



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**BOARD OF DIRECTORS**  
**MINUTES**

**WEDNESDAY, NOVEMBER 25, 2009**

**REGIONAL DISTRICT BOARD ROOM**

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Staff: Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Don Anderson, Manager of Environmental Services.

Other: Inspector Gordon Wellar, Port Alberni RCMP Detachment

1. The meeting was called to order at 1:30 p.m.

**PETITIONS, DELEGATIONS & PRESENTATIONS**

2. Moved by E. Russcher, seconded by T. Bennett, "That Mr. Kevin Head and Mr. Jake Martin, West Coast Aquatic be invited to address the Regional District Board."

"Carried"

3. Mr. Martin said he is the Director of Communications and Fundraising and introduced Mr. Kevin Head, Director of Barkley Sound Planning for West Coast Aquatic. The delegation provided Directors with a power point presentation outlining the coastal planning process and the terms of reference. West Coast Aquatic is a forum for coastal communities and other persons and bodies affected by aquatic resource management to participate more fully with governments and all aspects of integrated management of aquatic resources on the west coast of Vancouver Island. Directed by a sixteen member Board consisting of eight governmental and eight non-governmental representatives, West Coast Aquatic develops and implements strategies that address aquatic issues while moving towards a longer term vision and objectives. Mr. Head said they are seeking formal approval of the terms of reference from the Regional District Board. The delegation answered questions from Directors.



4. Moved by T. Bennett, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Board of Directors support the Terms of Reference for Coastal Planning as developed by the West Coast Aquatic Board."

"Carried"

5. The Chairperson thanked the delegation for their presentation.

#### **ADOPTION OF MINUTES**

6. Moved by M. Kokura, seconded by S. Ochman, "That the minutes from the regular Board of Directors Meeting held on October 28, 2009 be adopted as circulated."

"Carried"

7. Moved by M. Kokura, seconded by T. Bennett, "That the To-Do List as of November 19, 2009 be received for information."

"Carried"

#### **COMMUNICATIONS/CORRESPONDENCE FOR ACTION**

8. Letter dated November 3, 2009 from the SAFERhome Standards Society requesting membership in the Society.  
Moved by M. Kokura, seconded by P. Edwards, "That this correspondence be received and staff be requested to seek further information on membership in the SAFERhome Standards Society."

"Carried"

9. Letter dated November 8, 2009 from Tsawaayuus (Rainbow Gardens) requesting letter of support for registered nursing services for Rainbow Gardens Assisted Living Facility.  
Moved by M. Kokura, seconded by K. McRae, "That the Board of Directors forward a letter to Tsawaayuus supporting their proposal to provide registered nursing services to the Assisted Living Facility at Rainbow Gardens."

"Carried"



10. Letter dated November 17, 2009 from the Legislative Assembly of British Columbia requesting input with regards to issues related to transportation and highways in the region.  
Moved by M. Kokura, seconded by K. McRae, "That this correspondence be received and staff be instructed to collect transportation and highways issues from Directors and submit to the Legislative Assembly."

"Carried"

11. Letter dated November 17, 2009 from the Vancouver Island Regional Library Board requesting appointments to their Board for 2010.  
Moved by T. Bennett, seconded by M. Kokura, "That Director Cote be appointed to the Vancouver Island Regional Library Board for 2010."

"Carried"

12. Moved by M. Kokura, seconded by P. Cote, "That Director Edwards be appointed as alternate to the Vancouver Island Regional Library Board for 2010."

"Carried"

#### **COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION**

13. Moved by T. Bennett, seconded by M. Kokura, "That the following correspondence be received for information: Alberni Valley Chamber of Commerce re: ACRD Sign Bylaw R1022, Ministry of Advanced Education and Labour Market Development re: Innovative Training Program Opens for Employers, BC Hydro re: Vancouver Island Regional Update, Pacific Rim National Park Reserve of Canada re: Invitation to Attend Open House at Echo Centre, November 26, 2009, 4:00 pm and Union of British Columbia Municipalities re: Community Tourism (Phase 2) Welcome Sign Enhancements."

"Carried"

#### **REPORTS**

14. Moved by G. Wong, seconded by P. Cote, "That Inspector Gordon Wellar, Port Alberni RCMP Detachment be invited to update the Board on public safety."

"Carried"



15. Inspector Wellar said he would be pleased to answer any policing questions that Directors may have. Director McRae said at the Health Advisory Committee meeting this morning, a report was received from the Site Administrator at WCGH regarding a security bracelet program for newborn babies at the Hospital. Director McRae asked Inspector Wellar for comments on the program. Inspector Wellar said child abduction is rated very high with law enforcement and they use the Amber Alert System for abducted children. Inspector Wellar said they do not have a protocol with the Hospital yet on the baby monitoring program, but he will follow-up with the Hospital. Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

16. Director McRae provided an update on the Coastal Communities Network. A hake meeting was held recently in Vancouver. He said they had quite a discussion with the fishermen at the meeting. The main focus of the meeting was a review of this season and plans for next season. Moved by K. McRae, seconded by E. Russcher, "That this verbal report be received."

"Carried"

17. Director McRae reported on the West Island Woodlands Advisory Group. At their last meeting, it was Island Timber's turn to give their report. He said that Island Timber gave a good presentation on their new way of logging. Moved by K. McRae, seconded by T. Bennett, "That this verbal report be received."

"Carried"

18. The Chairperson reported on the Island Coastal Economic Trust Initiative (ICET). He advised Directors that if they have any projects or ideas for their area that there is still money available through ICET. Director McRae added that the West Bamfield Dock proposal is going through to the second stage. He also reported that they have just signed off on the Tourist Information Centre in Port Alberni and the Runners Trail. Moved by K. McRae, seconded by M. Kokura, "That the verbal and written report on the Island Coastal Economic Trust be received."

"Carried"



19. Director Edwards updated the Board on the Air Quality Council. The Woodstove Change Out Program is going well. Forty-five of the 100 rebates have already been applied for. She reported that the Port Alberni Fire Chief is conducting a Burn It Smart Workshop tomorrow night.  
Moved by P. Edwards, seconded by T. Bennett, "That this verbal report be received."

"Carried"

20. Director Ochman reported on his attendance at the Local Marine Advisory Committee meeting last week in Ucluelet. Some of the issues discussed were; weather products, updates on lightstations, general business plan, e-navigation and disposal of expired flares.  
Moved by S. Ochman, seconded by P. Cote, "That this verbal report be received."

"Carried"

#### **STAFF REPORTS**

21. Moved by M. Kokura, seconded by P. Edwards, "That the Planning and Development report dated November 19, 2009 be received for information."

"Carried"

22. Moved by M. Kokura, seconded by P. Edwards, "That the Building Report for the month of October 2009 be received for information."

"Carried"

23. Moved by S. Ochman, seconded by T. Bennett, "That the Manager of Environmental Services Report dated November 23, 2009 be received for information."

"Carried"

#### **OTHER REPORTS**

24. Moved by T. Bennett, seconded by P. Cote, "That the Alberni-Clayoquot Regional District Grant Application Update be received for information."

"Carried"



### ADMINISTRATION

25. Administrative Memo regarding 2010 - 2014 Alberni-Clayoquot Regional District Financial Plan Timetable.  
Moved by M. Kokura, seconded by T. Bennett, "That the proposed 2010-2014 Financial Plan Timetable for the Alberni-Clayoquot Regional District be approved."  
  
"Carried"
26. Administrative Memo regarding Franklin River Road Fire Protection Agreement.  
Moved by G. Wong, seconded by M. Kokura, "That the Board of Directors authorize the Chairperson and Chief Administrative Officer to enter into a Fire Protection Agreement with the City of Port Alberni to provide structural fire protection and medical first responder service to the Franklin River Road Service area."  
  
"Carried"
27. Administrative Memo regarding Salmon Beach Management & Security Contract Award.  
Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received and the Board of Directors enter into a contract with Barkley Sound Management to provide management and security services to Salmon Beach for a three year term from January 1, 2010 to December 31, 2012 at a cost of \$60,000.00 per year."  
  
"Carried"
28. Administrative Memo regarding Cost Sharing for Updated Appraisal of 4711 Elizabeth Street, Port Alberni.  
Moved by M. Kokura, seconded by P. Edwards, "That the Board of Directors approve the Alberni Valley Electoral Areas cost sharing with the City of Port Alberni for an updated appraisal of 4711 Elizabeth Street for in Port Alberni for an approximate cost of \$2,500.00."  
  
"Carried"
29. Administrative Memo regarding Proposed Nuisance Bylaw.  
Moved by T. Bennett, seconded by S. Ochman, "That staff be requested to provide further information on the cost of the proposed Nuisance Bylaw and



refer the draft bylaw to the Regional District Fire Departments and local RCMP Inspector for review and comment."

"Carried"

30. Administrative Memo regarding Bamfield Pumphouse Upgrades. Moved by S. Ochman, seconded by P. Cote, "That this correspondence be received and the Board of Directors award the contract to Western Technical for a contract price of \$167,960.00 plus GST of \$8,398.00 for a total of \$176,358.00 for the Bamfield Pumphouse Upgrades project."

"Carried"

### **FINANCES**

31. Moved by T. Bennett, seconded by M. Kokura, "That the Financial Statements dated January 1 to October 31, 2009 be received."

"Carried"

### **PLANNING MATTERS**

32. DVB09006 - Development Variance Application, Piper, 9600 Comox Trail, Electoral Area "B" (Beaufort). Moved by M. Kokura, seconded by P. Edwards, "That the Board of Directors issue Development Variance Permit Application No. DVB09006."

"Carried"

33. DVD09007 - Development Variance Application, Kainz, 16560 Pacific Rim Highway, Electoral Area "D" (Sproat Lake). Moved by P. Cote, seconded by T. Bennett, "That the Board of Directors approve Development Variance Permit No. DVD09007."

"Carried"

34. SD09005 - Cash in Lieu of Parkland Dedication - Forbes, 10037 Stirling Arm Crescent, Electoral Area "D" (Sproat Lake). Moved by P. Cote, seconded by T. Bennett, "That application SD09005 be tabled."

"Carried"



35. Memorandum regarding the City of Port Alberni Proposal to Exclude 5355 Cherry Creek Road from the ALR.  
Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be tabled."

"Carried"

#### **CHAIRPERSON'S REPORT**

36. Moved by T. Bennett, seconded by E. Russcher, "That the Chairperson's report for October/November 2009 be received for information."

"Carried"

#### **UNFINISHED BUSINESS**

37. Moved by T. Bennett, seconded by E. Russcher, "That staff be instructed to arrange a West Coast Committee meeting as soon as possible with Parks Canada to discuss trails and airport issues."

"Carried"

#### **NEW BUSINESS**

38. Director Cote reported that the Vancouver Island Regional Library Board is holding a public information session on December 9<sup>th</sup> from 7:00 - 9:00 pm at Echo Centre.  
Moved by T. Bennett, seconded by S. Ochman, "That this verbal report be received."

"Carried"

39. Moved by G. Wong, seconded by K. McRae, "That a letter be forwarded to the Vancouver Island Regional Library Board advising that the Regional District Board is against increases to the cost of the Library Service in 2010."

"Carried"



**MEETING SCHEDULE**

40. Moved by T. Bennett, seconded by S. Ochman, "That the Regional District meeting schedule for the month of December 2009 be received."

"Carried"

41. Moved by J. Fraser, seconded by T. Bennett, "That this meeting now stand adjourned."

"Carried"

42. The meeting adjourned at 3:23 p.m.

Certified Correct:

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Hira Chopra,  
Chairperson

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Wendy Thomson,  
Deputy Corporate Secretary