



## **REQUEST FOR PROPOSAL**

### **Background:**

The Alberni-Clayoquot Regional District is inviting proposals from qualified suppliers to supply a new Mini-Pumper Fire Apparatus for the Bamfield Volunteer Fire Department.

### **Specifications and Requirements:**

Detailed specifications and requirements can be found on the Alberni-Clayoquot Regional District website at <https://www.acrd.bc.ca/bidopportunities>.

To evaluate the proposed equipment, please ensure your bid provides sufficient information as well as drawings and photos of the proposed Fire Apparatus as specified in the RFP.

The following documents must be included with the proposal:

- Company Name, address, and contact information
- Specification Sheets and price
- Timeline of construction and ETA.
- Previous examples of work and contact numbers of owners.

### **Sealed Proposals to be sent to:**

Alberni-Clayoquot Regional District  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

and be marked as “**Proposal – Bamfield Volunteer Fire Department Mini-Pumper RFP**”

The proposal may be submitted electronically in .PDF or .DOC/.DOCX format to:

[cstarratt@acrd.bc.ca](mailto:cstarratt@acrd.bc.ca)

The email subject line should read: “**Proposal – Bamfield Volunteer Fire Department Mini-Pumper RFP**”. The date and time stamp on the received email will constitute the official submission time.

### **Closing Date and Time:**

The proposal must be received no later than **2:00 p.m. Local Time on November 3, 2021** at the Alberni-Clayoquot Regional District Office.

All proposals received will be date and time stamped. Proposals received after the date and time indicated above will not be considered. It is the responsibility of the submitter to ensure their package is received prior to the closing whether sent by email, letter mail, courier or delivered in person.

The total proposed price shall be in effect for 45 days after the proposal submission deadline and shall include all applicable taxes and shipping costs to the Bamfield Volunteer Fire Department Hall.

**Due to current COVID recommendations, proposals will not be opened in public. Proposal results will be forwarded to participants, if requested.**

**ENQUIRIES:**

The contact person at the Alberni-Clayoquot Regional District will be Charlie Starratt, Regional Fire Services Manager. All communication will be via email to: [cstarratt@acrd.bc.ca](mailto:cstarratt@acrd.bc.ca)

The contact person at the Bamfield Volunteer Fire Department will be Mark J. Kelly, Deputy Fire Chief

Phone: (250) 731 4831 (cell)

Email: [westside737@gmail.com](mailto:westside737@gmail.com)

**The ACRD reserves the right to reject any or all proposals and is not necessarily interested in obtaining the lowest price for this product. The quality of the product, performance, delivery, maintenance, service, and other factors will be taken into consideration in the evaluation of this RFP.**