



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**SPECIAL BOARD OF DIRECTORS MEETING**  
**MINUTES**

**WEDNESDAY, MARCH 12, 2008**

**REGIONAL DISTRICT BOARD ROOM**

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Glenn Wong.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Tom Gowan, Finance Manager, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 6:02 p.m.

**MINUTES**

2. Moved by M. Kokura, seconded by T. Bennett, "That the minutes from the Electoral Area Directors Financial Plan meeting held on February 18, 2008 be adopted as circulated."

"Carried"

3. Moved by K. McRae, seconded by P. Edwards, "That the minutes from the Alberni Valley and Bamfield Financial Plan meeting dated February 18, 2008 be adopted as circulated."

"Carried"

4. Moved by T. Bennett, seconded by M. Kokura, "That the minutes from the West Coast Directors Financial Plan meeting dated February 20, 2008 be adopted as circulated."

"Carried"

5. Moved by K. McRae, seconded by T. Bennett, "That the minutes from the Special Committee-of-the-Whole meeting held on March 5, 2008 be adopted as circulated."

"Carried"

**PUBLIC CONSULTATION**

6. The Administrator conducted the public consultation process for the 2008 - 2012 Alberni-Clayoquot Regional District and Regional Hospital District Financial Plan.



He provided an overview of how the Financial Plan is put together and reviewed the plan.

7. The Administrator answered questions from the public regarding the plan.

**2008 - 2012 REGIONAL DISTRICT FINANCIAL PLAN**

8. Moved by K. McRae, seconded by J. Fraser, "That Bylaw F1078, 2008 - 2012 Financial Plan be read a first time."

9. General Government Services

Moved by T. Bennett, seconded by J. Fraser, "That the 2008 - 2012 Financial Plan, page 4, be amended as follows:

- (a) line 1, Surplus be changed to \$12,391.00 in 2008;
- (b) line 15, Contribution to Capital be changed to \$18,000.00 in 2008 and \$88,000.00 in 2009;
- (c) line 23, Contribution from Operating Fund be changed to \$18,000.00 in 2008 and \$88,000.00 in 2009."

"Carried"

10. Electoral Area Administration

Moved by T. Bennett, seconded by P. Cote, "That the 2008 - 2012 Financial Plan, page 5, be amended by changing line 7, Committed surplus from prior years to \$506,170.00."

"Carried"

11. Sproat Lake Volunteer Fire Department

Moved by P. Cote, seconded by K. McRae, "That the 2008 - 2012 Financial Plan, page 9, be amended as follows:

- (a) line 1, surplus be changed to \$11,529.00 in 2008;
- (b) line 2, tax requisition be changed to \$379,471.00 in 2008;
- (c) line 11, capital balance beginning of the year be changed to \$510,179.00."

"Carried"



12. Building Inspection Service  
Moved by M. Kokura, seconded by K. McRae, "That the 2008 - 2012 Financial Plan, page 14, be amended by reducing payroll costs so that line 15, total expenditures, is \$190,000.00."  
  
"Carried"
13. Bamfield Water System  
Moved by S. Ochman, seconded by K. McRae, "That the 2008 - 2012 Financial Plan, page 30, be amended as follows:
  - (a) line 1, surplus be changed to \$30,376.00 in 2008;
  - (b) line 11, contribution to capital be changed to \$40,838.00 in 2008."  
"Carried"
14. Sproat Lake Community Parks  
Moved by P. Cote, seconded by T. Bennett, "That the 2008 - 2012 Financial Plan, page 41, be amended by adding a capital section showing proceeds of borrowing in the amount of \$50,000.00 and expenditures of \$50,000 for playground equipment for the Sproat Lake Community Parks."  
  
"Carried"
15. Grants-in-Aid - Region Wide  
Moved by T. Bennett, seconded by K. McRae, "That the 2008 - 2012 Financial Plan, page 51, be amended by adding a grant-in-aid in the amount of \$7,500.00 to the North Island Film Commission in 2008."  
  
"Carried"
16. Grants-in-Aid - West Coast  
Moved by F. Fraser, seconded by T. Bennett, "That the 2008 - 2012 Financial Plan, page 59, be amended by adding a grant-in-aid to the West Coast Multiplex Society in 2008 for \$50,000 with the costs being allocated as follows: \$20,000.00 from the District of Tofino, \$20,000.00 from the District of Ucluelet and \$10,000.00 from Electoral Area "C" (Long Beach)."  
  
"Carried"
17. Grants-in-Aid - All Areas (except Bamfield)  
Moved by S. Ochman, seconded by T. Bennett, "That the 2008 - 2012 Financial



Plan, page 62, be amended by adding a grant-in-aid in 2008 in the amount of \$10,000.00 for the World Under 17 Hockey Challenge Society.”

“Carried”

18. Moved by T. Bennett, seconded by K. McRae, “That the 2008 - 2012 Financial Plan be amended by including a grant-in-aid in 2008 to the Kiwanis Hilton Children’s Centre in the amount of \$11,900.00 with all areas, except Cherry Creek, participating.”

“Carried”

19. Grants-in-Aid - Cherry Creek  
Moved by G. Wong, seconded by K. McRae, “That the 2008 - 2012 Financial Plan, page 60, be amended by changing line 6, reducing unallocated funds to \$600.00 and that a donation of \$600.00 from unallocated funds be donated to the Kiwanis Hilton Children’s Centre.”

“Carried”

20. The main motion, as amended was

“Carried”

21. Moved by J. Fraser, seconded by K. McRae, “That Bylaw F1078, 2008 - 2012 Financial Plan be read a second time.”

“Carried”

22. Administrative Memo regarding 2008 - 2012 Financial Plan.  
Moved by T. Bennett, seconded by K. McRae, “That this correspondence be received.”

“Carried”

23. Moved by K. McRae, seconded by J. Fraser, “That the Alberni-Clayoquot 2008 Requisition Summary be received.”

“Carried”



24. Moved by K. McRae, seconded by T. Bennett, "That this meeting now stand adjourned."

"Carried"

25. The meeting adjourned at 7:50 p.m.

Certified Correct:

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Hira Chopra,  
Chairperson

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Robert A. Harper,  
Administrator