public hearing for Bylaw P1284 be delegated to the Director for Electoral Area "A" Bamfield, the alternate director, or the Chairperson of the Regional Board.

RA11007

Applicant's Intention: To rezone the property to allow for subdivision into two lots, with each lot being approximately 1 acre in size.

Observations:

1. Property Description: The subject property is situated in West Bamfield and is approximately 1.9 acres in size. There is a single family dwelling, as well as several small sheds and a greenhouse, on the eastern portion of the parcel. The dwelling was built in 1981. The area surrounding the buildings is cleared with the remainder of the property being heavily treed with mature second growth timber. The property slopes gently up from Cape Beale Trail. Wild Duck Road adjacent to the southern boundary of the property is constructed and allows access to the rear where the proposed lot will be created. There is a Bamfield Water service connection already constructed along the Wild Duck Road R/W that will service the new lot.

2. Services:

- (a) **Sewage Disposal:** On-site sewage disposal
- (b) **Water Supply:** Bamfield Water System
- (c) **Fire Protection:** Bamfield Volunteer Fire Department
- (d) **Access:** The property is currently accessed via Cape Beale Trail. The proposed new lot would be accessed by Wild Duck Road or Crane Road which lie to the south and west of the subject property.

3. Existing Planning Documents Affecting the Site:

- A. **Agricultural Land Reserve:** Not in the ALR
- B. **Official Community Plan:** The Bamfield Official Community Plan (OCP) designates the property Low Density Residential. The minimum lot size for this designation is 0.4 hectares (0.9 acres) with the primary use permitted in this designation being single family residential.

Proposal meets the lot size requirements for the Low Density Residential designation in the Bamfield OCP.

RA11007

- C. **Zoning:** The property is currently zoned Acreage Residential (RA2) District and will require a rezoning to Acreage Residential (RA3) District to facilitate the proposed subdivision.

RA2 District requires: Minimum Lot Area: 1 acre (43,560 ft ²) Minimum Lot Width: 120 feet Minimum Building Setbacks: Front: 40 feet Rear: 30 feet Side: 15 feet

RA3 District requires: Minimum Lot Area: 0.6 acres (25,834 ft ²) Minimum Lot Width: 90 feet Minimum Building Setbacks: Front: 49.21 feet Rear: 32.8 feet Side: 16.4 feet
--

Proposal does not meet the lot size requirements of the current zoning and requires a successful application to rezone the property to Acreage Residential (RA3) District in order to subdivide.

Comments:

1. If the rezoning application is successfully rezoned and proceeds to subdivision, Development Cost Charges are required under ACRD Bylaw F1003. For single family residential subdivision, the cost charge is set at \$3,600 per parcel created. This fee will be required prior to final approval of the subdivision.
2. Previous owners of this parcel had applied to rezone the property in 1996 to allow for a similar two lot subdivision. Planning staff supported the rezoning application subject to the proposal meeting all technical requirements for subdivision. Bylaw P979 to rezone the property from Acreage Residential (RA2) District to Acreage Residential (RA1) District was given first reading by the ACRD Board of Directors on January 21, 1997 but the application was never furthered to public hearing. The last correspondence between the previous owners and the Regional District office on this application was in January 1998.
3. Planning staff supports this proposal as it complies with the Community Plan and is not out of character for the area. The neighbouring property to the north was rezoned to Acreage Residential (RA1) District in 2006 to allow for subdivision.

RA11007

Prepared by: Alex Dyer
Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by: Mike Irg
Mike Irg, Manager of Planning and Development

Russell Dyson
Russell Dyson, Chief Administrative Officer

RA11007

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1284

OFFICIAL ZONING ATLAS AMENDMENT NO. 654

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Amendment Bylaw No. P1284.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT A, SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 25010 from Acreage Residential (RA2) District to Acreage Residential (RA3) District as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

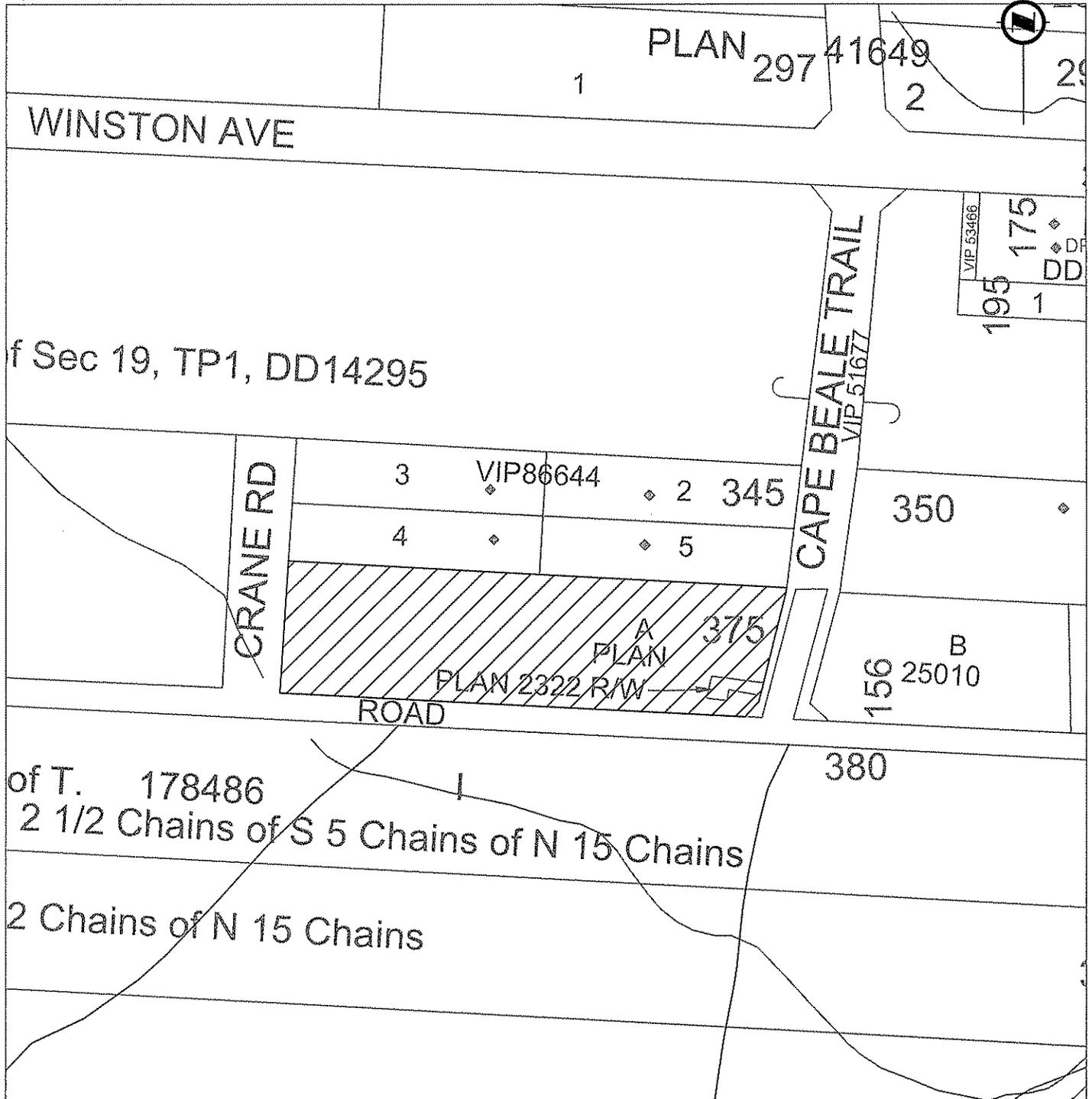
Chairperson

Chief Administrative Officer

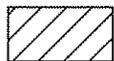
RA11007

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1284



Legal Description: LOT A, SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 25010.



To be rezoned from Acreage Residential (RA2) District to Acreage Residential (RA3) District.



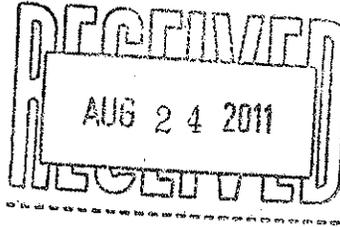
ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000



August 22, 2011

Tom Jensen
#216 – 453 Head St.
Victoria, BC
V9A 5S1



Alberni – Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3

Re: 375 Cape Beale Trail, Bamfield

Please find attached an application, with initial fee, to amend the Bamfield OCP By-Law P1026. The application is to rezone Lot A, Section 19, Township 1, Barclay District, Plan 25010, Parcel Identifier 000-583-901 from low density residential RA2 to low density residential RA1.

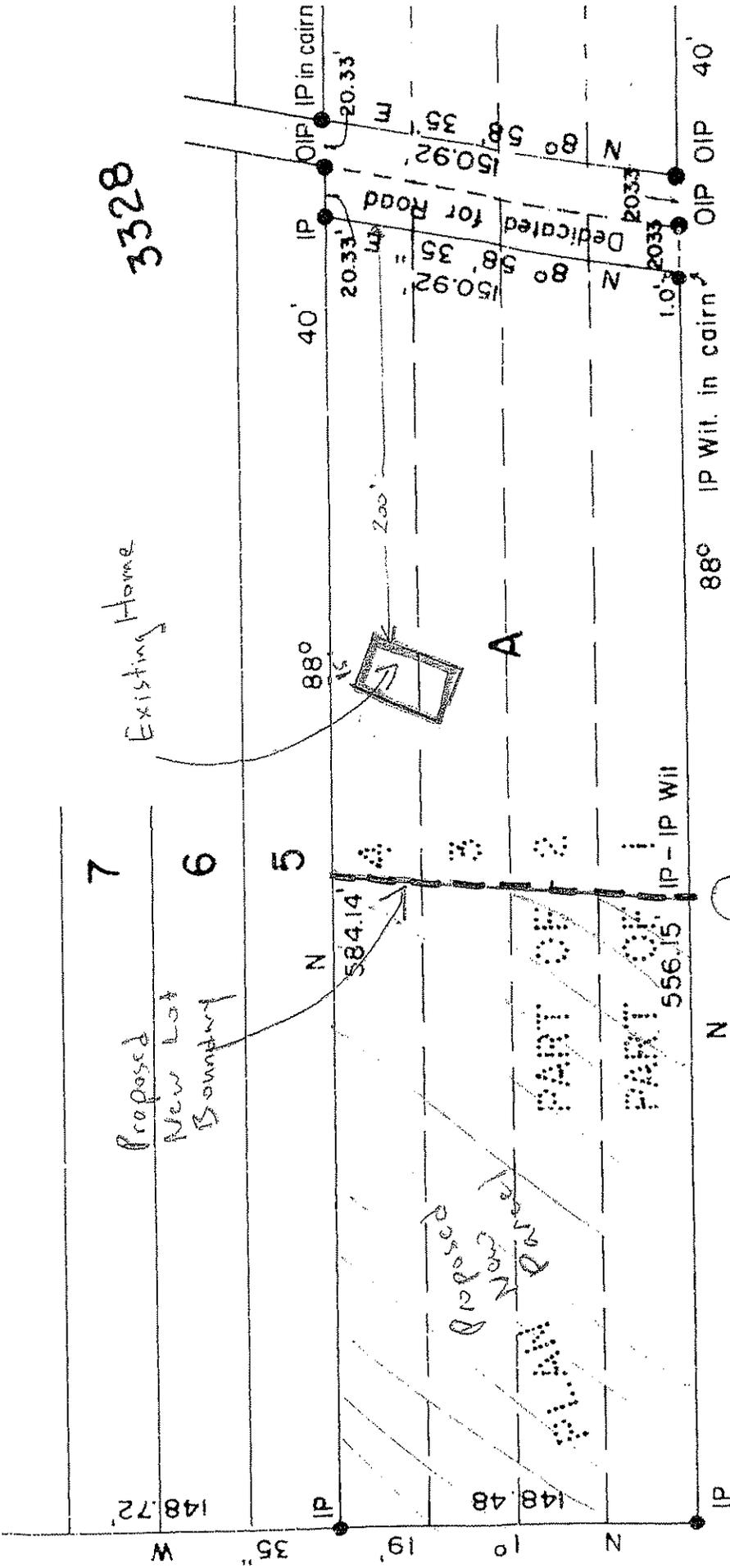
The intent of the rezoning is to permit a smaller minimum parcel size so the current parcel can be divided into two parcels, one with an existing single family dwelling fronting Cape Beale Trail and another fronting either Wild Duck Road or Crane Road (the public road right-of-way located on the most western boundary of the subject lot). Dividing the current property into two parcels of equal size will retain the current low density residential nature of the property while offering an additional lot for future community growth.

If you have any questions or require additional information please call me at (250) 888-0123. I look forward to your response.

Yours sincerely,

Tom Jensen

attachments



3328

Adam William Logan
 Adam William Logan
Margaret Jane Logan
 Margaret Jane Logan



Application to Amend Covenant R36083

DATE: October 19, 2001

RD FILE NO.: SA11011

MINISTRY OF TRANSPORTATION NO.: 2011-01018

APPLICANTS: Cheeyah Island Property owners **AGENT:** Rob Howatt

LEGAL

DESCRIPTION: Lots 1-10, Clayoquot District, Plan VIP53507 – Cheeyah Island

LOCATION: Kildonan, Barclay Sound

ELECTORAL AREA: "A" Bamfield

APPLICANT'S INTENTION: To subdivide Lots 1 through 10 in half, creating an additional ten lots.

Recommendation: Prior to making a decision whether to amend covenant R36083, which limits the number of dwellings within plan VIP53507, that the Regional Board;

- i) Instruct staff to arrange a public meeting, to be chaired by the Director for Electoral Area "A" (Bamfield), his alternate Director or the Chairperson of the Regional District to gather public input; and
- ii) Refer the proposed covenant amendment to the Uchucklesaht First Nation, the Port Alberni Port Authority, and the Bamfield APC for input.

Observations:

1. **Property Description:** The subject properties are located on Cheeyah Island at the mouth of Uchucklesaht Inlet. There are currently 11 lots which are all water access only. The properties are used as seasonal vacation homes. The majority of Cheeyah Island is treed, with the existing homes located near the foreshore.

SA11011

2. Services:

- a) **Sewage Disposal:** On-site sewage disposal.
- b) **Water Supply:** Private Water Supply
- c) **Fire Protection:** Not in a fire protection area.
- d) **Access:** Water Access only.

3. Existing Planning Documents Affecting the Site:

- A. **Agricultural Land Reserve:** Not in ALR.
- B. **Official Community Plan:** Not in an OCP area.
- C. **Zoning:** The parcel is zoned Vacation Home (RVH) District.

<p>District requires: Minimum Lot Area: 20,000 Sq Ft Minimum Lot Width:100 Feet Minimum Setbacks: Front: 35 feet Rear: 35 feet Side: 15 Feet</p>

- D. **Parkland Dedication:** Would not apply as this is a subdivision of 10 individual lots.
- E. **Highways Approval within 800 metres of an intersection on controlled access Highway:** N/A

Comments:

This property was zoned RVH in 1986. At that time the owners agreed to a covenant that restricted the number of single family dwellings to 12. The property was then subdivided into 11 lots. The owners of lots 1 though 10 have now applied to subdivide each of their lots into two lots. The owner of lot 11 does not want to subdivide at this time, but may wish to in the future. If the Regional District agrees to amend the covenant, the owners agree to place a new

covenant that prevents any further subdivision, with the exception of lot 11 which could be subdivided into two lots in the future. The maximum number of lots would be 22.

Staff recommends that the Board seek public input, local agency input and First Nations input, prior to making a decision on amending or replacing the current covenant limiting the number of dwellings to twelve. This covenant was put in place when the property was rezoned and public input from an advertised public meeting would be appropriate in this case. Staff would advertise and notify the public following the same guidelines used for a public hearing. In addition this proposal would be referred to the Uchuckleshat First Nation, the Port Alberni Port Authority, and the Bamfield APC prior to the public meeting.

The Regional District received this subdivision application as a referral from the Ministry of Transportation and Infrastructure, a referral to affected agencies is done by the Ministry.

While staff feels the applicants request is reasonable, seeking public input prior to the Board making a decision is the appropriate course of action.

Prepared by:



Mike Irg, Manager of Planning and Development

Reviewed by:



Russell Dyson, Chief Administrative Officer

WEST ISLAND CONSULTING INC

3880 Rock City Road
Nanaimo, B.C. V9T 4Y8

Rob Howat
Land Use Consultant

Phone/Fax: 250-756-1902
E-mail: robhowat@shaw.ca

Cell: 250-741-7595

9 August 2011

Ministry of Transportation and Infrastructure
3rd Floor, 2100 Labieux Road
Nanaimo, B.C. V9T 6E9

Attn: Approving Officer

Re: Proposed Subdivision of Lots 1 through 10, District Lot 682,
Plan VIP53507, Clayoquot District. "Cheeyah Island"

Please find our application for subdivision for the above captioned property which is being submitted pursuant to Section 10 of B.C. Regulation 334/79, being access by water only.

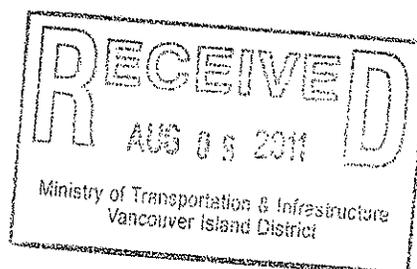
The existing zone is the RVH - Vacation Home District, and the minimum parcel size is 20,000 sq. ft. The zone prohibits permanent occupancy of any dwelling including mobile homes. There is no power to the island.

Presently there are 11 lots most with some sort of non-permanent dwelling. It is intended to only subdivide Lots 1 through 10 as shown on the attached plan. The owner of Lot 11 is not interested in subdividing at this time. There is an existing covenant registered against the titles which prohibits the construction of more than 12 dwellings. This covenant was not a requirement of the original subdivision by the regulatory agencies, it was placed on title by the owners at the time of subdivision. We have had preliminary discussions with staff at the Alberni Clayoquot Regional District about the discharge of this covenant. It appears that there is some ability to have the covenant discharged and we will continue to work with the Regional District and yourself in regards to this matter. One suggestion was that in return for the discharge of the existing covenant the owner would consent to the registration of a covenant prohibiting any further subdivision except for the existing Lot 11 which could be allowed to be split into 2 lots in the future. Again we will continue this dialogue with you and the Regional District.

As there is no power on the island and given that the bylaw prohibits permanent occupancy we propose that sewage and grey water disposal be dealt with by alternate methods such as nonelectrical composting toilets and grey water dispersal. Water supply is proposed to be by rain water collection or by solar powered desalination similar to the systems you find on boats.

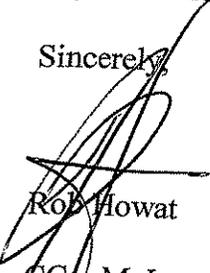
In support of the application I have enclosed:

- 6 copies of the subdivision plan
- Certificate of Title
- covenant documents
- Letters of Authorization
- contaminated site declaration
- processing fee in the amount of \$7,000.00
- subdivision application



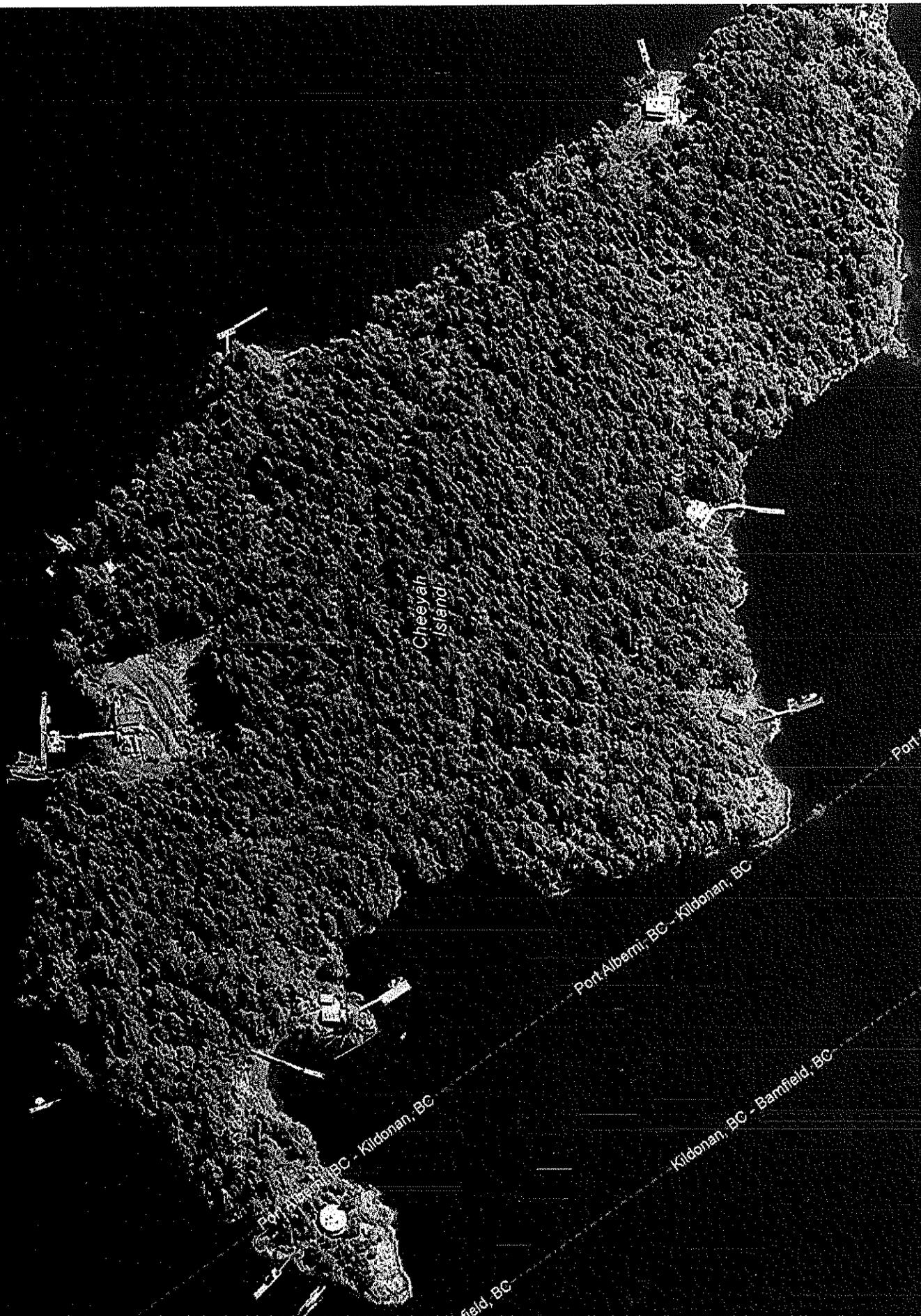
If you should have any questions or should you require further information, please do not hesitate to contact me.

Sincerely,



Rob Howat

CC: M. Irg, Alberni Clayoquot Regional District
Application fee of \$1,000.00 is enclosed.



Cheeyah
Island

Port Alberni, BC - Kildonan, BC

Kildonan, BC - Bamfield, BC

Port Alberni, BC - Kildonan, BC

Port Alberni, BC - Kildonan, BC

Kildonan, BC - Bamfield, BC

Port Alberni, BC - Kildonan, BC

Kildonan, BC - Bamfield, BC

OFFICIAL ZONING ATLAS AMENDMENT NO. 277

A By-law of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the "Municipal Act authorizes the Regional Board to amend a zoning By-law after a Public Hearing and upon the affirmative vote of the Directors", in accordance with Section 787(2) of the "Municipal Act".

AND WHEREAS an application has been received to rezone a property.

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts the following amendment to the Official Zoning Atlas forming part of the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

1. TITLE

This By-law may be cited as the Regional District of Alberni-Clayoquot Zoning Amendment By-law No. 499

2. By-law No. 15, of the Regional District of Alberni-Clayoquot is amended by rezoning:

D.L. 682, Clayoquot District from Forest Reserve (A-4) District to Vacation Home (RVH) District as per the attached Schedule "A"

3. This By-law shall come into force and take effect upon the adoption thereof

Read a first time this 28th day of August, 1985.

Read a second time this 25th day of September, 1985.

Read a third time this 25th day of September, 1985.

I hereby certify the foregoing to be a true and correct copy of By-law No. 477, cited as Official Zoning Atlas Amendment No. 277, as read a third time by the Regional Board on the 25th day of September, 1985.

ASSIST

Secretary-Treasurer

Approved by the Minister of Municipal Affairs this 28th day of October, 1985.

Reconsidered and adopted this 24th day of September, 1986


Chairman

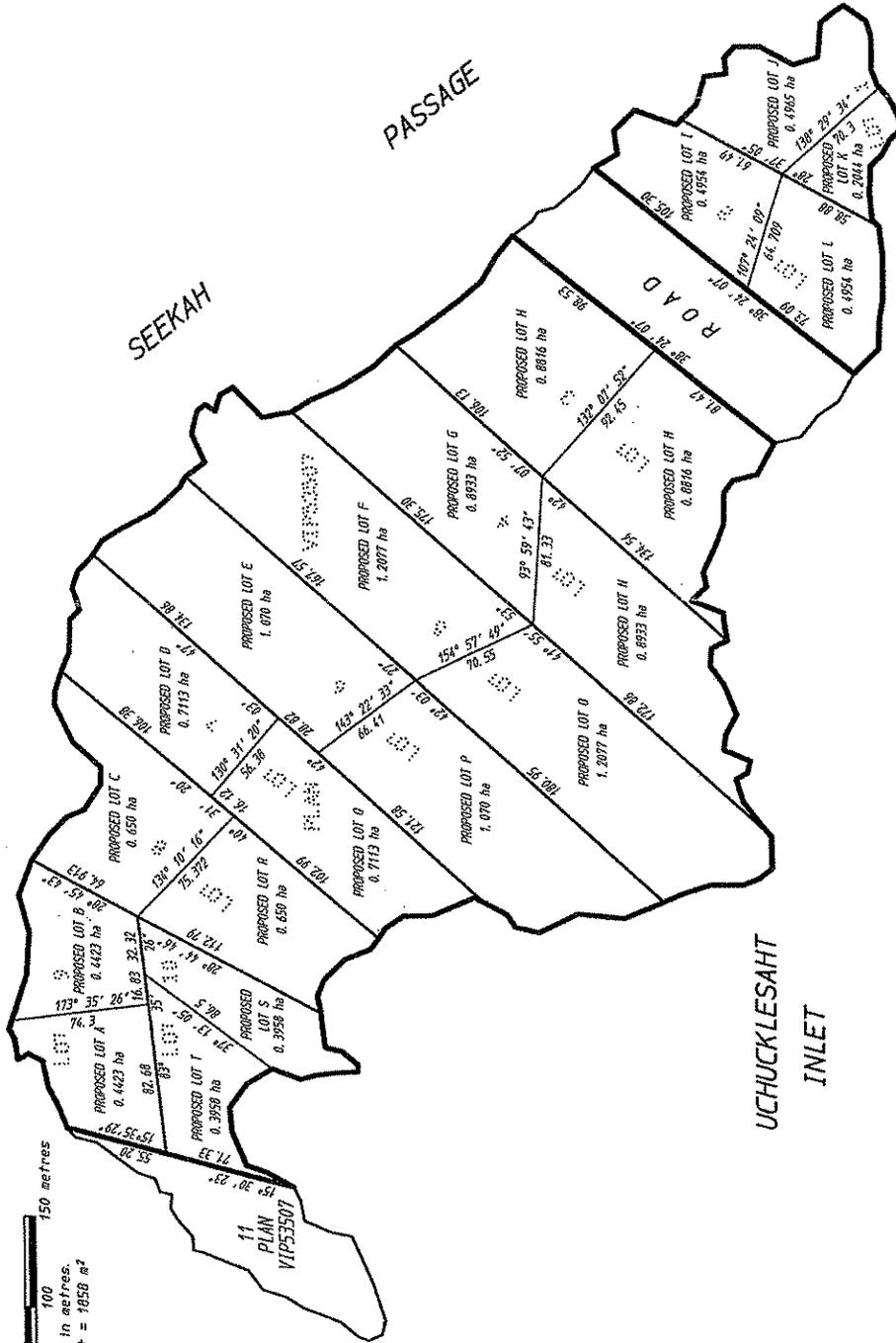

Secretary-Treasurer

CHEEYAH ISLAND - Electoral Area "A"

**PROPOSED SUBDIVISION OF
 LOTS 1 THRU 10, DISTRICT LOT 682,
 PLAN VIP53507, CLAYOQUOT DISTRICT.
 (CHEEYAH ISLAND)
 SCALE 1 : 2500**



All distances are in metres.
 NOTE: 20,000 sq ft = 1858 m²



**UCHUCKLESAHT
 INLET**

SEEKAH

PASSAGE

ROAD

KENYON WILSON
 PROFESSIONAL LAND SURVEYORS
 221 CORONATION AVE.
 DUNCAN, B.C. V9L 2T1 (250) 746-4745
 11-7241.PRD JULY 13, 2011.



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer and Regional Board

FROM: Mike Irg, Manager of Planning and Development

DATE: October 19, 2011

SUBJECT: DVC11008 (McGregor) Salmon Beach

Background

On October 5, 2011 the Regional Board reviewed an application for a development variance permit relating to Lot 2, Block 64, District lot 49, Clayoquot District, Plan 510 (Salmon Beach).

The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property. This has been completed. If any objections or responses are received prior to the October 26, 2011 Board meeting staff will inform the Board. No responses or comments have been received to date.

This development variance permit will vary the height of the cabin from 18 feet to 22 feet.

Recommendation

That the Regional Board pass a resolution to issue Development Variance Permit no. DVC11008 if there are no objections from neighbouring property owners.

DVC11008

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)



DEVELOPMENT VARIANCE PERMIT NO. DVC11008

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Chris and Muriel McGregor

Address: 1026 Sixth Avenue – Salmon Beach

With respect to:

Legal Description: Lot 2, Block 64, District Lot 49, Clayoquot District, Plan 510

PID: 008-380-201

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15 are hereby varied as follows:

- i) Marine Recreation (MR) District, of Bylaw 15, section 143.3 (10) which requires:

A maximum height of 18 feet.

Marine Recreation (MR) District, of Bylaw 15, section 143.3 (10) is hereby varied from 18 feet to 22 feet for the construction of one cabin.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on _____, 2011.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on _____, 2011.

Russell Dyson, CAO

Chair of the Board of Directors

DVC11008

Members: City of Port Alberni, Village of Ucluelet, District of Tofino

Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



CROWN REFERRAL SUMMARY

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

DATE: October 19, 2011

FILE NO.: LC11011

BC LANDS FILE NO.: 1413017

APPLICANT: BC Hydro

LEGAL DESCRIPTION: THAT PART OF DL 1509 & 1512; TOGETHER WITH
UNSURVEYED CROWN LAND, CLAYOQUOT DISTRICT

LOCATION: East of Ucluelet Inlet

ELECTORAL AREA: Electoral Area "C" (Long Beach)

TYPE OF APPLICATION: License of Occupation for the purpose of an electrical
distribution line.

Recommendation: That the Regional Board notify the Ministry of Forests, Lands and Natural Resource Operations that ACRD interests are unaffected by this proposal, but ask that MoFLNR consider the noted South Long Beach OCP policies in this report.

Length of Tenure: 5 to 10 years.

Area Size: 5.65 hectares (13.96 acres).

Purpose: To install an electrical distribution line to provide service to homes being built in the Uplands development of DL 1511, as well as another house in the general area.

LC11011

Work will include:

- The installation of poles/wires/transformers/guy wires thru a existing Crown road access road to DL 1511 and DL 1332 Clayoquot District;
- Vegetation removal may be required for the construction of the line. Only trees/plants on the FSR will be removed, not on Treaty Lands;
- All works will be contained within the road corridor;
- Lands accessed via the Barkley Main Forest service road and corresponding access roads;
- Existing Bridges along the Barkley Main FSR will be utilized. New bridges will not be constructed; and
- No other utility will be using the License of Occupation Area.

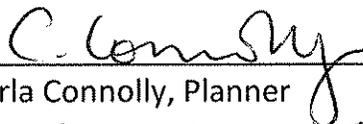
OCP: Within the South Long Beach OCP. Lands in question are designated as Resource – Crown Forestry and Potential Treaty Settlement Lands. The proposed electric power line also crosses an area noted to be an old growth management area.

The Environmentally Sensitive Area designation of the OCP states that “All public and private development activities, subdivisions and rezoning applications – including road crossings, utility rights-of-way and trails – will be planned and implemented in a manner that will not adversely affect or disturb environmentally sensitive areas.”

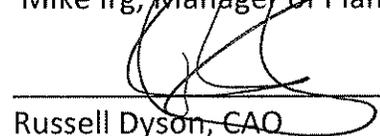
As well as “The Alberni Clayoquot Regional District encourages all public and private development activities, subdivision and rezoning applications – including road crossings, utility rights-of-way and trails – to be planned and implemented in a manner that will reduce risks associated with forestry interface fires.”

Zoning: Rights of way for railways, conduits, transmission lines, gas pipelines and similar uses are permitted in all zones.

Comments: The provision of power to these remote areas of the Regional District will increase the potential for, and likelihood of, increased development, including residential. Staff feels that ACRD interests will not be affected negatively by this proposal.

Prepared by: 
Carla Connolly, Planner

Reviewed by: 
Mike Irg, Manager of Planning & Development


Russell Dyson, CAO

Properties

Phone: (604) 623-4369

FAX: (604) 623-3951

Email: scott.forbes@bchydro.com

Jan 14, 2011

VIA EMAIL

File: Upland Development

Integrated Land Management Bureau
Suite 142 - 2080 Labieux Road
Nanaimo BC
V9T 6J9

Dear Ms Diane Elliot

RE: Utilities Management Plan for the Uplands development**Project Overview**

BC Hydro requires a License of Occupation for the purpose of a electrical distribution line. The electrical service will provide service to numerous homes being built on DL 1511 and a home on DL 1332 Clayquot District. The work will entail:

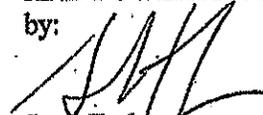
- The installation of poles/wires/transformers/guy wires thru a existing crown road access road to DL 1511 and DL1332 Clayquot district.
- Vegetation removal may be required for the construction of the line. Only trees/plants on the FSR will be removed, not on Treaty Lands.
- All works will be contained within the road corridor.
- Lands accessed via the Barkley Main Forest service road and corresponding access roads. Please see mapping attached with application for detail.
- Existing Bridges along the Barkley Main FSR will be utilized. New Bridges will not be constructed.
- No other utility will be using the License of Occupation Area.

All control of invasive plant species and noxious weeds will (including herbicide, where used) be done within the guidelines approved by the Ministry of Environment. BC Hydro will test and treat the poles every seven years. Only applicators certified through the Ministry of Environment (MoE) are permitted to handle and apply wood preservatives. Certified applicators must adhere to all legislation, standards, and safety requirements. In addition, before applicators are authorized by BC Hydro to apply wood preservatives, they must complete an internal work training program.

Thank you for taking the time to review BC Hydro's application and I look forward to receiving your tenure offer.

Yours truly,
BRITISH COLUMBIA HYDRO
AND POWER AUTHORITY

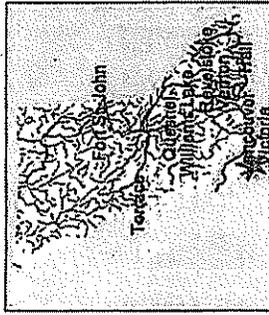
by:



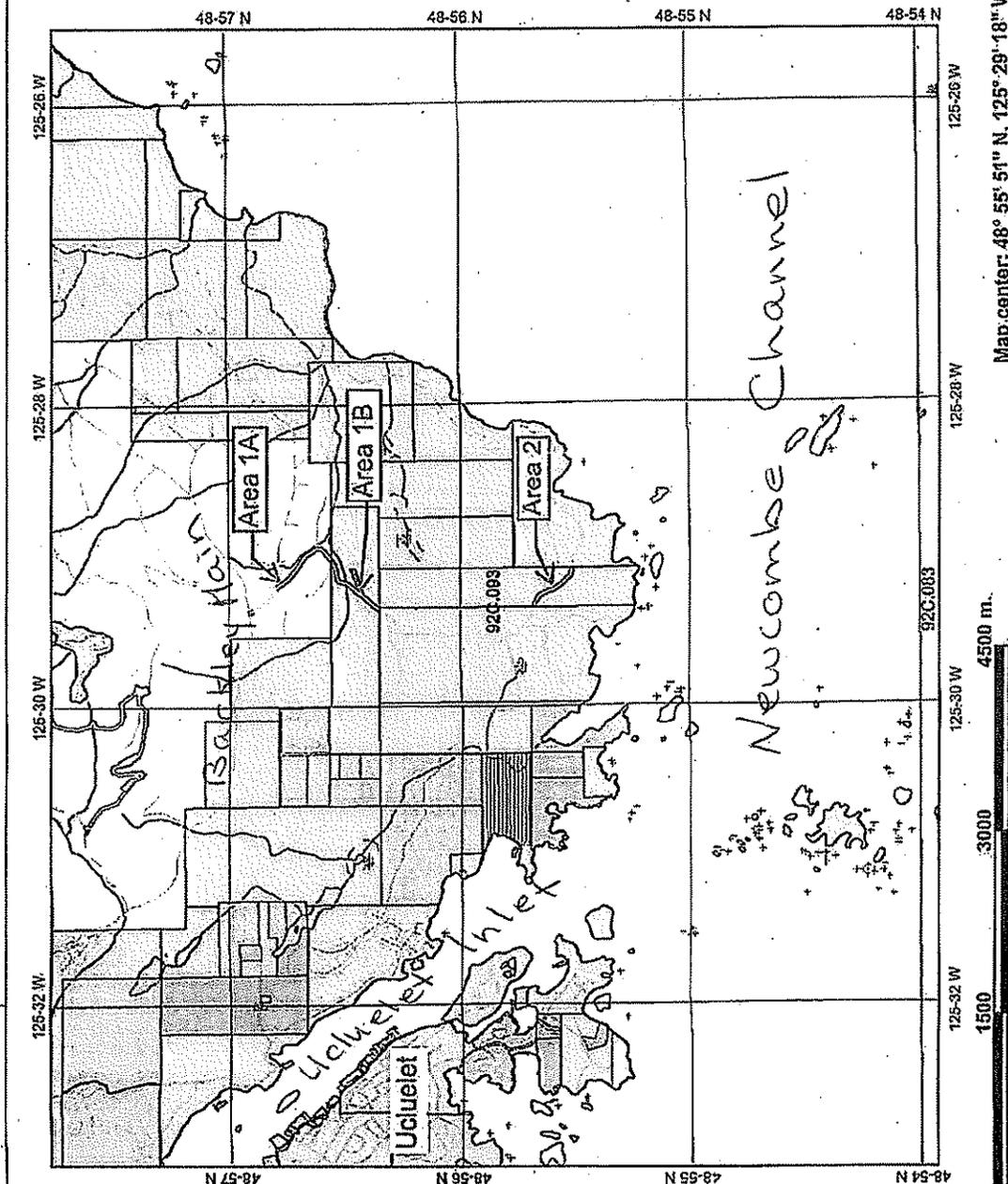
Scott Forbes
Property Representative

Enclosure

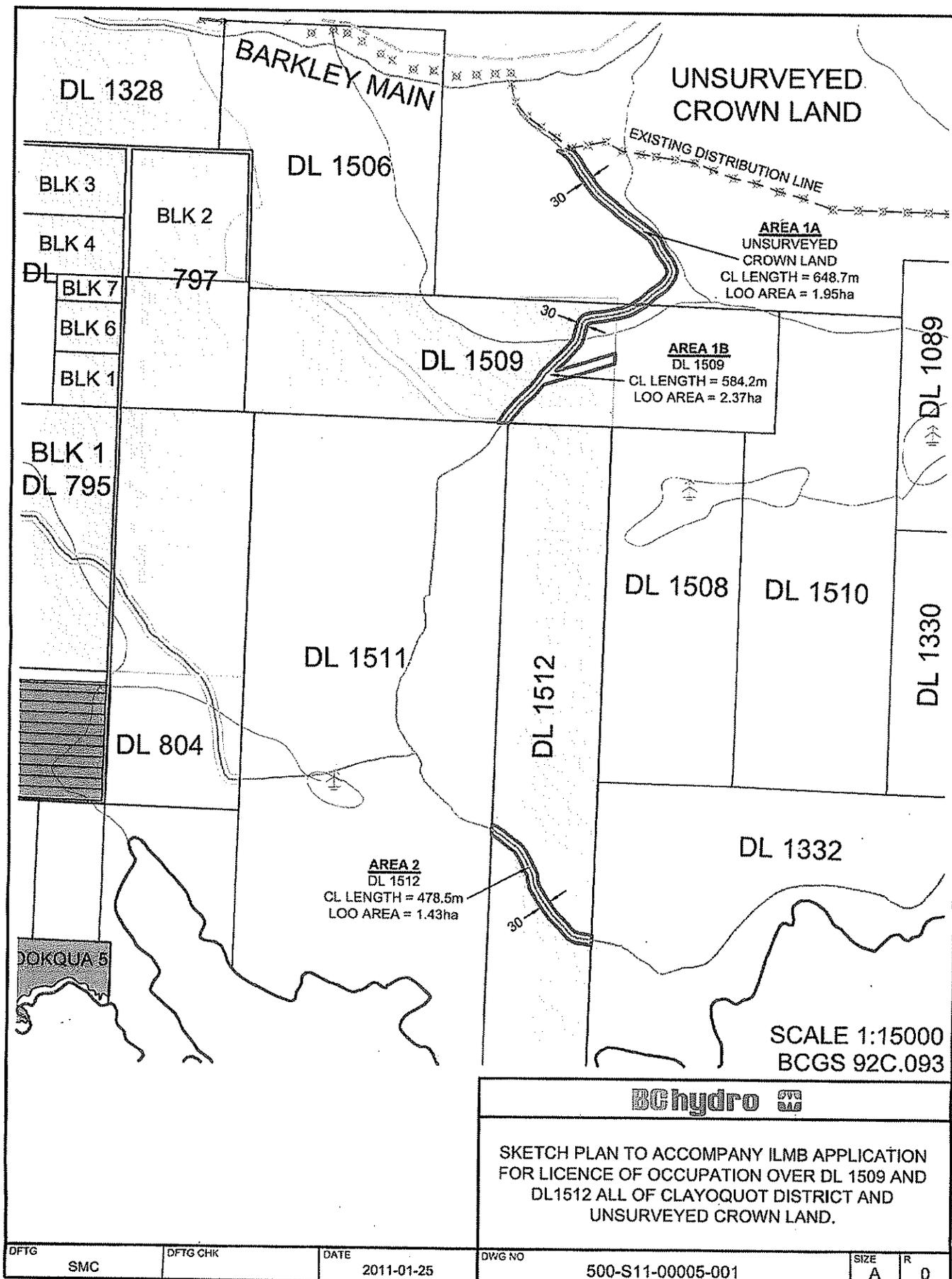
Uplands Crown App



- ### Legend
- Land Act Crown Grants
 - Surveyed Parcel Base - Cadastro
 - Transportation - Points (TRIM)
 - ⊙ Helipad
 - ⊙ Transportation - Lines (TRIM)
 - ⋄ Airfield
 - ⋄ Airport
 - ⋄ Airport Abandoned
 - ⋄ Ferry Route
 - ⋄ Road (Gravel Undivided) - 1 Lane
 - ⋄ Road (Gravel Undivided) - 2 Lanes
 - ⋄ Road (Gravel Undivided) - U/C - 1 Lane
 - ⋄ Road (Gravel Undivided) - U/C - 2 Lanes
 - ⋄ Road (Paved Divided) - Not Elevated - 1 Lane Each Way
 - ⋄ Road (Paved Divided) - Not Elevated - 2 Lanes Each Way
 - ⋄ Road (Paved Divided) - U/C - Not Elevated - 2 Lanes Each Way
 - ⋄ Road (Paved Undivided) - Not Elevated - 1 Lane
 - ⋄ Road (Paved Undivided) - Not Elevated - 2 Lanes
 - ⋄ Road (Paved Undivided) - U/C - Not Elevated - 4 Lanes
 - ⋄ Road (Paved Undivided) - U/C - Not Elevated - 2 Lanes
 - ⋄ Road (Unimproved)
 - ⋄ Cut (Roadway)
 - ⋄ Embankment/III (Roadway)
 - ⋄ Trail
 - ⋄ Bridge - Foot
 - ⋄ Bridge - Trestle
 - ⋄ Tunnel
 - ⋄ Bridge
 - ⋄ Rail Line (Double Track)



This map is a user generated static output from an internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.



J:\Engineering\Trans\SPD\Survey\LOIP\reprints\09-897 (Maa-nulth Treaty Lands Settlement)\dwg\Uplands Crown App.dwg

NOT TO BE REPRODUCED WITHOUT PERMISSION



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: October 19, 2011

Subject: City of Port Alberni Proposed OCP and Zoning Bylaw Amendment
Referral – Lot E, District Lot 48, Alberni District, Plan VIP68122 – Burde
Street / Redford Ponds

Proposal:

Applicants propose to rezone their 20.96 hectare (51.88 acre) property on Burde Street in the City of Port Alberni from a mix of zoning designations to “CD1 – Comprehensive Development District” and “P2 – Parks and Recreation District” in order to facilitate the development of a mixed-use Comprehensive Development project. The Regional District has been referred on this proposal as it is adjacent to the municipal boundary.

The proposal includes a mixture of single family, duplex and multi-family housing; senior’s oriented housing including intermediate and full care facilities, commercial developments and parkland.

The concept plan for this proposal includes (subject to variation):

- 30 single family lots;
- 30 duplex lots;
- 100 condominium style apartments;
- 16 four-plex style buildings;
- 68 rental apartments geared towards staff housing;
- 200 independent living senior’s units;
- 400 intermediate care and assisted living senior’s units;
- 200 full care senior’s units; and
- Mixed commercial uses, parkland surrounding the 2 ponds on the property and parking facilities.

The proposal includes a “town centre” accessed via internal roads that will see approximately 20,000 square feet of commercial developments mixed with residential

PA11004

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units and senior's independent living condominiums. Parking facilities will be provided at the store front level as well as in underground parking garages.

The proposed development is arranged around the 2 small lakes on the property. There will be a 30 metre riparian area setback around the ponds dedicated as parkland. A parkland area in connection with a trail system will be provided at the western side of the site.

Background:

The subject property is the upper Burde Street area which was brought into the city boundary in 2001. With the inclusion into the City, the community water service was extended into the area providing for the option of a variety of lot sizes. The community sewage system has been extended to service a single family lot subdivision to the south of the property and it is expected that the sanitary sewer system will service this proposed development.

The property lies adjacent to the municipal boundary with the Cherry Creek Electoral Area "F" to the north (see attached map). The adjacent area within the Regional District is zoned Forest Rural (A3) District, which carries a minimum lot size of 10 acres, and consists primarily of Crown Provincial Land. Any future development of the adjacent Regional District land would require rezoning.

Recommendation:

That the Board of Directors recommend approval of the proposed bylaw.

Prepared by:

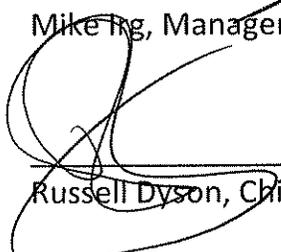


Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by:



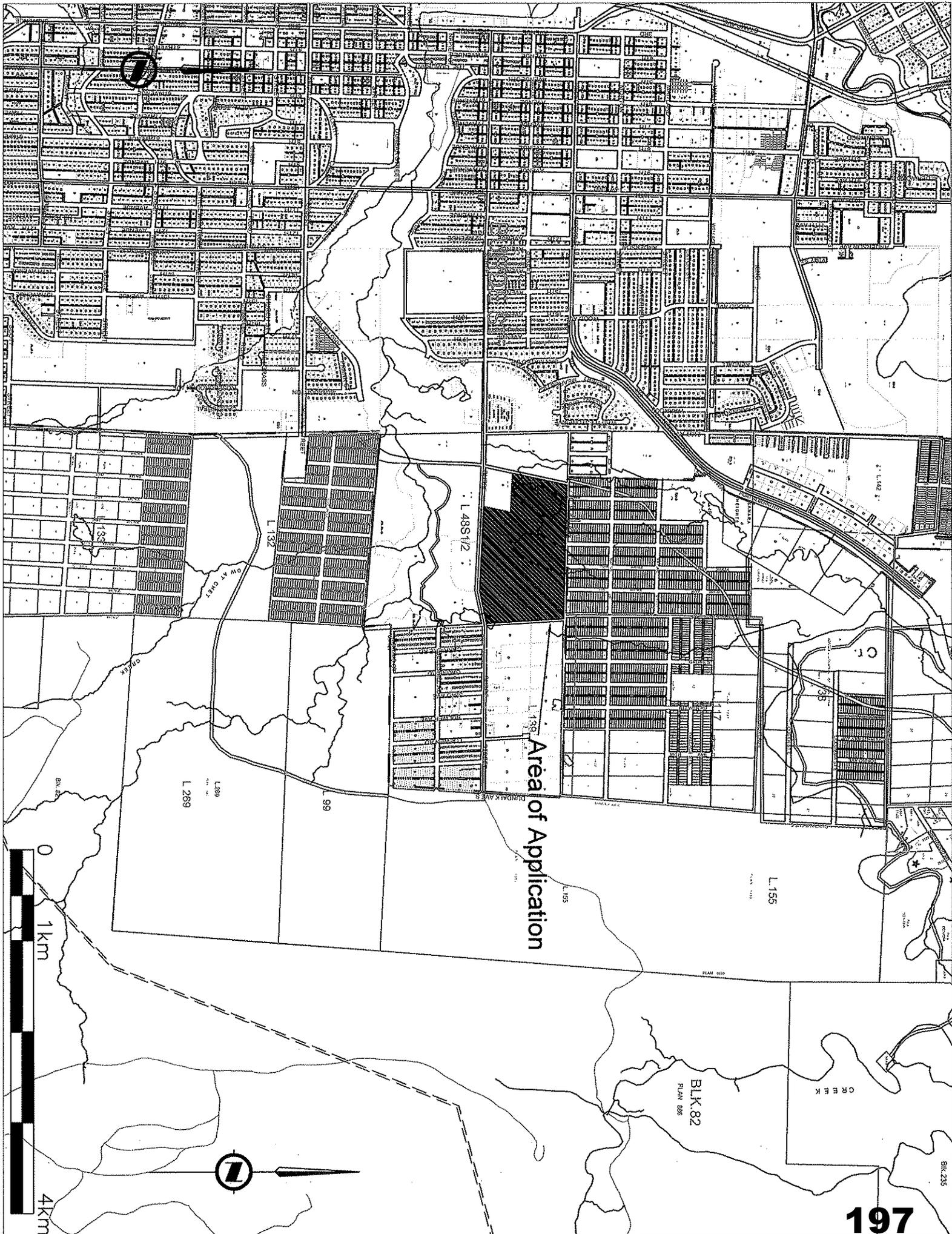
Mike Ng, Manager of Planning and Development



Russell Dyson, Chief Administrative Officer

PA11004

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Area of Application

L. 488/12

L. 132

L. 99

L. 269

L. 889

L. 155

BLK. 82
PLAN 885

GLENVIEW CR

1km

4km



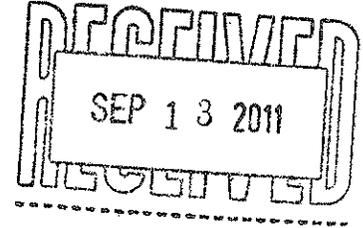
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PL20110028

CITY OF PORT ALBERNI

PLANNING and BUILDING DEPARTMENT
4850 ARGYLE STREET, PORT ALBERNI, BC, V9Y 1V8 250.720.2830

Friday, September 9, 2011

Mr. Mike Irg, Manager of Planning and Development
Alberni Clayoquot Regional District
3008 – 5th Avenue
Port Alberni, BC V9Y 2E3



RE: DEVELOPMENT APPLICATION
Proposed Official Community Plan and Zoning Bylaw Amendment Application:
Lot E, District Lot 48, Alberni District Plan VIP68122
Burde Street - Redford Ponds (PID: 024-356-743)

Dear Sir/Madam:

The City of Port Alberni is in receipt of an application for an OCP and Zoning Bylaw amendment. The applicant wishes to re-zone the property to facilitate the development of a mixed use project including the following main uses:

- 65. 800 units of multi-level senior's housing
- 66. Medical centre and mixed commercial
- 67. 30 single family lots and 30 duplex lots
- 68. 100 units of condominium style buildings and 16 units of 4-plex style buildings

The following zoning amendment is being considered:

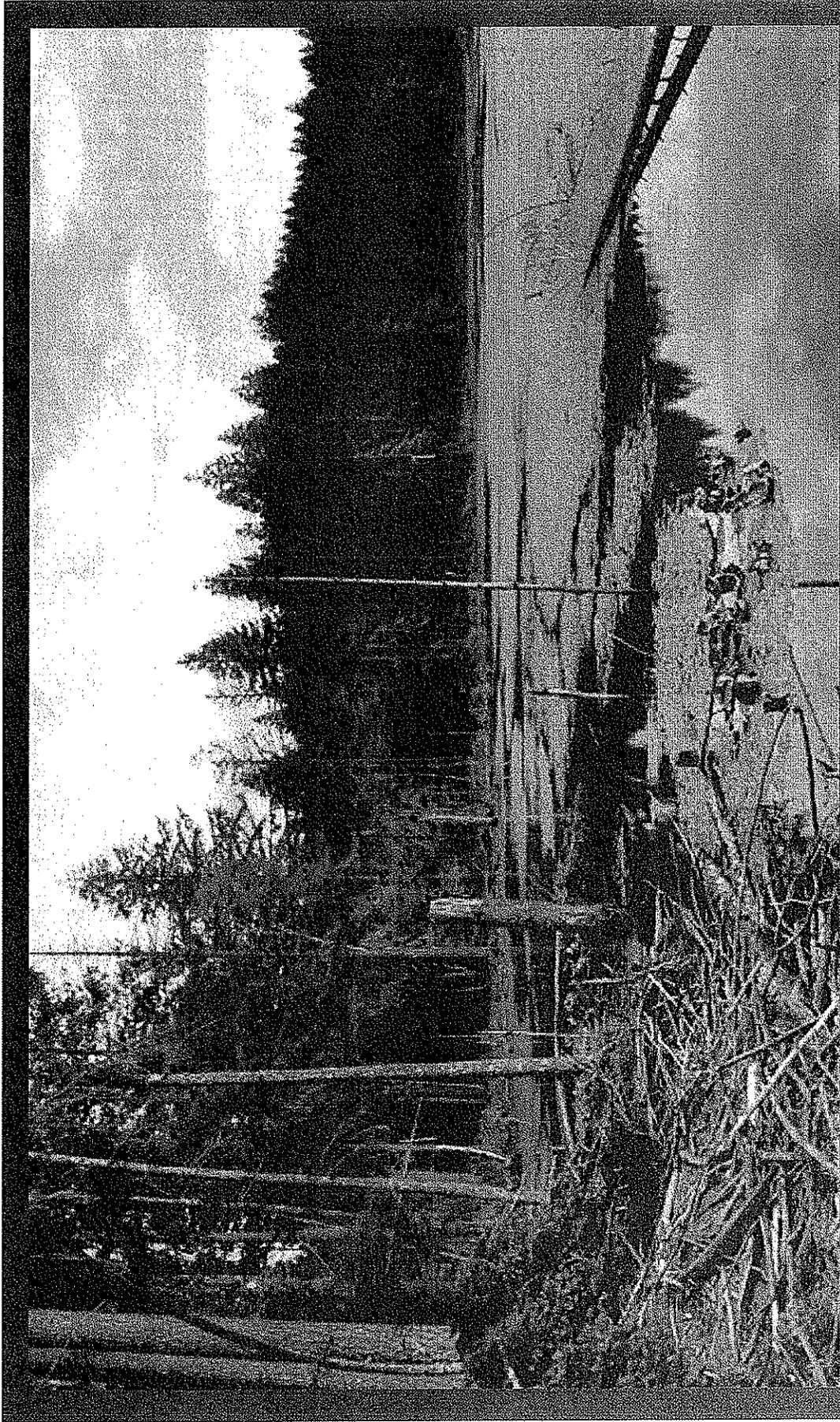
- Q.** Amend the Zoning Bylaw by changing the designation of Lot E, District Lot 48, Alberni District Plan VIP68122, PID: 024-356-743 (**Burde Street**) to **CD1 – Comprehensive Development District** and the **P2 – Parks and Recreation District** on the Schedule A - City of Port Alberni Zoning Bylaw Map.

Background from the applicant's consultant is attached for your information. The attachments are forwarded to provide you with information on the development application and to provide your agency with the opportunity to express any comments or concerns on the proposal. A comment sheet is enclosed for you to return.

We ask that your agency reply within 14 days of receiving this letter. If Committee referrals are required, we ask to be notified of your review of potential concerns within 14 days time and ask for your formal response upon your referral being formally considered. If no reply or notification is received within 14 days time, we shall assume your agency has no concerns or comments on the development application. Your assistance in reviewing this development application is greatly appreciated.

Sincerely,
CITY OF PORT ALBERNI

Scott Smith, MCIP
City Planner



Beaver Pond Retirement Community

Port Alberni BC

COMPREHENSIVE DEVELOPMENT PLAN- SEPTEMBER 2011

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1.0 PURPOSE

This report is intended to inform Council and the general public of our concept for developing the subject properties along Burde Street; Lot E, District Lot 48, Alberni District Plan, VIP 68122 (PID 024-356-743)

We intend to create a Comprehensive Development Plan that takes the entire property (currently zoned in pockets of R1, R2, RM1, C1, P2) into consideration as a whole. Our concept includes a mixture of market housing from single family and duplex to multi-family, seniors oriented housing in independent living, intermediate care and full care facilities; commercial and mixed-use / commercial developments as well as the integration of designated parkland.

This report will specifically

- Provide existing residents with assurance about the future development of adjacent lands.

- Provide Council with the context and basis for the zoning amendment we are requesting. (From existing to CDP)
- Identify traffic management and road network planning.
- Identify public amenities such as parkland, green space and trails.



B.C. Senior's Residences (BCSR) is a company that intends to incorporate multiple levels of senior's care within a complex of buildings and grounds designed to keep the active adult stimulated as well as providing quality care for those requiring various levels of assistance. This 'aging in place' concept, often referred to as Continuing Care Retirement Communities (CCRC's), is generally composed of a variety of forms of housing which are planned, designed and managed to provide a complete spectrum of care to residents from independent living to congregate housing and medical care. Residents may move from one level to another as their needs change.

TARGET MARKET

Demographics show that the oldest of the 'Baby Boomer' generation has turned 65 years of age this year in 2011. It is the parents of this Boomer generation that is presently in need of a care home. By 2015 it is expected that there will be 500% more

people over the age of 85 than there was in the 2004 census. Our proposed home will seek to provide security and relieve the loneliness of many seniors living on their own today. It will allow them to age gracefully and with dignity without relying on their family members by living either with them or in a separate in-law suite. It will relieve the emotional responsibility of both the senior and their family from trying to do what's best for each other and let them live their own life. Peace of mind will be had by both parties, a hard thing to put a price tag on.

LOCATION MAP



EXISTING ZONING MAP



BEAVER POND RETIREMENT COMMUNITY - PORT ALBERNI

2.0 SITE DESCRIPTION, BACKGROUND & VISION STATEMENT

The subject property encompasses about of 51.88 acres (20.96 hectares) of undeveloped lands located to the north of Burde Street toward the eastern boundary of the City of Port Alberni and abutts the City limits to the north. Across Burde Street to the south is a combination of R1 single family, C1 local commercial and MH2 modular homes. To the east lies R5 rural residential and an area slated as FD for future development. To the west the subject property also abuts future development lands zoned FD.

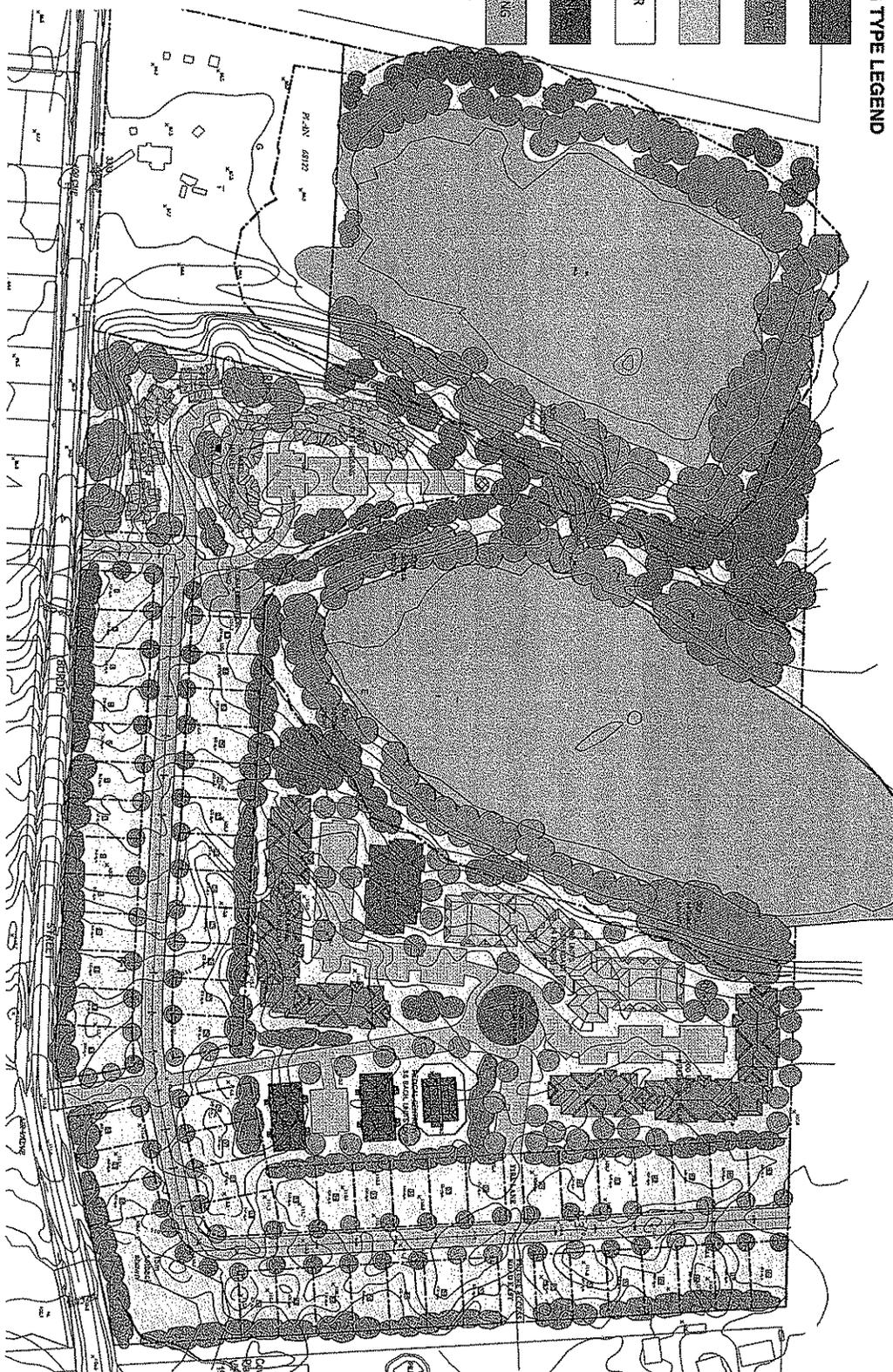
The topography of the site is hilly, treed and features two ponds which are zoned for parkland.



SITE PLAN

BUILDING TYPE LEGEND

- MARKET HOUSING
- INDEPENDENT HOUSING
- GROUND FLOOR COMMERCIAL
- INTERMEDIATE-DENSITY HOUSING
- INDEPENDENT HOUSING
- GROUND FLOOR COMMERCIAL
- MARKET HOUSING



BEAVER

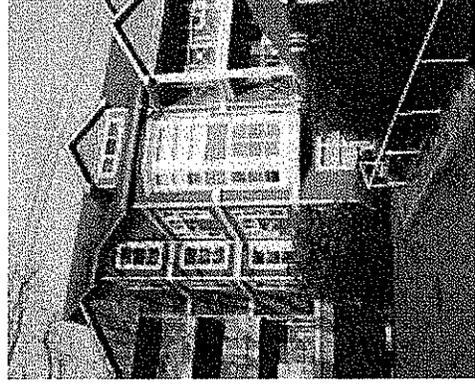
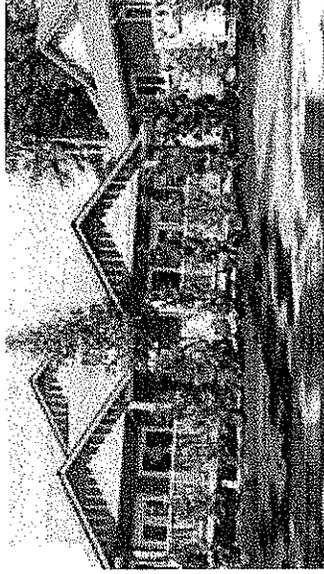
3.0 LAND USE

3.1 RESIDENTIAL USE

There are a variety of housing forms proposed for this site, including approximately 30 single family lots, 30 duplex lots with smaller homes targeting seniors, approximately 100 condominium style apartments geared to singles, couples or empty nesters and 16 units in 4 plex style buildings. Additionally there will be about 68 rental apartments with the potential to purchase, aimed at staff housing. These will be free-standing building and/or in combination with commercial on the first floor.

The seniors housing provides a combination of full care, intermediate care/assisted living and independent living choices. As the requirement for size and parking is less for this type of housing, we anticipate up to 200 units of independent living and 400 of intermediate care/assisted living and 200 beds for full care.

Parking for apartment housing will be underground. All senior and visitor parking will be on grade.



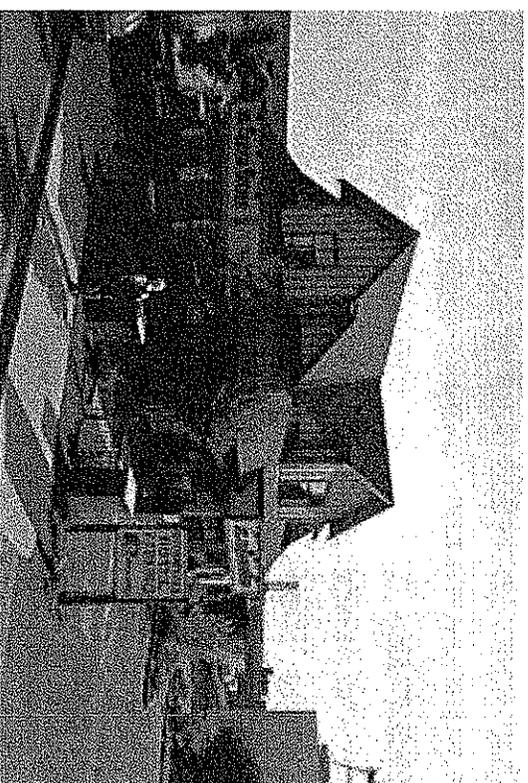
Concept Examples

3.2 COMMERCIAL USE:

The Beaver Pond town centre will be accessed from two sides; one via an internal road directly from Burde street and one off a secondary internal road.

and create the small-town / rural feeling. Approximately 20,000 square feet of main floor commercial space will be provided.

In all cases the commercial development is of the mixed-use style where commercial is topped by residential building forms. A major medical, pharmacy and other related businesses will be located with staff housing over and other complementary commercial spaces will form the ground level at the seniors independent living condominium. The commercial parts of the development will be clad with a "main street" flavour, allowing for weather protection and sidewalk seating. Parking will be close by but away from the store front entrances and in underground parking garages. Buildings will be articulated and varied so as to promote a sense of individual shops



3.3 SENIORS

Independent Living

The independent living section will generally be comprised of single adults aged 75 years and up, most of who will be female. We anticipate that approximately 200 single bedroom and bachelor suites between 350 sq. ft. and 600 sq. ft. will be required over time to satisfy the demand.

Each resident will have unlimited access to the common facilities, including card & games room, patios, dining room (including 3 meals per day), landscaped areas & walkways and other areas to be determined upon further study of the clientele demographic.

The intention of this portion of the facility is for each resident to live their own private lifestyle while

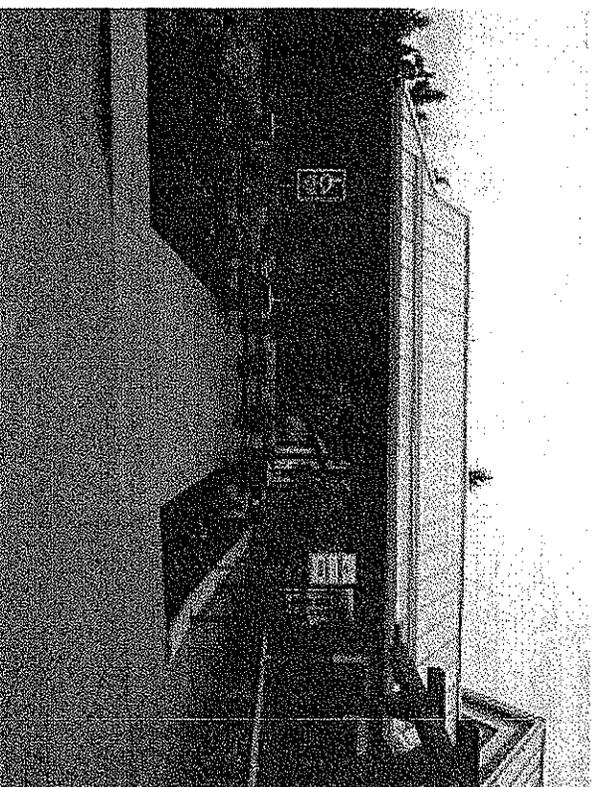
enjoying the companionship of others of the same age in the comfort of a new and well maintained facility. Added to this is the convenience of having meals prepared and normal household bills and repairs taken care of by professional management.

Depending on the particular circumstances of each individual 'Assisted Living' may be available. This is a Government sponsored service which offers help with non-medical aspects of daily activities within the independent living atmosphere. Support is available for such things as bathing, dressing, emergency call systems and even financial assistance for rent where required.

Nursing Home Intermediate Care

The term 'nursing home' is a generic term which is used to refer to a housing form which generally has more than 10 residents who require personal and medical care and are monitored by professional staff. This will likely be the largest section of the complex comprised mostly of single bedroom with attached bath suites of approximately 300 sq. ft. Some rooms will be slightly larger in order to accommodate an extra bed for husband/wife couples. Approximately 400 suites are under consideration for this section of the complex.

Various levels of intermediate care will be available on an 'as required' basis. This portion of the facility will be designed for persons who do not require round-the-clock nursing, but who do need daily care or supervision by a licensed health care professional. Both personal and social care will be emphasized here and services will include meals,



laundry, therapies and nursing care (including catheter and incontinence care).

The Community Care Facilities Act defines Intermediate Care as "daily care or supervision by a health care professional approved by the medical health officer as well as provision of person care under professional supervision."

3.4 PARKS, TRAILS, AND OPEN SPACES



The property lies within the Coastal Douglas-fir moist maritime area. It is hilly, generally rising from Burde toward the centre of the property and then dropping off toward one of the ponds. The proposed development is arranged around the ponds offering views to the water and natural scenery. The ponds themselves as well as a 30 metre setback around them will be subdivided and dedicated as Parkland for perpetuity. A parking area for the public and connection to existing trail systems will be provided to the north of the market housing at the western side of the site. We envision a series of soft surface trails with small pocket parks with seat walls and

benches will be located along the trail system.

Within the developed areas on the site open spaces between the buildings will be restored to natural ecosystems. Community open spaces for people to meet will be created within the development and will include small urban plazas in the mixed use areas. A central traffic circle between the seniors oriented development will feature a putting green and water fountain.

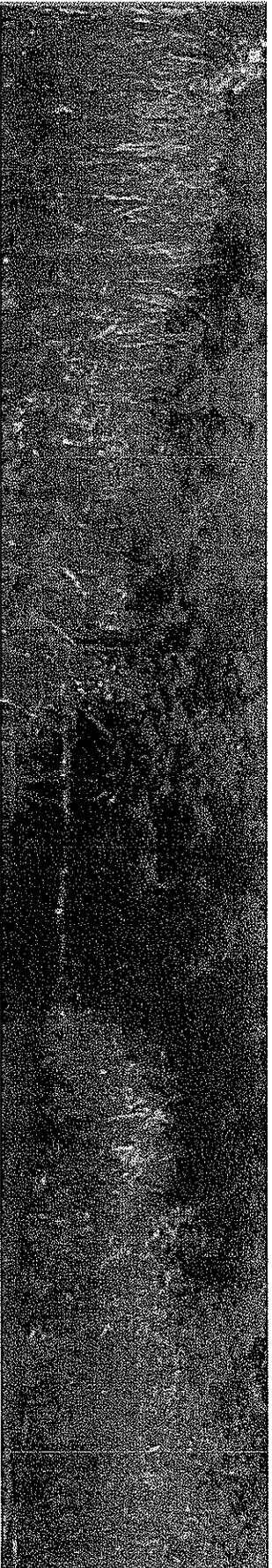
Our vision is to create a community with a high standard of livability and a strong sense of neighbourhood. Siting and orientation will be designed to maximize way finding and sense of place, privacy, safety and a comfortable rural feeling amidst a natural setting. Architectural design will include west coast detailing and natural materials, stepped and articulated massing with sloped and varied rooflines. Parking and landscaping will complement the building forms and help to blend the development into the surrounding green space.

4.0 ENVIRONMENTAL PROTECTION MEASURES

4.1. PROTECTED AREAS

The riparian area adjacent the existing ponds will be protected by the implementation of the maximum 30 m RAA and it is important that this area is appropriately identified prior to development activities beginning. The outer limits of the RAA should be clearly marked in the field by surveyors. The majority of the decaying and large live trees useful to wildlife are in the areas that are to be protected. Where they lie outside these protected areas they will be preserved where possible. The best available wildlife habitat includes the mature forest which is to be preserved as green space. To ensure that the new properties do not encroach upon the protected areas in the future, covenants will be developed that officially recognize the green spaces as areas to be preserved in perpetuity.





4.3 GREEN BUILDING & SITE

An integrated approach to an environmentally responsive development will be taken and the six over-arching and interrelated principles of Green Building will be considered. These include optimizing the potential of the site, minimizing energy usage, conserving and protecting water, utilizing environmentally preferable products where possible, enhancing indoor environmental quality, and optimizing operations and maintenance practices.

BUILDING DESIGN APPROACH:

- (1) Siting for passive solar and utilization of overhangs for shade and sun protection
- (2) Utilization of light coloured roofing materials
- (3) Energy efficient lighting and programmable thermostats
- (4) Investigate alternate energy sources such as geothermal
- (5) Low usage water appliances and fixtures
- (6) Investigate rainwater collection potentialities
- (7) Utilization of recycled and recyclable building materials

5.0 MOBILITY

5.1 ROAD NETWORKS

Traffic volumes as a result of the development of Beaver Pond Retirement Community will be addressed by a planned traffic study. Access to the project is provided by two internal roadways off Burde Street. The one furthest to the east may require a left turn access lane as it will have a higher volume.

activity. The Internal Road system may require traffic calming measures to ensure slower speed through the residential areas.

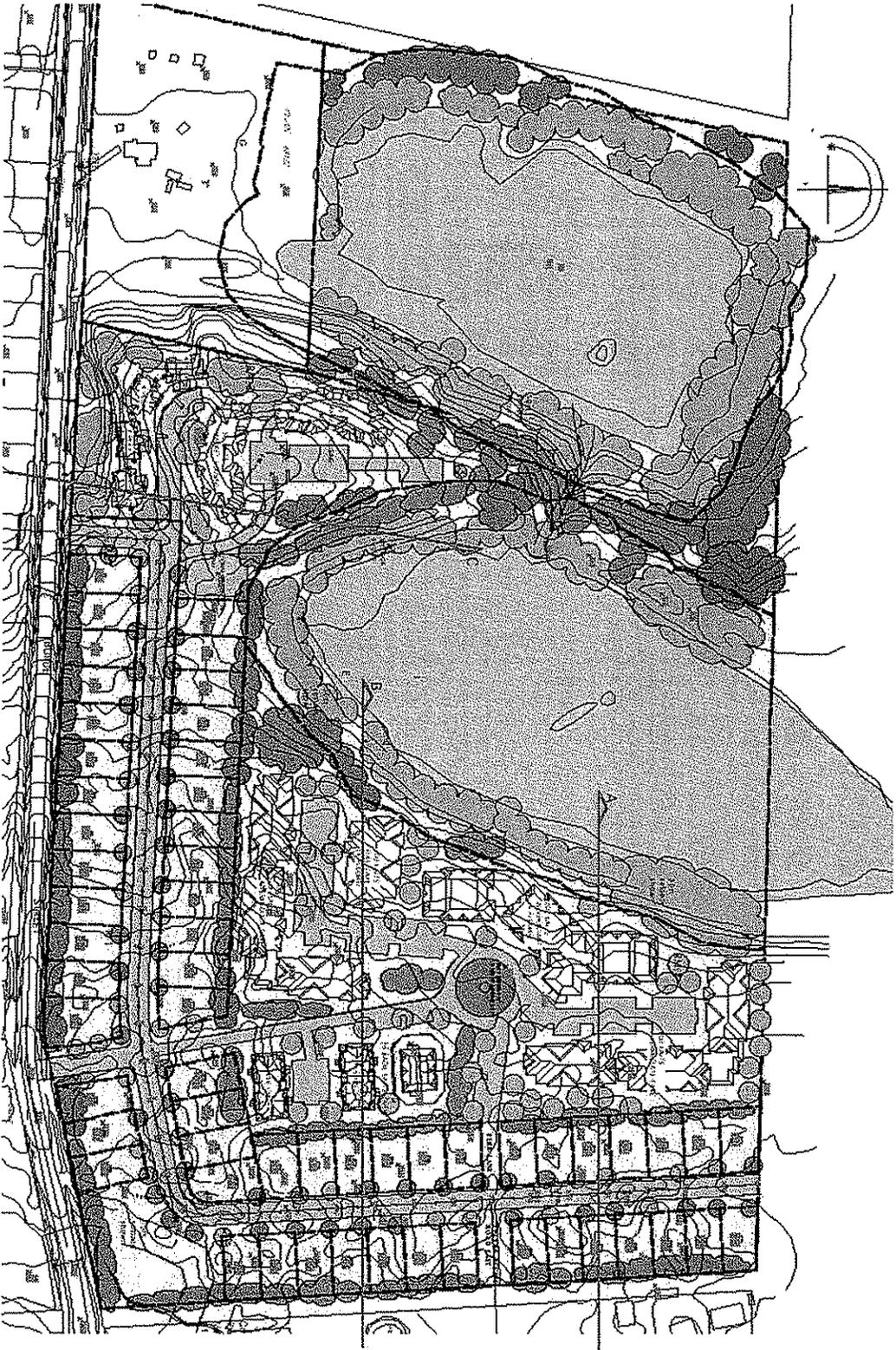
5.3 PARKING

Off-street parking facilities will be provided and maintained for all developments in accordance with City of Port Alberni parking bylaws.

5.2 INTERNAL ROAD DESIGN

A slightly organic road pattern is proposed to create interest and provide privacy. The road widths will be narrower than City standards but will allow for safe efficient movement of vehicular traffic and will be designed to facilitate snow removal and emergency vehicle access. Sidewalks or walkways will follow the roadway on one side, but will be separated with a small landscaped buffer. Additionally, pathways may also follow alternate routes to promote pedestrian

5.4 ROADWAYS AND GREEN SPACE



BEAVER POND RETIREMENT COMMUNITY - PORT ALBERNI

6.0 SITE SERVICING

6.1 STORM WATER MANAGEMENT

Integrated storm water management will include capturing surface storm water runoff in bioswales and rain gardens as well as the creation of a central storm detention pond. Permeable pavers or gravel surface will be used where practical.

6.2 SEWER/WATER

Connection to existing municipal sanitary and storm sewers to Municipal water system is anticipated. Additional work or upgrades required will be addressed at time of development.

6.3 UTILITIES

Hydro, telephone, cable and natural gas lines will be provided to the project.



7.0 CONSULTANTS

McGill Engineering

Eilins Architect

David Clough - Fisheries and Environment



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: October 11, 2011

Subject: Regional District of Nanaimo – Regional Growth Strategy Bylaw
No. 1615, 2011 Review

Background

The Regional District of Nanaimo (RDN) is undergoing a review of their Regional Growth Strategy and has referred the RDN Regional Growth Strategy Bylaw No. 1615, 2011 to the Alberni-Clayoquot Regional District for acceptance. Section 857 of the *Local Government Act* requires that the proposed bylaw be accepted by resolution of the Board of each Regional District that adjoins the area to which the Regional Growth Strategy (RGS) is applied.

The RDN encompasses the City of Nanaimo, City of Parksville, Town of Qualicum Beach and the District of Lantzville as well as 7 Electoral Areas from Deep Bay and Bowser in the North to Yellowpoint and Cedar in the South. The stated purpose of the RGS update is to establish a coordinated approach across the region in order to foster socially, economically and environmentally sustainable communities. The goals of the plan are to:

- Prepare for climate change & reduce energy consumption;
- Protect the environment;
- Coordinate land use & mobility;
- Concentrate housing & jobs in rural village & urban growth centres;
- Enhance rural integrity;
- Facilitate the provision of affordable housing;
- Enhance economic resiliency;
- Enhance food security;
- Celebrate pride of place;
- Provide services efficiently; and
- Enhance cooperation among jurisdictions.

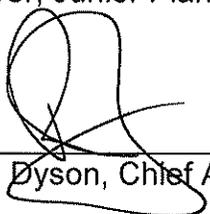
Staff have no concerns with the Regional Growth Strategy bylaw. Attached is an overview of the RGS goals and land use designations, the complete draft document can be reviewed at the ACRD office or on the RGS update website: www.shapingourfuture.ca.

Recommendation

That the Board of Directors pass a resolution to accept the "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011"

Prepared by: 

Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by: 

Russell Dyson, Chief Administrative Officer



October 12, 2011

Correspondence via e-mail from pthompson@rdn.bc.ca

Alberni-Clayoquot Regional District,
3008 5th Ave.
Port Alberni, BC V9Y 2E3

Attention: Mr. Glenn Wong, Chair, Alberni-Clayoquot Regional District Board

Dear Mr. Wong:

**RE: REGIONAL GROWTH STRATEGY BYLAW NO. 1615
FORMAL REFERRAL**

Enclosed for your local government's consideration of acceptance is "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615". The *Local Government Act* (Section 857) requires proposed regional growth strategy bylaws to be referred to *affected local governments* (member municipalities and adjacent regional districts) for acceptance *after* holding a public hearing and *before* the RDN can consider adoption of the bylaw.

Following the initial first and second reading of Regional Growth Strategy Bylaw No. 1615 on June 28, 2011, the RDN Board gave an amended second reading to the Bylaw on August 23, 2011 and another amended second reading on September 13, 2011. Public hearings for the Bylaw were subsequently held on October 5 and 6, 2011 in the City of Nanaimo and Town of Qualicum Beach. On October 11, 2011 the RDN Board accepted a report summarizing the proceedings of the public hearing and directed staff to refer the Bylaw to your jurisdiction for consideration of acceptance.

Each affected local government is requested to respond to the regional growth strategy bylaw by resolution. Upon receipt of this referral, each affected local government must:

1. Review the proposed RGS Bylaw No. 1615 in the context of any official community plan for its jurisdiction, both those that are current and those that are in preparation, and in the context of any other matters that affect its jurisdiction; and
2. Within 60 days of receipt of the referral either:
 - a. Accept Regional Growth Strategy Bylaw No. 1615 as presented; or
 - b. Respond by resolution, to the RDN Board indicating specifically the reasons your local government refuses to accept.

Failure to accept the proposed RGS Bylaw No. 1615 or respond with specific objections within 60 days of receipt of the referral will deem your local government to have accepted the proposed RGS Bylaw No. 1615.

Should your local government choose not to accept the proposed RGS Bylaw No. 1615 as presented, you must identify, by resolution, the reason for your objection. If a local government objects to RGS Bylaw No. 1615, the process is then taken over by the Minister of Community, Sport and Cultural Development who will determine the form and nature of efforts to resolve the matter. The disputing parties (the local government that objects and the regional district and other impacted local governments) must share equally all costs associated with the process imposed by the Minister.

Development Services
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

Ph: (250) 390-6510

Toll Free: 1-877-607-4111
Fax: (250) 390-7511
Email: planning@rdn.bc.ca

Web: www.rdn.bc.ca

An affected local government does not have to accept any delegation or submission before passing a resolution in relation to the bylaw, but it may choose to if it considers that appropriate. If an affected local government accepts submissions or a delegation, the delegation or submission must be limited and relevant to the context within which the local government is permitted to comment.

Although affected local governments have 60 days (within receipt of this letter) to respond to this referral and indicate their acceptance of the Bylaw as proposed, it is hoped that your jurisdiction will consider accepting Bylaw No. 1615 by the end of October, 2011. This will allow the RDN Board to consider adoption of the Bylaw by the end of Winter 2011/2012. Your assistance in achieving this goal would be sincerely appreciated.

If you or your staff have any questions about "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011", please do not hesitate to contact Paul Thompson, Manager, Long Range Planning or Lisa Bhopalsingh, Senior Planner (Tel: 250-390-6510).

On behalf of the RDN Board, I would like to take this opportunity to thank you for taking the time to review this referral and I look forward to your response.

Sincerely,



Director Joe Stanhope
Chair, RDN Board

*Enclosure: Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011
(September 13, 2011)*

cc: Mike Irg, Manager of Planning and Development

Imagine...



...**living** in a safe, attractive, community that provides you with a choice of housing types within close walking distance or convenient transit access to the shops, services & amenities you need to **live, work, play & learn.**

Supporting Communities that are....



Shaping Our Future



Draft Regional Growth Strategy

The Benefits of living in a community that is Complete Connected are...

77% of transportation emissions in the RDN were due to passenger vehicles¹

Costs of Transportation

(yearly estimates)
 \$9,000 = owning & operating a car²
 \$150 = owning a bike
 FREE = walking



Ensuring that housing, jobs and services are concentrated and well-connected within Growth Centre Boundaries is a key aspect of the Regional Growth Strategy's approach to sustainability.

We need to ensure that our communities are designed to allow us to maintain our independence and health, even as our needs change over time.

1996 – 17%
 2006 – 21%
 2026 – 32%
 2036 – 37%

The Cost of Physical Inactivity^{3,4}
 Canadian Health Care System = \$2.1 billion
 Canadian economy = \$5.3 billion



Lifestyle & Choice

- ▣ More choice of housing types, employment, transportation and leisure opportunities will be available to us closer to home.
- ▣ Better access to goods, services and amenities for those of us who cannot drive due to social conscience, age, ability, or income.
- ▣ Lower costs (taxes) for infrastructure (roads, water, sewer) will be possible when more of us live closer to each other (and the places where we work, shop, play and go to school).
- ▣ Increased protection of our rural lands for agriculture and resource use will help us diversify our economy, enhance rural communities and improve our access to local food.

Health & Wellbeing

- ▣ Opportunities to improve our health will be increased when we have more safe and attractive ways to walk, bike or use wheelchairs.
- ▣ More personal time, due to shorter commutes, will increase our ability to connect with family and friends and take part in community activities and recreation.

Environment

- ▣ Meeting the needs of future population in designated areas will enable us to preserve the beauty, quality and ecological health of our natural environment.
- ▣ Having more access to what we need within easy walking distance means reduced car use thereby lowering Green House Gas Emissions which reduces our impact on climate change and improving air quality.

¹ Province of BC, June 29, 2010. Nanaimo Regional District – updated 2007 Community Energy and Greenhouse Gas Emissions Inventory.
² Canada Housing & Mortgage Corporation. http://www.cmhc.ca/cmhc/buying/finance_2006.cfm
³ Urban Future, Fall 2007. Population and Housing Change in the Near-term Future, 2006 to 2026.
⁴ Kramarz, P., & Smith, J. (2008). The Health Benefits of Physical Activity and Obesity in Canada. An Evidence-Based Approach to Public Health. Ottawa: Health Canada, 2011, 134-135.

Complete



Connected



Our Goals ...

- Prepare for Climate Change & Reduce Energy Consumption
- 2 Coordinate Land Use & Mobility
- Enhance Rural Integrity
- 4 Enhance Economic Resiliency
- 6 Celebrate Pride of Place
- 8 Enhance Cooperation among Jurisdictions
- 10

See the policies that support our goals at



**Albemarle-Clay County Regional District
Board of Directors Meeting Schedule
November 2011**

Date	Meeting	Time & Location	Attendees
Wednesday, November 2 nd	Mayor's Breakfast Meeting	7:30 am – Barclay Hotel	Ken, Glenn, Russell
Wednesday, November 9 th	Committee-of-the-Whole Meeting Regional Hospital District Meeting	1:30 pm – Regional District Board Room Immediately following above	Directors, Staff Directors, Staff
Wednesday, November 23 rd	Regular Board of Directors Meeting	1:30 pm – Regional District Board Room	Directors, Staff
Thursday, November 24 th	Emergency Planning Committee	1:30 pm – Emergency Planning Board Room	Committee, Russell, Lori

Issued: October 19, 2011

