

**Alberni-Clayoquot Regional District**

**Alberni Valley & Bamfield Committee**  
**Financial Plan Meeting Minutes**

**Tuesday, February 2, 2010**

**Regional District Board Room**

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Present: Directors: Hira Chopra (Chair), Tony Bennett, Penny Cote, Patty Edwards, Mike Kokura, Stefan Ochman, Glenn Wong, K. McRae

Staff: Wendy Thomson, Acting Chief Administrative Officer, Tom Gowan, Manager of Finance, Mike Irg, Manager of Planning and Development, Teri Fong, Accounting Clerk, J. Hill, Grants & Administration

Guests: Ken Watson, City Manager, Laurie L'Heureux, O H & S/Emergency Program Coordinator

1. The meeting was chaired by Hira Chopra.
2. The meeting was called to order at 2:10 pm.

**Administration**

3. **Custom Transit Budget** – the Manager of Finance presented different methods of paying for the service. This was done with Area “D” (Sproat Lake) in mind as they are paying far too much for the service they receive, (31 riders in the past year and paying over \$26,000 for the service). The Board agreed that another method of paying for the service should be considered.

Moved by K. McRae, seconded by P. Cote, “That representatives of BC Transit be invited to attend the next Board of Directors meeting.”

“Carried”

4. **Pacific Rim Health Care Co-operative Funding** – The Manager of Finance provided an overview of the updated appraisal for the building on Elizabeth Street and the cost for Alberni Valley Electoral Areas to provide a grant to the Pacific Rim Health Care Cooperative. Hira Chopra reviewed the memo regarding the Regional District’s contribution toward the purchase of the Pacific Rim Health Building and directed the board to make a decision on whether or not to contribute the 40%. M. Kokura stated that it would be a no-risk investment that would be completed within 5 years. Director

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purchase of the building and still has a lot of questions  
son offered further explanation on the purchase.

Director Wong advised that he is not ready to make a decision, will bring it to the residents of Electoral Area “F” at their next week’s meeting. Bev Denning spoke to the benefits of having the Pacific Rim Health Care Co-op in Port Alberni and offered to attend Cherry Creek’s meeting to make a presentation to the residents. M. Kokura expressed that with budget time approaching, we need to make a decision soon. P. Edwards thought that \$400,000 was too high a price for the building. K. McRae will bring this item to the City Council meeting on Monday, February 8<sup>th</sup>.

Moved by K. McRae, seconded by P. Cote, “That this correspondence be referred to the February 24, 2010 Board of Directors meeting.”

“Carried”

5. **Emergency Planning Co-ordinator** – City of Port Alberni is requesting an increase of \$9,559 this year to pay for this service. Ken Watson explained the breakdown of the Emergency Planning Coordinator’s hours; 49% spent on Emergency Planning and 51 % on Occupational Health and Safety. He also explained that the city pays 60% of the Regional District’s 49% for Emergency Planning.  
Moved by M. Kokura, seconded by S. Ochman, “That the Alberni Valley Committee and Bamfield recommend that the Board of Directors approve the 2010 cost for the Emergency Program Coordinator position as presented by the City of Port Alberni in the amount of \$34,934.00 plus any increases negotiated in the Collective Agreement.”

“Carried”

6. **2009 Summary of Emergency Program** – Moved by G. Wong, seconded by P. Cote, “That this correspondence be received.”

“Carried”

7. **Grants-In-Aid** – Administrative Memo regarding 2010 Grant-in-Aid applications. Directors considered the grant-in-aid applications for 2010 that are directly related to the Alberni Valley and/or Bamfield.

8. **GIA-AV1 – Alberni District Fall Fair**  
Moved by M. Kokura, seconded by G. Wong, “That the Alberni Valley and Bamfield Committee recommend the Board of Directors approve a grant-in-aid to the Alberni Valley District Fall Fair Association in 2010 for \$1000.00 (in-kind) for printing and laminating costs will all areas participating.”

“Carried”

**Smart**

by S. Ochman, “That the Alberni Valley and Bamfield

Committee recommend the Board of Directors deny the 2010 grant-in-aid application in the amount of \$5,000.00 from Alberni Valley Bear Smart.”

“Carried”

10. **GIA-AV3 Alberni Valley Critical Response Unit Advisory Committee**

Moved by K. McRae, seconded by M. Kokura, “That the 2010 grant-in-aid application from the Alberni Valley Critical Response Unit in the amount of \$10,000 be referred to the Committee-of-the-Whole meeting on February 10<sup>th</sup> for consideration.”

“Carried”

11. **GIA-AV4 Alberni Valley Rescue Squad**

Moved by G. Wong, seconded by K. McRae, “That the Alberni Valley and Bamfield Committee recommend that the Board of Directors approve a grant-in-aid in 2010 to the Alberni Valley Rescue Squad for \$6,000.00 with all areas participating.”

“Carried”

12. **GIA-AV5 Echo Village Ladies Auxiliary**

Moved by M. Kokura, seconded by P. Cote, “That the Alberni Valley and Bamfield Committee recommend that the Board of Directors deny the 2010 grant-in-aid application from the Echo Village Ladies Auxiliary for \$4,000.”

“Carried”

13. **GIA-AV6 Friends of the Log Train Trail Society**

Moved by G. Wong, seconded by S. Ochman, “That the Alberni Valley and Bamfield Committee recommend that the 2010 grant-in-aid application from the the Friends of the Log Train Trail Society for \$5,000 be referred to the February 24, 2010 Board Meeting for consideration.”

“Carried”

14. **GIA-AV7 – Music by the Sea**

Moved by S. Ochman, seconded by K. McRae, “That the Alberni Valley and Bamfield Committee recommend that the Board of Directors approve the 2010 grant-in-aid application from Music by the Sea for \$2,000 with the following areas participating: City of Port Alberni, Electoral Areas: “A” (Bamfield), “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).”

15. **GIA-AV8 – Pacific Rim Health Services Cooperative**  
Moved by M. Kokura, seconded by K. McRae, “That the 2010 grant-in-aid application from the Pacific Rim Health Services Cooperative for 40% share of cost of the building on Elizabeth Street be referred to the February 24<sup>th</sup> Board Meeting for consideration.”  
  
“Carried”
16. **GIA-AV9 – Port Alberni Marine Rescue Society**  
Moved by M. Kokura, seconded by K. McRae, “That the 2010 grant-in-aid application from the Port Alberni Marine Rescue Society for \$10,000 be referred to the Committee-of-the-Whole meeting on February 10<sup>th</sup> for consideration.”  
  
“Carried”
17. **GIA-AV10 – Port Alberni Shelter**  
Moved by K. McRae, seconded by M. Kokura, “That the Alberni Valley and Bamfield Committee recommend that the Board of Directors deny the 2010 grant-in-aid application from the Port Alberni Shelter for \$2,999.”  
  
“Carried”
18. **GIA-AV11 – Special Olympics**  
Moved by K. McRae, seconded by M. Kokura, “That the 2010 grant-in-aid application from the Special Olympics for \$3,000 be referred to the next Board meeting and invite them to make a presentation on their application.”  
  
“Carried”
19. **GIA-AV12 – Beaver Creek Volunteer Fire Department**  
Moved by P. Edwards, seconded by S. Ochman, “That the 2010 grant-in-aid application from the Beaver Creek Volunteer Fire Department for \$4,250 be referred to the Committee-of-the-Whole meeting on February 10<sup>th</sup> for consideration.”  
  
“Carried”
20. Administrative Memo regarding the 2010 – 2014 Financial Plan.  
The Manger of Finance provided an overview of the draft 2010 – 2014 Financial Plan for services paid for by the City of Port Alberni, Electoral Areas: “A” (Bamfield), “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek), “F” (Cherry Creek). Directors reviewed the draft Financial Plan page by page and staff answered questions.

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21. Director M. Kokura recommended that the Board meet with BC Transit to discuss their budget.

### **Alberni Valley Airport**

22. Don Anderson spoke on the improvements at the airport. Directors request a separate meeting to discuss a “Vision” for the Alberni Valley Airport.

### **Waste Management**

23. Discussion was held around the Methane Gas mandate. Director Wong suggested that the Regional District lobby government to reverse this decision. Ken Watson asked if the capital could be reduced so the City of Port Alberni’s share could be lowered. Director Cote asked if there are plans for a recycling depot in Electoral Area “D”. M. Kokura thinks tipping fees should be increased. Don Anderson to look into these questions.

Bamfield taxation was discussed. Bamfield pays \$20,000 and waste management costs are \$72,000, with the Regional District picking up the remaining \$52,000.

Moved by M. Kokura, seconded by P. Cote, “That staff be instructed to come up with options for Bamfield’s participation in waste management.”

“Carried”

24. Moved by K. McRae, seconded by S. Ochman, “That this meeting now stand adjourned.”

“Carried”

25. The meeting adjourned at 16:45 pm.

Certified Correct:

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Hira Chopra,  
Chairperson

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Wendy Thomson  
Acting Chief Administrative Officer