



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES

WEDNESDAY, FEBRUARY 24, 2010

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Penny Cote, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Patty Edwards, Alternate Director: Clive Pemberton

Regrets: Directors: John Fraser, Tony Bennett

Staff: Wendy Thomson, Acting CAO, Tom Gowan, Finance Manager, Mike Irg, Manager of Planning and Development, Don Anderson, Manager of Environmental Services, John Thomas, Environmental Services Technician, Tracy Bond, Secretary

1. The meeting was called to order at 1:30 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. The Chairperson presented Ms. Lori Wilson, Mapping & Computer Technician with a gift from the Board of Directors and congratulated her on 10 years of service with the Regional District.

3. Moved by K. McRae, seconded by P. Edwards, "That Mr. Elliot Drew, Alberni Valley Chamber of Commerce be invited to address the Board."

"Carried"

4. Mr. Drew spoke on the importance of the Visitor's Centre to the Alberni Valley and to the entire Regional District. The new Chamber of Commerce building will be more costly to operate. Funding from the City of Port Alberni is down from \$84,000.00 last year to \$69,000.00 this year. The Chamber of Commerce is requesting a \$15,000.00 Grant-In-Aid from the Regional District for 2010. Mr. Drew answered questions from the Board of Directors.

5. The Chairperson thanked Mr. Drew for his presentation.

6. Moved by G. Wong, seconded by P. Cote, "That Ms. Tamara Coco, Port Alberni Victim Services Society be invited to address the Board."

"Carried"



7. Ms. Coco advised she, Inspector Wellar and Crown Council Mr. David Kidd were here this afternoon to speak on the importance of Regional District funding to Victim Services. The Regional District is Victim Services' only community partner. Funding from the Province does not cover many of the areas Victim Services assist with. Port Alberni is already down to only 2 volunteers but without financial assistance there is no money for training of existing volunteers or new ones. Volunteers do have expenses such as mileage etc. Victim Services require a minimum of \$15,000.00 to continue and without this funding Victim Services will be unable to continue all their current services. They will no longer be able to leave the office or to go to court with victims, meet victims in their homes etc. Inspector Wellar also spoke to the importance of Victim Services from a policing perspective. Victims of crimes are often overlooked in the justice system. Victim Service are a tremendous value to the administration of justice. Ms. Coco answered questions from Directors.
8. The Chairperson thanked Ms. Coco for her presentation.
9. Moved by M. Kokura, seconded by P. Edwards, "That Ms. Erica Blake, and Ms. Anne Collins, Back Country Horsemen be invited to address the Board."

"Carried"
10. Ms. Blake advised that as Chair of the Back Country Horsemen she was here to today to speak on how important the Log Train Trail is to our Community. The trail should be part of our past, present and our future. The Log Train Trail should be a Regional Park. Ms. Collins spoke on how incredibly important it is to have a trail from Victoria to Campbell River from an economic perspective. The Log Train Trail is great for Tourism. People from all over the world come to walk the trail. Ms. Collins advised that there are a great many volunteers who will help with the trail. It does not have to cost the Regional District a great deal of money. Ms. Blake and Ms. Collins answered questions from Directors.
11. The Chairperson thanked Ms. Blake and Ms. Collins for their presentation.
12. Moved by E. Russcher, seconded by M. Kokura, "That Mr. Blake Johnson, Batstar Adventures be invited to address the Board."

"Carried"
13. Mr. Johnson told the Board of Directors he was here to today to support the Log Train Trail. Mr. Johnson told the Board that the Log Train Trail was incredibly important to the Alberni Valley and to the Regional District. Many people already use the trail but with the proper marketing we could really do wonders. Mr. Blake suggested partnerships with different area groups. If the Regional District decides



to form a committee for the Log Train Trail, Mr. Blake said he would volunteer to sit on this committee. Mr. Blake answered questions from Directors.

14. The Chairperson thanked Mr. Blake for his presentation.
15. Moved by M. Kokura, seconded by K. McRae, "That Mr. Wayne Crowley be invited to address the Board."

"Carried"

16. Mr. Crowley advised that he is not against the Log Train Trail but that the Regional District should not regulate motorized vehicles. Unless everyone can use the trail, get rid of it. Mr. Crowley advised that he had fixed the trail recently and that was the eleventh time. He has given the Regional District an invoice for this. Mr. Crowley answered questions from Directors.
17. The Chairperson thanked Mr. Crowley for his presentation.
18. Mr. John Thomas, Regional District Environmental Services Technician provided a powerpoint presentation on the condition of the 17 km Regional District Lease of the Log Train Trail.
19. The Chairperson thanked Mr. Thomas for his presentation.

ADOPTION OF MINUTES

20. Moved by M. Kokura, seconded by P. Edwards, "That the Minutes of the Regular Board of Directors meeting dated January 27, 2010 be adopted as circulated."

"Carried"

21. Moved by M. Kokura, seconded by K. McRae, "That the To Do List as of February 17, 2010 be received"

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

22. Correspondence from Cowichan Energy Alternatives requesting a letter of support for the Cowichan Energy Alternatives Society's Vancouver Island Bio-Fuel Network (VIBC) project.



Moved by M. Kokura, seconded by K. McRae, "That the Board of Directors send a letter to the Cowichan Energy Alternatives Society supporting the Society's Vancouver Island Bio-Fuel Network project."

"Carried"

23. Correspondence dated February 16, 2010 from the Association of Vancouver Island and Coastal Communities regarding 2010 Resolutions deadline.
Moved by E. Russcher, seconded by P. Cote, "That the Association of Vancouver Island and Coastal Communities correspondence reminding members of the 2010 Resolution deadline be received."

"Carried"

24. Correspondence dated February 10, 2010 from the Union of British Columbia Municipalities regarding a Local Government Elections Task Force - UBCM Member Consultation Meeting.
Moved by K. McRae, seconded by E. Russcher, "That the City of Port Alberni's City Clerk attend the Union of British Columbia's Local Government Elections Task Force Member Consultation meeting on March 12, 2010 on behalf of the Regional District and the City of Port Alberni."

"Carried"

25. Correspondence dated February 12, 2010 from Music by the Sea requesting the Regional District appoint a member to the Music by the Sea Board of Directors.
Moved by M. Kokura, seconded by M. Mcrae, "That the Board of Directors appoint Director Ochman as their ex-officio representative to the Music by the Sea Board of Directors."

"Carried"

26. Correspondence dated February 17, 2010 from North Island College inviting Directors to attend a Community Stakeholder meeting.
Moved by M. Kokura, seconded by K. McRae, "That Director Wong be authorized to attend the North Island College Community Stakeholder meeting scheduled for March 17, 2010 in Courtenay, BC and that Directors advise Mr. Wong of any issues they would like brought to the attention of North Island College."

"Carried"



COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

27. Moved by M. Kokura, seconded by P. Edwards, "That the following correspondence be received for information: Vancouver Island Health Authority, re: Crisis Line Service Provider Contract Signed, Communities in Bloom British Columbia, re: Community Showcase, Union of British Columbia Municipalities, re: RCMP Contract, re: Highlights of the UBCM Executive Meeting held January 21, 22, 2010, Environment Canada, re Environmental Trends, Federation of Canadian Municipalities, re: Municipal Expertise Required for FCM's New Program in Ukraine, re: Update from the FCM/Railway Association of Canada Rail Proximity Issues Steering Committee, BC Transit, re: BC Transit Connections Newsletter, Pitch-In Canada, re: 2010 Operation Clean Sweep Campaign, Community Social Services, re: Request for Endorsement of March as Community Social Services Awareness Month, West Coast Aquatic Board, re: Press Release - Ottawa still dragging heels on mitigation for West Coast communities and fishermen."

"Carried"

REPORTS:

28. Director McRae advised that there is a 9-1-1 Corporation meeting scheduled for March 31, 2010.
29. Director Wong advised that the Alberni Valley Chamber of Commerce is in the midst of working on their budget and their new building. They are also working with Alberni Valley Tourism. The next meeting of the Alberni Valley Chamber of Commerce is scheduled for Thursday, February 25th.
Moved by G. Wong, seconded by M. Kokura, "That this verbal report be received."

"Carried"

30. Director McRae reported that the Coastal Communities Network met with the Department of Fisheries and Oceans. It took six months to get this meeting. Discussions included loss of small commercial boats and the Pacific Salmon Treaty mitigation money. The 30 million dollars is now in the hands of the Canadian Treasury. Director McRae advised that \$15 million will be released in April 2010 and \$15 million released in April 2011. Still no word on where this money is going but a decision is expected shortly.
Moved by K. McRae, seconded by M. Russcher, "That this verbal report be received."

"Carried"

31. Director Ochman updated the Board of Directors on the West Island Woodlands



Advisory Group recent meeting. There is a new cut block in Cherry Creek. There was a discussion regarding trail assessments for development.

Moved by S. Ochman, seconded by P. Cote, "That this verbal report be received."

"Carried"

32. Director McRae reported on a recent meeting of the Island/Coastal Economic Trust. Both the Athletic Hall and the University of Pacifica's proposals were turned down. Funding for the airport in Campbell River was approved. There are still a few proposals from our area that have not been dealt with.

Moved by K. McRae, seconded by M. Kokura, "That this verbal report be received."

"Carried"

33. Director Edwards reported on the Province of BC/City of Nanaimo/VIHA/Fraser Basin Council February 23, 2010 forum in Nanaimo regarding Protecting Environmental and Human Health through Partnerships and Communities. Ms. Bernadette Wyton, Port Alberni Air Quality Council spoke on the success of our Air Quality Council and the great community reception to the woodstove exchange program. The Ministries of Health and Environment and the Vancouver Health Authority also attended. There was much discussion regarding partnership opportunities.

Moved by P. Edwards, seconded by M. Kokura, "That this verbal report be received."

"Carried"

34. Director Russcher reported that the next meeting of the West Coast Aquatic Board is scheduled for March 4th in Port Alberni. This is an important meeting to attend but the Board's representatives on this group have previous engagements. Director Russcher believes it is important for one Regional District Director to attend.

Moved by M. Kokura, seconded by S. Ochman, That this verbal report be received and that Director McRae be authorized to attend the March 4th meeting of the West Coast Aquatic Board being held in Port Alberni."

"Carried"

35. Inspector Wellar updated Directors on RCMP activities. The Insurance Corporation of BC has come forward with funding for 20 hours per week allocated for road safety in the Spring and Summer months in our area. These will be overtime hours. Inspector Wellar answered questions from the Directors.



36. The Chairperson thanked Inspector Wellar for attending and presenting this report.

STAFF REPORTS

37. Moved by M. Kokura, seconded by E. Russcher, "That the Acting CAO Report for January/February 2010 be received."

"Carried"

38. Moved by G. Wong, seconded by M. Kokura, "That the Planning and Development Report for February 2010 be received."

"Carried"

39. Moved by K. McRae, seconded by S. Ochman, "That the January 2010 Building Report be received."

"Carried"

OTHER REPORTS

40. Moved by M. Kokura, seconded by P. Edwards, "That the Electoral Area Directors Financial Plan Meeting Minutes dated February 2, 2010 be received."

"Carried"

41. Moved by G. Wong, seconded by K. McRae, "That the Alberni Valley and Bamfield Directors Financial Plan Meeting Minutes dated February 2, 2010 be received."

"Carried"

42. Moved by E. Russcher, seconded by C. Pemberton, "That the West Coast Directors Financial Plan Meeting Minutes dated February 10, 2010 be received."

"Carried"

ADMINISTRATION

43. Administrative Memo regarding Terms of Reference - Fire Strategic Plan: Alberni Valley and Bamfield.
Moved by K. McRae, seconded by P. Edwards, "That the Administrative Memo be received and that the Board of Directors approve the Terms of Reference for the



Alberni Valley and Bamfield Fire Strategic Plan and authorize staff to issue a request for proposals to develop the Plan.”

“Carried”

44. Administrative Memo regarding Alberni Valley Landfill.
Moved by M. Kokura, seconded by K. McRae, “That the Administrative Memo be received and that the Board of Directors approve and award Addy Power the contract to relocate the power line that runs down the center of the landfill for the price of \$31,444.00 plus GST.”

“Carried”

45. Administrative Memo regarding Supporting Treaty Implementation Pilot Project Funding.
Moved by M. Kokura, seconded by K. McRae that the Board of Directors receive the Administrative Memo and authorize the Acting CAO to hire a qualified consultant to complete the Supporting Treaty Implementation Pilot Project and to request an extension on this project from the Ministry of Aboriginal Relations and Reconciliation until 2011.”

“Carried”

46. Administrative Memo regarding the Tofino/Ucluelet Airport Advisory Committee.
Moved by E. Russcher, seconded by P. Cote, “That the Board of Directors receive the Administrative Memo and give 4 readings to Bylaw A1068, Tofino/Ucluelet Airport Advisory Committee.”

“Carried”

47. Moved by E. Russcher, seconded by M. Kokura, “That Bylaw No. A1068, Tofino/Ucluelet Airport Advisory Committee be read a first time.”

“Carried”

48. Moved by E. Russcher, seconded by P. Cote, “That Bylaw No. A1068, Tofino/Ucluelet Airport Advisory Committee be read a second time.”

“Carried”

49. Moved by E. Russcher, seconded by P. Cote, “That Bylaw No. A1068, Tofino/Ucluelet Airport Advisory Committee be read a third time.”

“Carried”



50. Moved by E. Russcher, seconded by P. Edwards, "That Bylaw No. A1068, Tofino/Ucluelet Airport Advisory Committee be adopted."

"Carried"
51. Administrative Memo regarding West Coast Landfill Fee Schedule Amendment to Bylaw R1010-1. Moved by E. Russcher, seconded by P. Cote, "That the Administrative Memo be received and that the Board of Directors give 4 readings to Bylaw No. R1010-2 Schedule "A" Charges."

"Carried"
52. Moved by E. Russcher, seconded by M. Kokura, "That Bylaw No. R1010-2, West Coast Landfill Tipping Fee Amendment be read a first time."

"Carried"
53. Moved by E. Russcher, seconded by P. Cote, "That Bylaw No. R1010-2, West Coast Landfill Tipping Fee Amendment be read a second time."

"Carried"
54. Moved by G. Wong, seconded by S. Ochman, "That Bylaw No. R1010-2, West Coast Landfill Tipping Fee Amendment be read a third time."

"Carried"
55. Moved by E. Russcher, seconded by P. Edwards, "That Bylaw No. R1010-2, West Coast Landfill Tipping Fee Amendment be adopted."

"Carried"
56. Administrative Memo regarding an Overview of the Log Train Trail. Moved by P. Cote, seconded by P. Edwards, "That the Administrative Memo be received and that the Log Train Trail report be referred to the March 2nd meeting of the Alberni Valley and Bamfield Committee."

"Carried"
57. Administrative Memo regarding Hupacasath Smokehouse. Moved by E. Russcher, seconded by K. McRae, "That the Administrative Memo be received and that the Board of Directors extend the tipping fee payment



deadline for an additional 3 months as requested by the Hupacasath First Nation of \$17,710.80 plus standard interest on outstanding accounts.”

“Carried”

FINANCES

58. Moved by M. Kokura, seconded by K. McRae, “That the Financial Statements dated January 1, 2010 to January 31, 2010 be received.”

“Carried”

59. Administrative Memo regarding Grant-In-Aid Applications.
Moved by K. McRae, seconded by M. Kokura, “ That this Administrative Memo be received and that the Board of Directors approve the following Grants-In-Aid for 2010:

- a. AV1 - Alberni Fall Fair for \$1,000.00 (In-Kind) with all areas participating;
- b. AV3 - Alberni Valley Critical Response Committee for \$10,000.00 with all areas participating;
- c. AV4 - Alberni Valley Rescue Squad for \$6,000.00 with all areas participating;
- d. AV7 - Music by the Sea for \$2,000.00 with the City of Port Alberni, Electoral Areas “A”, “B”, “D”, “E”, “F” participating;
- e. AV11 - Special Olympics for \$3,000.00 with all areas participating;
- f. AV12 - Beaver Creek Volunteer Fire Department for \$2,000.00 with all areas participating;
- g. WC2 - West Coast Inland Search & Rescue for \$6,000.00 with all areas participating;
- h. BD1 - Island North Film Commission for \$7,500.00 with all areas participating;
- i. BD3 - Port Alberni Victim Service Society for \$11,000.00 with all areas participating;
- j. BD4 - West Coast Aquatic Board for \$16,000.00 with all areas participating;”

“Carried”

60. Administrative Memo regarding 2010 Grant-In-Aid Application from Friends of the Log Train Trail.
Moved by M. Kokura, seconded by G. Wong, “That this correspondence be referred to the Alberni Valley and Bamfield Directors meeting scheduled for March 2, 2010.”

“Carried”



61. Administrative Memo regarding Emergency Program Coordinator.
Moved by G. Wong, seconded by K. McRae, "That the Administrative Memo be received and that the Board of Directors approve the following:
- a. The 2010 cost proposed by the City of Port Alberni for the part-time Emergency Program Coordinator position in the amount of \$34,934.00 plus any increases negotiated in the CUPE Collective Agreement, and;
 - b. Enter into an Agreement with the City of Port Alberni for the part-time Alberni Valley Emergency Program Coordinator position and authorize the Chairperson and Acting Chief Administrative Officer to sign on behalf of the Alberni-Clayoquot Regional District."

"Carried"

62. Administrative Memo regarding a Request for Funding from the Alberni Valley Chamber of Commerce. The CAO advised that the amount requested by the Chamber has been reduced to \$15,000.
Moved by M. Kokura, seconded by G. Wong, "That this correspondence be received."

"Carried"

63. Moved by S. Ochman, seconded by K. McRae, "That area "A", Bamfield support the Alberni Valley Chamber of Commerce with a grant-in aid in the amount of \$1,000.00.

"Carried"

64. Administrative Memo and 2010 - 2014 Draft Regional District Financial Plan.
Moved by K. McRae, seconded by S. Ochman, "That the Board of Director's receive the Administrative Memo and the 2010 - 2014 Draft Regional District Financial Plan."

"Carried"

65. Bylaw No. F1088, 2010 to 2014 Financial Plan Bylaw.
Moved by M. Kokura, seconded by K. McRae, "That Bylaw No. F1088, 2010 to 2014 Financial Plan be read a first time."

"Carried"



PLANNING MATTERS

66. RT09015 - (Text Amendment) Salmon Beach, Electoral Area "C" (Long Beach)
Moved by C. Pemberton, seconded by P. Edwards, "That Bylaw No. P1245,
Regional District of Alberni-Clayoquot Zoning Text Amendment be adopted."

"Carried"

67. DVE09008 - Memo - Development Variance Application - McLeman, Lot 1, District
Lot 166, Alberni District, Plan 14621, 7285 Beaver Creek Road, Electoral Area "E"
(Beaver Creek).

Moved by P. Edwards, seconded by G. Wong, "That the Regional Board is, at this
time, disposed to deny this application and prior to doing so, the Board wishes to
offer the applicants the opportunity to present their own case as to why this matter
should not be denied."

"Carried"

68. DVF09009, - Memo - Development Variance Application - The East 12.70 Chains
of Lot 2, District Lot 97, Alberni District, Plan 2140, 6715 Cherry Creek Road,
Electoral Area "F", (Cherry Creek).

Moved by G. Wong, seconded by P. Cote, "That this correspondence be received
and that the Regional District Board issue Development Variance Permit No.
DVF09009.

"Carried"

CHAIRPERSON REPORT

69. Moved by K. McRae, seconded by M. Kokura, "That the Chairperson's report for
February 2010 be received for information."

"Carried"

NEW BUSINESS

70. Moved by M. Kokura, seconded by S. Ochman, "That the following
correspondence be allowed for consideration as a late item: Email from Mr. Bill
Thompson regarding the McCoy Lake Road issue."

"Carried"



71. Moved by P. Cote, seconded by M. Kokura, "That staff be instructed to investigate with the Ministry of Highways, the bridge replacement to one lane on McCoy Lake Road."

"Carried"

72. Moved by C. Pemberton, seconded by M. Kokura, "That the following information be allowed for consideration as a late item: Appointments to Long Beach APC."

"Carried"

73. Moved by C. Pemberton, seconded by S. Ochman, "That the following be appointed to the Area "C" (Long Beach) APC for a two year term:

Mr. Don Cameron
Ms. Janet Busby
Mr. Larry Orth"

"Carried"

74. Moved by K. McRae, seconded by M. Kokura, "That Mr. Fred Boyco be invited to address the Board."

"Carried"

75. Mr. Boyco advised the Board of Directors he was hear today to speak regarding Wing Dam at China Creek in 1895. Our heritage is very important. Mr. Boyco would like the Regional District to help preserve the history of the Alberni Valley.

76. The Chairperson thanked Mr. Boyco for his presentation.

MEETING SCHEDULE

76. Moved by K. McRae, seconded by M. Kokura, "That the Regional District meeting schedule for the month March 2010 be received."

"Carried"

RECESS TO IN-CAMERA

77. Moved by K. McRae, seconded by M. Kukura, "That the meeting be closed to the public to discuss matters relating to:

- a. Labour or other employee relations;



b. Litigation or potential litigation affecting the Regional District”

“Carried”

78. The meeting was closed to the public at 4:25 p.m.

79. The meeting was re-opened to the public at 4:50 p.m.

RECOMMENDATIONS FROM IN-CAMERA

80. Moved by S. Ochman, seconded by E. Russcher, “That the Board of Directors approve the Terms of Reference for the Feasibility Analysis Report being conducted by the Ministry of Community and Rural Development on a Shared CAO Function between the Alberni-Clayoquot Regional District and the City of Port Alberni.”

“Carried”

ADJOURN

81. Moved by E. Russcher, seconded by S. Ochman, “That this meeting now stand adjourned.”

“Carried”

82. The meeting adjourned at 4:53 p.m.

Certified Correct:

Hira Chopra, Chairperson

Wendy Thomson, Acting CAO