

**REQUEST FOR QUOTATION
HYBRID SUV
VHC02-22
Alberni-Clayoquot Regional District**

PURPOSE:

The Alberni-Clayoquot Regional District (ACRD) invites your company to submit quotes for a Hybrid SUV.

SCOPE & SPECIFICATIONS:

The ACRD requires 1 Hybrid SUV, to replace a 2011 Dodge Ram W1500.

The Hybrid SUV must meet the following criteria

- New (no pre-owned vehicles)
- Full Hybrid (HEV) or Plug-in Hybrid (PHEV) – Preference given to PHEV
- All-wheel drive (AWD) or 4X4
- Budget - \$58,500.00

The Hybrid SUV selection will have the following preferences

- Exterior vehicle colour (in order of most favourable)
 1. White
 2. Black
 3. Other colours will be accepted
- Order timeframe (in order of most favourable)
 1. On lot availability
 2. Up to 4 week delivery
 3. Up to 12 week delivery
 4. Up to 52 week delivery

The 2011 Dodge Ram W1500 will be offered as a trade in, and has the current specifications

- Engine – 4.7L
- Colour – Black
- Vin – 1D7RV1CP7BS652442
- Odometer – Est 167820
- Upon inspection, the following list of items were provided
 - Front pads, rotors and calipers - \$846.00 parts and labour
 - Rear pads, rotors, calipers, parking brake and shoes - \$1931.00.
 - Front loaded struts - \$1056.00 includes alignment
 - Sway-bar bushings \$390.00
 - There is also damage to the drivers side rear quarter panel, bumper, and taillight due to a minor collision – Full service records available upon request



SCHEDULE:

EVENT	ANTICIPATED DATE
Request for Quotation is issued	November 23, 2022
Request for Quotation is Closed	December 1, 2022 @ 4:00 PM PST

RFQ SUBMISSION PROCEDURE:

1. All quotations must include a completed VHC02-22 Submission form as shown in Schedule "A".
2. Quotations will NOT be opened in public.
3. The successful bidder shall at all times indemnify and save harmless the Regional District and or any of its officers, employees or agents from and against all claims and demands, loss, costs, damages, actions suits, fees, or other proceedings by whomsoever made, brought or prosecuted, in any manner based upon, occasioned by or attributable to the execution of this assignment, or any action taken or things done or maintained by virtue of this assignment or the exercise in any manner of rights except claims for damage resulting from the negligence of any officer, servant or agent of the ACRD while acting within the scope of their duties of employment.
4. Bidders are solely responsible for any costs or expenses related to the preparation and submission of proposals.
5. The quotation should clearly show the complete company name, and name and telephone number of the primary contact person
6. The ACRD is subject to the provisions of *the Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the Act does offer some protection for third party business interests, the ACRD cannot guarantee that any information provided to the ACRD can be held in confidence. All quotations, after closing time and date, become the property of the ACRD.

Quotations will be held in confidence by the Regional District, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*, or unless otherwise required by law. As an exception to the foregoing, Bidders are advised that any contract entered into as a result of this RFQ may be subject to Regional Board approval, which may be discussed and voted on at a meeting of the Board that is open to the public. If Board approval is required, aspects of Proposals may be provided to the Board in a publicly available staff report, and discussed at a Board meeting that is open to the public.



GENERAL TERMS AND CONDITIONS:

The ACRD reserves the right to select the quotation that best addresses the needs of the ACRD. The lowest priced proposal will not necessarily be selected. The ACRD reserves the right to:

- conduct post-selection meetings in order to correct, change or adapt quotations to the wishes of the ACRD.
- reject any or all quotations, or any part thereof.
- accept the proposal that is in the best interest of the ACRD.
- negotiate the terms of any quotation.

All quotes are to be marked "VHC02-22" and must be received by the ACRD by 4:00 PM Pacific Time on December 1, 2022. Quotes can be submitted by using one of the following:

Email: procurement@acrd.bc.ca

Mail or hand-deliver to: 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3

ENQUIRIES:

Shane Koren
Procurement Coordinator
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
procurement@acrd.bc.ca
(250) 720-2724

If you have any questions regarding this Request for Quotation or would like to arrange a site visit, please do not hesitate to contact Shane Koren.



SCHEDULE "A"

VHC02-22 Submission Form

Vehicle Specifications

Vehicle Requirement	Response
New Status	
HEV or PHEV	
AWD or 4X4	
Exterior Colour	
Interior Material (Seat)	
Delivery Timeframe	
Vehicle	
Dealer Vehicle Quote & Warranty	

Price Breakdown

Item	Price
Pre Tax Cost	\$
Vehicle Add on Cost	\$
Total Pre Tax Cost	\$
GST	\$
PST	\$
Total Purchase Price	\$

Trade in Value

Item	Trade in Value
2011 Dodge W1500	

I/We have the authority to sign and approve the quotation on behalf of _____
(Company/Individual Name)

Authorized Signature