



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**BOARD OF DIRECTORS**  
**MINUTES**

**Wednesday, February 28, 2007**

**Regional District Board Room**

Present: Chairperson: Hira Chopra, Directors: Tony Bennett, Penny Cote, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Dianne St. Jacques, Glenn Wong, NTC Representative: Kelly Poirier.

Staff: Robert A. Harper, Administrator, Wendy Thomson, Administrative Assistant, Rick Stuckenberg, Manager of Planning and

Other: Inspector Gordon Wellar, Officer in Charge, Port Alberni RCMP

1. The meeting was called to order at 6:00 p.m.

**PETITIONS, DELEGATIONS & PRESENTATIONS**

2. Moved by T. Bennett, seconded by J. Fraser, "That Ms. Joan Miller and Mr. David McCormick, Island North Film Commission be invited to address the Regional District Board."

"Carried"

3. Ms. Miller thanked Directors for the opportunity to speak this evening and introduced David McCormick, Vice President, INFilm Board of Directors. Ms. Miller said with cooperation from the Alberni-Clayoquot Region, other areas have come on board and the Island North Film Commission has gone from a local to regional initiative. Ms. Miller provided an overview of their activities in 2006 and distributed copies of their promotional booklet with photographs from around the region. Ms. Miller said 7000 copies of the booklet were produced for marketing purposes. She outlined INFilm's goals and mandates for 2007. Mr. McCormick said he was here representing the Alberni-Clayoquot Community Futures and the INFilm Board. He said the Community Futures Board recognized the early returns from their investment and look forward to continued work with INFilm. Mr. McCormick said he was pleased to announce that Community Futures will be increasing their total direct cash contribution in 2007 to \$7,500.00 plus in-kind resources valued at an additional \$2,500.00. Mr. McCormick asked the Regional District Board to consider the following three requests: appoint an ex-officio director to the INFilm Board, approve a grant-in-aid request in the amount of \$7,500.00, matching the cash contribution committed by Community Futures and challenge the Nanaimo Regional District to match the total per capital funding contribution of our region. The delegation answered questions from Directors.



4. The Chairperson thanked the delegation for their presentation.
5. Moved by K. McRae, seconded by M. Kokura, "That Director Tony Bennett represent the Regional District as an ex-officio director on the INFilm Board."  
  
"Carried"

#### **ADOPTION OF MINUTES**

6. Moved by T. Bennett, seconded by D. St. Jacques, "That the minutes from the regular Board of Directors meeting held on January 24, 2007 be adopted as circulated."  
  
"Carried"
7. Moved by M. Kokura, seconded by D. St. Jacques, "That the To-Do List as of February 22, 2007 be received for information."  
  
"Carried"

#### **COMMUNICATIONS/CORRESPONDENCE FOR ACTION**

8. Correspondence dated February 16, 2007 from the Coastal Community Network regarding the 2007 Annual General Meeting.  
Moved by D. St. Jacques, seconded by K. McRae, "That Director McRae be authorized to attend the Coastal Community Network 2007 Annual General Meeting on March 10, 2007 in Vancouver, BC."  
  
"Carried"
9. Letter dated February 14, 2007 from the City of Port Alberni regarding Bear Smart Aware Program Application.  
Moved by K. McRae, seconded by M. Kokura, "That this correspondence be received."  
  
"Carried"
10. Letter dated February 15, 2007 from Clayoquot Forest Management Ltd. regarding a Proposed Monitoring Program for Clayoquot Sound.  
Moved by T. Bennett, seconded by P. Edwards, "That this correspondence be received and that staff be directed to attend the meeting to develop a monitoring program for Clayoquot Sound on March 9<sup>th</sup> at 2:00 pm in Ucluelet."  
  
"Carried"



11. Letter dated February 26, 2007 from Tofino Bus requesting Support for their Application to the Passenger Transportation Board to Reinstate their Victoria-Port Alberni-Tofino/Ucluelet Express Service.  
Moved by T. Bennett, seconded by G. Wong, "That this correspondence be received and the Regional District support their application to the Passenger Transportation Board and Directors be authorized to attend the application hearing on Thursday, March 29<sup>th</sup> at 9:00 am at Long Beach Lodge, Tofino."

"Carried"

### **COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION**

12. Moved by J. Fraser, seconded by T. Bennett, "That the following correspondence be received for information: Community Futures Alberni-Clayoquot Activity Highlights, Union of British Columbia Municipalities re: 2007 Resolutions Process, re: Housing the Centrepiece of Provincial Budget, re: Integrated Community Sustainability Planning Regional Workshops Vancouver Island, re: Marr Funding for Local Governments in Treaty Negotiations, re: Excerpts from the Throne Speech, re: Highlights of the February 1 - 2 , 2007 UBCM Executive Meeting, re: BC-Alberta Trade, Investment and Labour Mobility Agreement (TILMA), re: Renewed Fisheries Act Tabled, Corporation of the Village of Pouce Coupe re: Elimination of Funding for Child Care Services, Ministry of the Environment re: Alberni Valley Landfill and Private Managed Forest Land Council re: Recent Land Slides in the Beaufort Range."

"Carried"

### **REPORTS**

13. Moved by M. Kokura, seconded by T. Bennett, "That the Building Report for the month of January 2007 be received for information."

"Carried"

14. Director Poirier provided an update on the Nuu-chah-nulth Tribal Council. She said the Nuu-chah-nulth Education and Training Board is running offices in Port Alberni and Ucluelet. Director Poirier gave Regional Directors a heads up that the Nuu-chah-nulth Tribal Council may be looking to the Regional District in the future for support for their *At Sea Observer Training Program*.  
Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"



15. Director Kokura reported on the Central Region Board meeting held on February 22<sup>nd</sup>. He said the fish farm tenures are expiring and the Provincial Government is recommending 20 year renewals. There was a presentation from Forestry on the Forest Stewardship Program. Director Kokura said negotiations for the Interim Measures Agreement continues on with no conclusion yet. He said the Central Region Board has one more meeting on the 22<sup>nd</sup> of March before their mandate runs out.

Moved by T. Bennett, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"

16. Director Edwards reported on the Vancouver Island Regional Library Board. The official launch of the BC 1 Card Program was on the 28<sup>th</sup> of January. Moved by P. Edwards, seconded by M. Kokura, "That the written and verbal report for the Vancouver Island Regional Library Board be received for information."

"Carried"

17. Director Bennett reported that the Central West Coast Forest Society is signing an agreement on March 5<sup>th</sup> with Parks Canada for the Rehabilitation and Monitoring Parks Program.

Moved by T. Bennett, seconded by M. Kokura, "That this verbal report be received."

"Carried"

18. Director Fraser reported that the Pacific Rim Tourism Association is alive again. They have elected a new executive and Blake Johnston was elected President. He said that PRTA is planning to resurrect the web site this year and next year they will be back with the brochure.

Moved by T. Bennett, seconded by P. Edwards, "That this verbal report be received."

"Carried"



19. Director McRae provided an update on Emergency Planning. He reported on his recent meeting with Mayors of Tsunami areas in Washington and Oregon and received a lot of good information. Director McRae noted that there is a lot of building going on in Tsunami areas.  
Moved by G. Wong, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"

20. Director Wong reported on the inaugural meeting of the Law Enforcement Consultative Committee held recently. The group will be meeting every other month. The next meeting is scheduled for March 22<sup>nd</sup>.  
Moved by G. Wong, seconded by P. Edwards, "That this verbal report be received."

"Carried"

21. The meeting was recessed at 7:04 p.m.

22. The meeting was re-convened at 7:40 p.m.

23. Director Wong provided an update on the Alberni Valley Chamber of Commerce. The competition has closed for the Chamber of Commerce Excellence Awards. On March 30<sup>th</sup>, the Honourable Colin Hansen will be in Port Alberni for the Chamber of Commerce luncheon meeting.  
Moved by G. Wong, seconded by T. Bennett, "That this verbal report be received."

"Carried"

24. Director McRae provided an update on the West Island Woodlands Advisory Group (formerly Weyerhaeuser Certification Team). He reported that they have a new CEO and they continue to get approximately 24 people out to their meetings. Director McRae said the group is moving ahead and their next step is to get BC Timber involved.  
Moved by P. Edwards, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"

25. Director McRae reported that the Island/Coastal Economic Trust Initiative has come out with their program and they are ready to move ahead with grant applications. Director McRae outlined eligibilities for grants and said they have \$10 million dollars available for grants in 2007.



Moved by T. Bennett, seconded by G. Wong, "That this verbal report be received."

"Carried"

26. Director Bennett reported on the Regional Aquatic Management Board meeting held recently. He said the Nuu-chah-nulth Tribal Council are finishing up their Wild Salmon Policy.

Moved by T. Bennett, seconded by M. Kokura, "That this verbal report be received."

"Carried"

27. Director Cote provided an update on the Sproat Lake Incorporation Committee. The consultant is doing an excellent job on the study and things are moving along quite well.

Moved by P. Cote, seconded by T. Bennett, "That the Sproat Lake Incorporation Committee News Release dated January 18, 2007 Public Meeting and verbal report be received."

"Carried"

### **STAFF REPORTS**

28. Moved by T. Bennett, seconded by P. Edwards, "That the Administrator's Report dated February 22, 2007 be received for information."

"Carried"

29. Moved by T. Bennett, seconded by P. Edwards, "That the Planning Department Report dated February 22, 2007 be received for information."

"Carried"

30. Moved by M. Kokura, seconded by P. Edwards, "That the Financial Manager's Report dated February 16, 2007 be received for information."

"Carried"

31. Moved by K. McRae, seconded by T. Bennett, "That the Manager of Environmental Services report dated February 20, 2007 be received for information."

"Carried"



### **OTHER REPORTS**

32. Moved by T. Bennett, seconded by M. Kokura, "That the Spirit of BC Update dated February 19, 2007 be received."

"Carried"

33. Moved by T. Bennett, seconded by K. McRae, "That the following news releases from the Island Coastal Economic Trust be received and referred back to the Committee-of-the-Whole meeting in April 2007: Island Coastal Economic Trust Releases Strategic Plan and Application Guidelines and Website Launch."

"Carried"

34. Director Bennett reported on the West Coast Directors meeting held on February 21<sup>st</sup> to discuss budget issues.

Moved by T. Bennett, seconded by D. St. Jacques, "That this verbal report be received."

"Carried"

35. Moved by T. Bennett, seconded by K. McRae, "That the Regional District Board write a letter to the Toquaht First Nation supporting a designated route into Barclay Sound that has support from the Ucluelet First Nation, Toquaht First Nation, Ucluelet Economic Development Commission and the private land owners of Barclay Sound."

"Carried"

36. Director Cote provided an update on the Alberni Valley Museum and Heritage Board. She outlined a workshop she attended last Friday at Simon Fraser University and passed the information onto the Manager of Planning and Development.

Moved by P. Cote, seconded by K. McRae, "That this verbal report be received."

"Carried"

37. Director Wong reported on his attendance at the Conversation on Health Workshop held recently. He was grouped with health care professionals and his group discussed culture among the health profession, seniors and aging and end of life care. Director Wong said some really good innovative ideas came out of the session.



Moved by G. Wong, seconded by P. Edwards, "That this verbal report be received."

"Carried"

### **ADMINISTRATION**

38. Administrative Memo regarding Highway Connector Committee.  
Moved by D. St. Jacques, seconded by M. Kokura, "That the Board of Directors:
- a. Create a committee to lobby the Province to proceed with the new highway linking Highway 4 with Highway 19;
  - b. Appoint the following individuals to the Committee:
    - Mayor Ken McRae
    - Mayor Dianne St. Jacques
    - Mayor John Fraser
    - Director Mike Kokura
    - Chairperson Hira Chopra;
  - c. Invite the following individuals to sit on the Committee:
    - Charlie Haggard
    - Scott Fraser, MLA
    - Stan Hagen, MLA
    - James Lunney, MP
    - Gillian Trumper
    - Mayor Starr Winchester, City of Courtenay
    - Joe Stanhope, Regional District of Nanaimo
    - Representative from Mount Waddington Regional District
    - Representative of the Qualicum First Nation
    - Chief Councilor Judith Sayers, Hupacasath First Nation
    - Chief Councillor Les Sam, Tseshaht First Nation
    - Dwayne Parfitt, Alberni Valley Chamber of Commerce
    - Island Timberlands Representative
    - John Young, Port Alberni & District Labour Council;
  - d. That the Regional District will partner with the Ministry of Transportation in undertaking a review of the 'Haggard Connector' route paying particular attention to the cost benefit analysis;



- e. That the Regional District add \$2,000.00 to General Government Services Financial Plan to support the Highway Connector Committee.”

“Carried”

### **FINANCES**

39. Moved by T. Bennett, seconded by D. St. Jacques, “That the Financial Statements dated January 1 - January 31, 2007 be received.”

“Carried”

40. Administrative Memo regarding 2007 Grant-in-Aid Applications. Moved by T. Bennett, seconded by M. Kokura, “That this correspondence be received.”

“Carried”

41. Moved by M. Kokura, seconded by T. Bennett, “That the Board of Directors approve a grant-in-aid in 2007 for in-kind laminating services to the Alberni District Fall Fair with all areas participating.”

“Carried”

42. Moved by K. McRae, seconded by T. Bennett, “That the Board of Directors approve a grant-in-aid in 2007 to the Alberni Valley Rescue Squad in the amount of \$10,000.00 with all areas participating.”

“Carried”

43. Moved by T. Bennett, seconded by K. McRae, “That the Board of Directors forward a letter to the Provincial Government, stressing that search and rescue operations in British Columbia should be funded through the province.”

“Carried”

44. Moved by M. Kokura, seconded by D. St. Jacques, “That the Board of Directors approve a grant-in-aid to the Bread of Life in 2007 for waived tipping fees at the Alberni Valley Landfill in the amount of \$936.00 with all areas participating.”

“Carried”



45. Moved by G. Wong, seconded by K. McRae, "That the 2007 grant-in-aid application from the Community Arts Council of the Alberni Valley be referred to the new Alberni Valley Tourism Advisory Board."

"Carried"

46. Moved by G. Wong, seconded by K. McRae, "That the Board of Directors approve a grant-in-aid in 2007 to the RCMP Victim Services Program in the amount of \$17,000.00 with all areas participating."

"Carried"

47. Moved by M. Kokura, seconded by T. Bennett, "That the Board of Directors forward a letter to the Province urging them to fund Victim Witness services in British Columbia and to investigate having perpetrators held accountable and paying for the costs of the service."

"Carried"

48. Moved by T. Bennett, seconded by J. Fraser, "That the Board of Directors approve a grant-in-aid in 2007 to the Tonquin Foundation in the amount of \$1,363.00 with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach)."

"Carried"

49. Moved by M. Kokura, seconded by G. Wong, "That the Board of Directors approve a grant-in-aid in the amount of \$4,500.00 to the Vancouver Island North Film Commission with all areas participating."

"Carried"

50. Moved by T. Bennett, seconded by K. McRae, "That the Board of Directors approve a grant-in-aid in the amount of \$16,000.00 to the West Coast Vancouver Island Aquatic Management Board with all areas participating."

"Carried"

51. Moved by T. Bennett, seconded by S. Ochman, "That a Special Events grant in the amount of \$2,500.00 be included in the 2007 budget with all areas participating."

"Carried"



52. Moved by T. Bennett, seconded by M. Kokura, "That the Board of Directors reconsider the above motion."

"Carried"

53. Moved by J. Fraser, seconded by S. Ochman, "That the main motion be amended increasing the Special Events grant amount to \$5,000.00 with all areas participating."

"Carried"

54. The main motion, as amended, was

"Carried"

55. Administrative Memo regarding the 2007 - 2011 Regional District Financial Plan. Moved by D. St. Jacques, seconded by M. Kokura, "That this correspondence be received."

"Carried"

56. Moved by T. Bennett, seconded by D. St. Jacques, "That the draft 2007 Requisition Summary be received."

"Carried"

57. Moved by G. Wong, seconded by P. Edwards, "That Bylaw F1073, 2007 - 2011 Financial Plan Bylaw be read a first time."

"Carried"

### **PLANNING MATTERS**

58. Administrative Memo regarding Public Hearing Report for Bylaw P1176, Rezoning Application RE06012 - 5787 Beaver Creek Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by T. Bennett, "That this correspondence be received."

"Carried"



59. Moved by P. Edwards, seconded by T. Bennett, "That the public hearing minutes for Bylaw P1176 be received."

"Carried"

60. Moved by P. Edwards, seconded by G. Wong, "That Bylaw P1176, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."

"Carried"

61. Moved by P. Edwards, seconded by G. Wong, "That Bylaw P1176, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."

"Carried"

62. DVD07001 - Del Rio, Development Variance Application, Lot A, District Lot 134, Alberni District, Plan 36162, 9578 Lakeshore Drive, Electoral Area "D" (Sproat Lake).

Moved by P. Cote, seconded by P. Edwards, "That this correspondence be received and that the Board of Directors concur with the recommendation of the Sproat Lake Advisory Planning Commission and consider issuing a variance permit for Lot A, District Lot 134, Alberni District, Plan 36162 varying Schedule No. II 'Bulk and Site Regulations' front yard setback for Acreage Residential (RA1) District from forty (40) feet to thirty (30) feet six (6) inches."

"Carried"

63. Administrative Memo regarding Public Hearing Report for Bylaw P1132, Rezoning Application RC04012, Kvarno Island Road, Electoral Area "C" (Long Beach).

Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received."

"Carried"

64. Moved by T. Bennett, seconded by P. Edwards, "That the public hearing minutes for Bylaw P1132 be received."

"Carried"

65. Moved by T. Bennett, seconded by P. Edwards, "That Bylaw P1132, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."

"Carried"



66. Administrative Memo regarding Staff Report of the Public Hearing held on February 13, 2007 for Bylaw No. P1166, South Long Beach (Area C) Official Community Plan.  
Moved by T. Bennett, seconded by D. St. Jacques, "That having reviewed the Staff and Delegate's reports of the Public Hearing held on February 13, 2007 for the South Long Beach (Area C) Official Community Plan, the Board resolves that it:
- a. Received Appendix "A", "B", "C", and "D" attached to and forming part of this report;
  - b. Accept Appendix "B" and "C" as the Minutes of the Public Hearing held on November 9, 2006;
  - c. Received and considered the Staff and Delegate's report of the Public Hearing held on February 13, 2007."

"Carried"

67. Moved by T. Bennett, seconded by D. St. Jacques, "That Bylaw P1166, South Long Beach (Area C) Official Community Plan be read a third time with the following amendments:
- a. In Section 1.2.2 in the Official Community Plan, delete 'section 4' road (under the Highways Act)' substitute the following:  

*"Section 42 (under the Transportation Act)"*
  - b. In the third paragraph in section 6.2 in the Official Community Plan, delete 'owned by the Ministry of Highways under Section 4 of the Highways Act,' and substitute the following:  

*"Is maintained by the Ministry of Transportation and is considered a Section 42 road under the Transportation Act"*
  - c. Add a new Section 4.14.1 (h) in the Official Community Plan:  

*"to promote the development of the Ucluelet Harbour (or similar facilities) and encourage the improvement of the access for marine traffic"*
  - d. In Section 1.1.4 in the Official Community Plan, add the following to the list of the qualified professional (QP):



*“Registered Forest Technologist”*

- e. Delete Section 5.9.2 (f) in the Official Community Plan and substitute the following:

*“The Alberni-Clayoquot Regional District encourages the Ministry of Energy Mines and Petroleum Resources to prepare a Regional Gravel Management Plan for the plan area that would identify potential sources of aggregates; address the potential impacts of aggregate extraction on the aquifers; and for exploration testing, and development, require staged closure/reclamation plans for all approved activities.”*

“Carried”

68. LC06074 - Reed Logging Ltd., Crown Referral -Aggregate Testing Permit, North of Ucluelet Inlet, Portions of District Lots 484 and 485, Clayoquot District, Electoral Area “C” (Long Beach).

Moved by T. Bennett, seconded by P. Edwards, “That this correspondence be received and that the Board of Directors concur with the recommendation of the Long Beach Advisory Planning Commission and provide the following comments to the Province:

- a. The applicant must demonstrate that any area of proposed gravel testing and extraction will not impact the quality and quantity of the water supply of the District of Ucluelet;
- b. A development and reclamation plan must be provided by a qualified professional and approved by the Regional District and District of Ucluelet;
- c. A minimum 50-metre tree buffer is required between the slope of any excavation and the adjacent private property.”

“Carried”

69. LC07002 - Clayoquot Wilderness Resort, Crown Lease Application, Bedwell River/Cypress Bay, Electoral Area “C” (Long Beach).

Moved by T. Bennett, seconded by K. McRae, “That this correspondence be received and that the Board of Directors concur with the recommendation of the Long Beach Advisory Planning Commission and support this application subject to meeting technical referral agency requirements.”

“Carried”



### **CHAIRPERSON'S REPORT**

70. The Chairperson spoke to his monthly report and answered questions from Directors.  
Moved by T. Bennett, seconded by P. Cote, "That the Chairperson's verbal and written report for February 2007 be received for information."

"Carried"

### **UNFINISHED BUSINESS**

71. Moved by T. Bennett, seconded by D. St. Jacques, "That the Alberni-Clayoquot Regional District Short Term Action Plan be received."

"Carried"

### **NEW BUSINESS**

72. Moved by G. Wong, seconded by P. Cote, "That the Board of Directors allow the following correspondence for consideration as a late item: Ministry Environment Workshop - The Good, the Bad and the Ugly: Case Studies on Develop with Care and the Riparian Areas Regulation."

"Carried"

73. Moved by G. Wong, seconded by T. Bennett, "That Regional District Staff and Directors be authorized to attend the Ministry of Environment workshop on March 16, 2007 in Port Alberni."

"Carried"

74. Moved by S. Ochman, seconded by D. St. Jacques, "That the Board of Directors consider the following as a late item: sending a letter to Trevor Swann, Chair, Private Forest Land Council requesting for a copy of the inspection reports referred to in his letter to the Regional District dated February 19, 2007."

"Carried"

75. Moved by S. Ochman, seconded by D. St. Jacques, "That the Board of Directors forward a letter to Trevor Swann, Chair, Private Forest Land Council requesting a copy of the field inspection reports in the Beaufort Range Area."

"Carried"



### **MEETING SCHEDULE**

76. Moved by T. Bennett, seconded by M. Kokura, "That the Regional District meeting schedule for the month of March 2007 be received."

"Carried"

### **QUESTION PERIOD**

77. Staff and Directors answered questions from Kevin Drews, Westcoaster.ca.

### **RECESS TO IN-CAMERA**

78. Moved by S. Ochman, seconded by P. Edwards, "That the meeting be closed to the public to discuss matters relating to law enforcement, disclosure of which the Board considers could be harmful to the conduct of an investigation under or enforcement of an enactment and litigation or potential litigation affecting the Alberni-Clayoquot Regional District."

"Carried"

79. Director St. Jacques, Fraser and Bennett left the meeting at 8:59 p.m.

80. The meeting was closed to the public at 9:00 p.m.

81. The meeting was re-opened to the public at 10:08 p.m.

82. Moved by K. McRae, seconded by M. Kokura, "That this meeting now stand adjourned."

"Carried"

83. The meeting adjourned at 10:09 p.m.

Certified Correct:

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Hira Chopra,  
Chairperson

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Robert A. Harper,  
Administrator