



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

WEDNESDAY, MAY 26, 2010

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Penny Cote, Tony Bennett, John Fraser, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Patty Edwards, Mike Kokura

Staff: Wendy Thomson, Acting CAO, Tom Gowan, Finance Manager, Don Anderson, Manager of Environmental Services, Tracy Bond, Secretary

1. The meeting was called to order at 1:34 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. Chairperson Hira Chopra presented Mr. Tom Gowan with a 20 Year of Service Gift and thanked Mr. Gowan for his service to the Alberni-Clayoquot Regional District.

3. Moved by M. Kokura, seconded by T. Bennett, "That Mr. Greg Mollon, Mollon Tyler-Mollon be invited to address the Board."

"Carried"

4. Mr. Mollon reviewed both the Alberni-Clayoquot Regional District and the Alberni-Clayoquot Regional Hospital District audited financial statements as of December 31, 2009.

5. The Chairperson thanked Mr. Mollon for his presentation.

6. Moved by M. Kokura, seconded by S. Ochman, "That Mr. Allan Osborne, Director of Intergovernmental Relations and Planning, and Ms. Rejan Farley, Manager of Intergovernmental Relations, Ministry of Community and Rural Development be invited to address the Board."

"Carried"

7. Mr. Osborne and Ms. Farley gave a short presentation on the requirements of signing up for Climate Action Charter and answered questions from Directors.

8. The Chairperson thanked the delegation for their presentation.



ADOPTION OF MINUTES

9. Moved by M. Kokura, seconded by T. Bennett, "That the Minutes of the Regular Board of Directors meeting held on April 28, 2010 be adopted as circulated."

"Carried"

10. Moved by J. Fraser, seconded by S. Ochman, "That the To Do List as of May 19, 2010 be received."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

11. Moved by M. Kokura, seconded by P. Edwards, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Highlights of the UBCM Executive Meeting held April 22-23, 2010, re: Resolutions Process Review, re: Changes to Liquor Licensing Policy, re: Community Tourism Program (Phase 2 - Willowbrae Park), Ministry of Community and Rural Development, re: Congratulations to the Municipal Finance Authority, re: Bamfield Water System Infrastructure Assessment Grant, Federation of Canadian Municipalities, re: Environment Canada's Proposed New Wastewater Treatment Regulations, The Corporation of the City of St. Catharines, re: GST on the Purchase of Poppies."

"Carried"

REPORTS:

12. Director McRae reported the Island Corridor Foundation had their Annual General Meeting on April 30th. Judith Sayers, Hupacasath First Nation and Mary Ashley, Comox Valley Regional District are Co-Chairs. Director McRae was elected as Vice-Chair.
Moved K. McRae, seconded by E. Russcher, "That this verbal report be received."

"Carried"

13. Director McRae advised that the Emergency Planning Committee are now beginning to prepare for their annual booth at the Fall Fair in September.
Moved by K. McRae, seconded by E. Russcher, "That this verbal report be received."



“Carried”

14. Director Wong advised that the Alberni Valley Chamber of Commerce is working hard on their new building. The funding formula is a challenge. The Chamber cannot apply for each stage of funding until the workers are paid. This is putting the Chamber in the red for a 60 to 90 day span.
Moved by G. Wong, seconded by M. Kokura, “That this verbal report be received.”

“Carried”

15. Director McRae updated the Board on the Coastal Community Network. A Groundfish Meeting is scheduled for this Friday and D. St. Jacques will be attending for the Regional District. The CCN is in the process of hiring a new CEO. The CCN would like a relationship with the Union of British Columbia Municipalities to make this group more viable.
Moved by K. McRae, seconded by S. Ochman, “That this verbal report be received.”

“Carried”

16. Director McRae updated the Board on the West Island Woodlands Advisory Group. At the last meeting there was a presentation on Log Exports.
Moved by K. McRae, seconded by S. Ochman, “That this verbal report be received.”

“Carried”

17. Moved by T. Bennett, seconded by M. Kokura, “That the Minutes of the April 28, 2010 meeting of the West Coast Committee be received.”

“Carried”

18. Moved by T. Bennett, seconded by J. Fraser, “That the Minutes of the May 13, 2010 meeting of the West Coast Committee be received.”

“Carried”

19. Moved by G. Wong, seconded by T. Bennett, “That the Minutes of the May 12, 2010 meeting of the Electoral Area Directors Committee be received.”

“Carried”



STAFF REPORTS

20. Moved by M. Kokura, seconded by T. Bennett, "That the Acting CAO Report for May 2010 be received."

"Carried"

21. Moved by T. Bennett, seconded by M. Kokura, "That the Planning & Development Report for May 2010 be received."

"Carried"

22. Moved by T. Bennett, seconded by E. Russcher, "That the Building Report for April 2010 be received."

"Carried"

23. Moved by T. Bennett, seconded by M. Kokura, "That the Manager of Environmental Services Report be received."

"Carried"

OTHER REPORTS

24. E. Russcher briefly reported on the meeting of the Regional Fisheries Economic Fisheries Resource Committee meeting held earlier in the day.
Moved by E. Russcher, seconded by K. McRae, "That the Board of Directors invite Mr. Duncan, Hupacasath First Nation to meet with the Regional District Board to provide an update on the acquisition of the dams at Great Central Lake."

"Carried"

25. Director Bennett updated Directors on the Pacific Salmon Treaty Mitigation Decision.
Moved by T. Bennett, seconded by S. Ochman, "That this verbal report be received."

"Carried"

26. T. Bennett advised he had recently attended a Salmon Beach Committee meeting. Their draft budget for Salmon Beach Services is \$335,000.00. \$30,000.00 was approved for a sewage study. They have reviewed the Regional District building bylaw and have made a few recommendations on changes they would like to see.



Moved by T. Bennett, seconded by M. Kokura, "That this verbal report be received."

"Carried"

ADMINISTRATION

27. Administrative Memo regarding Emergency Planning Agreement - District of Ucluelet.

Moved by T. Bennett, seconded by M. Kokura, "That the Board of Directors enter into a one year agreement with the District of Ucluelet for Emergency Planning Services for a portion of Electoral Area "C" (Long Beach) at a cost of \$2,000.00 and Director Bennett be appointed to the Ucluelet Emergency Management Committee."

"Carried"

28. Moved by S. Ochman, seconded by G. Wong, "That Bylaw No. F1089, Bamfield Water System Specified Area Rates and Regulations 2010 be read a second time."

"Carried"

29. Moved by S. Ochman, seconded by M. Kokura, "That Bylaw No. F1089, Bamfield Water System Specified Area Rates and Regulations 2010 be read a third time."

"Carried"

30. Moved by S. Ochman, seconded by T. Bennett, "That Bylaw No. F1089, Bamfield Water System Specified Area Rates and Regulations 2010 be adopted."

"Carried"

31. Administrative Memo regarding Purchase of Smeadsoft Filing System.

Moved by T. Bennett, seconded by P. Cote, "That the Board of Directors approve the purchase of the Smeadsoft Paper and Electronic Records Management System from File IT Solutions at a cost of \$19,380.00 plus HST."

"Carried"

32. Administrative Memo regarding Building Inspection Resource Sharing Agreement with the City of Port Alberni.

Moved by K. McRae, seconded by E. Russcher, "That the Alberni-Clayoquot Regional District Building Inspection Service Area enter into an agreement with



the City of Port Alberni for building inspection resource sharing.”

“Carried”

33. Administrative Memo regarding the Tofino/Ucluelet Airport.
Moved by T. Bennett, seconded by E. Russcher, “That staff be directed to formally change the name of the Tofino/Ucluelet Airport to the Long Beach Airport.”

“Carried”

34. Administrative Memo regarding the Purchase of Cityview 9.0 Update and Implementation.
Moved by St. Ochman, seconded by P. Edwards, “That the Board of Directors approve the purchase of the Cityview 9.0 upgrade as approved in the 2010 Budget for a total cost of \$40,246.00 plus applicable taxes.”

“Carried”

35. Administrative Memo regarding Long Beach Golf Course.
Moved by J. Fraser, seconded by E. Russcher, “That the Board of Directors enter into a 25 year lease with Long Beach Recreational Cooperative at the Tofino/Ucluelet Airport.”

“Carried”

36. Administrative Memo regarding Agriculture Plan Consultant Proposals.
Moved by G. Wong, seconded by M. Kokura, “That the Board of Directors:

- 1/ Waive the requirements in the purchasing policy, recognizing that four consultants were asked to submit proposals for this project; and
- 2/ Accept the Alberni-Clayoquot Regional District - Agricultural Plan Proposal - 2010 submitted by Gary Rolston, From the Ground Up Resource Consultants in the amount of \$53,005.00 plus applicable taxes.”

“Carried”

FINANCES

37. Moved by M. Kokura, seconded by P. Edwards, “That the Financial Statements dated January 1, 2010 to April 30, 2010 be received.”

“Carried”



38. Moved by T. Bennett, seconded by S. Ochman, "That the 2009 Financial Information for the Alberni-Clayoquot Regional District be approved."

"Carried"

39. Moved by T. Bennett, seconded by K. McRae, "That the 2009 Financial Information for the Alberni-Clayoquot Regional Hospital District be approved."

"Carried"

PLANNING MATTERS

40. RC10003 (Olcen) 2433 Willowbrae Road
T. Bennett advised that the meeting in Long Beach regarding this application did not take place so this report is to be deferred until this meeting has taken place.

41. Moved by T. Bennett, seconded by G. Wong, "That RT10008 Climate Change OCP Text Amendment Report be received and that the Board of Directors proceed with first reading of Bylaws P1252, P1253, P1254, P1255, P1256, P1257."

"Carried"

42. The Board agreed to proceed with first reading for the Climate Change OCP Text Amendment but made it clear they would like more information and understand the implications clearly prior to going further ahead.

43. Moved by T. Bennett, seconded by G. Wong, "That Bylaws P1252, Sproat Lake Official Community Plan Amendment, P1253, Bamfield Official Community Plan Amendment, P1254, Beaufort Official Community Plan Amendment, P1255, South Long Beach Official Community Plan Amendment, P1256, Beaver Creek Official Community Plan Amendment and P1257 Cherry Creek Official Community Plan Amendment be read a first time."

"Carried"

CHAIRPERSON'S REPORT

44. Moved by P. Edwards, seconded by G. Wong, "That the Chairperson's Report for May 2010 be received."

"Carried"

NEW BUSINESS



45. Moved by S. Ochman, seconded by M. Irg, "That the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Donna Malesku, Joe Pearson, Ray Hopkins, John Mass, Dennis Morgan."

"Carried"

46. Moved by P. Edwards, seconded by G. Wong, "That the following individuals be appointed to the Beaver Creek Advisory Planning Commission for a two year term Gord Blakey, Albert Irg, Dorothy Brooks."

"Carried"

MEETING SCHEDULE

47. Moved by T. Bennett, seconded by J. Fraser, "That the Regional District meeting schedule for the month June, 2010 be received."

"Carried"

RECESS TO IN-CAMERA

48. Moved by T. Bennett, seconded by J. Fraser, "That the meeting be closed to the public to discuss matters relating to litigation or potential litigation affecting the Regional District."

"Carried"

49. The meeting was closed to the public at 3:25 p.m.

50. The meeting was re-opened to the public at 3:35 p.m.

ADJOURN

51. Moved by T. Bennett, seconded by S. Ochman, "That this meeting now stand adjourned."

"Carried"

52. The meeting adjourned at 3:35 pm.

Certified Correct:



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING - WEDNESDAY, MAY 26, 2010**

Hira Chopra, Chairperson

Wendy Thomson, Acting CAO