



Alberni-Clayoquot Regional District

Board of Directors

Minutes

Wednesday, November 24, 2010

Regional District Board Room

Present: Chairperson: Hira Chopra, Directors: Mike Kokura, Tony Bennett, John Fraser, Patty Edwards, Penny Cote, Glenn Wong, Eric Russcher, Stefan Ochman, Ken McRae

Staff: Wendy Thomson, Acting CAO, Mike Irg, Manager of Planning and Development, Tracy Bond, Secretary, Don Anderson, Manager of Environmental Services

1. The meeting was called to order at 1:30 pm.

SIGNING CEREMONY

2. Land Use Planning Protocol Agreements were signed between the Toquaht, Ucluelet, and the Huu-ay-aht First Nations and the Alberni-Clayoquot Regional District.

ADOPTION OF MINUTES

3. Moved by T. Bennett, seconded by P. Cote "That the Minutes from the regular Board of Directors meeting held on October 27, 2010, be adopted as circulated."

"Carried"

4. Moved by T. Bennett, seconded by M. Kokura, "That the To-Do List as of November 18, 2010 be received for information."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

5. Letter dated November 1, 2010 from the Municipal Finance Authority of British Columbia requesting an Alberni-Clayoquot Regional District representative and alternative representative be appointed to the Municipal Finance Authority of BC for 2011.

Moved by P. Cote, seconded by M. Kokura, "That Director Kokura be appointed to the Municipal Finance Authority of BC for 2011 and that Director Chopra be appointed as alternate to the Municipal Finance Authority of BC for 2011."

"Carried"

6. Letter dated November 8, 2010 from the Salmon Beach Owners Association and the Salmon Beach Executive regarding Salmon Beach Executive Member Replacement Approval 2010.



Moved by T. Bennett, seconded by M. Kokura, “That this correspondence be received and that the Alberni-Clayoquot Regional District Board of Directors appoint Mr. Dave Ingram to the Salmon Beach Executive for the term November 2010 to May 2011.”

“Carried”

7. Letter dated November 5, 2010 from the Beaver Creek Improvement District requesting written support from the Regional District to the Vancouver Island Health Authority in regards to the 4-3-2-1 treatment objectives.
Moved by P. Edwards, seconded by G. Wong, “That the Alberni-Clayoquot Regional District send a letter to the Vancouver Island Health Authority indicating that the Regional District, the City of Port Alberni and the Beaver Creek Improvement District are currently gathering information in an effort to form a Valley Wide Regional Water System as it pertains to the implementation of the 4-3-2-1 regulations.”

“Carried”

8. Letter dated November 10, 2010 from the Ministry of Community, Sport and Cultural Development regarding an initiative to streamline Regional District land use decisions.
Moved by P. Cote, seconded by J. Fraser, “That this correspondence be received for information.”

“Carried”

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

9. Moved by M. Kokura, seconded by T. Bennett, “That the following correspondence be received for information: Vadim Software, re: Milestone Anniversary Award, Western Forest Products Ltd., re: Western Matters, Federation of Canadian Municipalities, re: FCM Sustainable Communities Conference, Royal Roads University/Justice Institute of BC, re: Building Resilience and Rural Health System Capability for Pre-Disaster Planning and Preparedness Research Project.”

“Carried”

10. Moved by K. McRae, seconded by M. Kokura, “That a letter be sent to Western Forest Products Ltd. requesting that they start the recruitment process for a new CEO as soon as possible.”

“Carried”



REPORTS

11. Director McRae reported on a recent 9-1-1 meeting that both he and the Director of Finance for the Alberni-Clayoquot Regional District participated in via conference call on October 8, 2011. The 9-1-1 Corporation was looking for a 1.5 % budget increase for 2011. Mayor McRae voted against the increase. This motion was defeated so there will be no increase in 2011. Moved by K. McRae, seconded by P. Cote, "That this verbal report be received."

"Carried"

12. Director Russcher briefly reported on the Central West Coast Forest Society. Mainstream Canada has agreed to assist the Society with in-stream restoration. Moved by E. Russcher, seconded by T. Bennett, "That this verbal report be received."

"Carried"

13. Director Wong provided an update on the Alberni Valley Chamber of Commerce. The tourist centre building is a couple of months behind schedule. The official opening will take place in the Spring of 2011. The Fantasy Auction is scheduled for Friday, November 26th at 6:00 pm. Moved by G. Wong, seconded by M. Kokura, "That this verbal report be received."

"Carried"

14. Director McRae reported on the Coastal Communities Network. Mr. Patrick Marshall, CAO is currently working hard in many areas. Mapping offshore of the North Coast continues and the Coastal Communities Network is working with Area G Trollers. Moved by M. Kokura, seconded by E. Russcher, "That this verbal report be received."

"Carried"

15. Director McRae reported on the West Island Woodland Advisory Group. Western Forest Products Ltd. have released their draft 'Sustainability Forest Management Plan' and Director McRae has a copy if any Directors wish a copy. Moved by K. McRae, seconded by S. Ochman, "That this verbal report be received."

"Carried"



16. Director McRae updated Directors on Island/Coastal Economic Trust. There is only \$4 million left in unallocated funds from the original \$50 million. Island/Coastal Economic Trust has had meetings with the Province aimed at replenishing its financial resources in the future. Director McRae advised that Ms. Ida Chong has recently been appointed as Minister of Regional Economic and Skills Development.
Moved by K. McRae, seconded by P. Cote, “That this verbal report be received.”

“Carried”

17. Director Edwards provided an update on the Air Quality Council. The Council last met on November 1st and the Alberni-Clayoquot Regional District Building Inspector, Mr. Rob Gaudreault, attended this meeting and explained his role as building inspector and wood stove inspector. Mr. Gaudreault discussed the need for public education with respect to wood stoves and the Air Quality Council will be working with Mr. Gaudreault to provide public education on wood stoves. Mr. Earle Plain, a representative from the Ministry of the Environment office in Nanaimo, was on hand to explain the changes to the Ministry of Environment . The Honourable. Murray Coell has been appointed as Minister of Environment. The Woodstove Changeout Program has 9 vouchers remaining to be handed out. This information is currently on the ACRD website and it will be advertised. These vouchers may be picked up at the ACRD office.
Moved by P. Edwards, seconded by T. Bennett, “That this verbal report be received.”

“Carried”

18. Director Russcher reported on a West Coast Committee meeting held on November 17th in Ucluelet. Long Beach Airport issues were discussed as well as the letting of the tender for the West Coast Landfill.
Moved by E. Russcher, seconded by J. Fraser, “That this verbal report be received.”

“Carried”

STAFF REPORTS

19. Moved by E. Russcher, seconded by T. Bennett, “That the Acting CAO report for November 2010 be received.”

“Carried”

20. Moved by E. Russcher, seconded by T. Bennett, “That the Planning and Development report be received.”



“Carried”

21. Moved by P. Cote, seconded by M. Kokura, “That the Official Community Plan Reviews discussion be referred to the next Electoral Area Directors meeting.”

“Carried”

22. Moved by M. Kokura, seconded by P. Edwards, “That the Building report for October 2010 be received.”

“Carried”

OTHER REPORTS

23. ACRD News Release – New CAO Announced.
Moved by T. Bennett, seconded by E. Russcher, “That this report be received.”

“Carried”

24. Vancouver Island Health Authority News Release, regarding CT Scan hours increased at West Coast General Hospital.
Moved by G. Wong, seconded by E. Russcher, “That this report be received.”

“Carried”

25. Log Train Trail Report produced by Doug Moore.
Moved by T. Bennett, seconded by E. Russcher, “That the Log Train Trail Report be referred to the next meeting of the Alberni Valley Committee and that Mr. Doug Moore, author of the report, be invited to address the Committee.”

“Carried”

26. Director McRae reported that this season’s Hake Fishery is ending. Reports indicate that the fishermen could not catch all the fish in the water. The price of Hake was up this year.
Moved by K. McRae, seconded by T. Bennett, “That this verbal report be received.”

“Carried”

27. Director Bennett reported on an email he was copied. The Department of Fisheries and Oceans had sent an invitation to several parties inviting them to attend a session to discuss the development of a new proposed policy that will affect how allocation decisions are made.



Moved by T. Bennett, seconded by G. Wong, “That a letter be sent to the Department of Fisheries and Oceans through Nisha Surti, Fisheries and Aquaculture Management, DFO, Vancouver expressing the Alberni-Clayoquot Regional District Board’s concern at not being invited to participate in the November 26, 2010 meeting regarding Commercial Allocation and requesting a meeting between the Alberni-Clayoquot Regional District Board of Directors and DFO representatives with copies of the letter to be sent to Mr. Pat Marshall, Coastal Community Network, Ms. Sue Farlinger, Director General, Pacific Region, DFO and the Honourable Gail Shea, Minister, DFO.”

“Carried”

28. Director McRae and Director Wong reported on Health Care and First Nations participation. There will be a tri-party agreement between the Federal, Provincial and First Nations but it is unclear at this early date on how this will work. Moved by K. McRae, seconded by T. Bennett, “That this verbal report be received.”

“Carried”

ADMINISTRATION

29. Administrative Memo regarding Building Bylaw Updates – Bylaw No. PS1005-4 updated November 2010
Moved by J. Fraser, seconded by T. Bennett, “That the Board of Directors receive and give all four readings to the updated version of the ACRD Building Bylaw.”

“Carried”

30. Moved by J. Fraser, seconded by E. Russcher, “That Bylaw No. PS1005-4, Building Bylaw Consolidated 2010 be read a first time.”

“Carried”

31. Moved by M. Kokura, seconded by T. Bennett, “That Bylaw No. PS1005-4, Building Bylaw Consolidated 2010 be read a second time.”

“Carried”

32. Moved by G. Wong, seconded by P. Cote, “That Bylaw No. PS1005-4, Building Bylaw Consolidated 2010 be read a third time.”

“Carried”



33. Moved by J. Fraser, seconded by S. Ochman, “That Bylaw No. PS1005-4, Building Bylaw Consolidated 2010 be adopted.”
- “Carried”
34. Administrative Memo regarding Infrastructure Planning Grant – Beaver Creek Water.
Moved by T. Bennett, seconded by E. Russcher, “That this memo be received and that the Board of Directors apply for an Infrastructure Planning Grant for Beaver Creek water infrastructure assessment.”
- “Carried”
35. Administrative Memo regarding Infrastructure Planning Grant – Cherry Creek Water.
Moved by G. Wong, seconded by M. Kokura, “That this memo be received and that the Board of Directors apply for an Infrastructure Planning Grant for Cherry Creek water infrastructure assessment.”
- “Carried”
36. Administrative Memo regarding ShakeOut BC – January 26, 2011.
Moved by S. Ochman, seconded by M. Kokura, “That the Board of Directors endorse the locally driven, province-wide ‘Drop, Cover and Hold On’ drill on January 26, 2011 (311th anniversary of the Magnitude 9.0 Cascadia Earthquake).”
- “Carried”
37. Administrative Memo regarding 2011 – 2015 Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District Financial Plan Timetable.
Moved by M. Kokura, seconded by K. McRae, “That the Board of Directors receive this memo and approve the proposed timetable for the 2011 to 2015 Alberni-Clayoquot Regional District Financial Plan and the 2011 Regional Hospital District Budget.”
- “Carried”
38. Administrative Memo regarding the Long Beach Airport Rental House.
Moved by T. Bennett, seconded by E. Russcher that memo be received and that the Board of Directors direct staff to prepare repair specifications for the rental house located at the Long Beach Airport and to put the project out to tender.”
- “Carried”



FINANCES

39. Moved by M. Kokura, seconded by G. Wong, “That the Financial Statements dated January 1, 2010 to October 31, 2010 be received.”

“Carried”

PLANNING MATTERS

40. Memo - RE09012 (Kalugin), Rezoning Amendment, 6210 Drinkwater Road, Electoral Area “E” Beaver Creek.
Moved by P. Edwards, seconded by M. Kokura, “That this memo be received and that the Board of Directors amend the conditions of rezoning as follows: ‘The applicants agreeing to a restrictive covenant in the approximate area highlighted on the attached map, which is the area east of the railway right of way, that prevents the removal of vegetation on the portion of the property that is subject to the rezoning application until the parkland dedication is agreed upon and dedicated through subdivision approval. The covenant will be removed once parkland is dedicated.’ ”

“Carried”

41. RE10006 (Samson), Rezoning Application, 4931 & 4941 Holly Avenue, Lot 12, District Lot 42A, Alberni District, Plan 14522.
Moved by P. Edwards, seconded by M. Kokura, “That the Public Hearing Report for Bylaw P1263 be received.”

“Carried”

42. Moved by P. Edwards, seconded by G. Wong, “That the Board of Directors receive the Public Hearing Minutes for Bylaw P1263.”

“Carried”

43. Moved by P. Edwards, seconded by G. Wong, “That Bylaw P1263, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be read a second time.”

“Carried”

44. Moved by P. Edwards, seconded by T. Bennett, “That Bylaw P1263, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be read a third time.”

“Carried”



45. RE10010 (Chase), Rezoning Application, 6253 Drinkwater Road, that part of the east ½ of District Lot 151, Alberni District, lying west of the Esquimalt and Nanaimo Railway as registered under C/T No. 2240N, except the Esquimalt and Nanaimo Railway right of way, Electoral Area “E”, (Beaver Creek).
Moved by P. Edwards, seconded by T. Bennett, “That this report be received and that the Board of Directors
- (a) proceed with first reading of Bylaws P1267 and P1268 subject to the following conditions:
- i. the applicant agreeing to a covenant that restricts the number of lots to nine until the balance of the trail is dedicated as park;
 - ii. the applicant agreeing to a Statutory Right of Way or easement for the balance of the trail to Drinkwater Road;
 - iii. the existing no subdivision covenant being removed;
 - iv. the applicant agreeing to the area proposed as P2 for future parkland;
 - v. the applicant demonstrating that the property is capable of meeting the subdivision standards for sewage disposal; and
 - vi. meeting technical referral agency requirements.
- (b) that the public hearing for Bylaws P1267 and P1268 be delegated to the Director for Electoral Area “E”, the Alternate Director, or the Chairperson of the Regional Board.”

“Carried”

46. Moved by P. Edwards, seconded by M. Kokura, “That Bylaw P1267, Beaver Creek Official Community Plan Amendment, be read a first time.”

“Carried”

47. Moved by P. Edwards, seconded by G. Wong, “That Bylaw P1268, Regional District of Alberni-Clayoquot Official Zoning Atlas Amendment, be read a first time.”

“Carried”

CHAIRPERSON’S REPORT

48. Moved by T. Bennett, seconded by M. Kokura, “That the Chairperson’s report for November 2010 be received.”

“Carried”



UNFINISHED BUSINESS

49. Moved by M. Kokura, seconded by E. Russcher, “That each interested Director do a proposal for the Towns for Tomorrow grant application and bring to the next Board of Directors meeting.”

“Carried”

NEW BUSINESS

50. Moved by P. Edwards, seconded by E. Russcher, “That the Board of Directors consider discussion regarding roaming livestock in Beaver Creek.”

“Carried”

51. Moved by P. Edwards, seconded by M. Kokura, “That staff investigate a roaming livestock bylaw in Beaver Creek.”

“Carried”

52. Moved by P. Cote, seconded by M. Kokura, “That the Board of Directors consider discussion regarding proposed logging near Fossli Park.”

“Carried”

53. Moved by K. McRae, seconded P. Cote, “That the Board of Directors request a meeting with the head of the South Island Forest District regarding proposed logging near Fossli Park.”

“Carried”

MEETING SCHEDULE

54. Moved by K. McRae, seconded by P. Cote, “That the Regional District meeting schedule for the month of December 2010 be received.”

“Carried”

RECESS TO IN-CAMERA

55. Moved by E. Russcher, seconded by M. Kokura, “That the meeting be closed to the public to discuss matters relating to:

- Labour or other employee relations



- Litigation or potential litigation affecting the Regional District.”

“Carried”

56. The meeting was closed to the public at 2:55 p.m.
57. The meeting was re-opened to the public at 3:34 p.m.

Adjourn

58. Moved by S. Ochman, seconded by E. Russcher, “That this meeting now stand adjourned.”

“Carried”

59. The meeting adjourned at 3:35 p.m.

Certified Correct:

Hira Chopra, Chairperson

Wendy Thomson, Acting CAO