



**Alberni-Clayoquot Regional District**  
**Alberni Valley Directors**  
**2007 - 2011 Financial Plan Meeting**

**Minutes**

**Thursday, February 15, 2007**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Patty Edwards, Ken McRae, Mike Kokura, Glenn Wong, Penny Cote.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Administrative Assistant, Rick Stuckenberg, Manager of Planning and Development, Drew Hadfield, Manager of Environmental Services.

1. The meeting was called to order at 1:10 p.m. and Director Chopra chaired the meeting.

**Financial Plan Discussions**

2. Administrative Memo regarding the 2007 - 2011 draft Financial Plan. The Administrator outlined his memo and Directors reviewed the 2007 - 2011 draft Financial Plan for services paid for exclusively by the residents of the Alberni Valley.

**Emergency Planning**

3. The Administrator outlined the draft budget for the emergency planning service. He advised that Irene Farris has given notice that she will not be filling the role of Emergency Program Manager for the Regional District as of the end of February, 2007. Mr. Harper said the Emergency Program Manager started as a volunteer position with a monthly stipend, but the level of work has expanded to nearly full time. The Administrator outlined the emergency services that local governments are required to provide as per the Emergency Program Act. Mr. Harper said he is proposing that the Alberni Valley contribute 80% of the cost of a full time position and the balance is in the budget for west coast emergency planning. Discussions ensued. The Alberni Valley Directors instructed the Administrator to make the Emergency Program Manager a half-time position for the Alberni Valley.
4. Directors also instructed staff to investigate funding through the federal/provincial government for emergency planning. Staff will contact local First Nations to see if there is interest in participating in emergency planning.

### **Custom Transit**

5. The Administrator advised that is he still waiting for information from BC Transit on the Handi-Dart budget and he will present it as soon as it's available. Director Wong said Echo Village put in a request to the Regional District recently for increased services. The Administrator will investigate and report back to Directors.

### **Alberni Valley Airport**

6. The Administrator outlined the draft financial plan for the Alberni Valley Airport. The plan calls for some capital work in 2007 - motocross park, drainage, signage and some tree clearing and brushing. The Administrator noted that the amount of the debt payment dropped in 2006 because of a decrease in the interest rate. The last payment on the debt will be made in 2011. Discussions ensued regarding the draft financial plan and staff answered questions from Directors. Revenue generating options at the airport were also discussed.
7. The Manager of Planning and Development provided an update on the proposed motocross park.
8. Moved by M. Kokura, seconded by K. McRae, "That staff be instructed to investigate the possibility of a distributor taking over maintaining the fuel system at the Alberni Valley Airport."  
  
"Carried"
9. The Manager of Environmental Services provided Directors with an update on the solid waste management plan review. The Administrator said the demand for recycling has been identified and recycling is one of the key items that is being looked at in the review. There was discussion regarding options to generate revenue for recycling.
10. Discussions ensued regarding increasing tipping fees at the Alberni Valley Landfill. Director Kokura said that fees need to be increased to get in line with other areas on the Island. Mr. Harper advised that the Regional District would need to give sufficient notice of any increases, giving operators time to adjust to the new rates.
11. There was discussion around accepting garbage from other areas at the Alberni Valley Landfill. The Directors agreed that this is not an option.

12. Moved by G. Wong, seconded by P. Edwards, "That the Alberni Valley Directors recommend that the Board of Directors increase tipping fees at the Alberni Valley Landfill as of July 1, 2007 by a maximum of \$30.00 per tonne."
13. Moved by M. Kokura, seconded by G. Wong, "That the above motion be tabled."  
"Carried"
14. Moved by M. Kokura, seconded by K. McRae, "That this meeting now stand adjourned."  
"Carried"
15. The meeting adjourned at 3:05 p.m.

Certified Correct:

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Hira Chopra,  
Chairperson

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Robert A. Harper,  
Administrator