



Alberni-Clayoquot Regional District

West Coast Committee Minutes

Thursday, November 12, 2009

Regional District Board Room

Present: Chairperson: Tony Bennett, Directors: John Fraser, Eric Russcher.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Don Anderson, Manager of Environmental Services.

Other: Mayor Ken McRae, City of Port Alberni

1. The meeting was called to order at 10:30 a.m.

Minutes

2. Moved by J. Fraser, seconded by E. Russcher, "That the minutes from the West Coast Committee meeting held on September 9, 2009 be adopted as circulated."

"Carried"

Update/Reports

3. Moved by E. Russcher, seconded by J. Fraser, "That the letter from the Regional District to the Department of National Defense authorizing them to use the Tofino/Ucluelet Airport from November 13, to 15, 2009 for communications training be approved."

"Carried"

4. West Coast Landfill - The Manager of Environmental Services provided an update on the West Coast Landfill. He is currently dealing with a request from Hazco to dispose of contaminated materials at the Landfill. Mr. Anderson advised that the contaminated materials will not be accepted at the Landfill until the Regional District receives a letter from an Environmental Engineer stating that the material is safe to be used for cover material. Mr. Anderson advised that he is still waiting for this letter from Piteau and Associates. Mr. Anderson said the Landfill will be out of cover material in approximately 5 - 8 years. Discussions ensued.



5. Moved by J. Fraser, seconded by E. Russcher, "That staff be instructed not to allow Hazco to dispose of contaminated waste at the West Coast Landfill until the letter is received from Piteau & Associates certifying the following:
- a. the materials will not have an environmental impact on the Landfill;
 - b. the materials are acceptable in accordance with environmental standards;
 - c. the requirements of the Ministry of Environment are met."

"Carried"

6. Tofino/Ucluelet Airport Commission - The Manager of Environmental Services provided an overview of Bylaw A1068, Tofino/Ucluelet Airport Commission. The Chief Administrative Officer reported that in order for the Airport to be eligible for funding through the Island Coastal Economic Trust (ICET), an Airport Commission needs to be in place. Mr. Sabine provided an overview of developing a Commission versus a Committee. Discussion ensued. Mr. Anderson said ICET wants a Commission to manager, maintain and operate the Airport, currently is no management system in place for the Tofino/Ucluelet Airport. Mayor McRae advised that ICET wants a Commission set-up similar to the Nanaimo, Powell River and Campbell River Airports. Discussion ensued regarding membership on the Commission. There was also discussion regarding hiring an airport manager for the Airport and the possibility of sharing an airport manager with the Alberni Valley Airport. This issue will be discussed and considered during the 2010 budget discussions.

7. Moved by E. Russcher, seconded by J. Fraser, "That the West Coast Committee approve the draft Tofino/Ucluelet Airport Commission Bylaw No. A1068, as amended, and forward for consideration by the Regional District Board."

"Carried"

8. Tofino/Ucluelet Airport Terminal Building - The Manager of Environmental Services reported that the terminal building is approximately 98% complete and the project is still within budget. He circulated a pamphlet on seating for the Terminal Building. Mr. Anderson is proposed to purchase 24 seats at a cost is \$16,000.00 (installed). He said this is within the budget, but Directors could also consider using the Infrastructure Stimulus funds for the



seating. Discussions ensued regarding uses for the Infrastructure Stimulus Funds. Mr. Anderson said he would also like to have wireless internet services installed at the Airport.

9. Moved by J. Fraser, seconded by E. Russcher, "That staff be instructed to move forward on the purchase of the 24 seats and the wireless internet service for the Tofino/Ucluelet Airport Terminal Building."

"Carried"

10. Moved by E. Russcher, seconded by J. Fraser, "That the meeting be closed to the public to discuss:
- a. information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act, and;
 - b. negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public."

"Carried"

11. The meeting was closed to the public at 11:40 a.m.
12. The meeting was re-opened to the public at 12:15 p.m.
13. Moved by E. Russcher, seconded by J. Fraser, "That this meeting now stand adjourned."

"Carried"

14. The meeting adjourned at 12:15 p.m.

Certified Correct:

Tony Bennett,
Chairperson

Robert Sabine,
Chief Administrative Officer