



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS
MINUTES

WEDNESDAY, FEBRUARY 25, 2009

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager, Teri Fong, Accounting Clerk.

Other: Alternate Director (Sproat Lake): Rene Lacoursiere.

1. The meeting was called to order at 6:00 p.m.

PETITIONS, DELEGATIONS & PRESENTATIONS

2. Moved by M. Kokura, seconded by P. Cote, "That Mr. Tony Bennett, West Coast Vancouver Island Aquatic Management Board be invited to address the Regional District Board."

"Carried"

3. Mr. Bennett said he was here this evening representing the West Coast Vancouver Island Aquatic Management Board (AMB). The Board is currently working to deal with coastal planning issues and concerns, including float homes in Clayoquot and Barclay Sound. The Aquatic Management Board is made up of Local Government, Local First Nations and Federal and Provincial Government representatives. Mr. Bennett said the Board has received a \$500,000.00 grant through the Moore Foundation to develop a Coastal Plan for Clayoquot and Barclay Sound. He discussed the benefits of the Coastal Plan. Mr. Bennett said the AMB is requesting the Regional District consider funding \$94,000.00 over three years. The AMB is requesting \$34,000.00 in 2009 and propose the following split between areas: \$11,000.00 Port Alberni, \$11,000.00 Rural Areas, \$6,000.00 Ucluelet and \$6,000.00 Tofino. Mr. Bennett said he hopes to get the support of Directors. He answered questions from Directors. Director McRae said the City of Port Alberni would like a presentation on this issue from the West Coast Vancouver Island Aquatic Management Board.
4. The Chairperson thanked Mr. Bennett for his presentation.



5. Moved by M. Kokura, seconded by P. Cote, "That Mr. Howie Dorn be invited to address the Regional District Board."

"Carried"

6. Mr. Dorn said he lives at 6750 Twisden Road in Beaver Creek. Mr. Dorn said he wishes to go on record that he is against Development Variance Permit No. DVE08011 varying the water course set-back from 100 feet to 50 feet. Mr. Dorn said he spoke to Fisheries and they are concerned about erosion. The Manager of Planning and Development spoke to the Development Variance Application.
7. The Chairperson thanked Mr. Dorn for his presentation.

ADOPTION OF MINUTES

8. Moved by M. Kokura, seconded by S. Ochman, "That the minutes from the Special Board of Directors meeting held on January 14, 2009 be adopted as circulated."

"Carried"

9. Moved by T. Bennett, seconded by S. Ochman, "That the minutes from the regular Board of Directors meeting held on January 28, 2009 be adopted as circulated."

"Carried"

10. Moved by T. Bennett, seconded by M. Kokura, "That the To-Do List as of February 19, 2009 be received for information."

"Carried"

11. Moved by T. Bennett, seconded by E. Russcher, "That a letter be forwarded to the Honourable Gary Lunn, Minister of State updating him on the progress at the Tofino/Ucluelet Airport and remind him of his commitment to the Airport."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

12. Letter dated February 10, 2009 from the Clayoquot Sound Central Region Board requesting a letter of support.
Moved by M. Kokura, seconded by P. Edwards, "That the Board of Directors



forward a letter to the parties of the Interim Measures Extension Agreement supporting the renewal of the Interim Measures Extension Agreement.”

“Carried”

13. Moved by T. Bennett, seconded by M. Kokura, “That a letter be forwarded to the parties of the Interim Measures Extension Agreement supporting the continuation of the mandate of the Central Region Board for land use and coastal planning, especially given the recent announcement by the Aquatic Management Board of over \$500,000 in Moore Foundation grant money to be able to partner with the Central Region Board on coastal planning in Clayoquot and Barclay Sound.”

“Carried”

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

14. Moved by E. Russcher, seconded by J. Fraser, “That the following correspondence be received for information: Island Coastal Economic Trust re: The Use of Alternatives at Regional Advisory Committee Meetings, BC Rural Network re: BC Rural Network’s 2009 Workshop and AGM, Port Alberni Association for Community Living re: Port Alberni ACL Foundation Art Auction, Union of British Columbia Municipalities re: Consulting Engineers of BC - TILMA Implementation, Opportunity to Advance Civics in School Curriculum, Built Environment & Active Transportation Community Planning Grants - Review of Expression of Interest, 2009 BC Provincial Budget and Throne Speech, Canadian Wildlife Service re: An Invitation to Comment on the Proposed Addition of Species at Risk Act, BC Ferry Authority re: Appointment to the BC Ferry Authority Board of Directors and Long Beach Golf Course re: Letter of Support for the West Coast Multi-plex Society.”

“Carried”

REPORTS

15. Mayor McRae reported that the 911 Corporation elected a new Chairperson. He handed out copies of the Fire Call Totals for 2001 to 2008. The corporation is currently working on improvements to their communications system. Mayor McRae reported that he has invited representatives of the 911 Corporation to make a presentation to the Regional District Board.
Moved by K. McRae, seconded by T. Bennett, “That this verbal report be received.”

“Carried”



16. Director Kokura reported on the Central Region Board meeting held on the 20th of February at the new Black Rock Resort in Ucluelet. The Board received their year end report and submitted a budget. The mandate of the Central Region Board runs out on March 31, 2009. Director Kokura said without the renewal of the Interim Measures Extension Agreement there will be no Central Region Board. Director Kokura spoke to the BC Pacific Salmon Forum Final Report and Recommendations. He said the forum came up with some excellent recommendations which have been submitted to the Province of BC. Moved by M. Kokura, seconded by K. McRae, "That this verbal report be received."

"Carried"

17. Moved by M. Kokura, seconded by K. McRae, "That a letter be forwarded to the Premier urging the Government to adopt the final report from the Pacific Salmon Forum and request they implement the recommendations within the report."

"Carried"

18. Director Cote provided an update on the Vancouver Island Regional Library Board. She reported that the budget went up for the Vancouver Island Regional Library because assessments and population went up in the region. Moved by P. Cote, seconded by T. Bennett, "That this verbal report be received."

"Carried"

19. Director Wong reported that the Alberni Valley Chamber of Commerce will be hosting a special luncheon with Dr. James Lunney, MP on Monday, March 16th, 12 noon at the Alberni Valley Golf Club. He invited Directors to attend. Moved by G. Wong, seconded by P. Cote, "That this verbal report be received."

"Carried"

20. Director McRae reported on the West Island Woodlands Advisory Group. The Group is currently conducting re-certification for Western Forest Products. He reported that BC Timber will be the guest at their next meeting. Moved by K. McRae, seconded by T. Bennett, "That this verbal report be received."

"Carried"

21. Director Bennett reported that the West Coast Vancouver Island Aquatic Management Board has set-up a Committee to deal with the Pacific Salmon Treaty.



Moved by T. Bennett, seconded by S. Ochman, "That this verbal report be received."

"Carried"

STAFF REPORTS

22. Moved by M. Kokura, seconded by S. Ochman, "That the Administrator's Report dated February 19, 2009 be received for information."

"Carried"

23. Moved by T. Bennett, seconded by P. Cote, "That the Planning and Development Report dated February 18, 2009 be received for information."

"Carried"

24. Moved by T. Bennett, seconded by P. Cote, "That the January 2009 Building Report be received for information."

"Carried"

OTHER REPORTS

25. Moved by T. Bennett, seconded by M. Kokura, "That the minutes from the West Coast Directors Financial Plan meeting held on February 11, 2009 be received."

"Carried"

ADMINISTRATION

26. Administrative Memo regarding Salmon Beach Committee Bylaw.
Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received."

"Carried"

27. Moved by T. Bennett, seconded by P. Edwards, "That Bylaw A1067, Salmon Beach Committee, 2009 be read a first time."

"Carried"



28. Moved by T. Bennett, seconded by E. Russcher, "That Bylaw A1067, Salmon Beach Committee, 2009 be read a second time."

"Carried"

29. Moved by T. Bennett, seconded by J. Fraser, "That Bylaw A1067, Salmon Beach Committee, 2009 be read a third time."

"Carried"

30. Moved by T. Bennett, seconded by S. Ochman, "That Bylaw A1067, Salmon Beach Committee, 2009 be adopted."

"Carried"

31. Administrative Memo regarding Proposed Alberni Valley Regional Water Study. Moved by G. Wong, seconded by P. Cote, "That this correspondence be received."

"Carried"

32. Moved by K. McRae, seconded by G. Wong, "That Guy Cicon, Engineer, City of Port Alberni be invited to address the Board of Directors."

"Carried"

33. Mr. Cicon said the City of Port Alberni is re-thinking long term water supply for the entire Alberni Valley since the new demands by the Vancouver Island Health Authority (VIHA) through the Surface Water Treatment Policy 4-3-2-1. He said it will take a fair amount of capital expenditure to reach this goal. Mr. Cicon said VIHA is looking for municipal purveyors to have a plan in place to achieve these new regulations over the next few years. He said that water conservation is going to be big and we need to spend money to meet this new requirement. Mr. Cicon said an update to the Alberni Valley Regional Water Study would focus on long term water supply for the Alberni Valley. Mr. Cicon answered questions from Directors.

34. Moved by G. Wong, seconded by K. McRae, "That the Regional District Board make application to the Integrated Land Management Board for a water licence on Great Central Lake."

"Carried"



35. Moved by G. Wong, seconded by K. McRae, "That the City of Port Alberni be requested to spearhead a meeting with the two Improvement Districts, Alberni Valley Directors and the Manager of Planning and Development to explore options for the Alberni Valley Regional Water Study."

"Carried"

36. Administrative Memo regarding Millstream Water Local Service Area. Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

37. Moved by T. Bennett, seconded by P. Edwards, "That Bylaw F1082, Millstream Water Local Service Area Rates, 2009 be read a first time."

"Carried"

38. Moved by T. Bennett, seconded by E. Russcher, "That Bylaw F1082, Millstream Water Local Service Area Rates, 2009 be read a second time."

"Carried"

39. Moved by T. Bennett, seconded by E. Russcher, "That Bylaw F1082, Millstream Water Local Service Area Rates, 2009 be read a third time."

"Carried"

40. Moved by T. Bennett, seconded by G. Wong, "That Bylaw F1082, Millstream Water Local Service Area Rates, 2009 be adopted."

"Carried"

41. Administrative Memo regarding Hollies Golf Course Drainage Concerns. Moved by G. Wong, seconded by T. Bennett, "That this correspondence be received and the Regional District:

- a. Recommend that the Hollies Golf Course owners contact Fisheries and Oceans, Canada and the Provincial Ministry of Environment, Water Stewardship Department requesting their investigation into this matter on the rights and obligations of riparian owners for the maintenance of watercourses flowing through their property and prevention of nuisance resulting from watercourse obstruction resulting in flooding, and;



- b. provide support to the Hollies Golf Course owners by providing any mapping resources (ortho, area and contour mapping) available that would be of assistance in providing a formal submission to the appropriate agencies.”

“Carried”

FINANCES

42. Moved by T. Bennett, seconded by S. Ochman, “That the Financial Statements dated January 1st to January 31st, 2009 be received.”

“Carried”

43. Administrative Memo regarding 2009 Grant-in-Aid Applications.
Moved by T. Bennett, seconded by K. McRae, “That this correspondence be received.”

“Carried”

44. Moved by M. Kokura, seconded by K. McRae, “That the Board of Directors approve a grant-in-aid to the Alberni Valley District Fall Fair Association for \$1,000.00 (in-kind) for printing and laminating costs with all areas participating.”

“Carried”

45. Moved by T. Bennett, seconded by J. Fraser, “That the Board of Directors approve a grant-in-aid in the amount of \$6,000.00 each to the Alberni Valley Rescue Squad, Port Alberni Marine Rescue Society and the West Coast Inland Search and Rescue Society with all areas participating.”

“Carried”

46. Moved by S. Ochman, seconded by P. Edwards, “That the Board of Directors approve a grant-in-aid in the amount of \$2,000.00 to the Music by the Sea with all areas participating.”

“Carried”

47. Moved by M. Kokura, seconded by S. Ochman, “That the Board of Directors award a reduced grant-in-aid to the Port Alberni Victim Service Society in the amount of \$13,000.00 with all areas participating.”

“Carried”



48. Moved by T. Bennett, seconded by S. Ochman, "That the Board of Directors award a grant-in-aid in the amount of \$1,000.00 to Strawberry Isle Marine Research Society with all areas participating."

"Carried"

49. Moved by T. Bennett, seconded by S. Ochman, "That the Board of Directors award a grant-in-aid in the amount of \$2,000.00 to the Tonquin Foundation with all areas participating."

"Carried"

50. Moved by T. Bennett, seconded by E. Russcher, "That the Board of Directors award a grant-in-aid in the amount of \$750.00 to Ucluelet Elementary & Secondary Schools with the following areas participating: Ucluelet, Tofino and Area "C" (Long Beach)."

"Carried"

51. Moved by T. Bennett, seconded by G. Wong, "That the Board of Directors approve a grant-in-aid in the amount of \$7,500.00 to the Vancouver Island North Film Commission with all areas participating."

"Carried"

52. Moved by T. Bennett, seconded by K. McRae, "That the Board of Directors award a grant-in-aid in the amount of \$16,000.00 to the West Coast Vancouver Island Aquatic Management Board with all areas participating."

"Carried"

53. Moved by E. Russcher, seconded by T. Bennett, "That the following grant-in-aid requests be denied:

- a. Pacific Rim Arts Society
- b. Pacific Rim Hospice Society
- c. Port Alberni Twinning Society

"Carried"

54. Moved by K. McRae, seconded by T. Bennett, "That the Regional District's grant-in-aid policy be reviewed and a Committee of three Directors be formed to review grant-in-aid applications and make recommendations to the Board of Directors."

"Carried"



55. Moved by T. Bennett, seconded by K. McRae, "That the \$34,000.00 to the West Coast Vancouver Island Aquatic Management Board for marine planning be referred to the budget process under rural planning."

"Carried"

56. Letter dated February 24, 2009 from the City of Port Alberni requesting a contribution to the Economic Development Service.
Moved by K. McRae, seconded by S. Ochman, "That the Economic Development Manager be invited to make a presentation to the Board of Directors regarding the Economic Development Service in the Alberni Valley."

"Carried"

57. Administrative Memo regarding 2009 - 2013 Financial Plan - Bamfield Electoral Area Administration Audit.
Moved by T. Bennett, seconded by E. Russcher, "That this correspondence be received."

"Carried"

58. Administrative Memo regarding 2009 Bamfield Water Budget.
Moved by S. Ochman, seconded by T. Bennett, "That this correspondence be received."

"Carried"

59. Administrative Memo regarding Sproat Lake Community Association and Sproat Lake Grants-in-Aid.
Moved by P. Cote, seconded by J. Fraser, "That \$10,000.00 be added to the 2009 - 2013 Financial Plan for 2009 - Sproat Lake Grants - Special Projects."

"Carried"

60. Moved by P. Cote, seconded by K. McRae, "That the 2009 - 2013 Financial Plan be amended by increasing the grant to Sproat Lake Community Association to \$36,212.00 for 2009."

"Carried"

61. Administrative Memo regarding 2009 - 2013 Financial Plan.
Moved by T. Bennett, seconded by G. Wong, "That this verbal report be received."

"Carried"



62. Moved by M. Kokura, seconded by G. Wong, "That the 2009 - 2013 Financial Plan be amended on page 36.2, Regional District Planning Services, Line 7 by increasing the Agricultural Advisory Committee to \$5,000.00 in 2009."

"Carried"

63. Moved by M. Kokura, seconded by S. Ochman, "That the 2009 - 2013 Financial Plan be amended on page 4, Line 18, adding \$5,000.00 to the Highway Connector Committee in 2009."

"Carried"

64. Moved by P. Cote, seconded by T. Bennett, "That page 53, line 5 of the 2009 - 2013 Financial Plan be amended by increasing Sproat Lake Marine Patrol to \$26,000.00."

"Carried"

65. Director Fraser left the meeting at 8:24 p.m.

66. Moved by G. Wong, seconded by P. Cote, "That page 53, line 6 of the 2009 - 2013 Regional District Financial Plan be amended by adding \$9,000.00 to line 6, Sani-Station, Great Central Lake in 2009."

67. Moved by G. Wong, seconded by P. Cote, "That the above motion be tabled until the next Committee-of-the-Whole meeting."

"Carried"

68. Moved by T. Bennett, seconded by S. Ochman, "That page 35.1, line 8 of the 2009 - 2013 Financial Plan be amended by increasing Clayoquot Sound Coastal Planning to \$34,000.00 in 2009."

"Carried"

69. Moved by G. Wong, seconded by T. Bennett, "That page 61, line 5 of the 2009 - 2013 Financial Plan be amended by increasing unallocated funds to \$8,000.00 in 2009."

"Carried"

70. Moved by S. Ochman, seconded by M. Kokura, "That page 41, line 6 of the 2009 - 2013 Financial Plan be amended by increasing Operating Costs by \$1,200.00 in 2009."

"Carried"



71. Moved by T. Bennett, seconded by K. McRae, "That Bylaw F1083, 2009 to 2013 Regional District Financial Plan be read a first time as amended."

"Carried"

PLANNING MATTERS

72. Memorandum regarding Development Variance Application - DVA08012 - Habourside Lodge Bamfield Ltd. - 350 Cape Beal Trail, Electoral Area "A" (Bamfield).

Moved by S. Ochman, seconded by T. Bennett, "That the Board of Directors issue Development Variance Permit No. DVA0812."

"Carried"

73. Memorandum regarding Rezoning Application - RC08009 - Toquaht Wilderness Resort Ltd. - Toquaht Bay, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and the public hearing for Bylaw No. P1225 be delegated to the Director for Electoral Area "C", his Alternate Director or the Chairperson of the Regional District Board."

"Carried"

74. Moved by T. Bennett, seconded by G. Wong, "That first reading of Bylaw P1225, Regional District of Alberni-Clayoquot Zoning Text Amendment be rescinded."

"Carried"

75. Moved by T. Bennett, seconded by G. Wong, "That Bylaw P1225, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a first time."

"Carried"

76. DVE08011 - Michael Martin, 6795 Beaver Creek Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by T. Bennett, "That this correspondence be received and the Board of Directors issue Development Variance Permit No. DVE08011 and the response from the neighbours be included in any correspondence from the Department of Fisheries and Oceans."

"Carried"

77. Memorandum regarding Rezoning Application RF07011 - Junction Service



Ltd./Amada Enterprises Ltd., Rezoning Application, 2704 Highmoor Road, Electoral Area "F" (Cherry Creek).

Moved by G. Wong, seconded by P. Cote, "That this correspondence be received."

"Carried"

78. Moved by G. Wong, seconded by P. Edwards, "That Bylaw P1201, Cherry Creek Official Community Plan Amendment be adopted."

"Carried"

79. Moved by G. Wong, seconded by P. Edwards, "That Bylaw P1202, Regional District of Alberni-Clayoquot Zoning Amendment be adopted."

"Carried"

80. WC08021 - Coulson Forest Products, Licence of Occupation, Gunner Inlet, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by G. Wong, "That this correspondence be received and the Board of Directors concur with the following recommendations of Planning Staff:

- a. compliance to all technical referral agency requirements;
- b. the logging activity be conducted under the 'Best Management Practices (BMPs) for Helicopter Log Drop Sites in Marine Waters of British Columbia', a copy of the BMP and the Department of Fisheries and Oceans Pacific Region Helicopter Log Drop notification form to be kept on the work site;
- c. the helicopter log drop sites to have no negative impact to navigation or safe moorage sites;
- d. the helicopter log drop sites to avoid negative impacts to fish, fish habitat and marine mammals, and;
- e. work with the tourist operators to ensure the ability for bear watching activities to be disrupted as little as possible."

"Carried"

CHAIRPERSON'S REPORT



81. Moved by M. Kokura, seconded by S. Ochman, "That the Chairperson's report for February 2009 be received for information."

"Carried"

UNFINISHED BUSINESS

82. Moved by T. Bennett, seconded by K. McRae, "That a letter be forwarded to the Ministry of Agriculture and Lands regarding Crown Referral Application WC08021 advising that the Regional District fully supports this application and continued logging in Clayoquot Sound."

"Carried"

NEW BUSINESS

83. Moved by T. Bennett, seconded by P. Cote, "That the following be allowed for consideration as a late item: submitting a resolution for consideration at the Association of Vancouver Island and Coastal Communities Convention regarding Ambulance Service in Bamfield."

"Carried"

84. Moved by S. Ochman, seconded by T. Bennett, "That the Board of Directors submit the following resolution for consideration at the 2009 Association of Vancouver Island and Coastal Communities Convention:

WHEREAS Bamfield needs an ambulance service;

AND WHEREAS Bamfield's population is approximately 350 (doubling in summer) and produces approximately 35 to 40 medical responses, along with 100 to 120 search and rescue events and 20 medic-airvacs each year;

THEREFORE BE IT RESOLVED that the B.C. Government continue to explore ways to provide ambulance services in Bamfield, utilizing existing resources and by developing partnerships between the Vancouver Island Health Authority, BC Ambulance Service, Emergency Health Services, and the Bamfield and Huu-ay-aht First Nation Communities."

"Carried"

MEETING SCHEDULE

85. Moved by T. Bennett, seconded by P. Edwards, "That the Regional District



meeting schedule for the month of March 2009 be received.”

“Carried”

RECESS TO IN-CAMERA

86. Moved by E. Russcher, seconded by M. Kokura, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations.”

“Carried”

87. The meeting was closed to the public at 8:51 p.m.

88. The meeting was re-opened to the public at 9:40 p.m.

89. Moved by E. Russcher, seconded by G. Wong, “That this meeting now stand adjourned.”

“Carried”

90. The meeting adjourned at 9:40 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Robert Sabine,
Chief Administrative Officer