



Alberni-Clayoquot Regional District
Committee-of-the-Whole
Minutes

Wednesday, January 14, 2009

Regional District Board Room

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, Mike Kokura, Stefan Ochman, Eric Russcher, Glenn Wong,
Alternate Director: Cindy Solda.

Staff: Robert Sabine, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager, Drew Hadfield Manager of Environmental Services.

1. The meeting was called to order at 1:30 p.m.

Petitions, Delegations & Presentations

2. Moved by M. Kokura, seconded by P. Edwards, "That Ms. Susan Roth be invited to address the Committee-of-the-Whole."

"Carried"

3. Ms. Roth outlined her plans to build a micro-brewery on her property in Beaver Creek. She has 5 acres of land that would be suitable for the project. She said that in recent discussions with Regional District staff, she learned that her property does not meet the zoning requirements for micro-breweries. The Regional District requires an industrial type of zoning for micro-breweries. Ms. Roth said the micro-brewery she plans to build has a healthy, rural character and would not fit into an industrial type of setting. The beer would be made from all-natural ingredients, including the pure mountain water of Mount Arrowsmith and the Beaufort Range mountains. Ms. Roth said the Chase and Warren Winery is located within 1 kilometer of her property and she was told by the Regional District staff that the winery fits within the rural zoning designation because they grow their own grapes on their property which are used in their product. She asked Directors, if she grew hops on her property, or another ingredient to make beer, would she not be entitled to the same privilege? She requested Directors consider expanding the current zoning better suit her rural property. Ms. Roth answered questions from Directors.

4. Moved by M. Kokura, seconded by C. Solda, "That planning staff be requested to provide background information on micro-breweries and investigate zoning options for micro-breweries."

"Carried"



5. The Chairperson thanked Ms. Roth for her presentation.

Adoption of Minutes

6. Moved by M. Kokura, seconded by T. Bennett, "That the minutes from the regular Committee-of-the-Whole meeting held on November 12, 2008 be adopted as circulated."

"Carried"

7. Moved by M. Kokura, seconded by T. Bennett, "That the To-Do List as of January 7, 2009 be received for information."

"Carried"

Communications/Correspondence for Action

8. Letter dated December 18, 2008 from the City of Port Alberni requesting the Regional District to cost share sending the Mayor to the 2009 Federation of Canadian Municipalities Convention.
Moved by C. Solda, seconded by E. Russcher, "That the Regional District cost share with the City of Port Alberni to send Mayor McRae to the 2009 Federation of Canadian Municipalities Convention, June 5th to 8th in Whistler, BC."

"Carried"

9. Correspondence dated December 5, 2008 from the Association of Vancouver Island and Coastal Communities regarding the 2009 Resolution Process and Annual General Meeting.
Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received."

"Carried"

10. Moved by G. Wong, seconded by T. Bennett, "That the Regional District CAO work with Director Wong to draft a resolution for consideration at the AVICC Convention regarding the deplorable road conditions on the inland Island Highway."

"Carried"



11. Moved by T. Bennett, seconded by G. Wong, "That a letter be forwarded to the Ministry of Transportation complaining about the deplorable road conditions on the Inland Island Highway during the recent snow storms and request that the bonus not be paid to Emcon Services for December 2008 and January 2009."

"Carried"

12. Correspondence from the Association of Vancouver Island and Coastal Communities regarding Call for Nominations for the AVICC Executive. Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received."

"Carried"

13. Letter dated December 9, 2008 from the Tseshahst First Nation regarding Kleehkoot Water Supply. Moved by P. Cote, seconded by S. Ochman, "That this correspondence be received and the Regional District participate in joint meeting between the Tseshahst First Nation, City of Port Alberni, Hupacasath First Nation to discuss the extension of the water supply from Tseshahst."

"Carried"

Communications/Correspondence for Information

14. Moved by M. Kokura, seconded by P. Cote, "That the following correspondence be received for information: UBC/Faculty of Law re: Local Government and Climate Change - Current Law and Urgent Action, Union of British Columbia Municipalities re: Community Tourism Program - Phase 2 Willowbrae Park Visitor Improvements, Community Tourism Program - Phase 2 Welcome Sign- age Enhancements, School Community Connections Program, ACRD - UBCM Administered Grants, Report on New Model for Delivery of Fire Services, Trust Fund Established for Sparwood Avalanche Victims, Ministry of Forest and Range re: December 2008 Update from Minister Bell, Office of the Premier re: Government Programs, Ministry of Community Development re: Trees for Tomorrow Initiative and BC Assessment re: 2009 Property Assessment Roll."

"Carried"

Reports

15. Moved by T. Bennett, seconded by E. Russcher, "That the Somass Basin Watershed Management Plan Progress Report dated November 2008 be received for information."

"Carried"



Other Reports

16. Director Cote reported that the Alberni Valley Museum and Heritage Commission met recently to discuss the upcoming film festival. She said there are some great films coming to the Alberni Valley.
Moved by P. Cote, seconded by T. Bennett, "That this verbal report be received."

"Carried"

Administration

17. Administrative Memo regarding Regional Water Study - Partnership with City of Port Alberni.
Moved by C. Solda, seconded by G. Wong, "That staff be instructed to get a copy of the old Regional Water Study and request further information from the City of Port Alberni regarding updating the Regional Water Study."

"Carried"

18. Director Bennett left the meeting at 2:45 pm due to a potential conflict of interest.

19. Administrative Memo regarding the Alberni Valley Landfill Contract Expiry September 30, 2009 - Service Options.
Moved by M. Kokura, seconded by S. Ochman, "That this correspondence be referred to the Alberni Valley Directors meeting."

"Carried"

20. Director Bennett re-entered the meeting at 2:50 p.m.

21. Administrative Memo regarding 2009 Committee Appointments.
Moved by C. Solda, seconded by S. Ochman, "That the Committee-of-the-Whole recommends that the Board of Directors approve the 2009 Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions."

"Carried"

22. Moved by T. Bennett, seconded by G. Wong, "That Director Wong be appointed to the Vancouver Island Film Commission."

"Carried"



23. Moved by M. Kokura, seconded by S. Ochman, "That the Alberni Valley Committee be added to the 2009 Committee list."

"Carried"

24. Administrative Memo regarding Appointment of a Selection Committee - Manager of Environmental Services.
Moved by M. Kokura, seconded by C. Solda, "That Directors' Bennett, Fraser, Ochman and the Chief Administrative Officer be appointed to the Selection Committee for the recruitment of a new Manager of Environmental Services for the Alberni-Clayoquot Regional District."

"Carried"

25. Administrative Memo regarding Regional District Strategic Planning Session, Thursday, February 5th in Port Alberni.
Moved by T. Bennett, seconded by G. Wong, "That this correspondence be received."

"Carried"

Finances

26. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 476.
Moved by T. Bennett, seconded by E. Russcher, "That the Committee-of-the-Whole approve Finance Warrant No. 476 in the amount of \$576,464.79 dated November 30, 2008."

"Carried"

27. Directors reviewed Finance Warrant No. 476 page by page and staff answered questions.

28. Directors asked for further information on the following payments from Finance Warrant No. 476: Payment to Teri Fong for CGA training, Costs of Election Officials for the 2008 Election and payment to the Salvation Army.

29. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 477.
Moved by M. Kokura, seconded by T. Bennett, "That the Committee-of-the-Whole approve Finance Warrant No. 477 in the amount of \$861,885.91 dated December 31, 2008."

"Carried"



30. Directors reviewed Finance Warrant No. 477 page by page and staff answered questions.
31. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No. 413.
Moved by T. Bennett, seconded by M. Kokura, "That the Committee-of-the-Whole approve Regional Hospital District Finance Warrant No. 413 in the amount of \$34,193.48 dated November 30, 2008."
- "Carried"
32. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No. 414.
Moved by E. Russcher, seconded by P. Cote, "That the Committee-of-the-Whole approve the Regional Hospital District Finance Warrant Number 414 in the amount of \$801,918.09 dated December 31, 2008."
- "Carried"
33. Administrative Memo regarding Cheque No. 105995.
Moved by T. Bennett, seconded by C. Solda, "That this correspondence be received."

"Carried"

Unfinished Business

34. Moved by T. Bennett, seconded by M. Kokura, "That the Port Albion Dock and Port Albion Fire Protection be added to the To-Do List."
"Carried"

Meeting Schedule

35. Moved by M. Kokura, seconded by T. Bennett, "That the 2009 Regional District Tentative Meeting schedule be approved."
"Carried"
36. Moved by T. Bennett, seconded by C. Solda, "That the meeting be closed to the public to discuss matters relating to receiving advice from the Regional District solicitor that is subject to solicitor-client privilege including communications necessary for that purpose."
"Carried"
37. The meeting was closed to the public at 3:25 p.m.



38. The meeting was re-opened to the public at 3:44 p.m.
39. Moved by M. Kokura, seconded by T. Bennett, "That staff be instructed to draft a Nuisance Bylaw for consideration by the Board of Directors."

"Carried"
40. The Board of Directors thanked Drew Hadfield, Manager of Environmental Services for all his hard work for the Regional District and wished him the best for the future.
41. Moved by T. Bennett, seconded by S. Ochman, "That this meeting now stand adjourned."

"Carried"
42. The meeting adjourned at 3:45 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Wendy Thomson,
Deputy Corporate Secretary