



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON THURSDAY, MAY 30, 2019, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Ken Lunde, Chair

PRESENT: Kel Roberts, Director, Electoral Area "C" (Long Beach)
Terry Graff
Jill Maibach
Mary Ellen Peete

REGRETS: Ron McKinlay

STAFF PRESENT: Rob Williams MSc, General Manager of Environmental Services
Brenda Sauve, Environmental Services Coordinator

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: E. Peete

SECONDED: K. Lunde

THAT the agenda be approved as circulated.

CARRIED

3. ITEMS FOR DISCUSSION

a. **Septic Field Upgrade** – Rob provided a verbal update and noted that McGill will be providing tender administration support and that the tender is estimated to be posted in next couple of weeks. Gas Tax Funds may be used to cover the project costs and that Teri will confirm at a later date. Rob will inform the Toquaht Nation that the tender is going out soon.

b. **Ditching** – verbal update provided by Ken. Rob reminded the group that any work done in the right of way needs to get approval from MOT. There was a discussion about possibly reaching out to MoTI staff and requesting a visit to Salmon Beach in order to assess required ditching works. Kel indicated that he would follow up with one of his contacts. Ken noted that, as in the past, homeowners are willing to pay

- for the culverts with installation organized by the ACRD and covered under through the Salmon Beach budget. Rob will follow up on approved work by Deer Bay. All agreed that the communication with Deer Bay needs to be streamlined in order to prevent confusion and frustration. It was suggested that a collective walk about occur with Deer Bay in the Fall after the busy season and before the wet weather.
- c. **Tennis Court Resurfacing/Line Painting** – verbal update by Rob – Ken and Heather have received a couple quotes for resurfacing. The Salmon Beach Committee would like to go ahead with Alberni Paving to complete required surface grinding and sealing. Rob to follow up with Heather to ensure the ACRD purchasing policy has been satisfied. Possibly able to start by the end of June.
 - d. **Installation of Buoys at the Boat Ramp** – verbal report by Kel. An invoice will be coming in for chain and buoy supplies for the work done by Paul Smoude. The budget increased by \$3000 for installation and deactivation. Rob reminded the group that approval of purchases must be done by staff prior to work getting done. Ken to speak with Heather regarding boat ramp signs.
 - e. **Security Cameras** – the Salmon Beach Committee would like to install and upgrade cameras around the community including at the sani-field, entrance gate, garbage and recycling area and any other areas needed. Ellen noted that there is capital reserve funds in the security budget for 2020. Kel spoke with Jenny and talked about putting a recycling bin in. Ken will work with Brenda to install proper signage in advance of bin placement. Kel will talk to Toquaht about no campfire signs.
 - f. **Potable Water System** – Kel provided a verbal update. Electrician, Ron McKinley will do the electrical work to reconnect the hydro line to the well pump. It is estimated to cost \$5,000 to do the work. The Salmon Beach Committee would like to move ahead with further investigating the possibility of delivering potable water with the community well. Rob will discuss adding this initiative to the work plan and confirm next steps with Jenny. The hope is to install a self-serve refillable bottle type system operated under a user pay model resulting in high cost-recovery. Ken will follow up with Ryan about contacting the Toquaht Nation and seeing if water could be delivered with their water truck in the interim in order to assist with operations.
 - g. **Garbage** – it was noted that there is too much waste being dumped. There is a need to incorporate recycling. Security cameras to be installed this will hopefully deter people from dumping large reusable/recyclable. Ken to work with Brenda on signage options.
 - h. **Community Survey Update** – Jill provided a verbal update on the project. The direction of the community wants to go in 5-10-15 years. The community would like to create a survey through feedback that has been gathered within the past year to be mailed out to the residents. Terry will work with Survey Monkey in order to conduct the survey.
 - i. **Burn Pile by Garbage Area** – Ken will work with Heather to create necessary signage.

4. **UNFINISHED BUSINESS**

5. **LATE BUSINESS**

6. **ADJOURN**

MOVED: E. Peete

SECONDED: K. Roberts

THAT this meeting be adjourned at 2:42 pm.

CARRIED

Certified Correct:



Ken Lunde
Chairperson

Rob Williams MSc
General Manager of Environmental Services