



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS
MINUTES

WEDNESDAY, MAY 27, 2009

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Don Anderson, Acting Manager of Environmental Services, Teri Fong, Accounting Clerk.

1. The meeting was called to order at 6:00 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. Moved by M. Kokura, seconded by T. Bennett, "That Ms. Myrna Moore, Regional Transit Manager, BC Transit Service and Mr. Phil Atkinson, Diversified Transportation be invited to address the Regional District Board."

"Carried"

3. Ms. Moore provided Directors with a power point presentation on public transit in British Columbia. BC Transit is a provincial crown agency that coordinates transit delivery in BC, promotes public transit and provides policy and financing. The transit service is delivered with partnerships with local governments and private operating companies. Ms. Moore provided an overview of the Custom Transit Service in the Alberni-Clayoquot Region. Custom transit in the Alberni-Clayoquot Region serves those who cannot use conventional transit because of a disability. She provided an overview of the ridership trends for the past five years, which remain fairly steady. The cost sharing formula for the Custom Transit Service is as follows: 23.31% ACRD, 66.69% BC Transit and 10% revenue. Ms. Moore answered questions from Directors.
4. Mr. Atkinson provided Directors with a summary of the 2008-09 HandyDart ridership broken down by areas. The total number of paying trips for the HandyDart service is 19,609. The breakdown of trips by area is: Cherry Creek - 1,275, Beaver Creek - 1,258, Sproat Lake - 31, Beaufort - 24 and City of Port Alberni - 17,021. Mr. Atkinson answered questions from Directors. Director Cote said the numbers are bad for Sproat Lake versus what they pay for the service. Director Cote advised that she has a difficult time



supporting this service based on the ridership. Mr. Atkinson said there are 15 registered HandiDart users in the Sproat Lake area. He said there is a problem accommodating the Sproat Lake users due to the distance. Mr. Atkinson advised that a possible solution for Sproat Lake would be a Community bus.

5. The Chairperson thanked Ms. Moore and Mr. Atkinson for their presentation.
6. Moved by P. Edwards, seconded by M. Kokura, "That Mr. Frank Stini be invited to address the Regional District Board."

"Carried"

7. Mr. Stini said he was here this evening to request financial support from the Regional District. He has been offered free cat walks from a fish farm in Campbell River, but would need to pay for transportation at \$130.00 per hour. Mr. Stini said he would like to use the cat walks for bridges on the Log Train Trail. He said they make really nice bridges. Mr. Stini answered questions from Directors. Mr. Stini said there are 12 or 13 pieces of cat walk that are 40 inches wide. He said that a number of bridges could be built from these cat walks.

8. Moved by M. Kokura, seconded by T. Bennett, "That the Board of Directors authorize \$500.00 from the Log Train Trail budget for the transportation costs of the cat walks provided the cat walks are inspected when built into bridges on the Log Train Trail."

"Carried"

9. The Chairperson thanked Mr. Stini for his presentation.

ADOPTION OF MINUTES

10. Moved by J. Fraser, seconded by T. Bennett, "That the Minutes from the regular Board of Directors meeting held on April 22, 2009 be adopted as circulated."

"Carried"

11. Moved by T. Bennett, seconded by E. Russcher, "That the To-Do List as of May 20, 2009 be received for information."

"Carried"



COMMUNICATIONS/CORRESPONDENCE FOR ACTION

12. Letter dated May 5, 2009 from the Nuu-chah-nulth Tribal Council requesting the Regional District consider funding a scholarship.
Moved by M. Kokura, seconded by K. McRae, "That this correspondence be referred to the 2010 budget discussions."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

13. Moved by M. Kokura, seconded by J. Fraser, "That the following correspondence be received for information: Union of British Columbia Municipalities re: 2008 ACRD Resolution Endorsed by UBCM Membership; re: 2008 ACRD Resolution and UBCM Response; Ombudsman re: Early Resolution Process; BC Transit re: Quarterly Newsletter; Northern Development Initiative Trust News re: Government of Canada Launches \$1 Billion Dollar Community Adjustment Fund; Federation of Canadian Municipalities re: Notice of 2009 Annual General Meeting; FCM Annual Conference and City of Port Alberni re: Letter from Encorp Pacific regarding the BC Bottle Depot Association."

"Carried"

REPORTS

14. Director McRae provided a brief report on the Emergency Planning Committee meeting held on May 21st. The Committee is concerned regarding another Tsunami hitting the the region. They would like the government to conduct a study and a letter has been sent out to that effect.
Moved by K. McRae, seconded by P. Cote, "That this verbal report be received."

"Carried"

15. Director Wong provided an update on the Alberni Valley Chamber of Commerce working session held recently. The Chamber has decided to stay with the current site for their proposed new information centre. They continue to actively apply for grants for the proposed new building. Director Wong said the Chamber will be doing some annual spring clean-up of their property.



Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

16. Director McRae provided an update on the Coastal Communities Network (CCN). He reported on his attendance at a Groundfish Workshop yesterday in Nanaimo. Director McRae said they want to make sure that groundfish are sustainable forever. He advised the DFO is going to come back with a report and recommendations on the sustainability of groundfish and he will forward copies to Directors.

Moved by K. McRae, seconded by E. Russcher, "That this verbal report be received."

"Carried"

17. Director McRae reported on the West Island Woodlands Advisory Group (WIWAG). Western Forest products were at the last meeting as well as representatives from the Canadian Standards Association. Director McRae advised that WIWAG received an award - Best Community Group in Canada. The next meeting is June 11, 2009 and Island Timberlands will be at this meeting.

Moved by K. McRae, seconded by J. Fraser, "That this verbal report be received."

"Carried"

18. Moved by J. Fraser, seconded by E. Russcher, "That the following Island Coastal Economic Trust News Releases be received for information: Canada's Economic Action Plan Initiative Improves Local Recreational Facilities, Funding Support for Sunshine Coast Trail Development and Funding Support for Namgis Waterfront Enhancement Project."

"Carried"

19. Director Bennett provided an update on the Regional Aquatic Management Board. He reported on the planning process for Clayoquot and Barclay Sound. He said the biggest issue is the development of a communications plan with all of the communities, including First Nations in the Barclay region. Director Bennett said a terms of reference needs to be developed on what the communications plan should be. He advised that a group is being put together to develop the terms of reference. Director Bennett recommended that a staff person from the Regional District be appointed to this group, preferably Mike Irg. Discussions ensued. Director Bennett also reported on his attendance at the Pacific Salmon Treaty meeting in Nanaimo earlier today.

Moved by T. Bennett, seconded by S. Ochman, "That this verbal report be received."



“Carried”

STAFF REPORTS

20. Moved by E. Russcher, seconded by P. Edwards, “That the Planning and Development Report dated May 21, 2009 be received for information.”

“Carried”

21. Moved by M. Kokura, seconded by P. Cote, “That the Building Report for the month of April 2009 be received for information.”

“Carried”

22. Moved by T. Bennett, seconded by M. Kokura, “That the Financial Manager’s Report dated May 20, 2009 be received for information.”

“Carried”

OTHER REPORTS

23. Director Cote reported on the Somass Basin Water Forum meeting. There was discussion regarding the replacement of the Saddle Dam at Great Central Lake. Moved by P. Cote, seconded by G. Wong, “That this verbal report be received.”

“Carried”

24. Director Ochman reported on his attendance at the Local Marine Advisory Group meeting held recently. The group is working on a flair disposal policy. They also received updates on weather broadcast services and the Heritage Lighthouse Protection Act.
Moved by S. Ochman, seconded by M. Kokura, “That this verbal report be received.”

“Carried”

25. Director Cote reported on a problem with Carp at Sproat Lake. She circulated photos of Carp that have been caught in the area. They are concerned because the Carp are eating all the fry. She advised that the Tseshaht First Nation are talking about coming in and netting the fish. Director Cote advised that she may be coming to the Board with a request for gas money for the Tseshaht to net the fish.
Moved by P. Cote, seconded by G. Wong, “That this verbal report be received.”



“Carried”

26. Moved by K. McRae, seconded by P. Cote, “That the Department of Fisheries and Oceans be invited to meet with the Regional District Board at their earliest possible convenience to discuss the Carp issue at Sproat Lake.”

“Carried”

ADMINISTRATION

27. Administrative Memo regarding FCC AgriSpirit Fund.
Moved by E. Russcher, seconded by T. Bennett, “That the Board of Directors apply for funding through the FCC AgriSpirit Fund to upgrade and enhance Cougar Smith Park and Dickson Park.”

“Carried”

28. Administrative Memo regarding Recreation Infrastructure Canada Program (RinC).
Moved by P. Cote, seconded by S. Ochman, “That the Board of Directors apply for funding through the Recreation Infrastructure Canada Program to upgrade and enhance Cougar Smith and Dickson Park.”

“Carried”

29. Administrative Memo regarding Tangible Capital Assets Policy.
Moved by J. Fraser, seconded by T. Bennett, “That the Board of Directors adopt the Tangible Capital Asset Policy that is a requirement for the new Public Sector Accounting Board (PSAB) reporting model.”

“Carried”

30. Administrative Memo regarding Public Transit Agreement/Public Transit Infrastructure Funding Agreement.
Moved by P. Edwards, seconded by T. Bennett, “That the Board of Directors authorize the Chairperson and Chief Administrative Officer to enter into a Public Transit Agreement and Public Transit Infrastructure Program Funding Agreement with the

Union of British Columbia Municipalities for the BC Transit and the Alberni-Clayoquot Regional District transit system.”



“Carried”

31. Administrative Memo regarding Robert Jackson - Power to Cougar Smith Park.
Moved by P. Cote, seconded by K. McRae, “That this correspondence be received and the Board of Directors approve the payment of \$7,650.00 to cover power provided by Robert Jackson to Cougar Smith Park for the period April 1, 1996 to December 31, 2008 and direct staff to negotiate an agreement with Mr. Jackson to provide power for 2009 and succeeding years.”

“Carried”

32. Administrative Memo regarding Sproat Lake Parks Improvements.
Moved by P. Cote, seconded by M. Kokura, “That this correspondence be received.”

“Carried”

33. Moved by P. Cote, seconded by T. Bennett, “That Bylaw F1085, Sproat Lake Parks Improvements, 2009 be read a first time.”

“Carried”

34. Moved by P. Cote, seconded by P. Edwards, “That Bylaw F1085, Sproat Lake Parks Improvements, 2009 be read a second time.”

“Carried”

35. Moved by P. Cote, seconded by M. Kokura, “That Bylaw F1085, Sproat Lake Parks Improvements, 2009 be read a third time.”

“Carried”

36. Administrative Memo regarding Community Adjustment Fund.
Moved by E. Russcher, seconded by K. McRae, “That the Board of Directors apply for funding for the construction of the Tofino/Ucluelet Airport Terminal Building through the Community Adjustment Fund put in place by the Government of Canada to mitigate the impacts of the economic downturn by encouraging job creation in affected communities.”

“Carried”

37. Administrative Memo regarding Facilitator - Regional Fire Services - Partnership Session.
Moved by G. Wong, seconded by K. McRae, “That this correspondence be received and



the electoral areas of Beaver Creek, Cherry Creek, Sproat Lake and Bamfield cost share with the City of Port Alberni in bringing Mr. Richard Lawrie to Port Alberni to facilitate a two day Regional Fire Services Partnership Session at an approximate cost of \$1,830.00.”

“Carried”

38. Administrative Memo regarding Tofino/Ucluelet Airport Terminal Building. Moved by T. Bennett, seconded by K. McRae, “That the Board of Directors enter into a contract with B. Goorts Contracting for the construction of the Tofino/Ucluelet Airport Terminal Building at a cost of \$490,072.00.”

“Carried”

FINANCES

39. Moved by E. Russcher, seconded by S. Ochman, “That the Financial Statements dated January 1st to April 30, 2009 be received.”

“Carried”

40. Moved by M. Kokura, seconded by T. Bennett, “That the 2008 Alberni-Clayoquot Regional District Financial Information be approved.”

“Carried”

41. Moved by T. Bennett, seconded by P. Cote, “That the 2008 Alberni-Clayoquot Regional Hospital District Financial Information be approved.”

“Carried”

PLANNING MATTERS

42. DVC09001 - Serediak, Development Variance Permit, Lot D, (EW 79461), Block 55, Section 49, Clayoquot District, Plan 510, Salmon Beach, Electoral Area “C” (Long Beach). Moved by T. Bennett, seconded by P. Cote, “That the public comments and applicants response with regards to the above application be received.”

“Carried”

43. Moved by T. Bennett, seconded by M. Kokura, “That the Board of Directors issue



Development Variance Application DVC09001.”

“Carried”

44. RD08012 - Elder, Rezoning Application, 7325 Bell Road, Electoral Area “D” (Sproat Lake). Moved by P. Cote, seconded by G. Wong, “That Bylaw P1230, Sproat Lake Official Community Plan Amendment be adopted.”

“Carried”

45. Moved by P. Cote, seconded by P. Edwards, “That Bylaw P1231, Regional District of Alberni-Clayoquot Zoning Amendment be adopted.”

“Carried”

46. DVE08010 - Simister, Ten Percent Road Frontage Waiver, Lot A, District Lot 22, Alberni District, Plan VIP83503, Electoral Area “E” (Beaver Creek). Moved by P. Edwards, seconded by P. Cote, “That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and deny the 10% road frontage waiver for the proposed subdivision for the following reasons:

- a. The location of a driveway at the intersection of Beaver Creek and Saunders Road is not supported by Regional District staff;
- b. This property was the subject of a subdivision application less than two years ago, at which time Regional District staff supported an access to this lot by way of Mersey Road, and,

The Regional Board, is, at this time, disposed to deny this application, prior to doing so, the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.”

“Carried”

CHAIRPERSON’S REPORT

47. Moved by M. Kokura, seconded by P. Edwards, “That the Chairperson’s Report for April/May 2009 be received for information.”

“Carried”

UNFINISHED BUSINESS



48. Moved by P. Cote, seconded by T. Bennett, "That the following item be included for discussion at the next Alberni Valley Committee Meeting: BC Transit contract with the Alberni-Clayoquot Regional District."

"Carried"

NEW BUSINESS

49. Moved by J. Fraser, seconded by T. Bennett, "That the following be allowed for consideration as a late item: discussion regarding changing the start time of the Regional District Regular Board of Directors meetings."

"Carried"

50. Moved by J. Fraser, seconded by M. Kokura, "That the Board of Directors consider changing the start time of the Regional District Regular Board Meetings from the evening to daytime and this issue be referred to the next Committee-of-the-Whole meeting for discussion."

"Carried"

51. Moved by T. Bennett, seconded by S. Ochman, "That the following be allowed for discussion as a late item: appointing a staff member to sit on the Committee to develop the terms of reference for Coastal Planning."

"Carried"

52. Moved by T. Bennett, seconded by M. Kokura, "That the Regional District Board appoint a staff member to the Committee developing the terms of reference for Coastal Planning."

"Carried"

53. Moved by S. Ochman, seconded by M. Kokura, "That the following be allowed for consideration as a late item: transferring \$16,723.00, grants-in-aid Bamfield, to the Credit Union account of the Bamfield Community Affairs Society."

"Carried"

54. Moved by S. Ochman, seconded by T. Bennett, "That the Regional District approve the transfer of \$16,723.00 from grants-in-aid Bamfield to the Bamfield Community Affairs



Society Credit Union account.”

“Carried”

55. Moved by S. Ochman, seconded by K. McRae, “That the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Rick MacLeod, Max Salamon, Phil Lavoie and Tanya Porter.”

“Carried”

56. Moved by M. Kokura, seconded by T. Bennett, “That the following individuals be appointed to the Beaufort Advisory Planning Commission for a two year term: Todd Thompson, John Oosterom, Vicki Lee and Brian Thompson.”

“Carried”

57. Moved by P. Edwards, seconded by S. Ochman, “That the following individuals be appointed to the Beaver Creek Advisory Planning Commission for a two year term: Wayne Hasler and Dave deMontreuil.”

“Carried”

58. Moved by T. Bennett, seconded by P. Cote, “That the following individuals be appointed to the Long Beach Advisory Planning Commission for a two year term: Lindsay Grills, Lewis Duffy and Judy Gray.”

“Carried”

59. Moved by P. Cote, seconded by G. Wong, “That the following individuals be appointed to the Sproat Lake Advisory Planning Commission for a two year term: Diane Dvorak and Penny Paul.”

“Carried”

60. Moved by G. Wong, seconded by T. Bennett, “That the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a two year term: Omer Pelletier, Dave Chitty, Sandy Elsdon and Randy Brown.”

“Carried”

61. Moved by G. Wong, seconded by K. McRae, “That the following be allowed for consideration as a late item: update from Mr. Mark Marley, Great Central Lake Holdings



regarding the Great Central Lake Development.”

“Carried”

62. Director Cote read a letter from Mr. Mark Marley, Great Central Lake Holdings which provided an update on the status of their development at Great Central Lake. Moved by P. Cote, seconded by T. Bennett, “That this verbal report be received.”

“Carried”

MEETING SCHEDULE

63. Moved by M. Kokura, seconded by T. Bennett, “That the Regional District meeting schedule for the month of June 2009 be received.”

“Carried”

RECESS TO IN-CAMERA

64. Moved by E. Russcher, seconded by T. Bennett, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations and to discuss litigation or potential litigation affecting the Regional District.”

“Carried”

65. The meeting was closed to the public at 8:32 p.m.

66. The meeting was re-opened to the public at 9:25 p.m.

67. Moved by T. Bennett, seconded by P. Cote, “That this meeting now stand adjourned.”

“Carried”

68. The meeting adjourned at 9:26 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Robert Sabine,
Chief Administrative Officer