



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS
MINUTES

FRIDAY, DECEMBER 5, 2008

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Glenn Wong, Alternate Director: Gord Johns.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Manager of Finance, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 1:30 p.m.
2. The Administrator welcomed Eric Russcher to the Alberni-Clayoquot Regional District Board and introductions were conducted around the table.

ELECTION OF CHAIRPERSON

3. The Administrator provided Directors with a quick review of the election process for Chairperson and Vice-Chairperson of the Regional District Board.
4. The Administrator conducted the election of Chairperson of the Alberni-Clayoquot Regional District Board for 2008/2009.
5. Director McRae nominated Director Chopra for Chairperson of the Alberni-Clayoquot Regional District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2008/2009. Director Chopra accepted the nomination.
6. Director Edwards nominated Director Cote for Chairperson of the Alberni-Clayoquot Regional District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2008/2009. Director Cote accepted the nomination.
7. The Administrator requested three times if there were any further nominations for Chairperson of the Alberni-Clayoquot Regional District.
8. There being no further nominations, the Deputy Corporate Secretary distributed ballots to the Board of Directors for election of Chairperson. The Administrator and Deputy Corporate Secretary counted the ballots and the Administrator declared Hira Chopra elected Chairperson of the Alberni-Clayoquot Regional



District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2008/2009.

ELECTION OF VICE-CHAIRPERSON

9. The Chairperson conducted the election for Chairperson of the Alberni-Clayoquot Regional Hospital District and the Vice-Chairperson of the Alberni-Clayoquot Regional District for 2008/2009.
10. Director Kokura nominated Director Wong for Chairperson of the Alberni-Clayoquot Regional Hospital District and Vice-Chairperson of the Alberni-Clayoquot Regional District for 2008/2009. Director Wong accepted the nomination.
11. The Chairperson requested three times for any further nominations for the position of Chairperson of the Alberni-Clayoquot Regional Hospital District.
12. There being no further nominations, the Chairperson declared Director Wong the Chairperson of the Alberni-Clayoquot Regional Hospital District and the Vice-Chairperson of the Alberni-Clayoquot Regional District for 2008/2009.

DELEGATION

13. Moved by M. Kokura, seconded by T. Bennett, "That Laurie L'Heureux, Emergency Program Coordinator and Tim Pley, Fire Chief, City of Port Alberni be invited to address the Regional District Board."

"Carried"
14. Mrs. L'Heureux said she is the Emergency Program Coordinator for the Alberni-Clayoquot Regional District. At the November Regional District Board of Directors meeting a resolution was passed to apply for funding to prepare a Community Wildfire Protection Plan for the Alberni Valley. Mrs. L'Heureux outlined the proposed Community Wildfire Protection Plan project. Funding for the plan is through the Ministry of Forests and is administered by UBCM. The first step in this process is approval of the project and the second is a strategic analysis. Mr. Pley said he is working with Mrs. L'Heureux on the application because the City of Port Alberni is greatly impacted by the threat of wildfires. He said the issue affects all of us. Mr. Pley said the Plan addresses fire hazards, but it's still the Province's responsibility to fight fires. The Plan will identify high risk areas. He said that once the plan is completed they can apply for more grant money. Mr. Pley said this isn't just about fire fighting, it's a plan which addresses hazard areas. The delegation answered questions from Directors.



15. The Chairperson thanked the delegation for their presentation.

ADOPTION OF MINUTES

16. Moved by K. McRae, seconded by T. Bennett, "That the minutes from the regular Board of Directors meeting held on November 26, 2008 be adopted as circulated."

"Carried"

17. Moved by T. Bennett, seconded by M. Kokura, "That the To-Do List as of December 2, 2008 be received for information."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

18. Letter dated November 24, 2008 from the Vancouver Island Regional Library Board requesting the re-appointment of Director Cote to their Board for 2009. Moved by K. McRae, seconded by E. Russcher, "That Director Cote be appointed to the Vancouver Island Regional Library Board for 2009."

"Carried"

19. Letter from the Vancouver Island Regional Library Board regarding Appointment to the 2009 Vancouver Island Regional Library Board. Moved by T. Bennett, seconded by S. Ochman, "That this correspondence be received."

"Carried"

20. Correspondence dated November 27, 2008 from Robert Gunn regarding an Invitation to attend the Barkley Sound Planning Meeting. Moved by T. Bennett, seconded by S. Ochman, "That the Regional District match the City of Port Alberni's contribution of \$150.00 towards the cost of the lunch for the Barkley Sound Planning Meeting in January 2009."

"Carried"

21. Moved by T. Bennett, seconded by P. Cote, "That Director Bennett, Director Ochman and Planning Staff be authorized to attend the Barkley Sound Planning meeting in January 2009."

"Carried"



22. Letter dated November 27, 2008 from Scott Fraser, MLA (Alberni-Qualicum) congratulating Directors on their election and requesting to attend an upcoming Regional District meeting.
Moved by M. Kokura, seconded by P. Edwards, "That this correspondence be received and invite MLA Scott Fraser to the January Board of Directors meeting."

"Carried"

23. Correspondence dated December 3, 2008 from the Island Corridor Foundation requesting a letter of support.
Moved by K. McRae, seconded by T. Bennett, "That the Board of Directors forward a letter supporting the Island Corridor Foundation's efforts to revitalize rail on Vancouver Island."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

24. Moved by T. Bennett, seconded by M. Kokura, "That the following correspondence be received for information: Federation of Canadian Municipalities re: Infrastructure and the Economy, Municipal Finance Authority of BC re: Fall Update, Union of British Columbia Municipalities re: Economic Incentive and Stabilization Measures, Minister of Fisheries and Oceans re: Thank you, District of Tofino re: Alberni-Clayoquot Regional District Board Appointments, City of Port Alberni re: Alberni-Clayoquot Regional District Board Appointments, District of Ucluelet re: Appointments and Ucluelet First Nation re: Congratulations."

"Carried"

REPORTS

25. Director Cote provided an update on the Vancouver Island Regional Library Board. The VIRLB has had a big change over of Board Members. The Board is currently revising their Long Term Plan.
Moved by T. Bennett, seconded by E. Russcher, "That this verbal report be received."

"Carried"

26. Director Wong reported on the Alberni Valley Chamber of Commerce. There is a networking lunch on December 5th. The Chamber's Fantasy Auction was another success and the funds raised matched last year.



Moved by G. Wong, seconded by K. McRae, "That this verbal report be received."

"Carried"

27. Director McRae provided an update on the Island Coastal Economic Trust Initiative. He said there isn't much of a Board left following the election. The main item on their agenda is to lobby the government for another \$50 million dollars funding.

Moved by P. Cote, seconded by T. Bennett, "That this verbal report be received."

"Carried"

28. Director Edwards reported on the Air Quality Council meeting held on Wednesday, December 3rd. The Council has two air quality measurement machines. One is at Alberni Elementary School and the other is at Port Boat House. The Council is investigating getting into the Woodstove Change Out Program.

Moved by P. Edwards, seconded by P. Cote, "That this verbal report be received."

"Carried"

29. Moved by P. Edwards, seconded by P. Cote, "That staff be instructed to investigate the Woodstove Exchange Program and report back to the Board."

"Carried"

30. Director Edwards reported that December 6th is the National Day of Remembrance for Violence Against Women. She reported that spousal assaults are up and she would like people to think about this tomorrow.

Moved by P. Cote, seconded by T. Bennett, "That this verbal report be received."

"Carried"

OTHER REPORTS

31. Moved by T. Bennett, seconded by P. Edwards, "That the Spirit of BC Update be received for information."

"Carried"



ADMINISTRATION

32. Moved by T. Bennett, seconded by K. McRae, "That Bylaw A1066, Board Remuneration, Expenses and Benefits Bylaw, 2008 be read a first time."

"Carried"
33. Moved by E. Russcher, seconded by T. Bennett, "That Bylaw A1066, Board Remuneration, Expenses and Benefits Bylaw, 2008 be read a second time."

"Carried"
34. Moved by P. Cote, seconded by K. McRae, "That Bylaw A1066, Board Remuneration, Expenses and Benefits Bylaw, 2008 be read a third time."

"Carried"
35. Moved by T. Bennett, seconded by K. McRae, "That Bylaw A1066, Board Remuneration, Expenses and Benefits Bylaw, 2008 be adopted."

"Carried"
36. Administrative Memo regarding Tanker Truck Tender - Memo for Extra Agenda. Moved by P. Cote, seconded by P. Edwards, "That this correspondence be received."

"Carried"
37. Administrative Memo regarding Willowbrae Road Water Service Agreement. Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received."

"Carried"
38. Moved by T. Bennett, seconded by E. Russcher, "That third reading of Bylaw E1049, Willowbrae Road Water Service Establishment, 2007 be rescinded."

"Carried"
39. Moved by T. Bennett, seconded by P. Edwards, "That Bylaw E1049, Willowbrae Road Water Service Establishment, 2007 be read a third time."

"Carried"



40. Administrative Memo regarding Tanker Truck Purchase - Sproat Lake Fire Department.
Moved by P. Cote, seconded by P. Edwards, "That this correspondence be received and the Board of Directors award the tender for the supply of one new International 4400 body/Hub built fire tanker for \$208,815.00 plus taxes from Hub Fire Engines of Abbotsford, B.C."

"Carried"

PLANNING MATTERS

41. RC08009 - Rezoning Application, Toquaht Wilderness Resort Ltd., Section 55, Clayoquot District; Lot 589, Clayoquot District, except Parcel A (DD 356811), Clayoquot District; Lot 1516, and Lot 1518, Clayoquot District, Toquart Bay, Electoral Area "C" (Long Beach).
Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and proceed with first reading of Bylaw P1225 subject to the following conditions:
- a. Approval from the appropriate Provincial agency to locate the trails on the Crown portion of District Lot 589;
 - b. An environmental study being prepared by a professional biologist to insure no negative impacts on the foreshore;
 - c. The applicants demonstrating that sewage disposal can be achieved for the maximum density of the site;
 - d. The owners agreeing to a covenant that requires all sewage to be disposed of on land, there is to be no discharge to any water bodies;
 - e. The applicants demonstrating that there is adequate potable water for the maximum density proposed;
 - f. The applicant demonstrating that public land access to the property can be achieved and supported by the Ministry of Transportation, including road access to District Lot 589;
 - g. The applicant agreeing to a covenant that maintains the open space shown on Bylaw P1225, and,

that the public hearing for Bylaw P1225 be delegated to the Director for Electoral



Area "C", his Alternate Director or the Chairperson of the Regional District Board."

"Carried"

42. Moved by T. Bennett, seconded by M. Kokura, "That Bylaw P1225, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a first time."

"Carried"

43. Public Hearing Report for Rezoning Application RE08011, Bylaw P1221 and P1222 and Rezoning Application RE08010, Bylaw P1226, Electoral Area "E", (Beaver Creek).
Moved by P. Edwards, seconded by G. Wong, "That this correspondence be received."

"Carried"

44. Moved by P. Edwards, seconded by G. Wong, "That the Public Hearing Minutes for Bylaws P1226, P1221 and P1222 be received."

"Carried"

45. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1226, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."

"Carried"

46. Moved by P. Edwards, seconded by G. Wong, "That Bylaw P1226, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."

"Carried"

47. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1221, Beaver Creek Official Community Plan Bylaw be read a second time."

"Carried"

48. Moved by P. Edwards, seconded by P. Cote, "That Bylaw P1221, Beaver Creek Official Community Plan Bylaw be read a third time."

"Carried"



49. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1222, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."

"Carried"

50. Moved by P. Edwards, seconded by P. Cote, "that Bylaw P1222, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."

"Carried"

51. AE08002 - Garcia, ALR Application, 7300 Kerry Road, Lot 1, District Lot 165, Alberni District, Plan 37269, Electoral Area "E", (Beaver Creek).
Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and support the application to include non-ALR land into the ALR provided:

- a. The restrictive covenant along Truman Creek is maintained."

"Carried"

CHAIRPERSON'S REPORT

52. Moved by P. Cote, seconded by P. Edwards, "That the Chairperson's report for December 2008 be received for information."

"Carried"

MEETING SCHEDULE

53. Moved by T. Bennett, seconded by P. Cote, "That the Regional District meeting schedule for the month of January 2009 be received."

"Carried"

54. Moved by S. Ochman, seconded by P. Edwards, "That the Special Board of Directors meeting scheduled for December 17, 2008 be cancelled."

"Carried"

RECESS TO IN-CAMERA

55. Moved by T. Bennett, seconded by S. Ochman, "That the meeting be closed to the public to discuss matters relating to labour or other employee relations."

"Carried"



56. The meeting was closed to the public at 2:24 p.m.
57. The meeting was re-opened to the public at 3:03 p.m.
58. Moved by K. McRae, seconded by P. Cote, "That Bylaw A1062-1, Regional District of Alberni-Clayoquot Officers' Appointment and Delegation Bylaw Amendment No. 1, 2008 be read a first time.

"Carried"

Director Kokura voted in the negative.

59. Moved by E. Russcher, seconded by S. Ochman, "That Bylaw A1062-1, Regional District of Alberni-Clayoquot Officers' Appointment and Delegation Bylaw Amendment No. 1, 2008 be read a second time."

"Carried"

Director Kokura voted in the negative.

60. Moved by G. Wong, seconded by T. Bennett, "That Bylaw A1062-1, Regional District of Alberni-Clayoquot Officers' Appointment and Delegation Bylaw Amendment No. 1, 2008 be read a third time."

"Carried"

Director Kokura voted in the negative.

61. Moved by P. Edwards, seconded by T. Bennett, "That Bylaw A1062-1, Regional District of Alberni-Clayoquot Officers' Appointment and Delegation Bylaw Amendment No. 1, 2008 be adopted."

"Carried"

Director Kokura voted in the negative.

62. Moved by T. Bennett. seconded by P. Cote, "That Mr. Rob Sabine be appointed Chief Administrative Officer, Secretary and Treasurer of the Alberni-Clayoquot Regional District effective February 1, 2009."

"Carried"



63. Moved by T. Bennett, seconded by K. McRae, "That Directors be authorized to attend a meet and greet with Mr. Rob Sabine on December 5, 2009 at 1:30 pm in Port Alberni."
"Carried"
64. Moved by P. Cote, seconded by T. Bennett, "That staff be instructed to prepare a report of benefits for Directors."
"Carried"
65. Moved by T. Bennett, seconded by T. Bennett, "That this meeting now stand adjourned."
66. The meeting adjourned at 3:24 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Wendy Thomson,
Deputy Corporate Secretary