



**Alberni-Clayoquot Regional District**  
**Committee-of-the-Whole**  
**Minutes**

**Wednesday, March 11, 2009**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Alternate Director: Rene Lacoursiere.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager, Laurie L'Heureux, Emergency Planning Coordinator.

1. The meeting was called to order at 11:34 a.m.
2. Moved by E. Russcher, seconded by T. Bennett, "That the meeting be closed to the public to discuss matters relating to labour or other employee relations and to discuss information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act."

"Carried"

3. The meeting was closed to the public at 11:34 a.m.
4. The meeting was re-opened to the public at 12:35 p.m.
5. The meeting recessed at 12:36 p.m.
6. The meeting re-convened at 1:30 p.m.

**Petitions, Delegations & Presentations**

7. Moved by S. Ochman, seconded by J. Fraser, "That Mr. Pat Deakin, Economic Development Officer, City of Port Alberni be invited to address the Committee-of-the-Whole."

"Carried"

8. Mr. Deakin thanked Directors for the opportunity to speak this afternoon. Mr. Deakin said he is here to request a contribution to the Economic Development function. Mr. Deakin provided Directors with an overhead presentation on the Economic Development service in the Alberni Valley. He reported on the key accomplishments in 2008 and the work plan for 2009. Mr. Deakin also provided



an overview of possible economic development work in the Alberni-Clayoquot Region including: improved road access (Bamfield and West Coast), airport improvements, cruise ship response, trails, joint ventures with First Nations, light industrial park, eco-resort, adventure park, fire fighting attraction and RV Park. Mr. Deakin answered questions from Directors. Mr. Fraser invited Mr. Deakin to make a presentation to Tofino Council. Mr. Deakin accepted the invitation.

9. The Chairperson thanked Mr. Deakin for his presentation and for the excellent work he is doing in the Alberni Valley.

### **Minutes**

10. Moved by T. Bennett, seconded by P. Edwards, "That the minutes from the regular Committee-of-the-Whole meeting held on February 11, 2009 be adopted as circulated."

"Carried"

11. Moved by P. Edwards, seconded by S. Ochman, "That the minutes from the Electoral Area Directors Financial Plan meeting held on February 17, 2009 be adopted as circulated."

"Carried"

12. Moved by P. Edwards, seconded by G. Wong, "That the minutes from the Alberni Valley Directors and Bamfield Financial Plan meeting dated February 17, 2009 be adopted as circulated."

"Carried"

13. Moved by T. Bennett, seconded by E. Russcher, "That the To-Do List as of March 4, 2009 be received."

"Carried"

### **Communication/Correspondence - For Action**

14. Letter dated February 9, 2009 from the Ministry of Public Safety and Solicitor General regarding Elected Officials Emergency Management Workshops. Moved by K. McRae, seconded by M. Kokura, "That Regional District Directors that sit on the Emergency Planning Committee be authorized to attend the Elected Officials Emergency Management Workshop in Nanaimo, BC on April 23, 2009."

"Carried"



15. Moved by T. Bennett, seconded by K. McRae, "That correspondence from Mr. Rob Cole dated March 11, 2009 regarding the Great Central Lake Dams be approved for consideration as a late item."

"Carried"

16. Correspondence dated March 11, 2009 from Mr. Rob Cole requesting the Regional District to take the lead on the acquisition of the Great Central Lake Dams.

Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and staff be requested to:

- a. write Mr. Cole, explaining the Regional District's position on the Great Central Lake Dams, and;
- b. write letters to the Ministry of Agriculture and the Department of Fisheries and Oceans stressing how important the Great Central Lake dams are to our community and the need for infrastructure funding to upgrade the dams."

"Carried"

### **Communications/Correspondence For Information**

17. Moved by M. Kokura, seconded by T. Bennett, "That the following correspondence be received for information: Municipal Finance Authority re: MFA Credit Ratings, Natural Resources Canada re: Idle Free Zone, Ministry of Environment re: Projected Sea Level Changes for BC in the 21<sup>st</sup> Century, Central Coast Regional District re: Use of Foundation Skills Assessment Test Scores, Union of British Columbia Municipalities re: Strategic Community Investment Funds, re: West Nile Virus Reduction Funding Now Available, re: Grant Opportunities and Upcoming Deadlines, re: 2008 Resolutions, re: Community Wildfire Protection Planning Grant, Vancouver Island Economic Alliance re: Study Highlights Trends, Issues and Opportunities for Island & Sunshine Coast Regions, CUPE BC re: Report on Public Private Partnerships by Forensic Auditors, City of Burnaby re: Burnaby School Lands, City of Port Alberni, Emergency Planning Committee re: Letter to Ministry of Transportation regarding Emcon Services Road Maintenance Contract Issues, Ministry of Community Development re: Trade, Investment and Labour Mobility Agreement and 2009 World Under 17 Hockey Challenge re: Legacy Announced."

"Carried"



### **Reports**

18. Moved by G. Wong, seconded by K. McRae, "That the report from the Alberni Valley Watershed District Stakeholders dated February 18, 2009 be received for information."

"Carried"

19. Moved by M. Kokura, seconded by K. McRae, "That the Spirit of BC Update be received for information."

"Carried"

### **Other Reports**

20. Director Kokura reported on the upcoming Agriculture Forum, March 27<sup>th</sup> at the Port Alberni Kin Hut. The Minister of Agriculture will be there to for an awards presentation. Director Kokura invited Directors to attend.

### **Administration**

21. Administrative Memo regarding Emergency Planning Summary.  
Moved by S. Ochman, seconded by P. Edwards, "That this correspondence be received."

"Carried"

22. Administrative Memo regarding Grant Applications.  
Moved by E. Russcher, seconded by M. Kokura, "That this correspondence be received."

"Carried"

23. Moved by T. Bennett, seconded by P. Edwards, "That the Committee-of-the-Whole authorize staff to continue with the consulting services of Carla Slaunwhite to apply for available and applicable grants for the entire Regional District and specific service areas."

"Carried"

24. Administrative Memo regarding Strategic Community Investment Funds.  
Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received and staff be instructed to provide Directors with more information on the Strategic Community Investment Funds Program."

"Carried"



25. Moved by P. Edwards, seconded by G. Wong, "That the Committee-of-the-Whole recommend that the Board of Directors authorize the Chief Administrative Officer to enter into a Strategic Community Investment Funds Agreement with the Province of British Columbia."

"Carried"

26. Administrative Memo regarding Safety Management System Implementation Procedures for Airports.  
Moved by T. Bennett, seconded by K. McRae, "That this correspondence be received and the Committee-of-the-Whole direct the Chief Administrative Officer to proceed with phase 1 of the development of a Safety Management System using EBA Engineering."

"Carried"

### **Finances**

27. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 479.  
Moved by M. Kokura, seconded by T. Bennett, "That the Committee-of-the-Whole approve Finance Warrant No. 479 in the amount of \$593,316.64 dated February 28, 2009."

"Carried"

28. Directors reviewed Finance Warrant No. 479 page by page and staff answered questions.

29. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No. 416.  
Moved by T. Bennett, seconded by S. Ochman, "That the Committee-of-the-Whole approve the Regional Hospital District Finance Warrant No. 416 in the amount of \$24,559.68 dated February 28, 2009."

"Carried"

30. Administrative Memo regarding Tabled motion - Sproat Lake Sani-Station.  
Moved by R. Lacoursiere, seconded by K. McRae, "That the motion from the February 25, 2009 Board of Directors meeting regarding the Sproat Lake Sani-Station be lifted from the table."

"Carried"



31. Moved by P. Cote, seconded by G. Wong, "That page 53 of the Alberni-Clayoquot Regional District 2009 - 2013 draft financial plan be amended by adding \$9,000.00 to line 6, Sproat Lake Sani-Station in 2009."

"Carried"

32. Administrative Memo regarding Pacific Rim Tourism Association.  
Moved by S. Ochman, seconded by J. Fraser, "That this correspondence be received."

"Carried"

33. Administrative Memo regarding West Coast TV.  
Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

34. Administrative Memo regarding West Coast TV Unaudited and Unsigned 2008 Financial Statements.  
Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

35. Administrative Memo regarding 2009 - 2013 Financial Plan.  
Moved by P. Edwards, seconded by T. Bennett, "That this correspondence be received."

"Carried"

### **Unfinished Business**

36. Director Wong invited Directors to attend the Alberni Valley Chamber of Commerce luncheon on Monday, March 16<sup>th</sup>, 12 noon at the Alberni Valley Golf Course. The Honourable Kevin Krueger, Ministry of Community Development and Dr. James Lunney, MP will be at the luncheon.

37. Moved by M. Kokura, seconded by E. Russcher, "That this meeting now stand adjourned."

"Carried"

38. The meeting adjourned at 3:15 p.m.



Certified Correct:

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Hira Chopra,  
Chairperson

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Robert Sabine,  
Chief Administrative Officer