



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

Request for Proposal

Bamfield Submarine Waterline Replacement Design Review and Construction Services RFP – WBSL02-24

Submission Deadline:

November 25, 2024 at 2:00pm Pacific Time

Designated Contact Person:

Shane Koren, Manager of Financial Services

Email: procurement@acrd.bc.ca



SUBMISSION DETAILS

This completed Request for Proposal must be received in the office of the Alberni-Clayoquot Regional District **not later than 2:00 PM local time, November 25, 2024**, to the attention of:

Shane Koren, Manager of Financial Services

Email procurement@acrd.bc.ca

3008 5th Ave, Port Alberni

BC, V9Y 2E3

Note: Office Hours are 8:00am to 4:30pm, Monday to Friday, excluding statutory holidays

Paper proposal submissions must be delivered to the address above in a sealed envelope and labelled "Request for Proposal WBSL02-24 - Bamfield Submarine Waterline"

Alternatively, proposals may be submitted:

- Through BCBid - <https://www.bcbid.gov.bc.ca>
- By email with the subject line "Request for Proposal WBSL02-24 - Bamfield Submarine Waterline " to procurement@acrd.bc.ca.

Enquiries about this request shall be directed to only Shane Koren, Manager of Financial Services

Email: procurement@acrd.bc.ca

Telephone: 250-720-2724



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SECTION I – GENERAL

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The Alberni-Clayoquot Regional District (ACRD) is seeking proposals from qualified proponents to

- Pre Construction Services - Work in liaison with the ACRD's project engineers, GreatPacific Consulting Ltd., to bring the design of the West Bamfield Submarine Line from 50% to 100%
- Construction Services - Deliver construction service to complete the West Bamfield Submarine Line as agreed upon by the ACRD, Selected Proponent, and Great Pacific Consulting Ltd.

Further details can be found in Schedule "B" – Statement of Work and Deliverables.

The ACRD may, among the submissions received, deal or negotiate with any party as the ACRD sees fit, and with more than one such party concurrently. In no event will the ACRD be required to offer any modified terms to any other party. The ACRD shall incur no liability to any person as a result of such negotiations or modifications.

This RFP does not constitute an offer and does not give rise to any Contract A-based tendering law duties, and the ACRD will not have any liability or obligation to anyone in connection with this RFP unless an agreement is approved by the ACRD Board of Directors and executed and delivered in writing.

1.2 OBJECTIVES OF THE RFP

The ACRD has been actively working with GreatPacific Consulting Ltd. to bring the West Bamfield Submarine Line Design drawing specifications to 50%. The goal of this project to ensure the engineered plans have input from the construction contractor, with the intention of providing a smoother, cost effective and timely construction process.

The evaluation of responses will be based on a number of factors, weighted according to the needs and judgement of the ACRD. Any Proposal will not necessarily be selected. Any implication that the lowest cost or any Proposal will be accepted is hereby expressly negated. The ACRD reserves the right to accept the Proposal which it deems most advantageous, and the right to reject any or all Proposals, in each case without giving any notice. In no event will the ACRD be responsible for the costs of preparation or submission of any Preliminary Submission or Proposal.

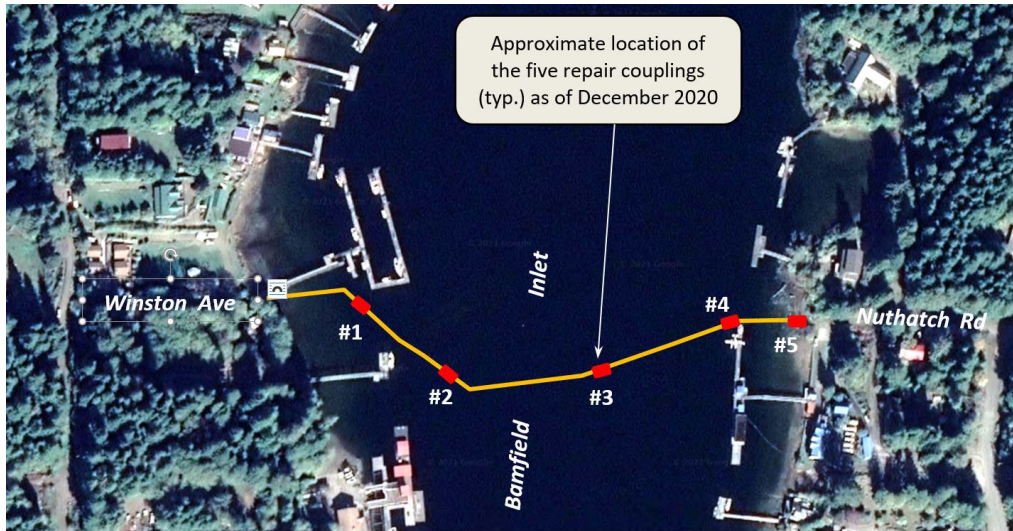
1.3 BACKGROUND FOR RFP

Bamfield is a remote coastal community located on the west coast of Vancouver Island. It is situated on the south side of Barkley Sound at the entrance to Trevor Channel which connects to the Alberni Inlet. Bamfield is located southwest of the City of Port Alberni. The majority of Bamfield's water supply and distribution system was installed between 1979 and 1981.



The section of submarine pipeline to be replaced with this project crosses the Bamfield Inlet between Nuthatch Rd and Winston Ave to service West Bamfield with treated water. This section includes approximately 350m of 150mm dia. HDPE pipe installed in 1981.

One of the challenges for the existing watermain is damage from marine traffic. This should be considered in the design of the replacement watermain. This may include measures such as pipe material, armouring/protective measures, markers and signage.



1.4 RFP DISTRIBUTION & ENQUIRIES

The ACRD will not be opening Proposals in public and reserves the right to open Proposals in public at its sole discretion.

Proponents must ensure that they have received all addenda and the complete RFP. The complete document consists of thirty (30) pages including the Cover Page and Appendices.

All enquiries related to this RFP are to be directed in writing, only to the Procurement Coordinator (or designate) at the contact address below:

Shane Koren, Manager of Financial Services

Email: procurement@acrd.bc.ca

3008 5th Ave, Port Alberni

BC, V9Y 2E3

Information obtained from any other source is not official and should not be relied upon. Enquiries and responses will be recorded and will be distributed to all Proponents who have registered with Procurement Coordinator as having received a copy of this RFP.



1.5 RFP TERMINOLOGY

Throughout this RFP terminology is used as follows:

- “Contract” means a written agreement resulting from this Request for Proposal executed by the Alberni-Clayoquot Regional District and the Contractor, it being understood that it may be the case that no Contract will result.
- “Contractor” means the successful Proponent(s) to this Request for Proposals who enter(s) into a written Contract with the Alberni-Clayoquot Regional District for the Services as a result of this RFP.
- “Evaluation Team” means the team appointed by the Alberni-Clayoquot Regional District.
- “must,” “mandatory,” and “required” mean a requirement that must be met in order for the Proposal to receive consideration.
- “Proponent” means an individual or a company that submits, or intends to submit, a Proposal in response to this “Request for Proposal.”
- “Proposal” means any proposal made or submitted by anyone in connection with this Request for Proposal or the subject matter hereof.
- “Subcontractor” includes, inter alia, a person, firm or corporation having a contract with the Successful Proponent for the execution of a part or parts, or furnishing to the Successful Proponent materials and/or equipment called for in the RFP.
- “ACRD” mean the Alberni-Clayoquot Regional District.

SECTION II – TERMS & CONDITIONS

2.1 ESTIMATED TIME FRAME

The following timetable outlines the anticipated schedule for the RFP and Contract process. The timing and the sequence of events resulting from this RFP may vary and shall ultimately be determined by the ACRD.

EVENT	ANTICIPATED DATE
Request for Proposal is issued	October 22, 2024
Deadline for receipt of questions	November 7, 2024 @ 2PM PST
Addenda issued (if required)	November 13, 2024
Request for Proposal closes	November 25, 2024 @ 2:00 PM PST
Award Date	December 12, 2024



Deadline for project completion	January 15, 2026
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2.2 RESPONSIBILITY OF PROPONENT

Proponents shall be responsible for informing themselves as to the contents and requirements of this RFP. Each proponent is solely responsible to ensure that they have obtained and considered all information necessary to understand the requirements of this RFP and to prepare and submit their Proposal. The ACRD will not be responsible for any loss, damage or expense incurred by a Proponent as a result of any inaccuracy or incompleteness in this RFP, or as a result of any misunderstanding or misinterpretation of the terms of the RFP on the part of any Proponent.

2.3 PROPOSAL SUBMISSION/CONDITIONS

2.3.1 Proposal Submission

Proposal submissions must include a completed Proposal Submission Form, with all addenda acknowledged.

The Proponent's Submission Form must be fully and properly completed and conform to these Instructions for Submission. Submissions which are incomplete, conditional or obscure may be rejected. Late Proposals may not be accepted.

Proposal submissions must be received **no later than 2:00 PM local time on November 25, 2024** in order to be considered.

Proposals on paper must be submitted in a sealed envelope, clearly marked "Request for Proposal WBSL02-24 - Bamfield Submarine Waterline" and directed to the person identified under the Submission Details of this RFP.

Proposals made through BCbid (<https://www.bcbid.gov.bc.ca>) are to be made in accordance with BCbid's submission platform.

Proponents mailing proposals, or sending by courier, should allow sufficient delivery time to ensure the timely receipt by the Procurement Coordinator. Alternatively, Proposals may be submitted by email with the subject line "Request for Proposal WBSL02-24 - Bamfield Submarine Waterline " to the person identified under the Submission Details of this RFP. If the Proponent chooses to submit by email the following risks are assumed:

1. Delays in delivery
2. Rejection of the email
3. Emails may be delayed or rejected due to spam, virus software, or malware
4. Inboxes may become too full
5. The email may be missed and not identified as a submission



2.3.2 Enquiries, Errors, Omissions & Addenda

All communications regarding the submission must be directed to the person(s) identified under the Submission Details of this RFP.

Proponents must obtain their own information on all matters and things that may in any way influence them in making their submissions.

Proponents must satisfy themselves in all respects as to the risks and obligations to be undertaken by them in order to fulfil their obligations.

Communications to the ACRD may be made only by Proponents and not by prospective subcontractors, material suppliers or others.

While the ACRD has taken considerable effort to ensure an accurate representation of information in this RFP, the information contained is supplied solely as a guideline for the Proponent. The information is not guaranteed or warranted accurate by the ACRD, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve the Proponent from forming their opinions and or conclusions with respect to the goods and services as described by this RFP. If a Proponent discovers any inconsistency, discrepancy, ambiguity, or omission in the Proposal Documents, it must notify the Procurement Coordinator immediately in writing.

The ACRD may provide additional information, clarification or modification by written addenda. All such addenda shall be incorporated into and become part of the Proposal Documents. The ACRD shall not be bound by verbal or other information explanations or clarifications not contained in such addenda.

Proponents should note that the Proposal Submission Form requires an acknowledgement of receipt of all addenda. Parties submitting Proposals are responsible to ensure that they are aware and have received all addenda and are advised to check immediately prior to submitting their Proposal Submission Form.

The ACRD will assume that all statements, verbal or in writing, made by persons submitting Proposals are true, accurate, complete and not misleading. All such statements will constitute representations and warranties made to the ACRD.

Requirements outlined in the RFPs shall not be interpreted in a way that would exclude warranties as to fitness for the purpose, suitability, or any other implied warranties.

2.3.3 Conditions

Proponents are advised that after receipt of Proposals they may be required to provide to the ACRD additional information concerning themselves or their Proposal including further details or



breakdowns, and additional information to clarify whether a Proposal meets the mandatory requirements set out in this RFP.

Proposals which contain qualifying conditions or otherwise fail to conform to these Instructions for Submissions may be disqualified or rejected. Anything to the contrary herein notwithstanding, the ACRD may at its sole discretion elect to retain for consideration Proposals which are non-conforming, and may waive irregularities, failure to comply or time stipulations required by these Instructions for Submission, whether material or not. The stipulations herein are for the sole benefit of the ACRD and may be waived by the ACRD unilaterally.

2.3.4 Freedom of Information & Privacy Protection Act (FOIPPA)

The ACRD advises Proponents that submissions may be subject to the provisions of *FOIPPA* and the *Community Charter*. Proponents who wish to ensure particular parts of their submission are protected from disclosure under *FOIPPA* should specifically identify those portions that constitute a) trade secrets, and b) that are supplied in confidence, and c) the release of which could significantly harm their competitive position. Information that does not meet all three of the foregoing criteria may be subject to disclosure to third parties. Personal information provided in the submission will be collected pursuant to *FOIPPA* and the *Community Charter*. The personal information will not be released except in accordance with the *FOIPPA*.

Proposals will be held in confidence by the Regional District, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*, or unless otherwise required by law. As an exception to the foregoing, Proponents are advised that any Contract entered into as a result of this RFP may be subject to Regional Board approval, which may be discussed and voted on at a meeting of the Board that is open to the public. If Board approval is required, aspects of Proposals may be provided to the Board in a publicly available staff report, and discussed at a Board meeting that is open to the public.

2.3.5 Confidentiality

All submissions become the property of the ACRD and will not be returned to the Proponent. All submissions will be held in confidence by the ACRD unless otherwise required by law.

2.3.6 Conflict of Interest & Legal Proceedings

Proposals will not be evaluated if the Proponent's current or past corporate or other interests are, in the reasonable opinion of the ACRD, deemed or perceived to be a conflict of interest in connection with this RFP or the activities or mandate of the ACRD.

The ACRD reserves the right to disqualify or reject a proposal in whole or in part where the Proponent or its directors, officers, shareholders or any person associated with the Proponent has a claim or has initiated a claim or legal proceeding against the ACRD with respect to any previous Contracts, tenders or business transactions.



2.3.7 Changes to Proposal

By submission of a clear and detailed written notice, the proponent may amend or withdraw its proposal prior to the closing date and time. The Proponent will not change the wording of its Proposal after closing and no words or comments will be added to the Proposal unless requested by the ACRD for clarification.

2.3.8 Proponent's Expenses

Proponents are solely responsible for their own expenses in preparing and submitting Proposals and for any meetings, negotiations or discussions with the ACRD or its representatives and consultants, relating to or arising from this RFP. The ACRD and its representatives, agents, consultants and advisors will not be liable to any Proponent for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by the Proponent in preparing and submitting a Proposal, or participating in negotiations for an Agreement, or other activity related to or arising out of this RFP.

2.4 ADDENDA

If the ACRD determines that Addendum or Question and Answer response is necessary, the ACRD will post an Addendum on the ACRD and Bid BC Websites and shall become part in parcel of the RFP Document(s).

- Questions for clarification that alter the method, pricing and or specifications of the submissions will be posted in the form of an Addenda and must be signed and included with the submission.
- Questions for clarification that do not alter the method and pricing of the submission will be posted in the form of a Question and Answer document and are not required to be signed and returned with the submission.

It is the responsibility of the Proponent to ensure that it has retrieved any Addenda as posted. Proponents are required to check the ACRD's Website for all information.

2.5 OFFER ACCEPTANCE

Proponents are requested to keep their Proposals open for acceptance for a period of sixty (60) days after the closing date for receipt of Proposals. Proposals will be assessed during the evaluation of the Proposals and any alteration could adversely impact the evaluation and ranking of the Proposals.

2.6 EVALUATION TEAM & CRITERIA

The evaluation of Proposals will be undertaken on behalf of the ACRD by the Evaluation Team. The Evaluation Team may consult with others including ACRD staff members, third party consultants and references, as the Evaluation Team may in its discretion decide is required. The Evaluation Team will give written recommendation for the selection of a Preferred Proponent(s) to the ACRD Board.



The Evaluation Team will compare and evaluate all Proposals to determine the Proponent’s strength and ability to provide the Services in order to determine the Proposal which is most advantageous to the ACRD; using the following criteria:

Evaluation Criteria	Points	Weighting	Max Score	Section
Experience and Qualifications	/10	3.0	30	3.1
Project Understanding and Proposal Quality	/10	1.5	15	3.2
Approach and Schedule	/10	2.0	20	3.3
Social Procurement	/10	0.5	5	3.4
References	/10	1.0	10	3.5
Total (Non Monetary)			80	
Price – Part A	/5	N/A	5	3.6
Price – Part B	/15	N/A	15	3.6
Total			100	

Prices will be evaluated on a value per point basis: Part A (Lowest Price / Proponent Price)*5, Part B (Lowest Price / Proponent Price)*15.

Points will be assigned for each criterion based on the information provided in the RFP. Scoring shall be awarded on a scale of 0 to 10, where the range is defined as follows:

0-3	Incomplete response Doesn't meet expectations Missing/mismatched attributes Poor level of details in response Unsupported claim(s)
4-7	Mostly complete response Partially meets expectations Partially fits desired attributes Medium level of detail in response Partially supported claim(s)
8-10	Meets or exceeds expectations Strongly fits desired attributes High level of detail in response Well-supported claim(s)

Note: Ratings have been noted in the Points column, and evaluation within each area of evaluation criteria will be done at the complete and total discretion of the ACRD. Submission of RFP, which is to be completed by the Proponent, must align with the above criteria.



2.7 NEGOTIATIONS

The top-ranked Proponent will be invited to enter into direct Contract negotiations to finalize the agreement with the ACRD.

Negotiations will not constitute a legally binding offer to enter into a Contract on the part of the ACRD or the Proponent and there will be no legally binding relationship created with any Proponent prior to the execution of a written agreement. The terms and conditions found in Section 5.1 are to form the basis for commencing negotiations between the ACRD and the selected Proponent.

The ACRD may terminate Contract negotiations with any Proponent and enter into Contract negotiations with the next highest-ranked Proponent if, in the opinion of the ACRD at any time, the Contract negotiations with the initially selected Proponent will not be satisfactorily completed in its best interests.

The ACRD may, at its sole discretion, reject any or all Proposals at any time throughout the proposal evaluation, Proponent selection, or Contract negotiation process.

SECTION III – SUBMISSION REQUIREMENTS

It is the sole responsibility of each Proponent to ensure their Proposal contains all required information.

Schedule “A” contains the Form of Proposal and must be submitted with each proposal. Supplementary information the Proponent deems to be pertinent may also be provided/appended as part of each Proponent’s proposal.

Please refer to Schedule “B” - Statement of Work and Deliverables for requirements and Proponent reference when applicable.

Proposals must be received by the ACRD or submitted to procurement@acrd.bc.ca before 2:00 pm on November 25, 2024 Pacific Time. Late Proposals will not be accepted and will be returned to the Proponent.

Note: Although every attempt will be made to meet all dates, the ACRD reserves the right to modify any or all dates at its sole discretion at any time.

3.1 EXPERIENCE & QUALIFICATIONS

- Letter of introduction.
- Proponent’s relevant experience, qualifications, resources, and capacity in delivering services similar to those required by the RFP.
- Confirm the proposed Project Manager who will be the single point of contact, and responsible for direct interaction with the ACRD. Describe the work to be performed by the Project



Manager and their qualifications and substantive experience directly related to the proposed work.

- Provide a minimum of 3 comparable work experience projects demonstrating similar scope of work. Describe the overall project and highlight tasks which tasks were completed by the proponent, and which were completed by subcontractors, as applicable
- Identify any planned subcontractors or subconsultants the Proponent plans to engage on this project.

The Proponent is responsible for producing a Letter of Introduction, and completing Schedule A-1. Additional pages should be utilized if necessary.

3.2 PROJECT UNDERSTANDING & PROPOSAL QUALITY

Describe the Proponent’s understanding of the Project requirements outlined in the RFP in their Proposal and how each deliverable will be achieved fully. Identify all key goals that the Proponent expects to address through this Project and discuss how the Proponent’s team will deliver on these goals. Proponents may demonstrate an understanding of foreseen challenges (physical or otherwise) associated with the delivery of this project.

The Proponent is responsible for completing Schedule A-2 to satisfy this section. Additional pages should be utilized if necessary.

3.3 APPROACH & SCHEDULE

To be included in the Proposal:

- Provide a detailed overview of the construction approach and methodology which the Contractor will utilize to install the infrastructure in accordance with the provided drawings and specifications. Highlight key tasks, and means/methods of completing these tasks. Provide a preliminary schedule for the carrying out of construction (Part B). The schedule should begin with the assumption that Notice to Proceed is provided at Week 0.

The Proponent is responsible for completing Schedule A-3 to satisfy this section. Additional pages should be utilized if necessary.

3.4 SOCIAL PROCUREMENT

Please complete the table below concerning the application of Social Procurement principles and practices in your operations and/or performance of works. Contractors may be required to provide certificates and/or third-party validation where applicable.



	Social Procurement Principles or Practices	Yes	No	Describe where applicable	Maximum Points
1	In the last three years, has the Proponent implemented any programs or initiatives to ensure greater economic opportunity and community integration for equity-seeking groups?				5
2	Does the Proponent work with employment support services or Contract within the communities you operate?				5
3	Does the Proponent work with Social Enterprises in any manner?				5

The Proponent is responsible for completing Schedule A-4 to satisfy this section.

3.5 REFERENCES

Proponents shall include three (3) references of relevant experience for which they have provided similar services. With each reference, proponents shall include the organization’s name, address, phone number, as well as the name and position of a person the ACRD may contact at the organization. The ACRD reserves the right to contact references without prior notification to the Proponent.

The Proponent is responsible for completing Schedule A-5 to satisfy this section.

3.6 PRICE

Submissions must include a detailed description of the Proponent’s fees and disbursements (excluding GST) for works and deliverables. The successful Proponent’s estimate will be the Contract price for the work unless otherwise negotiated by the ACRD. If the work cannot be completed within the ACRD’s available budget, the Proponent or the ACRD may suggest options for changing the scope of the work.

Proponents must submit an force account breakdown of standard labour and equipment for any additional work for items/tasks not included in Schedule B: Scope of Work and Deliverables.

The Proponent is responsible for completing Schedule A-6 AND provision of a table of force account rates to satisfy this section.

3.7 INTERVIEW

The Evaluation Team may, at its discretion, invite some or all of the Proponents to a conference call or video interview to provide clarification of their Proposals. In such event, the Evaluation Team will be entitled to consider the answers received in evaluating Proposals.



SECTION IV – SPECIFICATIONS

4.1 ACCEPTANCE OF TERMS

All the terms and conditions of this RFP are assumed to be accepted by the Proponent and incorporated in its Proposal, except those revisions that are proposed or requested in the Proposal and accepted by the ACRD.

4.2 THE ALBERNI-CLAYOQUOT REGIONAL DISTRICT RESERVES RIGHTS

The ACRD reserves the right to:

1. Waive any irregularity or insufficiency in any Proposal, whether material or not;
2. Accept the Proposal which is deemed most favorable to the interest of the ACRD;
3. Accept any Proposal in whole or in part;
4. Negotiate with the selected Proponent(s);
5. Contact references other than, or in addition to, those furnished by the Proponent.

4.3 NOTIFICATION OF AWARD

If negotiations result in agreement on the terms of a Contract, the successful Proponent(s) will be notified in writing and required agreeable obligations will need to be fulfilled before the executing the Contract.

4.4 TERM OF AGREEMENT

It is anticipated that the Contract term, upon acceptance of Proposal, shall commence on December 13, 2024 and expire on January 15, 2024.

SECTION V – RFP PARTICULARS

It is anticipated that the below Section 5.1 will be incorporated into the Contract with the successful Proponent(s).

5.1 CONTRACT CONDITIONS

This will be a two part (Part A & B) contract with Part A representing the pre-construction work and Part B representing the construction work. Part B pricing is subject to change as determined and approved by all Parties at 100% design approval.

The Contractor will be required to provide the ACRD with evidence of the following **upon the completion of Part A, and completion of mutually agreeable negotiation of Part B of this project.**

- General Liability Insurance (\$5,000,000.00)



- Letter of Good Standing from WorkSafe BC
- A Performance Bond, and a Labour and Materials Bond; each in the amount of 50% of the Part B Contract Price, covering the performance of the work, including the Contractor's obligation during the Maintenance Period, issued by a surety licenced to carry on the business of suretyship in the Province of British Columbia, and in a form acceptable to the ACRD.

The Contractor will be required to provide the ACRD with evidence of the following **upon closure of the Contract**, in a format prepared by the Contractor and to the satisfaction of the ACRD.

- GHG emission report

SECTION VI – APPENDICES

Schedule A: Form of Proposal

Schedule B: Statement of Work and Deliverables



SCHEDULE A: FORM OF PROPOSAL

RFP NO.: WBSL02-24
PROJECT: Bamfield Submarine Line
CLOSING: November 25, 2024 at 2:00 PM PST

1. PROPOSAL SUBMISSION

Company Name:		
Address:		City:
Postal Code:	Phone:	Fax:
Email:		Date:
Signature of Proponent:		Print Name:
Title of Proponent:		

To: The Alberni-Clayoquot Regional District

RFP Project Title: Bamfield Submarine Line

I/We, the undersigned duly authorized representative of the Proponent, having received and carefully reviewed all of the Proposal documents, including the RFP and any issued addenda posted on the Alberni-Clayoquot Regional District Website, and having fully informed ourselves as to the intent, difficulties, facilities and local conditions attendant to performing the Services, submit this Proposal in response to the RFP.

I/We confirm that this Proposal is accurate and true to best of my/our knowledge.

This Proposal is submitted this _____ day of _____, 20__.

I/We have the authority to sign on behalf of the Proponent.

Authorized Signature

Name and Title

Date



SCHEDULE A-1: FORM OF PROPOSAL – EXPERIENCE AND QUALIFICATIONS

Schedule A-1.1: Describe the Proponent's relevant experience, qualifications, resources, and capacity in delivering services similar to those required by the RFP.

Response:



Schedule A-1.2: Confirm the proposed Project Manager who will be the single point of contact, and responsible for direct interaction with the ACRD. Describe the work to be performed by the Project Manager and their qualifications and substantive experience directly related to the proposed work.

In the event that the Project Manager will be a different person from the onsite Superintendent/Construction Supervisor; provide qualifications and experience for both individuals.

Response:



Schedule A-1.3: Provide a minimum of 3 comparable work experience projects demonstrating similar scope of work. Describe the overall project and highlight tasks which tasks were completed by the Proponent, and which were completed by subcontractors, as applicable.

Response:



Schedule A-1.4: Identify any planned subcontractors or subconsultants the Proponent plans to engage on this project.

Response:

Subcontractor Name	Subcontractor Scope	Subcontractor Contact Info	Approximate Percentage of the Total Work to be allocated to the Subcontractor



SCHEDULE A-2: PROJECT UNDERSTANDING

Schedule A-2.1: Describe the Proponent's understanding of the Project requirements outlined in the RFP and how each deliverable will be achieved fully. Identify all key goals that the Proponent expects to address through this Project and discuss how the Proponent's team will deliver on these goals. Proponents may demonstrate an understanding of the foreseen challenges (physical or otherwise) associated with the delivery of this project.

Response:



SCHEDULE A-3: APPROACH & SCHEDULE

Schedule A-3.1: Provide a detailed overview of the construction approach and methodology which the Contractor will utilize to install the infrastructure in accordance with the provided drawings and specifications. Highlight key tasks, and means/methods (including equipment) of completing these tasks.

Response:



Schedule A-3.2: Provide a preliminary schedule for the carrying out of construction. The schedule should begin with the assumption that Notice to Proceed is provided at Week 0.

Response:



SCHEDULE A-4: SOCIAL PROCUREMENT

Schedule A-4.1: Please complete the table below concerning the application of Social Procurement principles and practices in your operations and/or performance of works. Contractors may be required to provide certificates and/or third-party validation where applicable.

Response:

	Social Procurement Principles or Practices	Yes	No	Describe where applicable	Maximum Points
1	In the last three years, has the Proponent implemented any programs or initiatives to ensure greater economic opportunity and community integration for equity-seeking groups?				5
2	Does the Proponent work with employment support services or Contract within the communities you operate?				5
3	Does the Proponent work with Social Enterprises in any manner?				5



SCHEDULE A-5: REFERENCES

Schedule A-5.1: Proponents shall include three (3) references of relevant experience for which they have provided similar services. The ACRD reserves the right to contact references without prior notification to the Proponent.

Response:

REFERENCE 1	
CLIENT/ ORGANIZATION NAME:	
Address (City and Country)	
Contact Name	
Title of Contact	
Telephone No.	
Email Address	
Length of Relationship	
Description of work/ project delivered	
Original Contract Value	
Final Contract Value	

REFERENCE 2	
CLIENT/ ORGANIZATION NAME:	
Address (City and Country)	
Contact Name	
Title of Contact	
Telephone No.	
Email Address	
Length of Relationship	
Description of work/ project delivered	
Original Contract Value	
Final Contract Value	

REFERENCE 3	
CLIENT/ ORGANIZATION NAME:	
Address (City and Country)	
Contact Name	
Title of Contact	
Telephone No.	
Email Address	
Length of Relationship	
Description of work/ project delivered	
Original Contract Value	
Final Contract Value	



SCHEDULE A-6: PRICE

Schedule A-6.1: Submissions must include a detailed description of the Proponent’s fees and disbursements (excluding GST) for works and deliverables. The successful Proponent’s estimate will be the Contract price for the work unless otherwise negotiated by the ACRD. If the work cannot be completed within the ACRD’s available budget, the Proponent or the ACRD may suggest options for changing the scope of the work.

Response:

PART A:

Payment Item	Description	Quantity	Unit	Unit Price	Amount
A1	Provision of Contractor Support Services for 50%-100% Design Progression Refer to Appendix B for Scope Description	1	L.S.	\$	\$
				PART A: TOTAL	

PART B:

Payment Item	Description	Quantity	Unit	Unit Price	Amount
BASE PRICING					
B-1	Construction Mobilization / Demobilization	1	L.S.	\$	\$
B-2	Preparation of Risk Mitigation Plan/Registry, Construction Environmental Management Plan, and Construction Methodologies Plan (Total, not Each)	1	L.S.	\$	\$
B-3	Supply and Installation of HDPE Weighted Marine Watermain (Buried as per Contract Drawings, from STA 0+000 to STA 0+391 [Exclusive of Rock Breaking and Chamber Installations])	1	LS	\$	\$



B-4	Supply and Install of Isolation/Testing Chambers	2	Ea	\$	\$
B-5	Commissioning of Pipeline, Inclusive of Testing, Flushing, Disinfection, and Tie-in of Pipeline to Existing Infrastructure.	1	L.S.	\$	\$
B-6	Supply and Installation of Watermain Warning Signage	1	ea.	\$	\$
B-7	Provision of Record Documents Including Terrestrial/Marine Survey	1	L.S.	\$	\$
B-8	Removal and Disposal of Existing Watermain	1	L.S.	\$	\$
B-9	Environmental Monitoring during Construction	1	L.S.	\$	\$
B-10	Site Restoration	1	L.S.	\$	\$
B-11	Rock Breaking/ Removal (Up to 20 m ³)	1	L.S.	\$	\$
				SUBTOTAL:	
OPTIONAL/ PROVISIONAL ITEMS					
B-01	Rock Breaking (per cubic meter in excess of 20 m ³)	1	m³	\$	\$
				OPTIONAL SUBTOTAL:	

Proponents must submit an hourly **force account** breakdown **for standard labour and equipment** for any additional work for items/tasks not included in Schedule B: Scope of Work and Deliverables.



SCHEDULE B: STATEMENT OF WORK & DELIVERABLES

Tender Specifications to 50% are attached for reference as Appendix A and Appendix B.

The scope of work includes all of the following:

- Part A - Pre Construction Services
 - Review of 50% plans and specifications and provision of Contractor feedback as relating to constructability, logistics and cost.
 - Attendance at an onsite meeting with the Engineer to review onsite project constraints, challenges and opportunities.
 - Attendance at a virtual Value-Add Meeting (estimated 2 hour meeting) with the OWNER and ENGINEER. The meeting will be convened by the ENGINEER, and the CONTRACTOR will be expected to provide feedback which may be incorporated into the next stage of project design.
 - Review of 95% plans and specifications and provision of CONTRACTOR feedback.

- Part B - Construction Services
 - Furnishing of all equipment, labour, materials, and planning required to install the marine watermain in accordance with the provided drawing and specification package.

The deliverables include all of the following:

Part A: Contractor feedback at 50% and 95% stages. Feedback may be provided via marked-up drawings, via written comments, or other means found acceptable to the District.

Part B: Installed infrastructure and all plans and records as described by the 50% drawings and specifications.

GreatPacific Consulting Ltd. is managing the following project aspects (Non-exhaustive list):

- Preparation of design drawings and construction specifications and 50%, 95% and 100% milestones.
- Coordination with stakeholders, regulatory authorities and third parties for the purpose of design and permitting (excluding any contractor obtained permits).
- Completion of a Marine Habitat Assessment Report.
- Assistance in issuance of Request for Proposals for the project, and evaluation/ assistance in selecting preferred proponent.
- Coordination with selected proponent through a value-engineering process between 50% design and 100% design milestones.
- Provision of construction engineering services including review of submittals and onsite field review.
- Provision of contract administration services.