



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
BOARD OF DIRECTORS
MINUTES

WEDNESDAY, APRIL 25, 2007

REGIONAL DISTRICT BOARD ROOM

Present: Vice-Chairperson: Glenn Wong, Directors: Tony Bennett, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Dianne St. Jacques, Alternate Directors: Derek Appleton, Cindy Solda.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Administrative Assistant, Rick Stuckenberg, Manager of Planning and Development, Tom Gowan, Finance Manager, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 6:02 p.m.
2. The Chairperson welcomed Alternate Directors to the meeting.

ADOPTION OF MINUTES

3. Moved by M. Kokura, seconded by J. Fraser, "That the minutes from the regular Board of Directors meeting held on March 28, 2007 be adopted as circulated."

"Carried"

4. Moved by M. Kokura, seconded by T. Bennett, "That the To-Do List as of April 19, 2007 be received for information."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR ACTION

5. Correspondence dated April 4, 2007 from the Union of British Columbia Municipalities regarding RCMP Contract Issues.
Moved by C. Solda, seconded by K. McRae, "That this correspondence be received."

"Carried"

6. Correspondence from the British Columbia Water & Waste Association, The Real Estate Foundation of BC, the Provincial Ministries of Environment and Community Services and the Green Infrastructure Partnership regarding



Convening for Action on Vancouver Island (CAVI) Leadership in Water Sustainability Workshop.

Moved by S. Ochman, seconded by K. McRae, "That this correspondence be received and that interested Directors be authorized to attend the Convening for Action on Vancouver Island (CAVI) Leadership in Water Sustainability Workshop on June 3, 2007 in Victoria, BC."

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

7. Moved by T. Bennett, seconded by M. Kokura, "That the following correspondence be received for information: Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues re: Building Effective Regional Districts Workshop Report, Union of British Columbia Municipalities re: Trade, Investment and Labour Mobility Agreement, re: Seniors Housing and Support Initiative - Pilot Project Approval, re: Policy Update - Home Owner Grant Information and Police Tax Information, re: 2005 Community Tourism Program (Phase 1) Bamfield, Stamp River, Long Beach, Sproat Lake, McLean Mill, National Historic Site and Highway 4 Sign, Federation of Canadian Municipalities re: New Funding Opportunity for Energy and Transportation Projects, BC Hydro re: Turn It Off Challenge, BC Transit re: New Chair, BC Local Government Leadership Forum re: Local Government Leadership Academy Inaugural Event, Ministry of Public Safety and Solicitor General re: Emergency Preparedness Week 2007, Scott Fraser, MLA Alberni-Qualicum re: Federal Grant Refusal, Tofino, Regional District of Bulkley-Nechako re: Implementation of Enhanced Animal Health Protection from Bovine Spongiform Encephalopathy (BSE), Central Region Chief's Administration re: TFL 54 Management Plan and AAC Determination, Bread of Life re: Thank you for 2007 Grant-in-Aid, Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues re: 2007 Grant Allocations Under the Regional District Basic Grant Program & Update on Infrastructure Programs and Ministry of Agriculture and Lands re: Float Cabins in the Alberni-Clayoquot Regional District."

"Carried"

REPORTS

8. Moved by M. Kokura, seconded by K. McRae, "That the Building Report for the month of March 2007 be received for information."

"Carried"



9. Moved by K. McRae, seconded by D. St. Jacques, "That the minutes from the 911 Corporation Meeting held on March 20, 2007 be received for information."

"Carried"
10. Moved by P. Edwards, seconded by D. Appleton, That the Vancouver Island Regional Library Board News Brief be received for information."

"Carried"
11. Director Fraser reported on the Pacific Rim Tourism Association's annual general meeting. The Association has an executive, but very little money. The executive is not sure where things are going, but the will is there to keep the Association running.
Moved by J. Fraser, seconded by T. Bennett, "That this verbal report be received for information."

"Carried"
12. Director McRae provided an update on the Coastal Communities Network. He said the Hake are back in and there are a lot of boats in the harbour. He reported on a recent tour of the Great Central Lake fish hatchery.
Moved by K. McRae, seconded by T. Bennett, "That this verbal report be received."

"Carried"
13. Director McRae reported that the Weyerhaeuser Certification Team is meeting next week. They have a new facilitator and they are now looking at which direction the group is going to take.
Moved by T. Bennett, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"
14. Director McRae provided an update on the Island/Coastal Economic Trust. Regional District Directors and Port Alberni City Council had an excellent presentation earlier today from Al Baronas, CEO of the Trust. The Trust is hoping to start giving out some of the money next month. To-date, they have had 19 to 20 funding applications.
Moved by K. McRae, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"



15. Director Bennett reported that the Regional Aquatic Management Board will be meeting tomorrow. Director Bennett regretfully reported that Andrew Day stepped down as Executive Director of the Board. The Board will be looking for a new Executive Director.
Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"

16. Director Appleton thanked the Board for endorsing the Sproat Lake Incorporation Committee. He passed around copies of the Technical Report prepared by Sussex Consultants Ltd. A public meeting is scheduled for tomorrow night at 7:00 pm at the Sproat Lake Community Hall.
Moved by D. Appleton, seconded by T. Bennett, "That this verbal report be received."

"Carried"

17. Moved by M. Kokura, seconded by K. McRae, "That the minutes from the Highway Connector Committee meeting held on March 21, 2007 be received for information."

"Carried"

18. Moved by M. Kokura, seconded by K. McRae, "That the Board of Directors forward letters to the Mayors of Courtenay and Cumberland and the Chair of Comox-Strathcona Regional District, requesting a letter of support for the proposed new highway connector from Port Alberni to Highway 19."

"Carried"

STAFF REPORTS

19. Moved by M. Kokura, seconded by J. Fraser, "That the Administrator's Report dated April 18, 2007 be received for information."

"Carried"

20. Moved by M. Kokura, seconded by T. Bennett, "That the Planning Department Report dated April 24, 2007 be received for information."

"Carried"



21. Moved by T. Bennett, seconded by M. Kokura, "That the Financial Manager's Report dated April 16, 2007 be received for information."

"Carried"

22. Moved by T. Bennett, seconded by D. St. Jacques, "That the Manager of Environmental Services Report dated April 18, 2007 be received for information."

"Carried"

OTHER REPORTS

23. Moved by T. Bennett, seconded by D. St. Jacques, "That the Spirit of BC Update dated April 5, 2007 be received."

"Carried"

24. Moved by P. Edwards, seconded by C. Solda, "That the Port Alberni RCMP Detachment Monthly Report for March 2007 be received."

"Carried"

ADMINISTRATION

25. Administrative Memo regarding New Policy - Processing of In-stream Applications After 3rd Reading of a New Official Community Plan.
Moved by T. Bennett, seconded by S. Ochman, "That this correspondence be received and that within the plan boundary of Bylaw No. P1166, South Long Beach Official Community Plan, staff are directed to:

- a. Defer consideration of any amendments to the existing Official Community Plan for a period of up to 4 months (after February 28, 2007) while the new South Long Beach Official Community Plan is with the Ministry of Community Services for approval;
- b. Upon Ministerial approval of the new South Long Beach Official Community Plan, process the application as an amendment of the new Official Community Plan;
- c. If Ministerial approval is not secured within the fourth months, bring the amendment application forward in light of the new Official Community Plan and any reasons for the delay in the Ministerial approval."

"Carried"



26. Administrative Memo regarding Capital Purchase - Beaver Creek Fire Department.
Moved by P. Edwards, seconded by T. Bennett, "That this correspondence be received and the Board of Directors authorize the purchase of Scott Air Packs for the Beaver Creek Volunteer Fire Department at a cost not to exceed \$25,000.00 with the contract to be awarded to the supplier offering the lowest price."

"Carried"

27. Administrative Memo regarding Purchase of New SUV for Building Inspection.
Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received and the Board of Directors approve the purchase of a 2007 Jeep Liberty Sport from Alberni Chrysler as the new vehicle for the Building Inspector."

"Carried"

FINANCES

28. Moved by M. Kokura, seconded by P. Edwards, "That the Financial Statements dated January 1 - March 31, 2007 be received."

"Carried"

PLANNING MATTERS

29. DVC07003 - Witt, Application for Development Variance, Lot E, Section 18, Clayoquot District, Plan VIP58657, 98 Sutton Road, Port Albion, Electoral Area "C" (Long Beach).
Moved by T. Bennett, seconded by D. Appleton, "That this correspondence be received and that the Board of Directors concur with the following recommendation of the Long Beach Advisory Planning Commission:
- a. give consideration to issue a variance of Schedule II - Bulk and Site Regulations varying front yard setback from 40 feet to 16.1 feet (4.9 metres) for the existing single family dwelling and 23.6 feet (7.2 metres) for the existing shop;
 - b. Consideration to issue a valid Development Variance Permit will only occur upon formal adoption of the Cottage Residential (RC) District designation proposed for Lot E, Section 18, Clayoquot District, VIP58657;
 - c. give consideration to issue a variance permit to grant relaxation of Section 6.2 subsection 4(a) varying the setback from the natural boundary of the un-named watercourse that cuts diagonally across



Lot E, Section 18, Clayoquot District, Plan VIP58657 (as shown on Sims Associates drawing File No. 07/035-1) for the most easterly proposed cabin only. The setback relaxation will be from 100 feet (30.48 metres) to 78.7 feet (24 metres)."

"Carried"

30. AE06004, Moretto, ALR Application, Parcel A (DD384095I) of District Lot 165, Alberni District, except Part in Plan 37269, 7500 Beaver Creek Road, Electoral Area "E" (Beaver Creek).
Moved by P. Edwards, seconded by T. Bennett, "That this correspondence be received and that the Board of Directors concur with the recommendation of the Beaver Creek Advisory Planning Commission and forward this application to subdivide within the Agricultural Land Reserve to the Land Commission provided:
- a. the proposed lots comply with the existing Official Community Plan and existing zoning;
 - b. The subdivision substantially complies with the lot layout shown."

"Carried"

UNFINISHED BUSINESS

31. Moved by D. St. Jacques, seconded by K. McRae, "That the Alberni-Clayoquot Regional District Short Term Action Plan dated April 18, 2007 be received."

"Carried"

NEW BUSINESS

32. Moved by T. Bennett, seconded by C. Solda, "That the Board of Directors consider the following as a late item: asking the Regional District lawyers for a synopsis of legislation and regulations governing activities within watersheds."

"Carried"

33. Moved by K. McRae, seconded by D. St. Jacques, "That the Regional District lawyers be requested to do a synopsis of legislation and regulations governing activities within watersheds."

"Carried"

34. Moved by K. McRae, seconded by M. Kokura, "That the Board of Directors



consider the following as a late item: sending a letter to the Union of British Columbia Municipalities Environmental Committee regarding the resolution passed at the UBCM Convention to do with watersheds.”

“Carried”

35. Moved by K. McRae, seconded by M. Kokura, “That the Board of Directors forward a letter to the UBCM Environmental Committee, enquiring where they are at with the resolution that was passed at the UBCM Convention in 2006 with regards to watersheds.”

“Carried”

36. Moved by M. Kokura, seconded by T. Bennett, “That the Board of Directors consider the following as a late item: writing a letter to TimberWest asking for copies of their logging plans, cutblock maps and stream classifications from their logging operations in the Beaufort area.”

“Carried”

37. Moved by M. Kokura, seconded by T. Bennett, “That the Board of Directors write a letter to TimberWest asking for copies of their logging plans, cutblock maps and stream classifications from their logging operations in the Beaufort area.”

“Carried”

38. Moved by D. Appleton, seconded by C. Solda, “That the Board of Directors consider sending a letter to the Vancouver Island Health Authority supporting the West Coast Native Health Care Societies proposed assisted living and complex care addition at Rainbow Gardens.”

“Carried”

39. Moved by T. Bennett, seconded by D. St. Jacques, “That the Board of Directors forward a letter to the Vancouver Island Health Authority in support of the proposed addition of 13 complex care beds onto Rainbow Gardens.”

“Carried”

40. Moved by S. Ochman, seconded by D. Appleton, “That the Board of Directors consider the following as a late item: asking the Province to fund an incorporation study for Bamfield.”

“Carried”



41. Moved by S. Ochman, seconded by D. Appleton, "That the Board of Directors forward a letter to the Province requesting they fund an incorporation study for Bamfield."

"Carried"

42. Director Appleton reported that the Sproat Lake Community Association will be conducting a septic testing campaign next week. The Association is supplying free dye tests to anyone in the Sproat Lake district to test for leaching septic systems. The test kits will be distributed from the Regional District Office. If any other districts in the region are interested in the program, they are welcome to join in and the Association will bill out to the individual districts.
43. Director St. Jacques proudly reported that Felice Mazzoni, Director of Planner for the District of Ucluelet received *Planner of the Year* in British Columbia from the Planning Institute of BC.
44. Director McRae provided an update on the Island Corridor Foundation. Before the train can run, extensive brush and vegetation clearing needs to be done. Due to possible safety concerns, the Foundation will be undertaking a weed management plan as soon as possible. Director McRae reported that the Province has contributed \$65,000.00 towards the clean-up project.

MEETING SCHEDULE

45. Moved by T. Bennett, seconded by K. McRae, "That the Regional District meeting schedule for the month of May 2007 be received."

"Carried"

46. Moved by S. Ochman, seconded by K. McRae, "That this meeting now stand adjourned."

"Carried"

47. The meeting adjourned at 7:20 p.m.

Certified Correct:

Glenn Wong,
Vice-Chairperson

Robert A. Harper,
Administrator

