



**Alberni-Clayoquot Regional District**  
**Committee-of-the-Whole**  
**Minutes**

**Wednesday, January 13, 2010**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Penny Cote, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Regrets: Directors: Tony Bennett, Patty Edwards.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager, Don Anderson, Manager of Environmental Services.

Other: Inspector Gordon Wellar, Port Alberni RCMP Detachment

1. The meeting was called to order at 1:35 p.m.

**Adoption of Minutes**

2. Moved by J. Fraser, seconded by E. Russcher, "That the minutes from the regular Committee-of-the-Whole Meeting held on November 12, 2009 be adopted as circulated."

"Carried"

3. Moved by M. Kokura, seconded by E. Russcher, "That the To-Do List as of January 7, 2010 be received for information."

"Carried"

**Communications/Correspondence for Information**

4. Moved by M. Kokura, seconded by S. Ochman, "That the following correspondence be received for information: Union of British Columbia Municipalities re: 2009 UBCM Administered Grants, re: New Tourism Resource for Local Governments - Transforming Communities Through Tourism, BC Progress Board re: Summary Report, Integrated Land Management Bureau re: Update on Float Cabin Issue and Resolution Process in Barclay Sound, Pitch-In British Columbia re: Patron Application, Private Managed Forest Land Council re: 2008/09 Annual Report, Freshwater Fisheries Society of BC re: Freshwater Sport Fishing in BC Report, City of Nanaimo re: BC Ferries - Winter Reduction of



Service Departure Bay and Horseshoe Bay, Island Corridor Foundation re: Workshop Series and Province of BC Legislative Assembly re: Living Water Smart.”

“Carried”

### **Reports**

5. Moved by J. Fraser, seconded by M. Kokura, “That the Report on Regional District Grant Applications be received for information.”

“Carried”

### **Other Reports**

6. Director Cote reported on the Vancouver Island Regional Library Board meeting held recently. She said the Library Board was surprised that a letter was only received from the Regional District and not the City of Port Alberni, opposing any increase in the 2010 Library Budget. She reported that the statistics have come back and usage at the Port Alberni Library Branch is up 95% for self checked out books. She said the Port Alberni Library is used a lot and is a necessary service in these hard economic times. Director Cote will provide Directors with a copy of the statistics from the Vancouver Island Regional Library Board. Moved by P. Cote, seconded by S. Ochman, “That this verbal report be received.”

“Carried”

### **Administration**

7. Administrative Memo regarding Planning Department Staffing - Alberni Valley Background Study and OCP Development. Moved by M. Kokura, seconded by G. Wong, “That this report be tabled until the January Board of Directors Meeting.”

“Carried”

8. Administrative Memo regarding Building Inspection Update. Moved by E. Russcher, seconded by P. Cote, “That this correspondence be received.”

“Carried”



9. Administrative Memo regarding Draft 2010 Regional District Committee Appointments.  
Moved by M. Kokura, seconded by P. Cote, "That this correspondence be received."

"Carried"

10. Administrative Memo regarding Job Opportunities Program.  
Moved by K. McRae, seconded by P. Cote, "That staff be instructed to work jointly with the City of Port Alberni Economic Development Officer on submitting an application for funding through the Job Opportunities Program."

"Carried"

### **Finances**

11. Administrative Memo regarding Finance Warrant No. 488.  
Moved by M. Kokura, seconded by J. Fraser, "That Alberni-Clayoquot Regional District Finance Warrant No. 488 in the amount of \$1,015,166.69 dated December 31, 2009 be approved."

"Carried"

### **Unfinished Business**

12. Moved by M. Kokura, seconded by P. Cote, "That the Regional District Strategic Planning Session scheduled for Thursday, January 21, 2010 be cancelled."

"Carried"

13. The Chief Administrative Officer reported that the Regional District Lawyer's are hoping to have an answer regarding the Airport Road agreement by the January Board of Directors Meeting. He also advised that he is hopeful to finalize the China Creek Agreement at the end of January.

14. Moved by M. Kokura, seconded by K. McRae, "That this meeting now stand adjourned."

"Carried"

15. The meeting adjourned at 2:41 p.m.



Certified Correct:

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Hira Chopra,  
Chairperson

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Wendy Thomson,  
Deputy Corporate Secretary