



**Alberni-Clayoquot Regional Hospital District**

**Regular Board of Directors Meeting  
Friday, December 10, 2010**

**Place: Regional District Board Room**

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**Agenda**

1. **CALL TO ORDER:**
2. **PETITION, DELEGATIONS & PRESENTATIONS:**
3. **ADOPTION OF MINUTES:**
  - a. Meeting of November 10, 2010 ..... 1 - 2
4. **COMMUNICATIONS/CORRESPONDENCE FOR ACTION:**
5. **COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION:**
  - a. Correspondence from the City of Port Alberni to the Vancouver Island Health Authority  
Re: CT Scan Hours at WCGH and Additional Pain Procedures addressed at Nanaimo Regional Hospital..... 3 - 4
6. **REPORTS:**
  - a. Bamfield Outpost Hospital – S. Ochman
  - b. Alberni-Clayoquot Continuing Care Society – P. Edwards
  - c. Vancouver Island Health Authority Capital Planning Committee – K. McRae, G. Wong
  - d. West Coast Native Health Care Society – P. Cote

- e. Tofino General Hospital – J. Fraser/E. Russcher
- f. Health Advisory Committee – G. Wong

**7. FINANCES:**

- a. Administrative Memo  
Re: Regional Hospital District – Provisional Budget..... 5 - 6
- b. Bylaw No. 109, “Alberni-Clayoquot Regional  
Hospital District 2011 Provisional Budget No. 109”
  - 4 Readings..... 7 - 8

**8. UNFINISHED BUSINESS:**

**9. NEW BUSINESS:**

**10. QUESTION PERIOD:**

**11. ADJOURNMENT:**



**Alberni-Clayoquot Regional Hospital District**

**Board of Directors**

**Minutes**

**Wednesday, November 10, 2010**

**Regional District Board Room**

Present: Chairperson: Glenn Wong, Directors: Mike Kokura, Tony Bennett, John Fraser, Patty Edwards, Penny Cote, Eric Russcher, Stefan Ochman, Hira Chopra, Alternate Director: Cindy Solda

Staff: Wendy Thomson, Acting CAO, Mike Irg, Manager of Planning and Development, Don Anderson, Manager of Environmental Services, Andrew McGifford, Accounting Clerk, Tracy Bond, Secretary

1. The meeting was called to order at 3:20 pm.

**Adoption of Minutes**

2. Moved by J. Fraser, seconded by E. Russcher "That the Minutes from the regular Board of Directors meeting held on October 13, 2010, be adopted as circulated."

"Carried"

**Communications/Correspondence for Information**

3. Moved by E. Russcher, seconded by M. Kokura, "That the following correspondence be received for information: Vancouver Island Health Authority, re: Symposium Builds on Harm Reduction Learning and Innovations, re: Update on ERCP Scope Lookback, re: VIHA Still Among Best Places to Work in Canada."

"Carried"

4. The Chairperson requested a summary from the City of Port Alberni on their attendance at the Symposium Builds on Harm Reduction Learning and Innovations scheduled for December 6<sup>th</sup> in Nanaimo as the Chairperson is unable to attend.

**Reports**

5. Director Solda reported on a recent meeting of the West Coast Native Health Care Society. There have been no changes to the Board of the West Coast Native Health Care Society. Work on major renovations to the Rainbow Gardens facility continues.



Moved by C. Solda, seconded by P. Cote, "That this verbal report be received."

"Carried"

6. Chairperson Wong advised that Mr. Waldner's office has been contacted in regards to a trade for the laundry equipment at West Coast General Hospital but to date there has been no response.

### **Finances**

7. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No.434.  
Moved by M. Kokura, seconded by S. Ochman, "That the Regional Hospital District Board of Directors approve Finance Warrant Number 434 in the amount of \$522,494.25 dated October 31, 2010."

"Carried"

### **Adjourn**

8. Moved by E. Russcher, seconded by S. Ochman, "That this meeting now stand adjourned."

"Carried"

9. The meeting adjourned at 3:26 pm.

Certified Correct:

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Glenn Wong, Chairperson

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Wendy Thomson, Acting CAO



# CITY OF PORT ALBERNI

**COPY**

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November 23, 2010

Howard Waldner, CEO  
Vancouver Island Health Authority  
2101 Richmond Avenue  
Victoria BC V8R 4R7

Dear Howard:

Council for the City of Port Alberni received various News Releases from VIHA at their regular meeting of November 23<sup>rd</sup>, 2010. There are a couple we would like to comment on.

First of all we are very pleased to note that the CT Scan hours have increased at West Coast General Hospital (WCGH) and that a permanent CT Technologist is now on staff. Having this unit operational four days per week will make a significant difference to Alberni Valley and west coast residents. We thank VIHA for ensuring that this technology is being better utilized in our community.

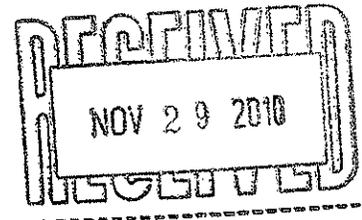
The other issue we would like to address is the additional pain procedures introduced at Nanaimo Regional Hospital. The funding provided by the province has enabled additional physician capacity and nursing as well as other supports at the NRGH pain clinic and while we commend VIHA for providing these additional services, we would like to request the reinstatement of the pain clinic at WCGH. There are many residents in our area suffering from chronic pain who may be unable to travel the distance to Nanaimo for treatment but would benefit substantially from being able to access pain procedures locally.

We look forward to your consideration.

Yours truly,  
CITY OF PORT ALBERNI

  
Ken McRae  
Mayor

c. Glenn Wong, ACRD RHD







## MEMORANDUM

**TO:** Board of Director  
**DATE:** December 2, 2010  
**FROM:** Andrew McGifford  
**RE:** Regional Hospital District – Provisional Budget

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### **Recommendation:**

That the Board of Directors adopt Bylaw 109, cited as “Alberni-Clayoquot Regional Hospital District 2011 -2015 Provisional Budget No.109”.

### **Acting Chief Administrative Officer Comments:**

Concur

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## IMPLICATIONS OF THE RECOMMENDATION

### 1. **GENERAL**

The Regional Hospital District is paying for 40% of the West Coast General Hospital construction and that was a decision that the Board made before construction started. There is one discretionary amount and it is equipment grant.

### 2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS**

There will be some time required of staff and elected officials to review the specific funding request when it comes from the Vancouver Island Health Authority.

### 3. **FINANCIAL**

The only item in the Regional Hospital District budget that the Board has not already made a commitment for is the Section 20(2) equipment grant. In past years, it has been \$550,000 per year and the provisional budget has the same amount.

**4. POLICY OR LEGISLATIVE**

The legislation requires the Board of Directors of the Regional Hospital District to adopt a provisional budget before the end of December.

**5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORKPLAN**

N/A

**6. COMMUNICATION ISSUES**

N/A

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Submitted by:

  
Andrew McGifford, Accounting Clerk



Alberni-Clayoquot Regional Hospital District

**Bylaw No. 109**

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*A bylaw to adopt the five year Provisional Budget for 2011 - 2015*

The Board of Directors for the Alberni-Clayoquot Regional Hospital District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the ***“Alberni-Clayoquot Regional Hospital District 2011 – 2015 Provisional Budget No. 109”***.
2. Schedule “A” attached hereto and forming part of this Bylaw is the Provisional Budget for the Alberni-Clayoquot Regional Hospital District for the year ending December 31, 2011.

Read a first time this 10<sup>th</sup> day of December, 2010.

Read a second time this 10<sup>th</sup> day of December, 2010.

Read a third time this 10<sup>th</sup> day of December, 2010.

Adopted this 10<sup>th</sup> day of December, 2010.

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Chairperson

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Secretary-Treasurer

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT  
 2011-2015 FINANCIAL PLAN  
 SUMMARY OF REVENUE AND EXPENDITURES

Schedule A to Bylaw 109, cited as  
 Alberni-Clayoquot Regional Hospital District  
 2011- 2015 Provisional Budget Bylaw No. 109

Line	History		Revenue				
	2010 Actual	2010 Plan	2011	2012	2013	2014	2015
1	\$2,107,364	\$2,107,364	\$2,078,780	\$2,063,034	\$1,876,239	\$1,804,569	\$1,796,670
2	9,657	6,000	6,000	6,000	6,000	6,000	6,000
3	2,117,021	2,113,364	2,084,780	2,069,034	1,882,239	1,810,569	1,802,670
Other revenue:							
4	17,000	18,000	18,000	20,000	22,000	24,000	25,000
Debtenture Refund							
Transfer from Capital Reserve							
5	17,000	18,000	18,000	20,000	22,000	24,000	25,000
6	28,724	28,724	2,657	0	0	0	0
7	\$2,162,745	\$2,160,088	\$2,105,437	\$2,089,034	\$1,904,239	\$1,834,569	\$1,827,670
Expenditures							
Debt Servicing							
8	1,551,088	1,551,088	1,540,437	1,524,034	1,339,239	1,269,569	1,262,670
9							
Temporary borrowing interest							
10							
Debtenture issue expense							
11							
Debt reserve fund- Current Year							
12	1,551,088	1,551,088	1,540,437	1,524,034	1,339,239	1,269,569	1,262,670
Total Debt Servicing							
13	550,000	550,000	550,000	550,000	550,000	550,000	550,000
Section 20(2) Equipment Grant							
14	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Administration Costs							
15	44,000	44,000					
CT Scan Building Alterations							
16							
17	609,000	609,000	565,000	565,000	565,000	565,000	565,000
Total Section 20(2) costs							
18	\$2,160,088	\$2,160,088	\$2,105,437	\$2,089,034	\$1,904,239	\$1,834,569	\$1,827,670
Total Expenditures							