



**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**

Long Beach Advisory Planning Commission Meeting

Tuesday, March 3, 2026

Zoom/Ucluelet Community Centre (Hybrid) – 500 Matterson Drive, Ucluelet, BC

6:00 pm

Regular Agenda

Watch the meeting live at: <https://www.acrd.bc.ca/events/3-3-2026/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_SUinPMJOThgG2-AI66O6Ng#/registration

PAGE #

1. CALL TO ORDER

Recognition of Territories.

Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.

Introductions - Committee Members and Staff present.

2. APPROVAL OF AGENDA

3. DECLARATIONS

(conflict of interest)

4. MINUTES

- a. **Long Beach Advisory Planning Commission Meeting held December 1, 2025** **3-5**

THAT the minutes of the Long Beach Advisory Planning Commission meeting held on December 1, 2025 be adopted.

5. PLANNING REPORTS

- a. **Draft Area C Official Community Plan Review**
[Draft Area C OCP](#)
[Draft Area C OCP Maps](#)

6. LATE BUSINESS

7. **ADJOURN**



Alberni-Clayoquot Regional District

MINUTES OF THE LONG BEACH ADVISORY PLANNING COMMISSION MEETING HELD ON MONDAY, DECEMBER 1, 2025, 5:30 PM

Hybrid - Zoom/Downstairs Boardroom, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Nicky Ling, Chairperson

PRESENT: Terry Graff
Jennifer Fitzgerald
Janet Busby
Julie Edwards

REGRETS: Jamie Pleune
Carol Sedgwick
Scott MacDonald
Rachel O'Callahan

OTHERS PRESENT: Vaida Siga, Director, Electoral Area "C" (Long Beach)

STAFF PRESENT: Alex Dyer, General Manager of Planning and Development

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/1-12-2025/>

1. **CALL TO ORDER**

The meeting was called to order at 5:30 pm.

It was recognized that this meeting was held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded.

2. **APPROVAL OF AGENDA**

MOVED: N. Ling

SECONDED: T. Graff

THAT the agenda be approved as circulated.

CARRIED

3. **DECLARATIONS**

4. **MINUTES**

5. **CORRESPONDENCE**

6. **PLANNING APPLICATIONS**

a. TUP22007R – 2660 Tofino-Ucluelet Highway (Lost Shoe Campground)

The applicant shared information about their application and stated that the proposed use is for a campsite, which they will not personally operate. The site is expected to run for approximately five months each year, with potential for extended operation once electricity is installed. The applicant noted ongoing interest from the public and emphasized the need for a caretaker and caretaker's residence to manage the site effectively. Electrical service installation (400-amp) has been discussed and is planned. Infrastructure for half of the sewage and water systems has been completed, and the applicant intends to connect to the existing water and septic systems as permitted.

MOVED: J. Busby

SECONDED: N. Ling

THAT the Long Beach Advisory Planning Commission support this application as presented.

CARRIED

b. TUP25015 – 232 Albion Crescent (Hetu/Reid)

The APC discussed the application and understand that the vacation rental will allow only one booking at a time, accommodating two to six people, and will not operate as a multi-room rental or mini-hotel. The main and upper floors, which include three bedrooms, will be rented, while the applicant resides full-time in a separate suite downstairs. On-site management will handle garbage to address bear concerns. The temporary use permit will reinforce the single-booking limit. This application continues the previous permit granted to the former owner, and no issues with neighbors have been reported.

MOVED: T. Graff

SECONDED: J. Fitzgerald

THAT the Long Beach Advisory Planning Commission support this application as presented.

CARRIED

7. **LATE BUSINESS**

a. **Official Community Plan Update, A. Dyer (verbal)**

An Official Community Plan (OCP) update meeting will be scheduled in the near future. A draft OCP document is currently being prepared and will be available for review at the next meeting. Time will be allocated for a community meeting to discuss the draft. The objective is to establish a more concrete plan before presenting it to the public for further feedback.

8. ADJOURN

The chair adjourned the meeting at 5:54 PM.

Certified Correct:

Nicky Ling,
Chairperson

Kerri Creighton,
Planning Assistant