



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS
MINUTES

WEDNESDAY, MARCH 25, 2009

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Alternate Director: Wayne Crowley.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager.

Other: Nuuchahnulth Tribal Council Alternate Director: Luke George

1. The meeting was called to order at 6:00 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. Moved by E. Russcher, seconded by T. Bennett, "That Mr. Chris Vrabel, Fire Dispatch Manager, 9-1-1 Corporation be invited to address the Regional District Board."

"Carried"

3. Mr. Vrabel provided Directors with an overhead presentation outlining the 911 Corporation. The North Island 911 Corporation is made up of six Regional Districts and covers 56 thousand square kilometers. Mr. Vrabel said the North Island 911 Corporation is one of the largest in North America. He provided an overview of the 911 service in British Columbia. Mr. Vrabel answered questions from Directors.

4. The Chairperson thanked Mr. Vrabel for his presentation.

ADOPTION OF MINUTES

5. Moved by P. Edwards, seconded by J. Fraser, "That the minutes from the regular Board of Directors meeting held on February 25, 2009 be adopted as circulated."

"Carried"



6. Moved by T. Bennett, seconded by P. Edwards, "That the minutes from the Special Board of Directors meeting held on March 18, 2009 be adopted as circulated."

"Carried"

7. Moved by K. McRae, seconded by P. Cote, "That the To-Do List as of March 18, 2009 be received for information."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

8. Letter dated March 15, 2009 from the Coast Community Network regarding Membership Renewal.
Moved by T. Bennett, seconded by K. McRae, "That this correspondence be received and the Regional District renew membership in the Coastal Communities Network in the amount of \$4,599.60."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

9. Moved by T. Bennett, seconded by P. Edwards, "That the following correspondence be received for information: The Coastal Invasive Plant Committee re: 4th Annual Forum and AGM, Kim S. Carter, Ombudsman, Province of BC re: Meeting in Port Alberni on Feb. 25, 2009, The Corporation of the City of North Vancouver re: Lights Out Across Canada for Earth Hour March 28, 2009."

"Carried"

REPORTS

10. Director Fraser reported on the Central Region Board (CRB). He said the CRB may be finished very soon. The CRB doesn't have a budget for any projects and they should know the future of the CRB very soon. Director Bennett emphasized the importance of the continuation of the Central Region Board.
Moved by J. Fraser, seconded by T. Bennett, "That this verbal report be received."

"Carried"



11. Director Wong provided a brief update on the Alberni Valley Chamber of Commerce. Their Annual General Meeting and Excellence Awards are coming up soon. Moved by G. Wong, seconded by P. Cote, "That this verbal report be received."

"Carried"

12. Director McRae provided an update on the West Island Woodlands Advisory Group. They finished the CSA Certification of Western Forest Products and the auditors are coming to the next meeting. Moved by K. McRae, seconded by S. Ochman, "That this verbal report be received."

"Carried"

13. The Chairperson reported that the Island/Coastal Economic Trust RAC Meeting is scheduled for this Friday. Director McRae reported on a meeting he attended last Sunday/Monday where the Island/Coastal Economic Trust presented the government with their funding request for this year. Director McRae said it was a good meeting. Moved by K. McRae, seconded by P. Cote, "That this verbal report be received."

"Carried"

14. Director Edwards reported on the Air Quality Council meeting held on March 5th. They received a report on the air quality testing at the Alberni Elementary School site. She reported that the air quality at the site exceeded provincial guidelines. Director Edwards said there is a significant problem with air pollution in the winter. The Air Quality Council is looking at smoke reduction options. Director Edwards said there are many old wood stoves in the region and the Council is looking at a Wood Stove Exchange Program. Moved by P. Edwards, seconded by P. Cote, "That this verbal report be received."

"Carried"

STAFF REPORTS

15. Moved by T. Bennett, seconded by K. McRae, "That the Planning and Development report dated March 25, 2009 be received for information."

"Carried"



16. Moved by T. Bennett, seconded by G. Wong, "That the February 2009 Building Report be received for information."

"Carried"

17. Moved by T. Bennett, seconded by P. Edwards, "That the Financial Manager's Report dated March 13, 2009 be received for information."

"Carried"

ADMINISTRATION

18. Administrative Memo regarding Temporary Borrowing Bylaw - Salmon Beach Power Distribution.

Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received."

"Carried"

19. Moved by T. Bennett, seconded by S. Ochman, "That Bylaw F1084, Salmon Beach Electric Power Distribution Temporary Borrowing be read a first time."

"Carried"

20. Moved by T. Bennett, seconded by P. Cote, "That Bylaw F1084, Salmon Beach Electric Power Distribution Temporary Borrowing be read a second time."

"Carried"

21. Moved by T. Bennett, seconded by J. Fraser, "That Bylaw F1084, Salmon Beach Electric Power Distribution Temporary Borrowing be read a third time."

"Carried"

22. Moved by T. Bennett, seconded by K. McRae, "That Bylaw F1084, Salmon Beach Electric Power Distribution Temporary Borrowing be adopted."

"Carried"

23. Administrative Memo regarding Safety Management System Implementation Procedures for Airports.



Moved by E. Russcher, seconded by T. Bennett, "That the Regional District Board direct the Chief Administrative Officer to proceed with phase 1 of the development of a Safety Management System using EBA Engineering at a cost of \$8,000.00 plus GST."

"Carried"

24. Administrative Memo regarding Beaver Creek Fire Protection Conversion and Establishment Bylaw.

Moved by P. Edwards, seconded by G. Wong, "That this correspondence be received."

"Carried"

25. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw E1052, Beaver Creek Fire Protection Conversion and Establishment, 2009 be read a first time."

"Carried"

26. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw E1052, Beaver Creek Fire Protection Conversion and Establishment, 2009 be read a second time."

"Carried"

27. Moved by P. Edwards, seconded by P. Cote, "That Bylaw E1052, Beaver Creek Fire Protection Conversion and Establishment, 2009 be read a third time."

"Carried"

28. Administrative Memo regarding Strategic Community Investment Funds.

Moved by G. Wong, seconded by T. Bennett, "That this correspondence be received and the Board of Directors authorize the Chief Administrative Officer to enter into a Strategic Community Investment Funds Agreement with the Province of British Columbia."

"Carried"

FINANCES

29. Moved by T. Bennett, seconded by P. Cote, "That the Financial Statements dated January 1 to February 28, 2009 be received."

"Carried"



30. Administrative Memo regarding Sponsorship - BC Community Forest Association Annual General Meeting.

Moved by K. McRae, seconded by T. Bennett, "That the Board of Directors sponsor the BC Community Forest Association Annual General Meeting being held in Port Alberni, May 28 to 31st, 2009 in the amount of \$600.00 with the money coming out of the 2009 grant-in-aid (region wide) special events fund."

"Carried"

31. Moved by T. Bennett, seconded by P. Cote, "That Bylaw F1083, 2009 to 2013 Financial Plan be read a third time."

32. Moved by P. Edwards, seconded by G. Wong, "That the 2009 - 2013 Regional District Financial Plan be amended by adding a new grant-in-aid for the Alberni Valley Regional Water Study in the amount of \$15,000.00 with contributions as follows:

- a. Beaver Creek - \$5,000.00
- b. Sproat Lake - \$2,500.00
- c. Beaufort - \$2,500.00
- d. Cherry Creek - \$5,000.00 (paid for by the Cherry Creek Improvement District)

"Carried"

33. Moved by P. Edwards, seconded by K. McRae, "That the Board of Directors approve the revised 2009 budget from Custom Transit and the Regional District apply for funding through the Union of British Columbia Municipalities for the following:

- a. \$22,927 - Public Transit Agreement Funds
- b. \$120,000 - Public Transit Infrastructure Funds."

"Carried"

34. Moved by P. Cote, seconded by T. Bennett, "That the 2009 - 2013 Regional District Financial Plan page 42, Sproat Lake Community Park be amended as follows:

- a. Line 6 - Operating Costs - Increase to \$48,750.00
- b. Line 4 - Tax Requisition - Increase to \$47,334.00."

"Carried"



35. The main motion of third reading, as amended, was;

“Carried”

36. Moved by K. McRae, seconded by E. Russcher, “That Bylaw F1083, 2009 - 2013 Financial Plan be adopted.”

“Carried”

PLANNING MATTERS

37. Administrative Memo regarding Rezoning Application RC06005 - Letchford, Kimola, Kaikkonen and Rezoning Application RC08009 - Toquaht Wilderness Resort - Public Hearing Report for Bylaws P1173 and P1225.

Moved by T. Bennett, seconded by P. Edwards, “That this correspondence be received.”

“Carried”

38. Moved by T. Bennett, seconded by P. Cote, “That the Public Hearing Minutes for Bylaws P1173 and P1225 be received.”

“Carried”

39. Moved by T. Bennett, seconded by P. Cote, “That Bylaw P1173, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time.”

“Carried”

40. Moved by T. Bennett, seconded by P. Edwards, “That Bylaw P1173, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time.”

“Carried”

41. Moved by T. Bennett, seconded by P. Cote, “That Bylaw P1225, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a second time.”

“Carried”

42. Moved by T. Bennett, seconded by P. Cote, “That Bylaw P1225, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a third time.”

“Carried”



CHAIRPERSON'S REPORT

43. Moved by K. McRae, seconded by E. Russcher, "That the Chairperson's report for March 2009 be received for information."

"Carried"

NEW BUSINESS

44. Moved by S. Ochman, seconded by E. Russcher, "That the following item be allowed for consideration as a late item: forwarding a letter of support to the West Coast Adjustment Program for the Abalone Project in Barclay Sound."

"Carried"

45. Moved by K. McRae, seconded by J. Fraser, "That the Board of Directors forward a letter to the West Coast Community Adjustment Program supporting the funding application submitted by the Bamfield Huu-ay-aht Community Abalone Project for the development of a kelp farm in the Deer Group Islands in Barclay Sound."

"Carried"

46. Moved by P. Cote, seconded by K. McRae, "That the following be allowed for consideration as a late item: inviting representatives of BC Transit and Diversified Transit to meet with the Regional District Board."

"Carried"

47. Moved by P. Cote, seconded by G. Wong, "That representative from BC Transit and Diversified Transit be invited to meet with the Committee-of-the-Whole to discuss ridership of the handi-dart service in the electoral areas and the increase in cost of the service."

"Carried"

MEETING SCHEDULE

48. Moved by T. Bennett, seconded by P. Cote, "That the Regional District meeting schedule for the month of March 2009 be received."

"Carried"



RECESS TO IN-CAMERA

49. Moved by S. Ochman, seconded by P. Cote, "That the meeting be closed to the public to discuss information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act and to discuss litigation or potential litigation affecting the Regional District."

"Carried"

50. The meeting was closed to the public at 7:50 p.m.
51. The meeting was re-opened to the public at 8:36 p.m.

RECOMMENDATION TO THE BOARD FROM IN-CAMERA

52. Moved by K. McRae, seconded by G. Wong, "That the Board of Directors provide Berry and Vale Contracting with a letter of understanding for the operation of the Alberni Valley Landfill extending their contract from September 30, 2009 to September 30, 2011 and continue with the same payment schedule as set out in the Contract Agreement for 2009."

"Carried"

53. Moved by T. Bennett, seconded by S. Ochman, "That this meeting now stand adjourned."

"Carried"

54. The meeting adjourned at 8:38 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Robert Sabine,
Chief Administrative Officer