



Alberni-Clayoquot Regional Hospital District

**Regular Board of Directors Meeting
Wednesday, November 9, 2011**

**Time: Immediately following
Committee-of-the Whole Meeting**

**Place: Cedar Room, Echo Centre,
4255 Wallace St., Port Alberni, BC**

Agenda

1. **CALL TO ORDER:**
2. **PETITION, DELEGATIONS & PRESENTATIONS:**
3. **ADOPTION OF MINUTES:**
 - a. Meeting of October 5, 2011 1-3
4. **COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**
5. **COMMUNICATIONS/CORRESPONDENCE
FOR INFORMATION:**
 - a. Vancouver Island Health Authority
Re: Mobile MRI Service for Alberni-Clayoquot Region 4
Re: VIHA Named Again as One of Canada's Top
100 Employers 5-6
6. **ADMINISTRATION:**
7. **REPORTS:**
 - a. Bamfield Outpost Hospital – S. Ochman
 - b. Alberni-Clayoquot Continuing Care Society – P. Edwards
 - c. Vancouver Island Health Authority Capital
Planning Committee – K. McRae, P. Edwards

- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Fraser/E. Russcher

8. FINANCES:

- a. Administrative Memo
Re: Finance Warrant No. 4447-8

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

11. QUESTION PERIOD:

12. ADJOURNMENT:



ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

**BOARD OF DIRECTORS MEETING
MINUTES**

WEDNESDAY, OCTOBER 5, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Patty Edwards, Directors: Tony Bennett, Hira Chopra, Penny Cote, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Mike Irg, Manager of Planning and Development, Teri Fong, Manager of Finance.

Regrets: John Jack, Councillor, Huu-ay-aht First Nation.

1. The meeting was called to order at 2:52 p.m.

MINUTES

2. Moved by S. Ochman, seconded by E. Russcher, "That the minutes from the regular Board of Directors meeting held on September 14, 2011 be adopted as circulated."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

3. Letter dated September 26, 2011 from the Vancouver Island Health Authority regarding the new Medical Health Officer for Central Island.
Moved by M. Kokura, seconded by P. Cote, "That this correspondence be received."

"Carried"

REPORTS

4. Director McRae reported on the recent Vancouver Island Health Authority Capital Planning meeting held in Nanaimo. There was discussion at the meeting regarding First Nations health care.
5. Director Edwards reported on a meeting that was held at the UBCM Convention with Vancouver Island Health Authority representatives. There was discussion regarding the funding formula and moving to a long range plan of 10 years.

1

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
REGULAR BOARD OF DIRECTORS MEETING – OCTOBER 5, 2011

6. *Moved by K. McRae, seconded by T. Bennett, "That the verbal reports on the Vancouver Island Health Authority be received."*

"Carried"

7. *Moved by P. Cote, seconded by T. Bennett, "That a letter be forwarded to the Vancouver Island Health Authority regarding the capital works 60/40 contribution formula and the impacts of First Nations population in the Alberni-Clayoquot region."*

"Carried"

8. Director Fraser updated the Board on Tofino General Hospital. They attended a meeting at UBCM regarding Doctors that are trained off shore that cannot get back into the Province. There are approximately 500 Doctors wanting to come back to Canada, but there are no residencies for them. The Chairperson will speak to the Site Administrator at West Coast General Hospital regarding residency options for Doctors trained offshore.

FINANCES

9. Administrative Memorandum regarding Finance Warrant No. 444.
Moved by H. Chopra, seconded by K. McRae, "That the Board of Directors approve Regional Hospital District Finance Warrant No. 444 in the amount of \$107,025.81 dated September 30, 2011."

"Carried"

NEW BUSINESS

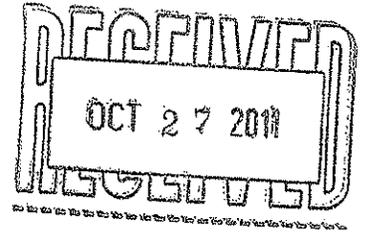
10. Director Edwards reported on the Alberni-Clayoquot Health Network meeting held on September 22nd. The determinants of health in the region were discussed. An Administrative Committee has been formed to come up with an action plan and list of health priorities for consideration by the Alberni-Clayoquot Health Network Planning Group.
Moved by P. Edwards, seconded E. Russcher, "That this verbal report be received."

"Carried"

11. *Moved by M. Kokura, seconded by T. Bennett, "That this meeting now stand adjourned."*

"Carried"

12. The meeting adjourned at 3:15 p.m.



October 18, 2011

Ref # 12331

Ms. Patty Edwards
Chairperson
Alberni-Clayoquot Regional Hospital District
3008 Fifth Street
Port Alberni BC V9Y 2E3

Dear Ms. Edwards:

Thank you for your inquiry regarding mobile MRI services for the Alberni-Clayoquot region. I apologize for my delay in responding. As you may be aware, VIHA recently announced the establishment of a mobile MRI service on Vancouver Island, including for Port Alberni. We are very pleased to be able to make this commitment to our communities as it will improve locally available access to MRI, reduce wait times and decrease patients' needs to travel to Nanaimo or Victoria to receive their MRI scans.

Details regarding this new mobile service, which we anticipate will be up and running summer 2013, are being finalized. Site volumes and schedules in each community will be determined based on population size and historical MRI utilization. The schedule will be on a regular rotational basis with the MRI moving on weekends.

The Vancouver Island Health Authority is interested in exploring partnerships with our Regional Hospital Districts to support this program and will be in touch in the near future to discuss this further. Thank you again for your interest in this important service.

Sincerely,

Catherine Mackay
Executive Vice President & Chief Operating Officer

Executive Office

located at 2101 Richmond Avenue, Victoria, B.C., Canada V8R 4R7 • Tel: (250) 370-8699 • Fax (250) 370-8750
mailing address: 1952 Bay Street, Victoria, B.C., Canada V8R 1J8

Our Vision: Healthy People, Healthy Island Communities, Seamless Service

4

Wendy Thomson

From: V Island Health [VIslandHealth.Info@viha.ca]
Sent: Friday, October 07, 2011 12:31 PM
To: V Island Health
Subject: VIHA Named Again As One of Canada's Top 100 Employers

The following VIHA news release has been sent to all Vancouver Island media, members of parliament, MLAs, mayors, VIHA directors, foundations and regional hospital district chairs on Vancouver Island.

View online at http://www.viha.ca/about_viha/news



NEWS RELEASE

FOR IMMEDIATE RELEASE
October 7, 2011

VIHA NAMED AGAIN AS ONE OF CANADA'S TOP 100 EMPLOYERS

ISLAND WIDE – For a third year in a row, the Vancouver Island Health Authority (VIHA) has been named one of Canada's Top 100 Employers by Mediacorp Canada Inc. The competition aims to identify employers that lead in their industries by providing exceptional workplaces for their employees.

"We are very proud of achieving this national honour for a third year in a row," said VIHA Board Chair Don Hubbard. "I want to thank our 18,000 staff, 1,700 physicians, 3,600 volunteers, and the many contracted support workers for choosing VIHA to develop their careers. As the Island's largest employer, our goal is to continue to be a career destination for future employees."

VIHA is the only health care provider in western Canada to be afforded this recognition. Unlike other sectors and organizations that have been impacted by the downturn in the global economy, VIHA continues its efforts to recruit skilled staff in many areas of the health care system. Some initiatives that VIHA has implemented to attract and retain skilled staff include:

- An Aboriginal Employment Strategy to attract Aboriginal youth and adults to the many careers options available in the health care sector;
- Non-clinical Co-op Student Placement Program to attract non-clinical students and future leaders to the organization;
- Employed Student Nurse Program to provide opportunities for Registered Nurse and Registered Psychiatric Nurse students to receive paid employment throughout the year;
- New Nurse Graduate Hire Program to support new graduate nurses in the work environment during their transition from student to practicing nurse;
- Excellent salaries and benefit programs;
- Staff recognition including scholarships and the Celebration of Excellence program; and
- Leadership development for current and aspiring leaders.

“Attracting and retaining a strong work force means we can provide the best care possible to patients and meet the increasing demands on our system,” said VIHA’s CEO Howard Waldner. “We have recently implemented VI-Hire, our new online application system, to make it easier for both staff and the public to learn more about our job postings and apply online. We also have a dedicated team looking at innovative strategies to recruit and retain talent.”

A full list of the Top 100 employers, including detailed reasons for VIHA’s selection, can be found at www.canadastop100.com. If you are interested in a career with VIHA, please visit our Careers website at www.viha.ca/careers.

– 30 –

Media Contact:

Shannon Marshall
VIHA Communications
250.370.8270

Note to newsrooms: For urgent media inquiries off-hours, call our emergency pager at 250.389.7317

6



MEMORANDUM

TO: Regional Hospital District Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: November 1, 2011
RE: Finance Warrant No.445

Recommendation:

That the Regional Hospital District Board of Directors approves Finance Warrant Number 445 in the amount of \$170,335.89 dated October 31, 2011.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Hospital District's financial affairs.

6. COMMUNICATIONS ISSUES - none

Submitted by: Teri Fong, CGA, Manager of Finance



**Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.**



AP5100

Date : Nov 01, 2011

Page : 1

Time : 2:04 pm

Supplier : 0050 To 912
 Trans. Date : 01-Oct-2011 To 31-Oct-2011
 Cheque Date : 01-Oct-2011 To 31-Oct-2011
 Cheque No. : All
 Batch No. : All

Bank : 1 To 1

Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
1125	MUNICIPAL FINANCE AUTHORITY							
EFT-34	06-Oct-2011		Issued	26	E	1677.78	1677.78	
93-2/11	01-3-5010-000	CASH IN BANK				1677.78		
Invoice Description --> DEBENTURE DEBT								
Total :						1677.78	0.00	1677.78
EFT-35	03-Oct-2011		Issued	26	E	18538.74	18538.74	
80-2/11	01-3-5010-000	CASH IN BANK				18538.74		
Invoice Description --> DEBENTURE DEBT								
Total :						18538.74	0.00	18538.74
Supplier Total :						20216.52	0.00	20216.52

1850	VANCOUVER ISLAND HEALTH AUTHORITY							
EFT-3	12-Oct-2011		Issued	26	E	150119.37	150119.37	
OCT12/11	01-3-5010-000	CASH IN BANK				150119.37		
Invoice Description --> E1-282, 284 & P-281, 283, 285								
Total :						150119.37	0.00	150119.37
Supplier Total :						150119.37	0.00	150119.37

Total Computer Paid :	<u>0.00</u>	Total EFT PAPER :	<u>170,335.89</u>	Total Paid :	<u>170,335.89</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		

8