



**Alberni-Clayoquot Regional District  
Electoral Area Directors Committee  
Minutes**

**Wednesday, May 12, 2010**

**Regional District Board Room**

Present: Chairperson: Glenn Wong, Directors: Stefan Ochman, Patty Edwards, Penny Cote, Mike Kokura

Regrets: Director Tony Bennett

Staff: Wendy Thomson, Acting CAO, Don Anderson, Manager of Environmental Services, Mike Irg, Director of Planning and Development, Tom Gowan, Manager of Finance, Tracy Bond, Secretary

1. The meeting was called to order at 10:06 a.m.

**Administration**

2. Administrative Memo regarding Federal Gas Tax Funds.  
T. Gowan reviewed this memo with the Electoral Area Directors and suggested that Directors start thinking about where they would like to spend this money. The money must be spend by March 31, 2015. T. Gowan spoke on the type of projects eligible for these funds. The monies can be used for the benefit of all the electoral areas or each electoral area. If each electoral area wanted to use the monies separately the Board would need to decide on a formula to use. T. Gowan answered questions from Directors. Directors requested that T. Gowan confirm if funds can be used to partner is a micro-hydro project.
3. Administrative Memo regarding Building Inspection Resource Sharing Agreement with the City of Port Alberni.  
M. Irg reviewed the memo with Electoral Area Directors and answered questions. This agreement is to formalize the verbal agreement the Regional District and City of Port Alberni have been working with.  
Moved by P. Edwards, seconded by M. Kokura, "That the Administrative Memo regarding Building Inspection Resource Sharing Agreement with the City of Port Alberni be received."  
  
"Carried"
4. Administrative Memo regarding Review of Management of Development Rural Planning (Part 26) Project Priorities.  
M. Irg reviewed the memo with Directors. With one planning staff on maternity leave and one staff member retiring the Planning Department will need some help over the summer. M. Irg proposes to utilize existing staff and hire a temporary front counter person for the summer. A consultant would only be

brought in if a backlog of applications occur. Director Ochman advised he would like a Bamfield OCP review as soon as possible. The United Church has sold the Bamfield Community Hall to an outside investor and this has left the Bamfield residents without a Community Hall. Director Ochman would like this addressed in the Bamfield OCP if possible. M. Irg advised that the Bamfield OCP Review could probably begin this fall.

Moved by P. Edwards, seconded by P. Cote, "That the Administrative Memo regarding the Review of Management of Development - Rural Planning (Part 26) Project Priorities for 2010 be received."

"Carried"

### **Reports**

5. D. Anderson provided a verbal update on the Log Train Trail. Mr. Doug Moore has been hired to evaluate the Trail. Three levels of concern are being looked at.
  - Level 1 - Safety (ie: sinkholes)
  - Level 2 - Environmental (erosion, washouts)
  - Level 3 - Convenience (large puddles forming etc.)

Once the evaluation is complete a video documentary will be produced. All crossings so far have been found to be repairable with the exception of Hal Creek. There is potential to lease some land to go around Hal Creek. Once the report is complete a decision on the level of trail upgrading will need to be made. Should the trail be a walking trail or should it include horses and should it include motorized vehicles. Director Kokura would like a list of costs and a projection of maintenance costs included in the report.

Moved by M. Kokura, seconded by P. Edwards, "That this verbal report be received."

"Carried"

### **Other Reports**

6. Director Ochman advised that the Ministry of the Environment is putting pressure on Bamfield with regards to a sewage treatment centre. Bamfield cannot afford the several million dollars this will cost. D. Anderson told Committee members that the Ministry of Environment will be posting signs in Bamfield this summer advising that the water is polluted. D. Anderson suggested scheduling a meeting with the Ministry of the Environment and the Community of Bamfield.

7. Director Cote advised that she is interested in having a nuisance bylaw. M. Irg asked Directors who are interested in a nuisance bylaw to advise the Planning Department.
8. D. Anderson reported that the closing for Sproat Lake Marine Patrol applications is Friday, May 14<sup>th</sup>. Interviews will be held the week of May 17<sup>th</sup>. The lead hand position will begin the second week of June this year as this person will be teaching a boat safety school program.

**Adjourn**

9. Moved by M. Kokura, seconded by P. Cote, "That this meeting now stand adjourned."

"Carried"

19. The meeting adjourned at 11:10 am

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Glenn Wong,  
Chairperson

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Wendy Thomson,  
Acting Chief Administrative Officer