



**Alberni-Clayoquot Regional District**  
**Committee-of-the-Whole**  
**Minutes**

**Wednesday, May 13, 2009**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Stefan Ochman, Eric Russcher, Glenn Wong, Alternate Directors: Clive Pemberton, Cindy Solda.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager.

1. The meeting was called to order at 1:30 p.m.

**Adoption of Minutes**

2. Moved by M. Kokura, seconded by C. Solda, "That the minutes from the regular Committee-of-the-Whole Meeting held on April 8, 2009 be adopted as circulated."

"Carried"

3. Moved by E. Russcher, seconded by S. Ochman, "That the To-Do List as of May 6, 2009 be received."

"Carried"

**Communication/Correspondence For Action**

4. Letter dated May 4, 2009 from BC Transit regarding BC Transit's Corporate Strategic Plan.  
Moved by M. Kokura, seconded by E. Russcher, "That this correspondence be received."

"Carried"

5. Correspondence regarding BC Community Forest Association Annual General Meeting.  
Moved by S. Ochman, seconded by E. Russcher, "That this correspondence be received."

"Carried"

**Communication/Correspondence for Information**



6. Moved by M. Kokura, seconded by P. Cote, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Election Readiness Strategy, Association of Vancouver Island and Coastal Communities re: 2008 Resolutions and Provincial Responses, Municipal Finance Authority re: MFA Program Dividends, Federation of Canadian Municipalities re: Director Election, Gas Tax/Public Transit Management Services re: Acceleration of Community Works Fund Payment, Gary Lunn, MP, Saanich-Gulf Islands re: Tofino/Ucluelet Airport Terminal Building, Human Resources and Skills Development Canada re: Director Nominations, City of Port Alberni re: Thank you for Economic Development Service Grant, Alberni Community & Women's Services Society re: Invitation to Attend Inaugural Meeting, Catalyst re: 2008 Sustainability Report, Return-It re: BC Bottle Depot Association, Nestle Waters Canada re: Bottled Water, Canfor/Interfor/West Fraser Timber Co. Ltd. Re: Forest Industry CEO's Correct the Record on Forestry Issues and Jackie Zinger, Strathcona Senior Ranger re: Della Falls Trail Meeting - Friday, May 15<sup>th</sup>."

"Carried"

#### **Reports**

7. Moved by E. Russcher, seconded by J. Fraser, "That the minutes from the West Coast Directors meeting held on April 21, 2009 be received."

"Carried"

8. Moved by P. Edwards, seconded by C. Solda, "That the Spirit of BC May 1<sup>st</sup> Update be received for information."

"Carried"

#### **Other Reports**

9. Moved by E. Russcher, seconded by P. Edwards, "That the Strawberry Isle Marine Research Society 2008 Year End Report be received."

"Carried"

#### **Administration**



10. Administrative Memo regarding Building Canada Fund Application.  
Moved by P. Edwards, seconded by M. Kokura, "That this correspondence be received and the Regional District apply for funding through the Canada - British Columbia Building Canada Fund - Communities Component for the following project at Sproat Lake: Bell Road/Stuart Avenue Water Distribution System."

"Carried"

11. Administrative Memo regarding Application for Funding - Sproat Lake Sani-Station.  
Moved by P. Edwards, seconded by G. Wong, "That this correspondence be received and the Regional District apply for funding through the Canada - British Columbia Building Canada Fund - Communities Component for the Sani-Station Project near Sproat Lake Provincial Park."

"Carried"

12. Administrative Memo regarding Alberni Valley Bear Smart Committee Funding.  
Moved by P. Edwards, seconded by P. Cote, "That the Regional District transfer the monies allocated to the BC Conservation Foundation Bear Aware Program in the amount of \$2,500.00 to the Alberni Valley Bear Smart Committee."

"Carried"

13. Administrative Memo regarding Great Central Lake Water Licence Application.  
Moved by G. Wong, seconded by M. Kokura, "That the Committee-of-the-Whole direct staff to proceed with the Water Reserve application for Great Central Lake."

"Carried"

### **Finances**

14. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 481.  
Moved by M. Kokura, seconded by P. Edwards, "That the Committee-of-the-Whole approve Finance Warrant No. 481 in the amount of \$256,870.49 dated April 30, 2009."

"Carried"

15. Directors reviewed Finance Warrant No. 481 page by page and staff answered



questions.

16. Administrative Memo regarding Regional Hospital District Finance Warrant No. 417. Moved by M. Kokura, seconded by P. Cote, "That the Committee-of-the-Whole approve the Regional Hospital District Finance Warrant No. 417 in the amount of \$106,901.53 dated April 30, 2009."

"Carried"

### **New Business**

17. Moved by G. Wong, seconded by S. Ochman, "That the following be allowed for consideration as a late item: Appointment to the Board of Variance."

"Carried"

18. Moved by G. Wong, seconded by S. Ochman, "That the Committee-of-the-Whole recommend that the Board of Directors appoint Mr. Gary Haggard to the Board of Variance."

"Carried"

19. Moved by C. Solda, seconded by G. Wong, "That the following be allowed for consideration as a late item: forwarding a letter of congratulations to the winning candidates of the Provincial election."

"Carried"

20. Moved by C. Solda, seconded by M. Kokura, "That a letter of congratulations be forwarded to the winning candidates of the Provincial election."

"Carried"

21. Moved by P. Edwards, seconded by C. Solda, "That the following be allowed for consideration as a late item: forwarding a letter to the Tseshaht First Nation asking them to appoint a representative to the Sproat Lake Advisory Planning Commission."

"Carried"

22. Moved by P. Cote, seconded by C. Solda, "That the Regional District forward a letter to



the Tseshaht First Nation inviting them to appoint a representative to the Sproat Lake Advisory Planning Commission.”

“Carried”

23. Moved by P. Edwards, seconded by J. Fraser, “That the meeting be recessed at 1:55 p.m.

24. The meeting was re-convened at 2:12 p.m.

### **Delegation**

25. Moved by C. Solda, seconded by M. Kokura, “That Rosemary Bonnano, Executive Director and Adrian Mass, Director of Finance, Vancouver Island Regional Library Board be invited to address the Committee-of-the-Whole.”

“Carried”

26. Ms. Bonnano provided an overview of the Vancouver Island Regional Library Board (VIRLB). The Vancouver Island Regional Library Board has been in existence for over 70 years with 79 locations. They are the 9<sup>th</sup> largest library system in Canada serving a population of 417,227. She provided an overview on the programs and services they provide, including the BC OneCard Program. Ms. Bonnano said there are three branches in the Alberni-Clayoquot Region, Port Alberni, Tofino, Ucluelet and a book deposit program in Bamfield. Mr. Mass provided Directors with an overview of the VIRLB funding formula . The formula is based on 50% population and 50% assessment. Mr. Mass said the majority of the increase for the service is due to labour costs. He said that increases in assessments could also be driving increases. The delegation answered questions from Directors.

27. The Chairperson thanked the delegation for their presentation and requested the Vancouver Island Regional Library Board do their best to keep costs down.

28. Moved by E. Russcher, seconded by P. Edwards, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations, litigation or potential litigation affecting the Regional District and information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.”

“Carried”

29. The meeting was closed to the public at 2:45 p.m.



30. The meeting was re-opened to the public at 4:07 p.m.
31. Moved by P. Cote, seconded by P. Edwards, "That this meeting now stand adjourned."  
"Carried"
32. The meeting adjourned at 4:08 p.m.

Certified Correct:

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Hira Chopra,  
Chairperson

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Robert Sabine,  
Chief Administrative Officer