



Alberni-Clayoquot Regional District
Committee-of-the-Whole Meeting
Minutes

Wednesday, October 13, 2010

Regional District Board Room

Present: Chairperson: Hira Chopra, Directors: Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Regrets: Director: Tony Bennett

Staff: Wendy Thomson, Acting Chief Administrative Officer, Don Anderson, Manager of Environmental Services, Mike Irg, Manager of Planning and Development, Tom Gowan, Manager of Finance.

1. The meeting was called to order at 1:30 p.m.

Delegation

2. Moved by G. Wong, seconded by M. Kokura, "That the Rick and Libby Avis, Alberni Valley Enhancement Society be invited to address the Committee-of-the-Whole."

"Carried"

3. Mrs. Avis provided an overview of three projects they are working on in partnership with the Alberni-Clayoquot Regional District and other local organizations. The three projects are: Stamp Long River Trail and Signage Project; Inlet Trail Project; and Mulcaster Creek Bridge Replacement Project. They have built 11 ½ km's of new trail on the Stamp Long River Trail. Mrs. Avis circulated a brochure developed by the Alberni Valley Enhancement Society – *A Salmonid Tour of the Alberni Valley*. The brochure includes a map of the Stamp – Somass River System showing a variety of sites where interpretive signage has been installed to help explain ecosystems within the watershed, ongoing enhancement and restoration work, cultural and traditional use of fishery, and the best opportunities for fish and wildlife viewing.
4. The Chairperson thanked Mr. and Mrs. Avis for their presentation and the great work they are doing in the community.

Minutes

5. Moved by S. Ochman, seconded by M. Kokura, "That the minutes from the September 8, 2010 Committee-of-the-Whole meeting be adopted as circulated."

"Carried"

6. Moved by J. Fraser, seconded by E. Russcher, "That the To-Do List as of October 6, 2010 be received."

"Carried"

Delegation

7. Moved by M. Kokura, seconded by E. Russcher, "That Ms. Charlene SanJenko, VP Marketing and Business Operations, Tofino Air be invited to address the Committee-of-the-Whole."

"Carried"

8. Ms. SanJenko thanked Directors for the opportunity to present today. She provided history and background information on Tofino Air. Tofino Air has been a proud community member for 38 years. They have 3 bases of operation and a maintenance team of 8 aircraft, 12 pilots and 25 staff. They are a locally owned and operated company. Tofino Air provides year-round service to 5 destinations; Nanaimo, Sechelt, Gabriola Island, Vancouver and Victoria. Ms. SanJenko said Tofino Air has been a tenant of the Regional District for almost 20 years. Their current lease with the Regional District expires on October 31, 2010. Tofino Air has not seen any new lease documentation from the Regional District and their lease is up at the end of the month. Ms. SanJenko asked the Regional District for prompt action on a new long-term lease. Tofino Air needs the stability to move forward with strategic plans and planned leasehold improvements. She expressed the importance of open communication with the Regional District. The delegation answered questions from Directors.
9. The Chairperson thanked Ms. SanJenko for her presentation.

Communications/Correspondence – For Action

10. Letter dated September 30, 2010 from the Vancouver Island Regional Library requesting appointments to their Board for 2011.
Moved by E. Russcher, seconded by M. Kokura, "That Director Cote be appointed to the Vancouver Island Regional Library Board for 2011."

"Carried"

11. Moved by M. Kokura, seconded by S. Ochman, “That Director Edwards be appointed Alternate Director to the Vancouver Island Regional Library Board for 2011.”

“Carried”

12. Letter dated September 14, 2010 from Comox Valley Economic Development regarding Vancouver Island & Coast Visitor Centre – Project Update and Request for Letter of Support.
Moved by M. Kokura, seconded by E. Russcher, “That the Regional District forward a letter to the Comox Valley Economic Development supporting their application for funding through the Island Coastal Economic Trust for their Visitor Centre Project.”

“Carried”

13. Correspondence dated October 7, 2010 from the Fraser Basin Council regarding Remote Community Implementation Program – Notice of Funding.
Moved by P. Edwards, seconded by P. Cote, “That this correspondence be received.”

“Carried”

Communication/Correspondence – For Information

14. Moved by M. Kokura, seconded by S. Ochman, “That the following correspondence be received for information: British Columbia Achievement Foundation re: Request for Nominations, Emcon Services Inc. re: West Coast and Port Alberni Winter Stakeholder Meetings, Municipal Finance Authority of BC re: Fall Debenture Issue – Historical Low Interest Rate for Our Members, Minister of Tourism, Culture & Arts and Minister of Finance re: Additional Hotel Room Tax Program, Towns for Tomorrow re: News Release – Small Communities Benefit from Upcoming Funding, Mr. Don McMillan re: Appointment to the Clayoquot Biosphere Trust, Union of British Columbia Municipalities re: Funding Opportunity – 2010 School Community Connection Round 2, 2010 Resolutions Disposition & Executive List, BC Community Services Research re: Poll Shows Strong Public Support for Community Social Services and Ministry of Community and Rural Development re: Infrastructure Planning Grant Bell Road/Stuart Avenue Water System.”

“Carried”

Reports

15. Moved by J. Fraser, seconded by E. Russcher, "That the minutes from the West Coast Committee Meeting held on September 8, 2010 be received."

"Carried"

16. Moved by G. Wong, seconded by P. Edwards, "That the minutes from the Emergency Planning Committee meeting held on September 23, 2010 be received."

"Carried"

Other Reports

17. Director McRae provided an update on the Island Corridor Foundation. He advised that the ENN Railway Corridor Report is out. If any Directors would like a copy, Director McRae will provide.
18. Director Cote reported that the Draft Great Central Lake Scoping Report prepared by the Integrated Land Management Board is now available. The draft report deals with recreational float cabins on Great Central Lake.
19. Director Russcher reported on a recent meeting of the Clayoquot Biosphere Trust. The Trust has decided to hire internally for their new manager.
20. Director Russcher reported on the West Coast Aquatic Board meeting held last night. The Board continues to push hard on fisheries issues. He reported that the Department of Fisheries and Oceans have walked away from the table, sighting a conflict of interest on fisheries issues.
21. Director Cote reported on the McCoy Lake Bridge replacement. The bridge that needs replacement is on private property. The Ministry of Transportation has been in talks with the property owner, but they cannot come to an agreement on price. Director Cote is concerned the Ministry of Transportation will close the road if they cannot come to some type of an agreement. Director Cote will keep Directors up to date on this issue.
22. Moved by K. McRae, seconded by J. Fraser, "That the verbal reports be received for information."

"Carried"

Administration

23. Administrative Memo regarding the Alberni Valley Regional Water Study. Moved by M. Kokura, seconded by G. Wong, "That the Alberni Valley Regional Water Study be received and staff be directed to set up a meeting with Beaver Creek Improvement District, Cherry Creek Improvement District, the City of Port Alberni, and the Alberni Valley Directors."

"Carried"

24. Administrative Memo regarding Comox Valley Regional District – Growth Strategy Bylaw No. 120, 2010. Moved by P. Edwards, seconded by G. Wong, "That this correspondence be received and the Committee-of-the-Whole recommend that the Board of Directors accept the Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, 2010."

"Carried"

25. Administrative Memo regarding West Coast Landfill Contract. Moved by E. Russcher, seconded by M. Kokura, "That the Committee-of-the-Whole recommends that the Board of Directors instruct staff to put the contract for operating the West Coast Landfill out to tender."

"Carried"

Finances

26. Administrative Memo regarding Finance Warrant No. 497. Moved by M. Kokura, seconded by P. Edwards, "That the Committee-of-the-Whole approve Finance Warrant No. 497 in the amount of \$632,930.97 dated September 30, 2010."

"Carried"

27. Directors reviewed Finance Warrant No. 497 and staff answered questions.

28. Moved by P. Edwards, seconded by G. Wong, "That the meeting be closed to the public to discuss matters relating to labour or other employee relations."

"Carried"

29. The meeting was closed to the public at 2:45 p.m.

30. The meeting was re-opened to the public at 3:15 p.m.

31. Moved by S. Ochman, seconded by M. Kokura, “That this meeting now stand adjourned.”

“Carried”

32. The meeting adjourned at 3:16 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Wendy Thomson,
Acting CAO