



Alberni-Clayoquot Regional District
West Coast Committee
Minutes

Thursday, May 13, 2010

Tofino/Ucluelet Airport Terminal Building

Present: Chairperson: Tony Bennett, Directors: Eric Russcher, John Fraser

Staff: Wendy Thomson, Acting CAO, Don Anderson, Manager of Environmental Services, Tracy Bond, Secretary

Other: Mr. Mark Fortune, Tofino/Ucluelet Airport

1. The meeting was called to order at 10:02 a.m.

Delegations:

2. Moved by E. Russcher, seconded by J. Fraser, "That Mr. Keith Gibson, Mr. Walter McBrine & Mr. Al Trodden, Long Beach Golf Course be invited to address the Committee."

"Carried"

3. Mr. Keith Gibson provided an overview of the Long Beach Recreational Cooperative proposal to develop 15-20 Recreational Vehicle sites. The RV site would be located on the land on the airport apron between the fences line and the tarmac. Mr. Gibson said they would be willing to pay the subdivision cost and the development costs, but would like the development costs added to the lease. The Cooperative's desire is to have the draft lease move forward for the Golf Course with an option to amend when the subdivision is completed to include the extra RV sites. The Cooperative would like the lease rate to stay the same at \$12,000.00 as they are expecting a decrease in revenues. Don Anderson and Keith Gibson to meet the week of May 17th to try and have the lease ready for the Board meeting on May 26th.

4. The Chairperson thanked the delegation for their presentation.

5. Moved by E. Russcher, seconded by J. Fraser, "That Mr. Kendall Kelly, and Mr. Tim May, West Coast Multiplex Society be invited to address the Committee"

"Carried"

6. Mr. Kelly told the Committee he was hear today requesting a location and lease at the Tofino/Ucluelet Airport for the proposed Multiplex. The Multiplex Society must have this lease in place before they can go forward in looking for any Grant

monies. Mr. Kelly provided Directors with a drawing of a proposed site location at the Tofino/Ucluelet Airport. Discussion took place regarding the number of parking spots that would be needed. Soil sampling must still be done. Mr. May spoke on how the Multiplex could be made sustainable with such ideas as Gasification and recycling of grey water into potable water.

7. The Chairperson thanked the delegation for their presentation.
8. Moved by J. Fraser, seconded by E. Russcher, "That a letter be sent to the Multiplex Society authorizing them to begin soil testing on the proposed site for the Multiplex at the Tofino/Ucluelet Airport ."

"Carried"

9. Moved by J. Fraser, seconded by E. Russcher, "That staff seek out infrastructure funding for soil testing on the Alberni-Clayoquot Regional District Tofino/Ucluelet Airport lands."

"Carried"

10. Director Russcher left the meeting at 11:15 a.m.
11. Moved by J. Fraser, seconded by T. Bennett, "That the Alberni-Clayoquot Regional District Planning and Development department be instructed to begin the subdivision process for both the land for the Multiplex and the land for the Long Beach Golf Course campsite at the Tofino/Ucluelet Airport."

"Carried"

Adoption of Minutes

12. Moved by J. Fraser, seconded by T. Bennett "That the Minutes from the West Coast Committee meeting held on April 28, 2010 be adopted as circulated."

"Carried"

Reports

13. Administrative Memo from the Department of Environmental Services. D. Anderson advised that he will be bringing a recommendation to the Board of Directors to change the Airport name to the Long Beach Airport. The Airport identification must remain as (Tofino) in Transport Canada's flight supplement. D. Anderson spoke on the need for a caretaker for the Tofino Airport Terminal

Building. There needs to be someone to open, close and clean the building. D. Anderson is still working on a fire service agreement for the Tofino Airport.

Moved by J. Fraser, seconded by T. Bennett, "That this memo be received."

"Carried"

14. Moved by J. Fraser, seconded by T. Bennett, "That staff be authorized to hire an interim caretaker for the Tofino/Ucluelet Airport Terminal Building for six months at a maximum cost of \$500.00 per month."

"Carried"

15. D. Anderson provided an updated on Airport signage. Federal Infrastructure money can be used for signage but the signage will have to be bilingual.
16. D. Anderson discussed the Grand Opening of the Airport Terminal Building and asked Directors their input on a date this should take place. The second weekend of September was suggested as the best possible date.
17. Administrative Memo regarding West Coast Recyclables. T. Bennett spoke regarding the tonnage of recyclables from the West Coast per month. T. Bennett believes most of the recyclables are commercial and said the user must pay. T. Bennett would like a business case done on this. There was a discussion on the building of a bailing station at the West Coast Landfill.

Other Reports

18. D. Anderson reported that he has held off on appointments to the Tofino/Ucluelet Airport Advisory Committee. It was suggested that staff should put an advertisement in the Westerly News looking for Directors at Large. Letters of invitation to sit on the Airport Advisory Committee should be sent to First Nations, Community Interest Groups, Tourism and Parks Canada. D. Anderson to speak with M. Fortune regarding this.
19. The meeting recessed at 12:00 p.m.
20. The meeting reconvened at 12:30 p.m.
21. D. Anderson spoke regarding tree trimming at the Airport and dust control. D. Anderson is still working on an agreement with Parks Canada regarding the road to the West Coast Landfill. Parks has done a draft agreement but much work still needs to be done on it.

Adjourn

22. Moved by J. Fraser, seconded by T. Bennett, "That this meeting now stand adjourned."

"Carried"

23. The meeting adjourned at 12:45 pm

Tony Bennett,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer