



Alberni-Clayoquot Regional District
Committee-of-the-Whole Meeting
Minutes

Wednesday, September 12, 2007

Ucluelet Court Room

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Dianne St. Jacques, Glenn Wong.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Deputy Corporate Secretary, Mike Irg, Manager of Planning and Development, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 1:30 p.m.

Petitions, Delegations & Presentations

2. Moved by T. Bennett, seconded by M. Kokura, "That Mr. Chuck Shobe and Ms. Christine Marles, Open/Online Learning Consultants be invited to address the Regional District Board."

"Carried"

3. Mr. Shobe introduced Christine Marles and outlined the Alberni-Clayoquot Environmental Research and Education Project. The project is the creation of a concept plan for a regional institution that would include facilities in Port Alberni, Bamfield, Ucluelet and Tofino. The institution would provide post-degree, distance and onsite delivery of studies related to environmental, energy and sustainability issues and applied research and technology development. Mr. Shobe said the next step is to review the plan with a number of focus groups. He invited Directors to stay after the Committee-of-the-Whole meeting for a focus session. The delegation answered questions from Directors.

Adoption of Minutes

4. Moved by J. Fraser, seconded by M. Kokura, "That the minutes from the regular Committee-of-the-Whole meeting held on August 8, 2007 be adopted as circulated."

"Carried"

5. Moved by M. Kokura, seconded by P. Cote, "That the To-Do List as of September 5, 2007 be received for information."

"Carried"



Communications/Correspondence for Action

6. Letter dated August 27, 2007 from the West Island Woodlands Advisory Group regarding Request for an Alternate from the Alberni-Clayoquot Regional District from the Community of Bamfield to sit on the Committee.
Moved by M. Kokura, seconded by T. Bennett, "That Director Ochman appoint a representative from Bamfield to sit as an alternate on the West Island Woodlands Advisory Group."

"Carried"

Communications/Correspondence for Information

7. Moved by D. St. Jacques, seconded by T. Bennett, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Local Government Program Services Reports, re: Gas Tax Agreement Community Works Fund Payment, re: 2005 Seniors Housing and Support Initiative Pilot Project, Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues re: Asia Pacific Initiative, TimberWest re: 2007 Portfolio Offering, Recycling Council of BC re: Proclaim October 15 - 21, 2007 Waste Reduction Week, Correctional Service Canada re: Restorative Justice Week - November 18 - 25, 2007, Comox-Strathcona Regional District re: Ministry of Community Services Order to Split the Regional District."

"Carried"

Reports

8. Moved by G. Wong, seconded by D. St. Jacques, "That the E911 Monthly Firecall Totals, 2007 be received for information."

"Carried"

9. Moved by T. Bennett, seconded by K. McRae, "That the E911 Yearly Fire and First Responder Calls be received for information."

"Carried"

10. Moved by D. St. Jacques, seconded by K. McRae, "That the Coastal Community Network Coastwise Newsletter be received for information."

"Carried"



Other Reports

11. Director Bennett reported on a proposal to expand the work experience program on the West Coast to include grades 8 to 12. He said that School District 70 is interested in the proposal and they are hoping to have something up and running by next September.
Moved by T. Bennett, seconded by K. McRae, "That this verbal report be received."

"Carried"

12. Director Ochman reported he has had a summer of complaints regarding the terrible condition of the Bamfield Road. He contacted the Forest Safety Council and they have agreed to come to a Town Hall Meeting on October 4th. Director Ochman said all stakeholders will be at the meeting including the Ministry of Forests, School District 70, Coast Guard etc. and they will be looking at alternate ways to maintain the Bamfield Road.
Moved by M. Kokura, seconded by P. Edwards, "That this verbal report be received."

"Carried"

Administration

13. Administrative Memo regarding Tofino/Ucluelet Airport Runway Line Painting.
Moved by D. St. Jacques, seconded by K. McRae, "That the Committee-of-the-Whole recommend that the Board of Directors award the contract for the line painting at the Tofino/Ucluelet Airport to Alpine Line Painting for \$14,932.00 (plus GST) for the painting of the three runways as layout by Transport Canada."

"Carried"

Finances

14. Administrative Memo regarding Alberni-Clayoquot Regional District Finance Warrant No. 460.
Moved by M. Kokura, seconded by P. Edwards, "That the Committee-of-the-Whole approve Finance Warrant No. 460 in the amount of \$1,324,332.53 dated August 31, 2007."

"Carried"



15. Directors reviewed Finance Warrant No. 460 page by page and staff answered questions. Staff were asked to provide back-up information on the following: payment to VISA for travel and total cost of the ortho-photos.
16. Administrative Memo regarding Payments to SIWA Special Projects and Telus Millstream Water Phone Lines.
Moved by T. Bennett, seconded by S. Ochman, "That this correspondence be received for information."

"Carried"

New Business

17. Discussions ensued regarding Solid Waste Management Plan review. Staff will provide Directors with a time line for the review.
18. Director Bennett introduced Mr. Clive Pemberton who has been a member of the Long Beach Advisory Planning Commission for over 20 years. Mr. Pemberton said he is a member on the Clayoquot Biosphere Trust and he is willing to make a presentation to the Regional District Board providing an update on Trust.

Recess to In-Camera

19. Moved by P. Edwards, seconded by P. Cote, "That the meeting be closed to the public to discuss matters relating to labour or other employee relations."

"Carried"

20. The meeting was closed to the public at 2:38 p.m.
21. The meeting was re-opened to the public at 4:00 p.m.
22. Moved by T. Bennett, seconded by P. Edwards, "That this meeting now stand adjourned."

"Carried"

23. The meeting adjourned at 4:01 p.m.

Certified Correct:

Hira Chopra,
Chairperson

Robert A. Harper,
Administrator