



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

WEDNESDAY, JULY 28, 2010

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Penny Cote, Tony Bennett, John Fraser, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Patty Edwards, Mike Kokura

Staff: Wendy Thomson, Acting CAO, Don Anderson, Manager of Environmental Services, Mike Irg, Manager of Planning and Development, Janice Hill, Secretary

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. Moved by J. Fraser, seconded by K. McRae that, "Tony Koers, Koers & Associates be invited to address the Board."

"Carried"

3. Tony Koers of Koers & Associates presented the 2nd Draft report on the Alberni Valley Regional Water Study and answered questions from Directors.
4. The Chairperson thanked Mr. Koers for his presentation.

ADOPTION OF MINUTES

5. Moved by M. Kokura, seconded by S. Ochman, "That the Minutes of the Regular Board of Directors meeting held on June 23, 2010 be adopted as amended."

"Carried"

6. Moved by P. Cote, seconded by S. Ochman, "That the To Do List as of July 21, 2010 be received."

"Carried"

7. Director Ochman requested the following items be added to the 'To Do List'; review Bamfield Water Committee Bylaw, Bamfield Liquid Waste Management Plan, Bamfield Pump house upgrades, East Bamfield Parking Plan, Reuse Shed at Waste Transfer & Recycling Station, and the West Bamfield Harbour Authority Dock Improvements.

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

8. Letter dated July 13, 2010 from the Province of BC, Office of the Premier, regarding 2010 UBCM Convention Meeting requests.
Moved by K. McRae, seconded by P. Cote, "That this correspondence be received and Directors submit meeting requests to ACRD staff."

"Carried"

9. Letter dated July 14, 2010 from the Province of BC, Ministry of Community and Rural Development regarding 2010 UBCM Convention Meeting requests.
Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received and Directors submit meeting requests to ACRD staff."

"Carried"

10. Letter received July 2, 2010 from the British Columbia Activity Coordinator's Association requesting the donation of 100 – 150 Regional pins for the 25th Annual Conference.
Moved by M. Kokura, seconded by P. Cote, "That the correspondence be received and the British Columbia Activity Coordinator's Association request for a donation of Regional Pins be fulfilled."

"Carried"

11. Letter dated June 28, 2010 from the Canadian Union of Postal Workers regarding their Canadian Postal Service Charter.
Moved by M. Kokura, seconded by K. McRae, "That this correspondence be received."

"Carried"

12. Memo dated July 14, 2010 from UBCM inviting UBCM Members to attend a one-day session consultation meeting on August 13th, 2010 to discuss Major Industrial Taxation.

Moved by E. Russcher, seconded by S. Ochman, "That the memo from UBCM be received."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

13. Moved by G. Wong, seconded by K. McRae, "That the following correspondence be received for information: North Island College, re: Annual Community Report; Federation of Canadian Municipalities, re: Latest Trends in Canada's Environment; Ministry of Transportation and Infrastructure, re: News Release – E&N Rail Corridor Study Released; Compliance Coal Corporation, DBA Comox Joint Venture, re: News Release – Public consulted on Raven Project and Port Upgrade; City of Port Alberni, re: News Release of July 13, 2010; City of Pitt Meadows, re: Secure Access to Water for Agricultural Lands."

"Carried"

14. Correspondence from the Alberni Golf Club Ltd. regarding their support of the Cherry Creek Fire Department.

Moved by G. Wong, seconded by K. McRae, "That the correspondence be received and the Alberni Golf Club be advised to send letters regarding their support of the Cherry Creek Fire Department to the Regional District Board, rather than the Cherry Creek Waterworks District."

"Carried"

REPORTS

14. Director Wong reported on the Alberni Valley Chamber of Commerce. Tourism is booming with thanks to the Ambassadors program which has been very successful this year. The new Tourist Bureau building is coming along with good progress. This year's Fantasy Auction will be held in November in the new Athletic Hall. Director McRae spoke to the Hockey School currently being held at the Multiplex. This is an excellent hockey school which brings a lot of people and money to the community.

Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received".

"Carried"

15. Director McRae reported that the Coastal Communities Network has moved to a new location and that Patrick Marshall is the new CEA, also that Mr. Dave Smith is leaving the Coastal Communities Network.
Moved by K. McRae, seconded by E. Russcher, "That this verbal report be received and that a thank you letter be sent to Dave Smith thanking him for his work with CCN."

"Carried"

16. Chair Chopra reported that the August ICET meeting has been postponed to September 10, 2010.
Moved by S. Ochman, seconded by K. McRae, "That this verbal report be received."

"Carried"

17. Director McRae gave a copy of the ICET Annual report to the Acting CAO, W. Thomson. The report is also available on-line
Moved by S. Ochman, seconded by T. Bennett, "That this verbal report be received."

"Carried"

18. Director Bennett reported that he attended a West Coast Aquatic Board meeting a couple of weeks ago and was given an update on the Tsawaak program. The West Coast Aquatic website is also up and running.
Moved by T. Bennett, seconded by S. Ochman, "That this verbal report be received."

"Carried"

STAFF REPORTS

19. Moved by S. Ochman, seconded by T. Bennett, "That the Acting CAO Report for July 2010 be received."

"Carried"

20. Moved by M. Kokura, seconded by T. Bennett, "That the Planning and Development Report for July 2010 be received."

"Carried"

21. Moved by M. Kokura, seconded by T. Bennett, "That the Building Report for July 2010 be received."

"Carried"

22. Moved by G. Wong, seconded by E. Russcher, "That the Manager of Environmental Services Report be received."

"Carried"

OTHER REPORTS

22. Director McRae announced that the "Pulling Together Canoe Event" will be hosted in Port Alberni in 2011.
Moved by K. McRae, seconded by T. Bennett, "That Councillor Whiteman be invited to make a presentation to the Board regarding the "Pulling Together Canoe Event."

"Carried"

ADMINISTRATION

23. Administrative Memo regarding the China Creek Lease Agreement.
Moved by M. Kokura, seconded by K. McRae, "That the Alberni-Clayoquot Regional District enter into a 20 year lease agreement with Port Alberni Port Authority for the operation of the China Creek Regional Park Campground legally described as:

PID 000-503-801

Lot 1, District Lot 153, Alberni District, Plan 18547, Except Parts in Plans 28684 and 41248,

PID 000-529-320

Lot A, District Lot 153, Alberni District, Plan 41248

and the rent payable to the Regional District shall be 2.4% of camping revenue from campground operations per year."

"Carried"

24. Administrative Memo from the Emergency Planning Coordinator with an update on the Community Wildfire Protection Plan.
Moved by M. Kokura, seconded by P. Cote, "That the memo be received."

"Carried"

25. Administrative Memo regarding the Alberni Valley Landfill Access Road Paving contract.
Moved by G. Wong, seconded by P. Cote, "That the Board of Directors award the contract to pave approximately 150 meters of the access road to the AV Landfill to Berry and Vale Contracting for the tendered contract price of \$86,181.72 including HST."

"Carried"

26. Administrative Memo regarding the Long Beach Airport Maintenance Building.
Moved by T. Bennett, seconded by M. Kokura, "That the Board of Directors award the contract to build a 2000 sq. ft. steel frame maintenance building at the Long Beach Airport to B. Goorts Contracting Ltd. for the tendered contract price of \$278,662.72 including HST."

"Carried"

27. Administrative Memo regarding the ICET Stage 1 Applications for the Long Beach Airport.
Moved by T. Bennett, seconded by P. Cote, "That the Board of Directors direct staff to withdraw Stage 1 ICET funding application for the Runway 11-29 surface rehabilitation and the Stage 1 ICET funding application for the Terminal Building and to amend and resubmit the Stage 1 ICET funding application for the Navigational Aid Lighting."

"Carried"

28. Administrative Memo regarding the installation of a new well at Cougar Smith Park.
Moved by P. Cote, seconded by T. Bennett, "That the Board of Directors award the contract to install a new well at Cougar Smith Park to Fyfes Well Drilling & Pump Co. for the estimated price of \$12,418.15 excluding HST."

"Carried"

29. Administrative Memo regarding a Leachate Line Licence of Use Agreement.
Moved by M. Kokura, seconded by T. Bennett, "That the Board of Directors renew the licence of use agreement with the Port Alberni Port Authority for lands used for the Leachate collection pipeline from the Alberni Valley Landfill to the City of Port Alberni sewage treatment plant for another five year term for the sum of \$1.00 per year."

"Carried"

FINANCES

30. Moved by J. Fraser, seconded by E. Russcher, "That the Financial Statements dated January 1, 2010 to June 30, 2010 be received."

"Carried"

PLANNING MATTERS

31. Moved by S. Ochman, seconded by T. Bennett, "That the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1248, (Sunshine Bay Resort Limited) Seddal Island be adopted."

"Carried"

32. RB10007 – Report - (Lawrence) 9191 Newcastle Road rezoning application report.

Moved by M. Kokura, seconded by G. Wong, "That the Regional Board is at this time, disposed to deny this application. Prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied."

33. RD08014 – Report – (Rene Gerber), 8944 Faber Road, rezoning application. Moved by P. Cote, seconded by T. Bennett, "That the Board of Directors

- a) receive the staff report;
- b) proceed with the first reading of Bylaw P1261, rezoning Lot 12, District Lot 41, Alberni District, Plan 1880 from Forest Rural (A3) District to Acreage Residential (RA2) District subject to:
 - demonstrating that sewage disposal requirements can be met;
 - demonstrating that potable water can be provided;
 - the applicant agreeing to a covenant restricting subdivision to two lots only; and
 - technical referral agency requirements.
- c) "That the Public Hearing for Bylaw P1261 be delegated to the Director for Electoral Area "D", Penny Cote, her alternate Director, or the Chairperson of the Regional Board."

"Carried"

34. Moved by G. Wong, seconded by M. Kokura, "That the memo regarding the City of Port Alberni ALR Application to Exclude 5355 Cherry Creek Road be received and the application be tabled until the City of Port Alberni and ACRD staff meets with the Agricultural Advisory Committee to discuss the application."

"Carried"

CHAIRPERSON'S REPORT

35. Moved by S. Ochman, seconded by E. Russcher, "That the Chairperson's Report for July 2010 be received."

"Carried"

NEW BUSINESS

35. 2010 Long Beach Advisory Planning Commission Appointments.
Moved by T. Bennett, seconded by S. Ochman, "That the following individuals be appointed to the Long Beach Advisory Planning Commission for a two-year term: Don Cameron, Janet Busby and Larry Orth."

"Carried"

MEETING SCHEDULE

36. Moved by J. Fraser, seconded by M. Kokura, "That the Regional District meeting schedule for the month of August 2010 be received."

"Carried"

RECESS TO IN-CAMERA

37. Moved by P. Cote, seconded by S. Ochman, "That the meeting be closed to the public to discuss matters relating to negotiations and related discussions respecting the proposed provision of a Regional District service that are at the preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public."

"Carried"

38. The meeting was closed to the public at 3:35 p.m.

39. The meeting was re-opened to the public at 4:10 p.m.
40. Moved by T. Bennett, seconded by G. Wong, "That Mr. Don McMillan be appointed as the Regional District's representative on the Clayoquot Biosphere Trust Board of Directors."

"Carried"

ADJOURN

41. Moved by T. Bennett, seconded by S. Ochman, "That the meeting now stand adjourned."

"Carried"

42. The meeting adjourned at 4:11 p.m.

Certified Correct:

Hira Chopra, Chairperson

Wendy Thomson, Acting CAO