



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**COMMITTEE-OF-THE-WHOLE**  
**MINUTES**

**Wednesday, January 9, 2008**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Ken McRae, Dianne St. Jacques, Glenn Wong,  
Alternate Director: Keith Wyton.

Regrets Directors: Mike Kokura, Stefan Ochman.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 1:34 p.m.

**Petitions, Delegations & Presentations**

2. Moved by T. Bennett, seconded by P. Cote, "That Mr. Brian McIntosh, Coastal Fire Centre be invited to address the Committee-of-the-Whole."

"Carried"

3. Director St. Jacques entered the meeting at 1:36 p.m.
4. Mr. McIntosh said he is going around to local government agencies advising there is still money available through UBCM to develop community wildfire protection plans. Mr. McIntosh provided Directors with a power point presentation outlining the process to develop a community wildfire protection plan. The delegation answered questions from Directors.
5. Director McRae entered the meeting at 1:40 p.m.
6. The Chairperson thanked Mr. McIntosh for his presentation.
7. Moved by K. McRae, seconded by P. Edwards, "That Mrs. Libby Avis be invited to address the Committee-of-the-Whole."

"Carried"

8. Alternate Director Keith Wyton entered the meeting at 1:50 p.m.



9. Mrs. Avis said she was here this afternoon on behalf of the Alberni Valley Trails Committee and the Alberni Valley Enhancement Society. Mrs. Avis provided Directors with an update on the groups activities over the past year and distributed copies of the trail map brochures they developed. Mrs. Avis provided an overview of their projects for 2008, including stage 2 river upgrades and the Alberni Inlet CNPR Trail. She outlined on a map the future inlet trail which they are hoping to eventually link up with Cowichan. Mrs. Avis advised that the Committee is applying for funding through the Island Coastal Economic Trust for the inlet trail project. She said they need to move fast with their application in order to meet the next deadline. Mrs. Avis said they have approximately \$20,000.00 for the project and asked the Regional District to consider making a contribution of \$25,000.00 towards this project. Mrs. Avis also asked the Regional District to consider formally designating a number of trail routes as regional trails in the Alberni Valley. The delegation answered questions from Directors. Discussions ensued regarding the liabilities of designating trails.
10. The Chairperson thanked Mrs. Avis for her presentation.

#### **Adoption of Minutes**

11. Moved by P. Edwards, seconded by D. St. Jacques, "That the minutes from the regular Committee-of-the-Whole meeting held on November 14, 2007 be adopted as circulated."

"Carried"

12. Moved by T. Bennett, seconded by K. McRae, "That the To-Do List as of January 2, 2008 be received for information."

"Carried"

#### **Communications/Correspondence for Action**

13. Memorandum dated December 8, 2007 from the Association of Vancouver Island and Coastal Communities regarding 2008 Resolutions - Annual General Meeting. Moved by K. McRae, seconded by P. Cote, "That this correspondence be received."

"Carried"

14. Letter dated December 18, 2007 from the Fraser Basin Council regarding British Columbia Flood Forum.  
Moved by K. McRae, seconded by P. Cote, "That this correspondence be



received.”

“Carried”

15. Correspondence from the Local Government Leadership Academy regarding 2008 BC Local Government Leadership Forum.  
Moved by G. Wong, seconded by P. Cote, “That Directors be authorized to attend the 2008 BC Local Government Leadership Forum, February 12 - 14, 2008 in Richmond and the February Committee-of-the-Whole Meeting be moved to Wednesday, February 20, 2008 at 1:30 p.m.”

“Carried”

### **Communications/Correspondence for Information**

16. Moved by T. Bennett, seconded by P. Cote, “That the following correspondence be received for information: Auditor General of BC re: Removal of Private Lands from TFL 44, Union of British Columbia Municipalities re: Highlights of the UBCM Executive Meeting November 29 - 30, 2007, West Nile Virus Prevention Final Report 2007, Alberni-Clayoquot - Active UBCM Administered Grants in 2007, District of Tofino re: Development Cost Charge Bylaw No. 1009, 2006, Ministry of Economic Development and Minister Responsible for the Asia Pacific Initiative and the Olympics re: UBCM 2007 Convention Meeting, BC Ombudsman re: Ombudsman Investigation into Drinking Water Safety in British Columbia, TimberWest re: CRD Finalizes Purchase of Leech Watershed and Federation of BC Woodlot Associations re: Media Release.”

“Carried”

17. Moved by T. Bennett, seconded by G. Wong, “That a letter be forwarded to TimberWest asking them if they are following proper logging practices, why would the Capital Regional District need to purchase the land containing their watershed or to build a water treatment plant.”

“Carried”

### **Reports**

18. Moved by T. Bennett, seconded by D. St. Jacques, “That the minutes from the Highway Connector Committee meeting held on November 29, 2007 be received.”

“Carried”



19. Moved by D. St. Jacques, seconded by P. Cote, "That the report from the BC Centre for Aquatic Health Sciences regarding Towards Building Aquatic Science Capacity in Aboriginal Communities be received."

"Carried"

20. Moved by K. McRae, seconded by P. Cote, "That the Coastal Communities Network update for December 2007 be received and a letter be forwarded to Senator Pat Carney thanking her for her work on behalf of coastal communities."

"Carried"

21. Moved by G. Wong, seconded by P. Cote, "That the November 2007 Port Alberni RCMP Detachment report be received for information."

"Carried"

22. Moved by K. McRae, seconded by P. Edwards, "That the 2009 World Under 17 Hockey Challenge - Winter 2008 Report be received."

"Carried"

23. Moved by K. McRae, seconded by T. Bennett, "That the Island Coastal Economic Trust - Terms of Reference - Vancouver Island & Sunshine Coast Regional Air Transportation Outlook be received."

"Carried"

### **Administration**

24. Administrative Memo regarding Proposed Hydro Line from Toquart Bay to Port Albion.  
Moved by T. Bennett, seconded by P. Cote, "That this correspondence be received."

"Carried"

25. Administrative Memo regarding 2008 - 2012 Financial Plan Timetable.  
Moved by G. Wong, seconded by P. Cote, "That this correspondence be received."

"Carried"



### **Finances**

26. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 463.  
Moved by J. Fraser, seconded by P. Cote, "That the Committee-of-the-Whole approve Finance Warrant No. 463 in the amount of \$481,044.13 dated November 30, 2007."

"Carried"

27. Directors reviewed Finance Warrant No. 463.

28. Administrative Memo regarding Alberni-Clayoquot Regional Hospital District Finance Warrant No. 402.  
Moved by G. Wong, seconded by T. Bennett, "That the Committee-of-the-Whole approve Regional Hospital District Finance Warrant No. 402 in the amount of \$74,868.53 dated November 30, 2007."

"Carried"

### **Unfinished Business**

29. Moved by T. Bennett, seconded by K. McRae, "That a letter be forwarded to the Ucluelet First Nation requesting that discussions re-start with regards to water supply for fire protection for the Port Albion area."

"Carried"

30. Moved by T. Bennett, seconded by G. Wong, "That a letter be forwarded to the Integrated Land Management Bureau requesting a meeting to provide an update on the float home issue."

"Carried"

### **New Business**

31. Moved by G. Wong, seconded by K. McRae, "That the following be allowed for consideration as a late item: forwarding a letter to Derek Trimmer, Ministry of Community Services requesting a meeting to discuss service delivery in the Alberni Valley."

"Carried"



32. Moved by G. Wong, seconded by K. McRae, "That the Regional District invite Derek Trimmer, Director, Regional Initiatives, Ministry of Community Services to a meeting to discuss service delivery in the Alberni Valley and that the Alberni Valley Directors, Port Alberni City Council, Beaver Creek Improvement District Trustees, Cherry Creek Waterworks District Trustees, Tseshaht Band Council and the Hupacasath Band Council be invited to attend."

"Carried"

33. Moved by G. Wong, seconded by P. Cote, "That the following be allowed for consideration as a late item: investigating the development of a Community Wildfire Protection Plan in the Alberni Valley."

"Carried"

34. Moved by G. Wong, seconded by P. Cote, "That Regional District staff be instructed to investigate the development of a wildfire protection plan and report back to the Regional District Board."

"Carried"

35. Moved by G. Wong, seconded by K. McRae, "That the following be allowed for consideration as a late item: drafting a resolution for consideration at the AVICC Convention regarding adequate winter maintenance of highways."

"Carried"

36. Moved by G. Wong, seconded by K. McRae, "That staff be instructed to draft a resolution for consideration at the Association of Vancouver Island and Coastal Community Convention urging the Ministry of Transportation to ensure that there is adequate winter highway maintenance on provincial highways."

"Carried"

37. Moved by K. McRae, seconded by G. Wong, "That the following be allowed for consideration as a late item: inviting Mr. Peter Wightman, Ministry of Transportation and a representative from ICBC to meet with the Board to discuss winter road maintenance on highway 4."

"Carried"

38. Moved by K. McRae, seconded by G. Wong, "That Mr. Peter Wightman, Ministry of Transportation and a representative from ICBC be invited to meet with the Regional District Board to discuss winter road maintenance on highway 4."

"Carried"



### Meeting Schedule

39. Moved by T. Bennett, seconded by D. St. Jacques, "That the tentative 2008 Regional District meeting schedule be adopted as amended."

"Carried"

40. Moved by T. Bennett, seconded by D. St. Jacques, "That the meeting be closed to the public to discuss matters relating to information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act."

"Carried"

41. The meeting was closed to the public at 3:05 p.m.

42. The meeting was re-opened to the public 4:14 p.m.

43. Moved by T. Bennett seconded by K. McRae, "That the following be allowed for consideration as a late item: requesting staff develop criteria for designating a park or a trail as a regional park."

"Carried"

44. Moved by T. Bennett, seconded by K. McRae, "That staff be requested to develop criteria for designating a park or trail as a regional park."

"Carried"

45. Moved by D. St. Jacques, seconded by T. Bennett, "That this meeting now stand adjourned."

"Carried"

46. The meeting adjourned at 4:15 p.m.

Certified Correct:

---

Hira Chopra,  
Chairperson

---

Robert A. Harper,  
Administrator