



KEEPING YOU CONNECTED

Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors Meetings - November 2025

NOVEMBER 12 & 26, 2025

DELEGATIONS & PRESENTATIONS

The Manager of Administrative Services conducted elections for Chairperson and Vice-Chairperson of the Alberni-Clayoquot Regional District and Chair and Chairperson of the Alberni-Clayoquot Regional Hospital District for 2025/2026.

- Director Jack was declared Chairperson of the Alberni-Clayoquot Regional District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2025/2026 .
- Director Haggard was declared Vice-Chairperson of the Alberni-Clayoquot Regional District and Chairperson of the Alberni-Clayoquot Regional Hospital District for 2025/2026.



DELEGATIONS & PRESENTATIONS

- Alex Sam made a presentation to the Board about his experience as the student participant at 2025 UBCM Convention, representing the ACRD.
- Shannon Summersides, an associate for Herold Engineering, made a presentation to the Board of Directors about the ACRD's Linear Asset Assessment.
- Alberni Valley Chamber of Commerce Chief Executive Officer Jolleen Dick and President Christine Washington made a presentation to the Board of Director to discuss the Visitor Information Services as a regional model. The Board of Directors supported the request to allow the AV Chamber of Commerce to apply for a Grant-in-Aid in 2026 in the Alberni Valley & Bamfield GIA category.

CORRESPONDENCE FOR ACTION

- The Board of Directors will send a letter to Association of Vancouver Island and Coastal Communities (AVICC) identifying that the maximum number of resolutions being capped at three, is too low, and request that the number of resolutions match the number of electoral areas in a Regional District, and that there be no limit on joint resolutions that are developed with other local governments.
- The Board of Directors will invite Coulson Aviation to provide a presentation on their aviation education program at AVICC in 2026.

APPOINTMENTS

- The ACRD appointed Director Cote as Board Trustee and Director Boyko as an Alternate Trustee to the Vancouver Island Regional Library Board.
- The Board of Directors appointed Director Sparrow as a Member and Chair Jack as an Alternate Member to the Municipal Finance Authority of BC (MFA) prior to February 28, 2026, for a period of approximately one year.
- The Board of Directors appoint Len Watts to the Sproat Lake APC for a two-year term.

CONTRACTS & AGREEMENTS

- The Board of Directors awarded the Long Beach Airport (LBA) Pump Station - Phase 4 Domestic Pumps and Controls contract to Ridgeline Mechanical Ltd. in the amount of \$164,974 (excluding GST) plus a 5% project contingency.

LEASES

- Board of Directors approved lease LS-A2025008 with Warwick Patterson for lot 15 at the Alberni Valley Regional Airport for a term of three years.

BOARD OF DIRECTORS

Chair: John Jack

Huu-ay-aht First Nations

Councillor Debbie Haggard

City of Port Alberni (vice-chair)

Director Bob Beckett

Electoral Area "A" Bamfield

Director Fred Boyko

Electoral Area "B" Beaufort

Director Vaida Siga

Electoral Area "C" Long Beach

Director Penny Cote

Electoral Area "D" Sproat Lake

Director Susan Roth

Electoral Area "E" Beaver Creek

Director Mike Sparrow

Electoral Area "F" Cherry Creek

Mayor Sharie Minions

City of Port Alberni

Councillor Tom Stere

District of Tofino

Mayor Marilyn McEwen

District of Ucluelet

Councillor Kirsten Johnsen

Toquaht Nation

Councillor Moriah Cootes

Uchucklesaht Tribe Government

Levana Mastrangelo - Executive Legislator

Yuulu?i?ath? Government

For more information, visit the ACRD Website (www.acrd.bc.ca) or contact the Manager of Administrative Services at 250-720-2731 or e-mail hzenner@acrd.bc.ca.



NOVEMBER 12 & 26, 2025 (CONTINUED)

REQUEST FOR DECISIONS

- The Board of Directors approved the 2026 ACRD Board, Hospital, Committee, and Financial Plan meeting schedule as presented. They also selected the District of Tofino as the May 27, 2026 off-site Board meeting location.
- The Board of Directors directed staff to investigate how other local governments manage volunteers that work on local government assets such as parks and trails and report back to the Board in early January.
- The Board of Directors directed staff to investigate liability concerns regarding volunteers directed by staff on all linear assets, first with Municipal Insurance Association and report back in December, with an option to request a legal opinion should the information received by Municipal Insurance Association not be sufficient.
- The Board of Directors received the following Parks Linear Asset Assessment and Mapping Reports as presented:
 - Regional Parks – Alberni Inlet Trail
 - Sproat Lake Community Parks – Dickson Park
 - Beaver Creek Community Parks – Evergreen Park
 - Bamfield Community Parks – Grappler Wharf
 - Regional Parks – Log Train Trail
 - Cherry Creek Community Parks – Maplehurst Park
- The Board of Directors directed staff to proceed with option 5 – split-use model with a northern motorized section and a southern non-motorized section, and develop the appropriate enforcement management plan, as required by the Ministry of Transportation and Transit.
- The Board of Directors directed staff to engage with user groups and citizens to determine how the implementation of the Log Train Trail Enforcement Plan is working, 18 months from when the enforcement plan is approved.
- The Board of Directors tabled the discussion on the Log Train Trail Bridge Condition report until the work on the linear asset management and Log Train Trail enforcement plan is complete and reported back to the Board.
- The Board of Directors adopted bylaw cited as “Bylaw F1170-4, 2025 to 2029 Alberni-Clayoquot Regional District Financial Plan Amendment” - Beaver Creek Fire Department – Extrication Combination Tool.

- The Board of Directors invited Victim Services to a future Committee of the Whole meeting to discuss Grant-in-Aid funding for the Victim Services Program.
- The Board of Directors approved entering into a cost-sharing agreement with School District 70 Pacific Rim for the purposes of conducting the 2026 School Trustee Election.
- The Board of Directors approved entering into a cost-sharing agreement with the City of Port Alberni for the purposes of conducting the 2026 School Trustee Election and any potential ACRD referendum questions within City of Port Alberni boundaries.
- The Board of Directors adopted bylaw cited as “Bylaw F1170-5, 2025 to 2029 Alberni-Clayoquot Regional District Financial Plan Amendment” – Long Beach Airport – Weather Station Upgrades – Project expenditure allocation to 2025 & Beaver Creek Water System – Scada Upgrades.

LETTERS

- The Board of Directors directed staff to draft a letter of support for West Coast Aquatic’s application to the Watershed Security Fund and that the ACRD continue to partner with all other collaborators on the Somass Fish Flow Committee to work towards watershed level governance, led by the Hupacasath and Tseshaht First Nations.
- The Board of Directors will forward a letter to the Clayoquot Sound Biosphere Trust supporting their vision to establish the Clayoquot Sound Biosphere Centre in Tofino on the unceded territories of the nuučaánuł (Nuu-chah-nulth) First Nations.

PLANNING MATTERS

- **Rezoning Applications**
 - Public hearing report and three readings of Bylaws P1526 & P1527 – Sproat Lake
 - Three readings of Bylaw P1529 – Beaver Creek
- **Development Variance Applications:**
 - Issued:
 - DVE25010 - Beaver Creek
- **Temporary Use Permits:**
 - Issued:
 - TUP25012 – Cherry Creek

The ACRD Board of Directors will have one meeting this month on December 10.